

**WITCHFORD PLAYING FIELD ASSOCIATION**

**TRUSTEES REPORT AND UNAUDITED ACCOUNTS**

**FOR THE YEAR ENDED 31<sup>ST</sup> OCTOBER 2020**

**Witchford Playing Fields Association**

**Legal and Administrative**

**Year ended 31 October 2020**

<b>Truestees at end of year</b>	Martin Skilbeck Helen Edwards Paul Simons Glenn Mathias Lisa Minall Paula Hall Thomas Brand	Chairman
<b>Charity Number</b>	280210	
<b>Business Address</b>	Bedwell Hey Lane Witchford Ely Cambs CB6 2JN	
<b>Correspondence Address</b>	As above	
<b>Independent Examiner</b>	Proedge Associates Limited Unit 1H Grovemere House Lancaster Way Business Park Ely CB6 3NW	

# **Witchford Playing Fields Association**

## **Contents**

**Year Ended 31 October 2020**

	<b>Page</b>
Trustees Report	1 to 2
Independent Examiners Report	3 to 4
Income and Expenditure Account	5
Balance Sheet	6
Notes to the Account	7 to 8

## **Witchford Playing Fields Association**

### **Trustees Report**

**Year Ended 31 October 2020**

The Trustees present their report and financial statements for the year ended 31 October 2020.

#### **Constitution**

The charity created by a trust deed on the 31<sup>st</sup> December 1961 by the conveyance of land previously owned by the Church Commissioners. This land comprised 4.878 acres situated in the parish of Witchford, and known as the playing fields.

#### **Charity Objects**

The property shall be held upon trust for the purpose of a village hall and playing fields for the use of inhabitants of Witchford and the neighbourhood without the distinction of sex, or of political religious or other opinions, and in particular for the use of meetings, and for other forms of recreation and leisure time occupation, with the hope of improving the conditions of life for the said inhabitants.

After the payment of any expenses of administration the net income shall be applied by the management committee in one or other of the following ways:

- In the maintenance, upkeep and insurance of the trust property and the payment rates, taxes and other expenses in connection here with and its use for the purpose specified in the trust deed;
- In otherwise furthering the purpose of the trust deed.

#### **Review of the Year's Activities**

Due to Covid, all government grants were applied for, as turnover was down. Things are expected to look up, once bookings can resume.

#### **Public benefit from the objects**

The trustees feel that full benefit is given to the people of Witchford with the use of the playing fields and the increased hiring of the hall.

#### **Charities and risk management**

The trustees have considered the risk to the charity and believe they have all relevant matters under control and have followed the normal guidance given by the Charity Commissioners.

**Witchford Playing Fields Association**

**Trustees' Report continues**

**Year Ended 31 October 2020**

**Trustees**

The People who have served as trustees for all or part of the year are;  
Martin Skilbeck, Lisa Minall, Paul Simons, Glenn Matthias, Paula Hall, Chris Lowe,  
Helen Edwards,

**Trustees' responsibilities**

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United kingdom accounting standards.

The law applicable to charities in England and Wales require the trustees to prepare financial statements for each financial year which gives a true and fair view of the state of affairs of the charity and of the incoming resources and application or resources of the charity for that period.

In preparing these financial statements the trustees are required to;

1. Select suitable accounting policies;
2. Observe the methods and principles in the Charities SORP;
3. Make Judgements and accounting estimates that are reasonable and prudent;
4. Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will not continue operation.

**Independent Examiner**

Proedge Associates Limited were invited to be the Independent Examiner for these accounts and will be invited to examine the 2020 accounts.

Approved by the trustees on.....21/6/2021.....

Signed..........



# Independent examiner's report on the accounts



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Section A

## Independent Examiner's Report

Report to the  
trustees/directors/  
members of

WITCHFORD PLAYING FIELD ASSOCIATION

On accounts for the year  
ended

31<sup>st</sup> OCTOBER

2020

Charity no.:

280210

Company no.:

Set out on pages

5 - 7

Respective  
responsibilities of  
trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. [The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [named body]]. *Delete [ ] if not applicable.*

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of independent  
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement** In connection with my examination, no material matters have come to my attention (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Proedge Date: 21/6/2021

Name: PROEDGE ASSOCIATES LIMITED

Relevant professional qualification(s) or body (if any): MAAT

Address: UNIT 1H, GROVEMERE HOUSE, LANCASTER WAY  
BUSINESS PARK, ELY, CB6 3NW

Section B

Disclosure

## Witchford Playing Fields Association

## Income and Expenditure Account

Year Ended 31 October 2020

	<u>2020</u>	<u>2019</u>
	<u>£</u>	<u>£</u>
<b>Incoming Resources</b>		
Bar Sales	5,446	33,830
Rental Income	10,346	24,055
Other Income	1,123	9,304
Grants	18,000	0
Total Incoming Resources	<u>34,915</u>	<u>67,189</u>
<b>Resourced expended</b>		
<b>Cost of generating funds</b>		
Bar Expenses	4,823	14,350
Wages	3,017	10,955
General administration	28,569	18,881
<b>Finance</b>		
Bank Charges	1	39
Legal and Professional	2,486	7,765
Depreciation	865	957
Total Resources Expended	<u>39,761</u>	<u>52,947</u>
Net Movement in Funds	-4,846	14,242
Balance brought forward	108,558	94,316
Balance carried forward	<u>103,712</u>	<u>108,558</u>



## Witchford Playing Fields Association

## Balance Sheet

Year Ended 31 October 2020

	<u>2020</u>	<u>2019</u>
	<u>£</u>	<u>£</u>
<b>Fixed Assets</b>		
Tangible assets	155,488	155,423
<b>Current assets</b>		
Stocks	0	1,500
Debtors	3,890	1,884
Cash at Bank and in hand	<u>31,263</u>	<u>36,303</u>
	35,153	39,687
<b>Creditors: Amounts falling due within one year</b>		
Current Liabilities	<u>917</u>	<u>539</u>
<b>Net Current Assets</b>	<u>34,237</u>	<u>39,148</u>
<b>Total assets less current liabilities</b>	189,725	194,571
<b>Net Assets</b>	<u><u>189,725</u></u>	<u><u>194,571</u></u>
<b>Capital and reserves</b>		
Revaluation reserve	86,013	86,013
Unrestricted general fund	103,712	108,558
<b>Shareholders' Funds</b>	<u><u>189,725</u></u>	<u><u>194,571</u></u>

**Witchford Playing Fields Association**

**Notes to the Financial Accounts**

**Year Ended 31 October 2020**

**1 Accounting Policies**

1.1 The financial statements are prepared under the historical cost convention modified to include the revaluation of certain assets and in accordance with applicable accounting standards, and in accordance with the Financial Reporting Standards for Smaller Entities.

**1.2 Turnover**

Turnover represents the total invoice of sales made during the year and derives from the provision of goods within the associations activities.

**1.3 Tangible fixed assets and depreciation**

Depreciation is provided at rates to write off the cost off the valuation less residual value of each assets over its expected useful life, as follows:

Land and buildings	Delapidations considered
Furniture, fittings and equipment	15% on reducing value

**1.4 Stock**

Stock Is valued at the lower of cost or net realisable value

**2 Turnover**

The total turnover of the association has been derived from the principal activities wholly undertaken in the United Kingdom

**3 Operating profit/loss**

Operating profit/loss is stated after charging

	<u>2020</u>	<u>2019</u>
	<u>£</u>	<u>£</u>
Depreciation	<u>865</u>	<u>957</u>

## Witchford Playing Fields Association

## Notes to the Financial Accounts continued

Year Ended 31 October 2020

4	Tangible fixed assets	Land and Buildings Freehold	Fixtures fittings & equipment	Car park & Play area	Total
	<b>Cost/Valuation</b>				
	at 1 November 2019	150,000	56,723	6,532	213,255
	Additions		789		789
	At 31 October 2020	150,000	57,512	6,532	214,044
	<b>Depreciation</b>				
	At 1 November 2019	-	51,159	6,532	57,691
	Charge for the year	-	865	-	865
	At 31 October 2020	-	52,024	6,532	58,556
	<b>Net Book Value</b>				
	At 1 November 2019	150,000	5,423	-	155,423
	At 31 October 2020	150,000	5,488	-	155,488
			<u>2020</u>	<u>2019</u>	
			£	£	
5	<b>Debtors</b>				
	Trade debtors		3,890	1,884	
	Prepayments		0	0	
			<u>3,890</u>	<u>1,884</u>	
6	<b>Creditors</b>				
	Trade Creditors		0	0	
	Taxes		0	339	
	Accruals		917	200	
			<u>917</u>	<u>539</u>	