



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	09	2019		31	08	2020

Section A Reference and administration details

Charity name

CAMPION SCHOOL PARENTS' ASSOCIATION

Other names charity is known by

Campion School PA

Registered charity number (if any)

280173

Charity's principal address

Wingletye Lane

Hornchurch

Essex

Postcode

RM11 3BX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Keith Williams	President		Headmaster of The Campion School
2	Nuala Doherty	Chair		AGM - Members
3	Kathy Kelleher	Vice Chair		AGM - Members
4	Asta Varanauskiene	Treasurer		AGM - Members
5	Anne Walsh	Secretary		AGM - Members
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
N/A	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
N/A		

Name of chief executive or names of senior staff members (Optional information)

Keith Williams – Headmaster of The Campion School

Peter Tisi – Deputy Headmaster of The Campion School

Chris Vaughan – Director of Finance and Resources of The Campion School

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Associated
Trustee selection methods (eg. appointed by, elected by)	Elected at PTA AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Nil Return

Summary of the objects of the charity set out in its governing document

The objective of the Association is to advance the education of pupils in the school in particular by:-
Developing effective relationships between the staff, Parents and others associated with the school.
Engaging in activities or providing facilities or equipment, which support the school and advance the education of the pupils.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Parent association has organised several events to raise funds for the school:

Xmas Bazaar
Lucky Numbers
Garden Party
Theatre Trips
Race Night
Father's Day
Mother's Day
Adventure Island
Motown/ABBA tribune Night
Ceiliagh Night
Skittleman Bingo
Bicester Shopping Trip
Others Income
Quiz Night
Stationery Packs
Easy Fund Raising

In addition, donations have been received from some of the pupils' parent's companies participating in a charity matching donation scheme.

Further regular donations have been received by current and past parents.

Additional details of objectives and activities (Optional information)

Donations to the school are made upon recommendation by the Headmaster of the School and are voted upon at the regular Campion School Parent' Association meetings

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Annual Financial Review

The Campion School Parent Association

This year started out as another successful year with the best ever profit from the Christmas Bazaar of £5,295. Unfortunately, the Covid 19 pandemic hit the world and this caused a lot of the Parent Association fund raising activities to cease or to be put on hold. Although the School was open throughout the pandemic, it was very hard to organise fund raising activities

Just over £22,712 was raised from charity events during the year. (18/19 - £32,500)

The Parents' Association again funded the leavers dinner of £1008.

Unfortunately, it was not possible to hold the Summer garden party this year. This has been a great fund raiser in previous years.

(Prior years 18/19 - £9,945, 17/18 - £7478, 16/17 - £8,594)

The Christmas Bazaar was also very successful and raised just under £5,295 the best year yet.

(Prior years (18/19 - £4,831, 17/18 - £4,960, 16/17 - £5,153)

Charity salary matching from PA members raised £3,371

The Parents' Association have made donations during the year to the school of just under £24,000. These included the following larger items:-

- New computers and Laptops - £7,000
- Contribution to the funding of the Brilliant Club - £3,500
- Curriculum resources funding - £2,629
- Sponsorship of "Good boy trips" - £2,000
- Donation for the Minibus replacement fund for 2019/20 - £5,000
- Donation towards Prize Giving - £3,259

This left a reduction in to Reserves of £2,283 with an end of year balance of reserves of £31,878 (18/19 - £34,161)

The Edmund Campion Social Club

The Social Club had a very quiet year running a few charity functions. It has been closed for the majority of the year due to the Covid 19 pandemic.

The turnover was £6,503 with cost of stock being £3,665 and Operational Expenses of £1,495. There was also a donation of £862 made to the school during the year. This gave an overall increase in reserves of £481.

At the end of the year The Social club reserve remain at a health level of £14,397 (18/19 £13,916)

Chris Vaughan 06/11/20

Section E

Financial review

Brief statement of the charity's policy on reserves

It is The Campion School Parents' Association current policy to retain a float of at least £5,000.
This year there was a net decrease in the reserves of £1,802 from £49,999 to £48,197

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Donations to the school this year have totalled £31,256

Section F

Other optional information

The Edmond Campion Social Club forms part of The Campion School Parent Association.

The Campion School Jubilee Building Fund

The Campion School Jubilee Building fund is also a sub fund of The Campion School Parent Association. The Income, Expenditure and Reserves for The Campion School Jubilee Building Fund is not included in the Receipts and Payments accounts return (CC16a) as there is a separate set of signed and audited accounts for this fund. In addition, The Campion School Building Fund accounts are returned as a separate document to this document due to the separate audited accounts.

The signed accounts for The Campion School Building Fund are independently audited by Clemence Hoar Cummings LLP. The list of officers of the committee and the Treasurer's Report is included in that set of accounts.

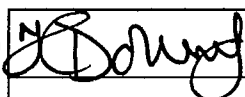
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Nuala Doherty

Position (eg Secretary, Chair, etc)

Chair

Date

6/1/2021



Charity Name	No (if any)
The Campion School Parent Association	280173

CC16a

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	1st September 2019		31st August 2020

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Charities Aid	76	-	0	76	491
Charity Salary Matching	3,371	-	0	3,371	3,969
Xmas Bazaar	7,746	-	0	7,746	7,218
Lucky Numbers	2,415	-	0	2,415	2,415
Garden Party	96	-	0	96	14,088
Theatre Trips	2,905	-	0	2,905	2,106
Race Night	1,543	-	0	1,543	1,344
Father's Day	0	-	0	-	497
Mother's Day	1,050	-	0	1,050	1,114
Adventure Island	1,061	-	0	1,061	168
Motown/ ABBA/Jersey Guys - Tribute Night	2,735	-	0	2,735	4,268
Bicester Shopping Trip	1,051	-	0	1,051	890
Ceiliagh Night	0	-	0	-	1,556
Skittleman	2,293	-	0	2,293	-
Quiz Night	910	-	0	910	1,494
Leavers Dinner	0	-	0	-	-
Uniform Sale	479	-	0	479	466
Stationery Packs	0	-	0	-	-
Easy Fund Raising	440	-	0	440	728
Pamper Evening	0	-	0	-	961
Other Income	0	-	0	-	199
Other Misc Events	0	-	0	-	-
The Edmund Campion Social Club - Income	6,503	-	0	6,503	13,124
	0	-	0	-	-
Sub total (Gross income for AR)	34,674	-	0	34,674	57,096
A2 Asset and investment sales, (see table).					
	0	-	0	-	-
	0	-	0	-	-
Sub total	0	-	0	-	-
Total receipts	34,674	-	0	34,674	57,096

A3 Payments

Charities Aid	0	-	0	-	0
Charity Salary Matching	0	-	0	-	0
Xmas Bazaar	2,451	-	0	2,451	2,386
Lucky Numbers	475	-	0	475	360
Garden Party	59	-	0	59	4,143
Theatre Trips	0	-	0	-	423
Race Night	422	-	0	422	382
Father's Day	0	-	0	-	164
Mother's Day	441	-	0	441	332
Adventure Island	0	-	0	-	0
ABBA/Jersey Guys - Tribute Night	325	-	0	325	1,394
Bicester Shopping Trip	550	-	0	550	550
Ceiliagh Night	100	-	0	100	580
Skittleman	536	-	0	536	0
Others Costs	266	-	0	266	434
Quiz Night	100	-	0	100	200
Leavers Dinner	1,008	-	0	1,008	4,231
Uniform Sale	0	-	0	-	0
Stationery Packs	0	-	0	-	0
Easy Fund Raising	0	-	0	-	0
Pamper Evening	0	-	0	-	120
Donations - School Entrance Sign	0	-	0	-	1,147
Donations - Hall Curtain Track	0	-	0	-	1,979
Donations to School - Maths Smart Boards	0	-	0	-	5,400
Donations to School - Library Computers	0	-	0	-	5,000
Donations to School - Library Books and Resources	0	-	0	-	5,000
Donations to School - Shot Putt Nets	0	-	0	-	2,890
Donation to School - PE Kit	334	-	0	334	0
Donation to School - Computers/Laptops	7,000	-	0	7,000	0
Donation to School - Minibus replacement fund	5,000	-	0	5,000	5,000
Donation to School - Brilliant Club	3,500	-	0	3,500	3,840
Donation to School - Prize Giving	3,259	-	0	3,259	
Donation to School - Good Boy trips	2,000	-	0	2,000	1,000
Donation to School - Curriculum Support	2,628	-	0	2,628	0
The Edmund Campion Social Club - Expenses	6,022	-	0	6,022	11,083
The Edmund Campion Social Club - Donation to School	0	-	0	-	-
The Edmund Campion Social Club - Other donation	0	-	0	-	-
		-	0	-	-
Sub total	36,476	-	0	36,476	58,038

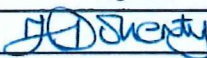
A4 Asset and investment purchases, (see table)

	0	-	0	-	
	0	-	0	-	
Sub total	0	-	0	-	-

Total payments	36,476	-	0	36,476	58,038
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Net of receipts/(payments)	-1,802	-	0	- 1,802	- 942
A5 Transfers between funds	0	-	0	-	-
A6 Cash funds last year end	49,999	-	0	49,999	50,941
Cash funds this year end	48,197	-	0	48,197	49,999

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds	Current Account - Parent Association Current Account - The Edmund Campion Social Club Total cash funds	31,878 16,319 0 48,197	- - - -
	(agree balances with receipts and payments account(s))	OK	OK
B2 Other monetary assets	Details	0 0 0 0 0 0 0	- - - - - - -
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional) - - - - -
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional) - - - - - - - - -
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional) - - - - -
Signed by one or two trustees on behalf of all the trustees	Signature 	Print Name Nuala Doherty	



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

The Campion School Parent Association (excluding the Campion School Jubilee Building Fund – independently audited)

On accounts for the year ended

31st August 2020

Charity no
(if any)

280173

Set out on pages

1 to 3

(remember to include the page numbers of additional sheets)

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Mark Hipperson

Date:

29th January 2021

Name:

Mark Hipperson

Relevant professional qualification(s) or body (if any):

Ex Governor and Ex member of the Finance and General purpose Committee of The Campion School

Address: 65 Bridge Avenue

Upminster

RM14 2LP

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

None

ACCOUNTS FOR THE YEAR ENDED
31st AUGUST 2020

THE CAMPION SCHOOL
JUBILEE BUILDING FUND

A Sub-Committee of the Parents' Association
Charity Registration No. 280173

THE CAMPION SCHOOL
JUBILEE BUILDING FUND

Officers of the Committee

K. Williams	President
D.J. Tierney	Chairman
Vacant	Secretary
D. Lynch	Treasurer

Bankers

Lloyds Bank Plc
21-25 Station Lane
Hornchurch
Essex

Honorary Accountants

Clemence Hoar Cummings
Chartered Accountants
Riverside House
1-5 Como Street
Romford
Essex
RM7 7DN

Treasurer's Report

This report covers the accounting year from 1st September 2019 to 31st August 2020.

Total income amounts to £21,046 and has been derived from gift-aided contributions, donations and interest. Credit is due to all who promote the Jubilee Building Fund.

The income tax refund in respect of the gift-aided contributions for the tax year 2019/2020 is being applied for.

An amount of £8,600 was paid to the school in January 2020 in respect of additional work completed in the sports hall. A further amount of £85,000 was paid to the school in July 2020 (£25,000 for the new classrooms at the back of the stage in the main hall and £60,000 for the new roof to the sports hall).

Our sincere thanks go to all the parents, staff and friends who continue to support the fund.

THE CAMPION SCHOOL
JUBILEE BUILDING FUND

STATEMENT OF THE COMMITTEE'S RESPONSIBILITIES
FOR THE YEAR ENDED 31st AUGUST 2020

The law governing Charities requires the Charity to prepare Financial Statements for each financial year which give a true and fair view of the state of affairs of the Charity as at the Balance Sheet date and of its Income and Expenditure for the year then ended. In preparing those Financial Statements, the Charity is required to:

- select suitable accounting policies and then apply them consistently
- make judgements and estimates that are reasonable and prudent

The Charity is responsible for keeping proper books of account such as are necessary to give a true and fair view of the Charity's state of affairs and to explain its financial transactions. The Charity must also establish and maintain a satisfactory system of control of its books of account, its cash holdings and all its receipts and remittances and hence is responsible for safeguarding the assets and taking reasonable steps for the prevention and detection of fraud and other irregularities.

.....
D. Lynch - Treasurer

ACCOUNTANTS' REPORT

TO

THE COMMITTEE

OF

THE CAMPION SCHOOL
JUBILEE BUILDING FUND

In accordance with the instructions given to us from the Committee, we have examined without carrying out an audit, the Accounts for the Building Fund for the year ended 31st August 2020 as set out on pages 4 and 5 attached and report that, in our opinion they are in accordance with the records maintained and all the information and explanations supplied to us.

Riverside House
1-5 Como Street
Romford
Essex
RM7 7DN

.....
CLEMENCE HOAR CUMMINGS
CHARTERED ACCOUNTANTS

November 2020

JUBILEE BUILDING FUND

INCOME AND EXPENDITURE ACCOUNT
for the period ended 31st August 2020

	2020	2019
	£	£
<u>Receipts</u>		
Gift-aided income and donations	20971	18824
Interest received	75	95
Income tax refund on gift-aided income	<u>-</u>	<u>9634</u>
	<u>21046</u>	<u>28553</u>
 <u>Payments</u>		
Professional Fees	259	252
Increase in professional fees accrual	50	-
Payments to school	<u>93600</u>	<u>41500</u>
	<u>93909</u>	<u>41752</u>
 Net Receipts/(Payments)	 (72,863)	 (13,199)
 Balance at 31 st August 2019	 <u>170,472</u>	 <u>183,671</u>
 Balance at 31 st August 2020	 <u>97,609</u>	 <u>170,472</u>

THE CAMPION SCHOOL
JUBILEE BUILDING FUND

BALANCE SHEET
as at 31st August 2020

	2020	2019
	£	£
Balance brought forward	170472	183671
Net Receipts/(Payments)	72863	13199
Accumulated Funds	<u>97609</u>	<u>170472</u>
Creditors	300	250
Lloyds TSB Treasurer's Account	97909	170722
School Account	<u>-</u>	<u>-</u>
	<u>97609</u>	<u>170472</u>

We approve and agree the Financial Statements as set out and confirm that we have made available to Messrs. Clemence Hoar Cummings Chartered Accountants all of our accounting records and have provided them with all the information necessary for the preparation of the Financial Statements.

.....
D. Lynch
Treasurer

November 2020

THE CAMPION SCHOOL
JUBILEE BUILDING FUND

NOTES TO THE ACCOUNTS
for the year ended 31st August 2020

Accounting Policies

The attached Accounts are prepared on a receipts and payments basis with no prepayments or accruals.

The only liability at 31st August 2020 was an accrual for the nominal accounts preparation fee in connection with the accounts preparation.

CAMPION SCHOOL
JUBILEE BUILDING FUND

SUMMARY OF AUDITED ACCOUNTS

INCOME ANALYSIS

	2011	2010	2009	2008	2007	2006	2005	2004	2003	2002
	£	£	£	£	£	£	£	£	£	£
Donations (mainly gift aided)	34933	34127	37554	41364	40516	38992	37,419	31,611	28,353	22657
Tax Refunds	9541	9821	10830	11235	10695	9526	8,118	7,401	6,153	3,401
Interest	39	4	1999	2109	685	111	8,201	4,653	4,376	4,606
Fund Raising	-	-	-	-	-	-	-	1500	2,643	1,015
Totals	<u>44513</u>	<u>43952</u>	<u>50383</u>	<u>54708</u>	<u>51896</u>	<u>48629</u>	<u>53,738</u>	<u>45,165</u>	<u>41,525</u>	<u>31,679</u>