



Trustees' Annual Report for the period

Period start date Period end date
 01 09 2019 31 08 2020
From **To**

Section A Reference and administration details

Charity name

Holy Trinity School Parent-Teacher Association

Other names charity is known by

Registered charity number (if any)

280051

Charity's principal address

Holy Trinity C of E Primary School

School Lane

Cookham, Berkshire

Postcode

SL6 9QJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kristina Smith	Chairman		
2	Robert Parker	Treasurer		
3	Kate Winrow-Davies	Secretary		
4	Sally MacMillan	Trustee		
5	Charlotte King	Trustee		
6	Tina Bryan	Secretary		
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	Association
Trustee selection methods	Elected by members of this association at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of the Association is to advance the education in the School by providing and assisting in the provision of facilities not within the scope of the budget from the Local Education Authority, and as ancillary to this the association may:

- Foster more extended relationships between staff, parents and others associated with the school;
- Engage in activities which support the school and advance the education of the pupils attending.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The major sources of income arise from

1. Quiz Night
2. School Ball
3. School Disco
4. Summer Festival
5. Christmas Fayre
6. Christmas Big Night Out
7. Fun Run
8. Gift aid
9. Direct Donations

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Charity assesses grant requests from the headteacher, on behalf of Holy Trinity C of E Primary School and if approved by a vote of the trustees at regular committee meetings they are reimbursed.

Summary of the main achievements of the charity during the year

The major elements of the income generated arose from:

1. Quiz Night
2. School Ball
3. School Disco
4. Summer Festival
5. Christmas Fayre
6. Christmas Big Night Out
7. Fun Run
8. Gift aid
9. Direct Donations

Main PTA Current Account

The total gross income for the financial year ended 31 August 2020 was £25,549 after deduction of associated expenses the total net profit is £13,916 in the main PTA account.

General expenses total £441 including Parentkind subscription and Christmas presents for staff.

This year the PTA has funded equipment for the school totalling £945 including a contribution to Year 6 Leavers Booklet and items for the Eco council to sell. More significant expenditure is planned for the next financial year.

Section E**Financial review**

Brief statement of the charity's policy on reserves

There are currently no restricted funds

Details of any funds materially in deficit

There are no funds in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

R. Parker

Full name(s)

Robert Parker

Position (eg Secretary, Chair, etc)

Treasurer

Date

11/6/21



HOLY TRINITY PTA		280051
Receipts and payments accounts		
For the period from	Period start date 1st September 2019	To Period end date 31st August 2022

CC16a

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Governor's Fund				-	1,490
School Disco	761			761	2,504
Fun Run	780			780	
Bingo Night		-	-	-	25
Big Night Out	3,274			3,274	
School Ball	14,147			14,147	20,449
Arts and culture		-	-	-	382
Christmas Fayre	2,944	-	-	2,944	4,942
Christmas Street Fayre	196	-	-	196	
Film Night				-	859
Christmas Mugs & Cards				-	796
Sports Day		-	-	-	43
Quiz Night	1,758	-	-	1,758	1,335
HT FEST		-	-	-	8,622
Summer Fete 2018		-	-	-	1,392
Other	221	-	-	221	
Donations & Gift Aid	1,468	-	-	1,468	590
Account transfer				-	48
Interest				-	14
Sub total (Gross income for AR)	25,549	-	-	25,549	43,492
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	25,549	-	-	25,549	43,492
A3 Payments					
Transfer to main PTA account			-	-	47
Transfer to school for building projects			-	-	60,688
Film Night March 2019			-	-	93
HTFEST 2018	1,024			1,024	1,276
Christmas Mugs & Cards				-	553
Quiz Night	979		-	979	603
Big Night Out	1,183			1,183	
Bingo Night				-	15
School Disco	205			205	1,022
Christmas Fayre	440		-	440	1,677
Charitable Expenditure	945			945	
Admin expenses	442			442	
Arts and Culture			-	-	90
School Ball	6,405			6,405	6,049
Spring Ball March 2020				-	425
Other	10			10	
Sub total	11,633	-	-	11,633	72,539
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	11,633	-	-	11,633	72,539
Net of receipts/(payments)	13,916	-	-	13,916	- 29,047
A5 Transfers between funds					
A6 Cash funds last year end	44,579			44,579	81,921
Cash funds this year end	58,495			58,495	52,874

Section B Statement of assets and liabilities at the end of the period

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Current Account	58,495	-	-
		-	-	-
		-	-	-
		-	-	-
	Total cash funds	58,495	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

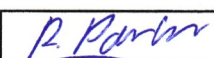

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Robert Parker	11/6/21
	KRISTINA SMITH	11/6/21



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Holy Trinity School PTA

**On accounts for the year
ended**

31st August 2020

**Charity no
(if any)**

280051

Set out on pages

**Respective responsibilities
of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's
statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

John Statham

Date:

01/05/22

Name:

John Statham

**Relevant professional
qualification(s) or body
(if any):**

ACMA CGMA

Address:

20 Islet Park

Maidenhead
SL6 8LE

Section B**Disclosure**

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.