

# HOLY TRINITY SCHOOL PARENT-TEACHER ASSOCIATION

England & Wales · Charity number 280051

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1980-06-09

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Holy Trinity Primary School  
School Lane  
Cookham  
Maidenhead  
SL6 9QJ

**Phone** 01628523766

## Activities

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**Objects:** TO ADVANCE THE EDUCATION OF THE PUPILS OF THE SCHOOL BY PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES NOT PROVIDED BY THE LOCAL EDUCATION AUTHORITY.

**Activities:** The object of the Association is to advance the education in the school by providing and assisting in the provision of facilities not within the scope of the budget from the LEA. In addition, to foster more extended relationships within the school's community and engage in activities which support the school and advance the education of the pupils attending.

## Classification

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- **How:** Makes Grants To Organisations
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- **Area of benefit:** COOKHAM-ON-THAMES
- Windsor And Maidenhead

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£28,402	£27,328	-	-
2023-08-31	£31,043	£19,879	-	-
2022-08-31	£14,429	£13,236	-	-
2021-08-31	£3,782	£35,132	-	-
2020-08-31	£25,549	£11,633	-	-

## Trustees

Name	Role	Appointed
<b>Charlotte Elizabeth Collas King</b>	Chair	2025-11-12
Alexandra Amy Virginia Howden		2025-11-12
Charlotte Elizabeth Atkinson		2025-11-12
Gemma Ransome		2021-11-01
ROLAND BURTON		2025-11-12
Robert Parker		2018-11-01

**HOLY TRINITY SCHOOL PARENT-TEACHER ASSOCIATION**

England & Wales - Charity number 280051

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# Accounts

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**Trustees’ Annual Report for the period**

**From 01 Sep 2023 Period start date To 31 Aug 2024 Period end date**

**Charity name: Holy Trinity School Parent-Teacher Association**

**Charity registration number: 280051**

**Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objectives of the Association is to advance the education in the School by providing and assisting in the provision of facilities not within the scope of the budget from the Local Education Authority, and as ancillary to this the association may: <ul style="list-style-type: none"> <li>a. Foster more extended relationships between staff, parents and others associated with the school;</li> <li>b. Engage in activities which support the school and advance the education of the pupils attending.</li> </ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The objectives of the Association is to advance the education in the School by providing and assisting in the provision of facilities not within the scope of the budget from the Local Education Authority
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the Charity Commission on public benefit

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Charity assesses grant requests from the headteacher, on behalf of Holy Trinity C of E Primary School and if approved by a vote of the trustees at regular committee meetings they are reimbursed.
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The major elements of the income generated arose from</p> <ul style="list-style-type: none"> <li>• Two discos £947</li> <li>• School ball £8,655</li> <li>• HT Fest that raised £2,443</li> <li>• Other fundraising £2,721</li> </ul> <p>Main PTA Account</p> <ul style="list-style-type: none"> <li>• We began the year with funds of £39,500.</li> <li>• Throughout the year our fundraising raised £14,767</li> <li>• We had charitable expenditure in the form of donations to various projects of £11,869 and admin expenses of £530</li> <li>• We ended the year with Funds of £41,869</li> </ul> <p>In terms of charitable expenditure this was spread over several items including new PA system £7,539 furniture and furnishings £1,573.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We ended the year with Funds of £41,869. The current funds held are in excess of the charity reserve policy but we are expecting to make a significant grant to the Cookham Holy Trinity School that we support in the next financial year to invest in a refurbished outdoor play area.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held for two purposes <ol style="list-style-type: none"> <li>1. To meet any unexpected large projects that may require funding in the future. In the past we have spent significant sums on equivalent projects and would like the opportunity to continue to support these projects in the future, up to £25,000 is held for this purpose</li> <li>2. Working capital to support future fundraising events where expenditure is made in advance of proceeds from the event, up to £5,000 is held for this purpose</li> </ol>
Amount of reserves held	Para 1.22	Reserves of £25,000 are held
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	There are no funds in deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No going concern uncertainty

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by members of this association at AGM

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Holy Trinity School Parent-Teacher Association
Other name the charity uses	Cookham Holy Trinity School PTA
Registered charity number	280051
Charity's principal address	Holy Trinity C of E Primary School School Lane Cookham Berkshire SL6 9QJ



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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### Other optional information

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**Declarations**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	<i>R. Parker</i>	<i>Kate Winrow-Davies</i>
<b>Full name(s)</b>	Robert Parker	Kate Winrow-Davies
<b>Position (eg Secretary, Chair, etc)</b>	Treasure	Chair
<b>Date</b>	16/7/25	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Holy Trinity School Parent-Teacher Association

280051

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
1st September 2023

To

Period end date  
31st August 2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
School Ball	17,879	-	-	17,879	-
Regatta Tea Tent	835	-	-	835	-
Discos	1,455	-	-	1,455	-
HT Fest	5,226	-	-	5,226	-
Christmas Fair	1,014	-	-	1,014	-
Gravity Grand Prix	500	-	-	500	-
Netball	652	-	-	652	-
Other Fundraising	841	-	-	841	-
Movie Night	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>28,402</b>	<b>-</b>	<b>-</b>	<b>28,402</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>28,402</b>	<b>-</b>	<b>-</b>	<b>28,402</b>	<b>-</b>
<b>A3 Payments</b>					
School Ball	9,223	-	-	9,223	-
Netball	155	-	-	155	-
Disco	508	-	-	508	-
HT Fest	2,783	-	-	2,783	-
Other Fundraising	60	-	-	60	-
Charitable Expenditure	11,869	-	-	11,869	-
Admin expenses	530	-	-	530	-
Regatta Tea Tent	397	-	-	397	-
Christmas Fair	474	-	-	474	-
Gravity Gran Prix	34	-	-	34	-
	-	-	-	-	-
<b>Sub total</b>	<b>26,033</b>	<b>-</b>	<b>-</b>	<b>26,033</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>26,033</b>	<b>-</b>	<b>-</b>	<b>26,033</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>2,369</b>	<b>-</b>	<b>-</b>	<b>2,369</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>39,500</b>	<b>-</b>	<b>-</b>	<b>39,500</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>41,869</b>	<b>-</b>	<b>-</b>	<b>41,869</b>	<b>-</b>

**Section B Statement of assets and liabilities at the end of the period**

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	41,869	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>41,869</b>	<b>-</b>	<b>-</b>
(agree balances with receipts and payments account(s))		OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
KATE WINROW-DAVIES <i>Kate Winrow-Davies</i>	Robert Parker <i>R Parker</i>	16/7/25 16/07/25



Section A

Independent Examiner's Report

Report to the trustees/ members of

Holy Trinity School Parent-Teacher Association

On accounts for the year ended

31 August 2024

Charity no (if any)

280051

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2024.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

A. Howden

Date:

03/07/2025

Name:

ALEXANDRA HOWDEN

Relevant professional qualification(s) or body (if any):

INSTITUTE OF CHARTERED ACCOUNTANTS OF SCOTLAND

Address:

MULBERRY HOUSE

HARVEST HILL

BOURNE END, BUCCLES, SL8 5JJ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A.

**HOLY TRINITY SCHOOL PARENT-TEACHER ASSOCIATION**

England & Wales - Charity number 280051

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# Accounts

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**Trustees' Annual Report for the period**

**From 01 Sep 2022 Period start date To 31 Aug 2023 Period end date**

**Charity name: Holy Trinity School Parent-Teacher Association**

**Charity registration number: 280051**

**Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The objectives of the Association is to advance the education in the School by providing and assisting in the provision of facilities not within the scope of the budget from the Local Education Authority, and as ancillary to this the association may: <ul style="list-style-type: none"> <li>a. Foster more extended relationships between staff, parents and others associated with the school;</li> <li>b. Engage in activities which support the school and advance the education of the pupils attending.</li> </ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The objectives of the Association is to advance the education in the School by providing and assisting in the provision of facilities not within the scope of the budget from the Local Education Authority
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had regard to the guidance issued by the Charity Commission on public benefit

**Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Charity assesses grant requests from the headteacher, on behalf of Holy Trinity C of E Primary School and if approved by a vote of the trustees at regular committee meetings they are reimbursed.
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The major elements of the income generated arose from</p> <ul style="list-style-type: none"> <li>• Two quizzes which raised £1,000</li> <li>• Two discos £909</li> <li>• School ball £8,711</li> <li>• HT Fest that raised £3,529</li> <li>• Other fundraising £1,958</li> </ul> <p>Main PTA Account</p> <ul style="list-style-type: none"> <li>• We began the year with funds of £28,337.</li> <li>• Throughout the year our fundraising raised £16,109</li> <li>• We had charitable expenditure in the form of donations to various projects of £4,673 and admin expenses of £271</li> <li>• We ended the year with Funds of £39,500</li> </ul> <p>In terms of charitable expenditure this was spread over several items including books £2,320, furniture and furnishings £552.</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	We ended the year with Funds of £39,500. The current funds held are in excess of the charity reserve policy but we are expecting to make a significant grant to the Cookham Holy Trinity School that we support in the next financial year to invest in a new PA system for the school hall.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held for two purposes <ol style="list-style-type: none"> <li>1. To meet any unexpected large projects that may require funding in the future. In the past we have spent significant sums on equivalent projects and would like the opportunity to continue to support these projects in the future, up to £25,000 is held for this purpose</li> <li>2. Working capital to support future fundraising events where expenditure is made in advance of proceeds from the event, up to £5,000 is held for this purpose</li> </ol>
Amount of reserves held	Para 1.22	Reserves of £25,000 are held
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	There are no funds in deficit
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No going concern uncertainty

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by members of this association at AGM

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Holy Trinity School Parent-Teacher Association
Other name the charity uses	Cookham Holy Trinity School PTA
Registered charity number	280051
Charity's principal address	Holy Trinity C of E Primary School School Lane Cookham Berkshire SL6 9QJ

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Kate Winrow-Davies	Chair		
2	Robert Parker	Treasurer		
3	Sally MacMillan			
4	Gemma Ransome			
5	Andrew Lower			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	

**Funds held as custodian trustees on behalf of others**

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
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**Name of chief executive or names of senior staff members (Optional information)**

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**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

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**Other optional information**

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Robert Parker	Kate Winrow-Davies
Position (eg Secretary, Chair, etc)	Treasure	Chair

Date



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Holy Trinity School Parent-Teacher Association

280051

CC16a

## Receipts and payments accounts

For the period from	Period start date 1st September 2022	To	Period end date 31st August 2023
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
School Ball	17,204	-	-	17,204	-
Quiz Nights	1,665	-	-	1,665	-
Discos	1,370	-	-	1,370	-
HT Fest	7,151	-	-	7,151	-
Other Fundraising	1,551	-	-	1,551	-
Donations and Gift Aid	50	-	-	50	-
Race night	749	-	-	749	-
Christmas Fair	768	-	-	768	-
Movie Night	535	-	-	535	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>31,043</b>	<b>-</b>	<b>-</b>	<b>31,043</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>31,043</b>	<b>-</b>	<b>-</b>	<b>31,043</b>	<b>-</b>
<b>A3 Payments</b>					
School Ball	8,493	-	-	8,493	-
Quiz Nights	665	-	-	665	-
Disco	460	-	-	460	-
HT Fest	3,622	-	-	3,622	-
Other Fundraising	418	-	-	418	-
Charitable Expenditure	4,502	-	-	4,502	-
Admin expenses	443	-	-	443	-
Race Night	1,024	-	-	1,024	-
Christmas Fair	206	-	-	206	-
Movie Night	47	-	-	47	-
	-	-	-	-	-
<b>Sub total</b>	<b>19,879</b>	<b>-</b>	<b>-</b>	<b>19,879</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>19,879</b>	<b>-</b>	<b>-</b>	<b>19,879</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>11,164</b>	<b>-</b>	<b>-</b>	<b>11,164</b>	<b>-</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>28,337</b>	<b>-</b>	<b>-</b>	<b>28,337</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>39,500</b>	<b>-</b>	<b>-</b>	<b>39,500</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	39,500	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>39,500</b>	<b>-</b>	<b>-</b>

(agree balances with receipts and payments account(s))

OK

OK

OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>R. Parker</i>	Robert Parker	16/4/25
<i>Kate Winrow Davies</i>	Kate Winrow Davies	16/4/25



**Independent examiner's  
report on the accounts**



**Report to the trustees/  
members of**

Holy Trinity School Parent-Teacher Association

**On accounts for the year  
ended**

31 August 2023

**Charity no  
(if any)**

280051

**Set out on pages**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2023**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

Anthony Armitage

**Date:**

27/03/2025

**Name:**

Anthony Armitage

	<b>Relevant professional qualification(s) or body (if any):</b>	ACA (ICAEW)
	<b>Address:</b>	16 Brecknock Road
		Knowle
		Bristol BS4 2DD



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

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**Give here brief details of any items that the examiner wishes to disclose.**

A large, empty rectangular box with a thin black border, occupying the majority of the page's width and height. It is intended for the user to provide details as requested in the text to its left.

**HOLY TRINITY SCHOOL PARENT-TEACHER ASSOCIATION**

England & Wales - Charity number 280051

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# Accounts

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**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document	Constitution
How the charity is constituted	Association
Trustee selection methods	Elected by members of this association at AGM

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

The objectives of the Association is to advance the education in the School by providing and assisting in the provision of facilities not within the scope of the budget from the Local Education Authority, and as ancillary to this the association may:

- Foster more extended relationships between staff, parents and others associated with the school;
- Engage in activities which support the school and advance the education of the pupils attending.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The major sources of income arise from

1. Quiz Night
2. School Ball
3. School Disco
4. Summer Festival
5. Christmas Fayre
6. Christmas Big Night Out
7. Fun Run
8. Gift aid
9. Direct Donations

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

The Charity assesses grant requests from the headteacher, on behalf of Holy Trinity C of E Primary School and if approved by a vote of the trustees at regular committee meetings they are reimbursed.

**Summary of the main achievements of the charity during the year**

The major elements of the income generated arose from:

1. Quiz Night
2. School Ball
3. School Disco
4. Summer Festival
5. Christmas Fayre
6. Christmas Big Night Out
7. Fun Run
8. Gift aid
9. Direct Donations

Main PTA Current Account

The total gross income for the financial year ended 31 August 2020 was £25,549 after deduction of associated expenses the total net profit is £13,916 in the main PTA account.

General expenses total £441 including Parentkind subscription and Christmas presents for staff.

This year the PTA has funded equipment for the school totalling £945 including a contribution to Year 6 Leavers Booklet and items for the Eco council to sell. More significant expenditure is planned for the next financial year.

**Section E****Financial review**

Brief statement of the charity's policy on reserves

There are currently no restricted funds

Details of any funds materially in deficit

There are no funds in deficit

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F****Other optional information**

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**Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	R. Parker	
Full name(s)	Robert Parker	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	11/6/21	



HOLY TRINITY PTA 280051

**Receipts and payments accounts**

CC16a

For the period from 1st September 2019 To 31st August 2022

**Section A Receipts and payments**

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Governor's Fund				-	1,490
School Disco	761			761	2,504
Fun Run	780			780	
Bingo Night		-	-	-	25
Big Night Out	3,274			3,274	
School Ball	14,147			14,147	20,449
Arts and culture		-	-	-	382
Christmas Fayre	2,944	-	-	2,944	4,942
Christmas Street Fayre	196	-	-	196	
Film Night				-	859
Christmas Mugs & Cards				-	796
Sports Day		-	-	-	43
Quiz Night	1,758	-	-	1,758	1,335
HT FEST		-	-	-	8,622
Summer Fete 2018		-	-	-	1,392
Other	221	-	-	221	
Donations & Gift Aid	1,468	-	-	1,468	590
Account transfer				-	48
Interest				-	14
<b>Sub total (Gross income for AR)</b>	<b>25,549</b>	<b>-</b>	<b>-</b>	<b>25,549</b>	<b>43,492</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>25,549</b>	<b>-</b>	<b>-</b>	<b>25,549</b>	<b>43,492</b>
<b>A3 Payments</b>					
Transfer to main PTA account			-	-	47
Transfer to school for building projects			-	-	60,688
Film Night March 2019			-	-	93
HTFEST 2018	1,024			1,024	1,276
Christmas Mugs & Cards				-	553
Quiz Night	979		-	979	603
Big Night Out	1,183			1,183	
Bingo Night				-	15
School Disco	205			205	1,022
Christmas Fayre	440		-	440	1,677
Charitable Expenditure	945			945	
Admin expenses	442			442	
Arts and Culture			-	-	90
School Ball	6,405			6,405	6,049
Spring Ball March 2020				-	425
Other	10			10	
<b>Sub total</b>	<b>11,633</b>	<b>-</b>	<b>-</b>	<b>11,633</b>	<b>72,539</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>11,633</b>	<b>-</b>	<b>-</b>	<b>11,633</b>	<b>72,539</b>
<b>Net of receipts/(payments)</b>	<b>13,916</b>	<b>-</b>	<b>-</b>	<b>13,916</b>	<b>- 29,047</b>
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>	<b>44,579</b>			<b>44,579</b>	<b>81,921</b>
<b>Cash funds this year end</b>	<b>58,495</b>			<b>58,495</b>	<b>52,874</b>

**Section B Statement of assets and liabilities at the end of the period**

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current Account	58,495	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>58,495</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

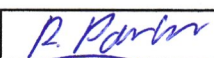

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Robert Parker	11/6/21
	KRISTINA SMITH	11/6/21



# Independent examiner's report on the accounts

## Section A Independent Examiner's Report

**Report to the trustees/ members of** Holy Trinity School PTA

**On accounts for the year ended** 31<sup>st</sup> August 2020 **Charity no (if any)** 280051

**Set out on pages**

**Respective responsibilities of trustees and examiner** The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.  
It is my responsibility to:

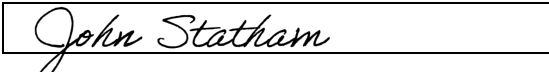
- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's statement** My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement** In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

**Signed:**  **Date:** 01/05/22

**Name:** John Statham

**Relevant professional qualification(s) or body (if any):** ACMA CGMA

**Address:** 20 Islet Park

Maidenhead
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SL6 8LE
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**Section B****Disclosure**

Only complete if the examiner needs to highlight material problems.

**Give here brief details of any items that the examiner wishes to disclose.**