

Charity Registration No. 279955

**HAROLD WOOD NEIGHBOURHOOD CENTRE
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

HAROLD WOOD NEIGHBOURHOOD CENTRE

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HAROLD WOOD NEIGHBOURHOOD CENTRE

TRUSTEES REPORT

FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)".

Objectives and activities

Achievements and performance

Development, Activities and Achievements

To promote the benefit of the inhabitants of the Harold Wood Neighbourhood Centre and the Neighbourhood without distinction of set or of political, religious or other opinions by associating the local authorities, voluntary organisations and inhabitants in a common effort to advance education and so provide facilities in the interest of social welfare for recreational and leisure time occupations with the object of improving the conditions of life for the said inhabitants.

Financial review

The centre's income from all sources has decreased to £75,921 from £130,365. Expenditure has been kept under strict control which has resulted in excess expenditure for the year of £33,203. The trustees are satisfied that the centre's financial position remains sound.

Since the onset of COVID-19 (lockdown) the centre has lost nearly all of its income. We have survived with the help of a government grant and as I write this at the date of approval of this report the Centre is solvent with most of our groups returning at the beginning of September. We are uncertain of what the future holds and hope that the local community and surrounding area, will feel safe to be able to return to us within their groups.

Structure, governance and management

Governing Instrument

The Charity was established by Trust Deed dated 31 March 1981 and is governed by rules and regulations last approved by the Trustees/Management Committee on 17th March 2009.

The Centre was formed to benefit the local residents by the provision of facilities for social, recreational and leisure activities, without discrimination on the basis of sex or political, religious or other beliefs.

There is an Executive Committee elected by the Management Committee that meets 6 times a year. The management committee meets 6 times a year.

Management Committee

Chairman and Membership Secretary:	*R. Lockhart
Vice Chairperson:	*J. Guvenc
Hon. Treasurer:	*E. Tayler
Hon. Secretary and Lettings:	*B. Fleet
Maintenance Officer:	*L. Payne
Officer Without Portfolio	*J. Fair

Members:

B. Fleet (School of Dance)	K. Godfrey (Alma Boxing)	J. Guvenc (Play School)
L. Maskell (Stralight Dance)	D. Keeble (Lodge of Friendship)	L. Payne (Over 60 Club)
L. Axon (Bar Club)	R. Gould (Hope & Unity Lodge)	R. Lockhart (Bridge Club)

* Executive Committee Members

HAROLD WOOD NEIGHBOURHOOD CENTRE

TRUSTEES REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Reference and Administrative details

Registered Charity number

279955

Principal address

The Old School
Gubbins Lane
Harold Wood
Romford
Essex
RM3 0RA

Trustees

R Lockhart
J Guvenc
B Fleet
L Payne
J Fair

Independent examiner

Julian Golding
Azets Audit Services
Chartered Accountants
1 - 5 Nelson Street
Southend on Sea
Essex
SS1 1EG

Bankers

HSBC Plc
9 Market Place
Romford
Essex
RM1 3AF

The Trustees report was approved by the Board of Trustees.



Mr R Lockhart

Trustee

Dated: 17/9/21

HAROLD WOOD NEIGHBOURHOOD CENTRE

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF HAROLD WOOD NEIGHBOURHOOD CENTRE

I report to the trustees on my examination of the financial statements of Harold Wood Neighbourhood Centre (the charity) for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.


Julian Golding

ICAEW

Azets Audit Services

1 Nelson Street

Southend-On-Sea

Essex

SS1 1EG

United Kingdom

Dated: 12 May 2021

HAROLD WOOD NEIGHBOURHOOD CENTRE

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds 2021 £	Unrestricted funds 2020 £
<u>Income from:</u>			
Memberships and donations	3	75,921	130,325
Investments	4	10	40
Total income		<u>75,931</u>	<u>130,365</u>
<u>Expenditure on:</u>			
Provision of centre		<u>109,134</u>	<u>108,525</u>
Net (expenditure)/income for the year/ Net movement in funds		(33,203)	21,840
Fund balances at 1 April 2020		<u>106,657</u>	<u>84,817</u>
Fund balances at 31 March 2021		<u><u>73,454</u></u>	<u><u>106,657</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.


HAROLD WOOD NEIGHBOURHOOD CENTRE

BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Tangible assets	8		18,567		23,186
Current assets					
Debtors	9	22,931		22,633	
Cash at bank and in hand		37,213		69,210	
		60,144		91,843	
Creditors: amounts falling due within one year	10	(5,257)		(8,372)	
Net current assets			54,887		83,471
Total assets less current liabilities			73,454		106,657
Income funds					
<u>Unrestricted funds</u>					
Designated funds		42,000		53,800	
General unrestricted funds		31,454		52,857	
			73,454		106,657
			73,454		106,657

The financial statements were approved by the Board of Trustees on 17.03/2021.


 Mr R Lockhart
 Trustee

HAROLD WOOD NEIGHBOURHOOD CENTRE

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements are prepared under the historical cost convention and in accordance with applicable accounting standards and the Statement of Recommended Practice on Accounting by charities.

1.2 Going concern

These financial statements are prepared on the going concern basis. The trustees have a reasonable expectation that the charity will continue in operational existence for the foreseeable future, however, the trustees are aware of certain material uncertainties arising as a result of the impact of the COVID-19 pandemic on the charity's incoming resources which may cause doubt on the charity's ability to continue as a going concern.

In order to mitigate against the risk of such material uncertainty, the Trustees have assessed the anticipated cash flows of the charity for the foreseeable future in addition to the receipt of a government grant of £40,000.

1.3 Charitable funds

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes with the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements,

1.4 Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably,

1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

HAROLD WOOD NEIGHBOURHOOD CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	25% on reducing balance
Improvement to property	Written off in the year incurred

1.7 Taxation

The charity is exempt from tax on its charitable activities.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Memberships and donations

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Government grants	40,573	-
Membership fees	192	5,244
Insurance income	-	1,200
Rent & Deed of Covenant donations	4,200	31,000
Hire charges- Centre and car park	30,956	92,881
	<u>75,921</u>	<u>130,325</u>

HAROLD WOOD NEIGHBOURHOOD CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

4 Investments

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Deposit interest	10	40
	<u> </u>	<u> </u>

5 Support costs

	Support costs	Governance costs	2021	Support costs	Governance costs	2020
	£	£	£	£	£	£
Independent examination/audit fees	-	2,100	2,100	-	2,960	2,960
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
	-	2,100	2,100	-	2,960	2,960
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
Analysed between Charitable activities	-	2,100	2,100	-	2,960	2,960
	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>

Governance costs includes payments to the auditors of £nil (2020- £2,960) for audit fees.

6 Trustees

The were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Management Committees' expenses

A total of £1,000 (2020 - £nil) was reimbursed to members of the management committee during the year.

7 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Total	-	-
	<u> </u>	<u> </u>

HAROLD WOOD NEIGHBOURHOOD CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

8 Tangible fixed assets

	Fixtures and fittings £	Improvement to property £	Total £
Cost			
At 1 April 2020	71,135	583,094	654,229
Additions	1,550	-	1,550
At 31 March 2021	72,685	583,094	655,779
Depreciation and impairment			
At 1 April 2020	47,949	583,094	631,043
Depreciation charged in the year	6,169	-	6,169
At 31 March 2021	54,118	583,094	637,212
Carrying amount			
At 31 March 2021	18,567	-	18,567
At 31 March 2020	23,186	-	23,186

9 Debtors

	2021 £	2020 £
Amounts falling due within one year:		
Other debtors	22,931	22,633

10 Creditors: amounts falling due within one year

	2021 £	2020 £
Accruals and deferred income	5,257	8,372

HAROLD WOOD NEIGHBOURHOOD CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

11 Movement in funds

	Movement in funds				Movement in funds				Balance at 31 March 2021 £
	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	
General fund	27,517	130,365	(93,110)	(11,915)	52,857	75,931	(62,701)	(34,633)	31,454
Designated fund for electrical work and emergency repairs	-	-	-	-	-	-	-	42,000	42,000
Designated fund- Internal redecoration and external improvements	57,300	-	(15,415)	11,915	53,800	-	(46,433)	(7,367)	-
	<u>84,817</u>	<u>130,365</u>	<u>(108,525)</u>	<u>-</u>	<u>106,657</u>	<u>75,931</u>	<u>(109,134)</u>	<u>-</u>	<u>73,454</u>

HAROLD WOOD NEIGHBOURHOOD CENTRE

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

12 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).