

Trustees' Annual Report

For the period

From (start date)

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 to end date

3	1	1	2	2	4
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Section A

Reference and administration details

Charity name

Letchworth and Baldock District Scout Council

Other names the charity is known by

Registered charity number (if any)

2 7 9 8 6 0

HQ registration number

Charity's principal address

11 Kingsfield House, Hadrian Way

Baldock

Herts

Postcode

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Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates if not for whole year
1	Wendy Tierney	Leadership Team Member	
2	Robert Coldrey	District Lead Volunteer	
3	Philip Charsley	District Treasurer	Until 31 Dec 2024
4	Christopher King	Volunteering Development Team Leader	
5	Hayley Palmer	Programme Team Leader & 14-24 Team Leader	
6	George Muge	Trustee	
7	Jacob Tyler	Trustee	
8	Russel Paul Wake	Cub Scout Section / Scout Section	
9	Kenneth George Osborne	District Chairperson	
10	Beth Aird	District Youth Lead	
11	Glenn Read	Explorer Scout Section	
12	Paul Tyler	Scout Section	Until 31 Dec 2024
13	Paul Tyler	District Treasurer	From 1 Jan 2025
14	Tara Lewis-Smith	Squirrel Scout Section / Beaver Scout Section	
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16			
17			
18			
19			
20			
21			
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23			

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The District's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The District is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The District is managed by the District Trustee Board, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Members of the Trustee Board complete *'Being a Trustee in Scouts'* training within the first 180 days of joining the trustee board.

This District Trustee Board exists to support the District Lead Volunteer in meeting the responsibilities of the appointment and is responsible for:

- The maintenance of District property;
- The raising of funds and the administration of District finance;
- The insurance of persons, property and equipment;
- District public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Managing Risks.

Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control</p> <p>The District Trustee Board has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are: Damage to the building, property and equipment. The District would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The District has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The District through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The District is primarily reliant upon income from subscriptions and fundraising. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Trustee Board could raise the value of subscriptions to increase the income to the District on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The District is totally reliant upon volunteers to run and administer the activities of the District. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the District.</p> <p>Reduction or loss of members. The District directly provides activities for young people aged 14 to 25. If there was a reduction in membership in a particular section then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the District Explorer Scout or Network units.</p>

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>

Public benefit statement	The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.
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Section D	Achievements and performance
Summary of the main achievements of the charity during the year	This year most activities have returned to normal following the Covid Pandemic, although the Gang Show was again not held. Numbers of Youth members are also returning to pre-pandemic levels.

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Section E	Financial Review
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<p>Brief statement of the charity's policy on reserves</p>	<p>Reserves Policy</p> <p>The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short. The District Executive Committee considers that the District should hold a sum equivalent to 3 months running costs, circa £10,000.</p> <p>The District held reserves of approximately £30,000 against this at year end.</p>
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<p>Investment Policy</p> <p>The District does not have sufficient funds to invest in longer term investments. The District has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.</p>
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Section F	Other Optional Information
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Section G	Declaration
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The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	<i>P Charsley</i>	<i>K G Osborne</i>						
Full name(s)	Philip Charsley	Kenneth George Osborne						
Position (eg Secretary, Chair)	Treasurer	Chair						
Date	<table border="1"> <tr> <td>2</td><td>0</td><td>0</td><td>4</td><td>2</td><td>5</td> </tr> </table>		2	0	0	4	2	5
2	0	0	4	2	5			

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF LETCHWORTH AND BALDOCK DISTRICT SCOUT COUNCIL

Independent examiner's report to the trustees of Letchworth and Baldock District Scout Council

I report to the charity trustees on my examination of the accounts of the Letchworth and Baldock District Scout Council (the Trust) for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

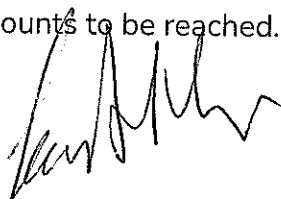
Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination, other than that disclosed below, giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

IA Hunt FCA
100 Howard Drive
Letchworth Garden City
SG6 2DG



24 June 2025

Letchworth and Baldock District Scout Council - Charity No 279860

Receipts and payments accounts

For the period 1st January 2024 to 31st December 2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
A1 Receipts					
Membership subscriptions:	42,729			42,729	35,701
Bank Interest	1,625			1,625	846
Grants and Donations	3,800			3,800	2,648
Sectional Activities	19,204			19,204	23,692
District Activities	11,628			11,628	9,280
District HQ	4,319			4,319	3,391
Scout shop	5,686			5,686	5,660
Gift aid	629			629	
International Fund		299		299	0
World Jamboree				0	3,425
Lochearnhead expedition 2025		52,666		52,666	210
Sub total	89,620	52,965	0	142,584	84,853
A2 Asset and investment sales, etc.	6,540	0	0	6,540	0
Total receipts	96,160	52,965	0	149,124	84,853
A3 Payments					
Membership subscriptions:	35,018	0	0	35,018	30,500
Sectional Activities	26,002	0	0	26,002	25,730
District Activities	16,146	0	0	16,146	19,997
Bank charges	658			658	60
District HQ improvements	6,104	0	0	6,104	5,560
Scout shop	4,782			4,782	4,571
International Fund		598		598	900
Jamborees and Expeditions			0	0	6,045
Lochearnhead expedition 2012		10,848	0	10,848	0
Sub total	88,709	11,446	0	100,156	93,363
A4 Asset and investment purchases, etc.	23,859	1,524	0	25,383	
Total payments	112,568	12,970	0	125,538	93,363
Net of receipts/(payments)	(16,409)	39,995	0	23,586	(8,509)
A5 Transfers between funds	(12)	12	0	0	
A6 Cash funds last year end	68,244	7,368	0	75,612	84,121
Cash funds this year end	51,823	47,375	0	99,198	75,612

Section B Statement of assets and liabilities at the end of the period

Categories

Details

Unrestrict ed funds to nearest £

Restricted funds to nearest £

B1 Cash funds

Bank current account	51,802	47,375	99,177
Cash in hand	21		21
Cheques not banked			0
Total cash funds	51,823	47,375	99,198

payments account(s))

Unrestrict ed funds to nearest £

Restricted funds to nearest £

B2 Other monetary assets

Details			
none	0	0	
	0	0	

B3 Investment assets

Details	Fund to which asset	Cost (optional)	Current value (optional)
none	0	0	0

B4 Assets retained for the charity's own use

Details	Fund to which asset	Cost (optional)	Current value (optional)
Badge Secretary's stock	Unrestricted		4,655
Minibus	Unrestricted		4,968
Gang Show Costumes	Unrestricted		3,500
District Camping Equipment	Unrestricted		18,000
Scout Shop	Unrestricted		5,090
			0

B5 Liabilities

Details	Fund to which	Amount due (optional)	When due (optional)
	-		

Signed by one or two trustees on behalf of all the trustees

Signature

Print Name

Date of approval

	K Osborn	24-Jun-25
	P Charsley	24-Jun-25

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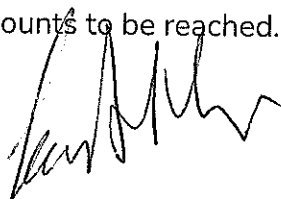
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IA Hunt FCA
100 Howard Drive
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24 June 2025

Letchworth and Baldock District Scout Council - Charity No 279860

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		0	0	

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	Details	Fund to which	Amount due (optional)	When due (optional)
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		-		

Signed by one or two trustees on
behalf of all the trustees

Signature	Print Name	Date of approval
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	P Charsley	24-Jun-25