

Trustees' Annual Report for the period						
		Period start date			Period end date	
From	1	1	2023	To	31	12 2023



Section A Reference and administration details

Charity name	2nd St Ives (Hunts) Sea Scout Group
Other names charity is known by	2nd St Ives Sea Scout Group
Registered charity number (if any)	279852
Charity's principal address	Holt Island, Church Street
	St Ives
	Cambridgeshire
Postcode	PE27 6DG

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rob Taylor	Group Scout Leader		
2	Simon Flanagan	Group Chairman	8th June 2023	Robert Taylor
3	Claire-Joanne Stewart	Group Secretary		
4	Jo Taylor	Group Treasurer		
5	Mike Leasure	Scout Leader		
6	Megan Moore	Scout Leader		
7	Harvey Ferries	Cub Leader		
8	Linda Moore	Beaver Leader		
9	John Hladkiwskyj			
10	Simon Margot			
11	Peter Sullivan			

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
The Scout Association Trust Corporation in respect of the Lease for Holt Island from Huntingdonshire District Council	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Observer	John Taylor	51 Kent Road, Huntingdon, PE29 7JG

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management**Description of the charity's trusts**

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The Group is an educational charity, established under rules which are common to all Scout Groups.

The Group has begun to move from a Group Executive to a Board of Trustees. This transition has proved to be more challenging than expected, with a number of existing Group Executive members not wishing to adopt the new Trustee role and opting to be team members.

The Group is to be managed by the Board of Trustees (previously the Group Executive Committee), that act collectively as charity Trustees of the Scout Group and in the best interests of its members.

The Board of Trustees exists to support the Group Scout Leader in meeting the responsibilities of their appointment and are responsible to:

- Comply with the Policy, Organisation and Rules of The Scout Association.
- Protect and maintain any property and equipment owned by and/or used by the Group.
- Manage the Group finances.
- Provide insurance for people, property and equipment.
- Provide sufficient resources for Scouting to operate. This includes, but is not limited to, supporting recruitment, other adult support, and fundraising activities.
- Promote and support the development of Scouting in the local area.
- Manage and implement the Safety Policy locally.
- Ensure that a positive image of Scouting exists in the local community.
- Appoint and manage the operation of any sub-Committees, including appointing a Chair to lead the sub-Committees.
- Ensure that Young People are meaningfully involved in decision making at all levels within the Group.
- The opening, closure and amalgamation of Sections in the Group as necessary.

The Board of Trustees must also:

- Appoint Administrators, Advisers, and Co-opted members of the Executive Committee.
- Approve the Annual Report and Annual Accounts after their examination by an appropriate auditor, independent examiner or scrutineer.
- Present the Annual Report and Annual Accounts to the Scout Council at the Annual General Meeting; file a copy with the District Executive Committee; and if a registered charity, to the appropriate charity regulator if the regulator's rules require it.
- Maintain confidentiality with regard to appropriate Trustee business.

The Board of Trustees must also:

The Board of Trustees is made up of three types of members.

- **Ex-officio members** have a role on the Committee due to their role in Scouting. These include:
 - Group Scout Leader
- **Appointed Members**
 - Chair of BoT
 - Treasurer of BoT
 - Trustee members
- **Co-opted members**

The Board of Trustees meet 3/4 times a year.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues

a) The induction and training of trustees;

Members of the Executive Committee are required to complete a programme of mandatory training within the first 5 months of joining the committee. They are also cleared for working with children by the Disclosure and Barring Service.

b) trustee' consideration of major risks and the systems and procedures to manage them

The Board of Trustees has identified the major risks to which they believe the Group is exposed. These have been reviewed and systems have been established to mitigate against them.

The main areas of concern that have been identified are:

Damage to the building, property and equipment

This is assessed as a **Medium** risk with **good controls**. The building is equipped with fire detectors, alarms and extinguishers. In the event of damage, the Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss, except for that due to flooding.

Injury to leaders, helpers, supporters and members

This is assessed as a **Medium** risk with **good controls**. All Leaders are trained to minimise injury to themselves and others. Written Risk Assessments are undertaken before all activities and a process of dynamic risk assessment is continued during activities. Through annual membership fees, the Group contributes to the Scout Association's national accident insurance policy.

Reduced income from fund raising

This is assessed as a **Medium** risk with **reasonable controls**. The Group is primarily reliant upon income from membership subscriptions and fundraising. The Group holds a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee has the option to raise subscription fees to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders and other adult volunteers

This is assessed as a **Medium** risk with **reasonable controls**. The Group is totally reliant upon volunteers to run and administer the activities of The Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole, there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, this could result in the complete closure of the Group. The Group is always actively recruiting for additional Leaders.

Reduction or loss of young members

Based on the predicted growth of St Ives and the demand for scouting, this is assessed as a Low risk. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the Group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst-case scenario, the complete closure of the Group could result.

Risk and Internal Control

The group has in place systems of *internal controls* that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

- **Integrity** - We act with integrity; we are honest, trustworthy and loyal.
- **Respect** - We have self-respect and respect for others.
- **Care** - We support others and take care of the world in which we live.
- **Belief** - We explore our faiths, beliefs and attitudes.
- **Co-operation** - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun;
- take part in activities indoors and outdoors;
- learn by doing;
- share in spiritual reflection;
- take responsibility and make choices;
- undertake new and challenging activities;
- make and live by their Promise.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Additional details of objectives and activities

Community Activities

The Group supports the Royal British Legion at the Annual Remembrance Parade, the Town Mayors inaugural Parade and the District St. George's Day Parade

Supporting Members of the group who have attended the 2023 World Scout Jamboree in South Korea

Policy on Grant Making;

The Group does not make grants to other bodies, however it does occasionally make donations to other scouting charities.

Contribution made by volunteers;

The Group could not function without the contributions of its volunteers: Young Leaders, Adult Leaders, Managers, Trustees and Supporters. All are unpaid but reasonable expenses are reimbursed.

Policy on investments;

The Group does not currently invest any of its reserves

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Group has continued with an extensive program of activities which included (but limited to);

- Kayaking
- Canoeing
- Sailing
- Hiking
- Rafting
- Camping

The Group maintained their Minibus and trailer to facilitate transport to and from activities.

Continued support for Adult training;

- First Aid Training Course
- Tomahawk throwing Training Course
- Foundation, Safety and Rescue Training Course (FSRT)
- Swim Event Safety Award (SESA)
- Archery Training (Archery GB Qualification)
- Bushcraft Training
- Minibus Training (MiDAS)
- Adventurous Activity Permits
- Camping Permits
- Leader Training (including a Leader Training Camp)

The Group has continued to expand its Adult Volunteer Leadership team with:

- 2 new Section Assistants

Young Leaders have a pinnacle role within the Group and there are now 11 working with sections across the Group.

There has been a number of outstanding achievements within the Group where our Young Members have achieved top awards, these include:

- Beavers - Bronze Awards x 10
- Cubs - Silver Awards x 12
- Scouts - Gold Awards x 4

The Group has maintained its numbers (with a slight increase) throughout 2023 and now provides scouting based activities for 92 Young members.

Section D	Achievements and performance
	<p>The group renewed it's Partnership Agreement with Nulli Secundi Explorer Unit and assists in providing scouting to 18 Explorers. With continued support, it is expected to see the section continue to grow.</p> <p>With the continued support of our Parents and the exceptional contribution of our Leaders, the group now has a stable platform which will enable us to be able to continue to offer Scouting to Young Persons within the community throughout 2024</p>

Section E	Financial review
Brief statement of the charity's policy on reserves	<p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. Additionally, due to the nature of Holt Island, the Group holds reserves to fund maintenance and repair work as required. The Trustee Board considers that the group should hold a sum equivalent to 6 months running costs, plus £10,000 circa £16,000.</p>
Quantify and explain designations	<p>If the reserves at year end are significantly above this, the Group Executive may designate an amount towards specific projects or equipment</p>
Details of any funds materially in deficit	<p>None</p>

Further financial review details (Optional information)

The charity's principle source of funds (including any fundraising);	<p>The Group's primary sources of funding are through membership subscriptions from young members, fundraising and donations.</p> <p>The Groups key fundraising is focused on activity weekends for scouting groups based in Cromwell District. This has again proved to be successful with these activity weekends planned again for 2024.</p> <p>Additional fundraising has been generated through Family activity evenings and Café's following community events e.g. Remembrance Parade</p>
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How expenditure has supported the key objectives of the charity;

Primary income is spent on:

- Running the Scouting Programmes
- Maintaining and operating the buildings and facilities
- Insurances and other required costs

Income raised from Fundraising has supported:

- Essential Camping Equipment
- Essential Safety Equipment
- Activity Equipment

Investment policy and objectives ;

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other optional information

Plans for future periods (details of any significant activities planned to achieve them)

2024 will see the continued program of Scouting.

Planned fundraising will be focused on the District Activity weekend.

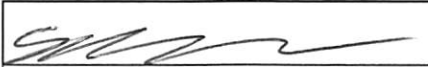
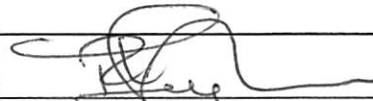
Review of equipment held by the group has identified the need for replacement/additional tents/Kayaks/Canoes which will enable the Group to be able to accommodate the increased youth numbers – to be part/fully funded by the planned fundraising events.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	S. Flanagan	ROBERT TALBOT
Position (eg Secretary, Chair, etc)	Chair (outgoing)	GROUP SCOUT LEADER

Date

20/9/24



CHARITY COMMISSION
FOR ENGLAND AND WALES

279852

Receipts and payments accounts

CC16a

For the period
from

01.01.23

To

31.12.23

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
MEMBERSHIP & GIFT AID					
Membership Subscriptions	15,242	-	-	15,242	13,077
2022 subs back pay	5,715	-	-	5,715	-
Less: Membership subscriptions paid on	4,584	-	-	4,584	5,065
Less Explorer Membership Subscriptions paid on	735	-	-	735	-
Less Explorer Subs	45	-	-	45	760
Net Membership subscriptions retained	15,594	-	-	15,594	7,252
	-	-	-	-	-
	-	-	-	-	-
Sub Total	15,594	-	-	15,594	7,252
INVESTMENT INCOME					
Bank Interest	-	0	-	0	-
Sub Total	-	0	-	0	-
DONATIONS/GRANTS					
Explorer Unit Hall Hire	1,560	-	-	1,560	-
Amazon Smile Fund Rasings	84	-	-	84	92
Needingworth Guide Canoeing	200	-	-	200	-
Bags for Scouts	-	-	-	-	220
Micro Analysis Consultants	-	-	-	-	-
Other Donations	43	-	-	43	-
Sub Total	1,887	-	-	1,887	312
YOUTH PROGRAMME AND ACTIVITIES					
Sailing	600	-	-	600	-
Beaver Events / Camps	612	-	-	612	-
Beaver Meetings	14	-	-	14	342
Cub Events / Camps 21/22	7,046	-	-	7,046	-
Cub Events / Camps	3,480	-	-	3,480	-
Cub Meetings 21/22	194	-	-	194	150
Cub Meetings	39	-	-	39	-
Scout Events / Camps	1,440	-	-	1,440	-
Scout Meetings	440	-	-	440	7,944
Explorer Events	-	-	-	-	200
Group Camps	8,246	-	-	8,246	-
Group Activities	-	-	-	-	-
Sub Total	22,111	-	-	22,111	8,636
ISLAND INCOME					
	-	-	-	-	-
Sub Total	-	-	-	-	-
FUNDRAISING (GROSS)					
Other Fundraising Activities	914	-	-	914	1,447
WOW Weekends	7,139	-	-	7,139	4,935
Sub Total	8,053	-	-	8,053	6,382
SUNDRY RECEIPTS					
Misc income	83	-	-	83	851
Badges	180	-	-	180	-
Clothing	1,120	-	-	1,120	1,351
Sub Total	1,383	-	-	1,383	2,202
6	49,028	0	-	49,028	24,785
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	49,028	0	-	49,028	24,785

A3 Payments

YOUTH PROGRAMME AND ACTIVITIES	-	-	-	-	-
Sailing	611	-	-	611	-
Beaver Events / Camps	491	-	-	491	146
Beaver Meetings	354	-	-	354	209
Cub Events / Camps	4,977	-	-	4,977	1,972
Cub Events 2021/22	13	-	-	13	-
Cub Meetings	826	-	-	826	4,708
Scout Events / Camps	1,270	-	-	1,270	535
Scout Meetings	925	-	-	925	4,943
Group Activities	25	-	-	25	401
Group Camps	9,323	-	-	9,323	-
Explorer Event	428	-	-	428	145
Leader Camp	977	-	-	977	-
OSM - All Sections	48	-	-	48	43
Sub Total	20,266	-	-	20,266	13,103
PREMISES					
Rent/Rates	212	-	-	212	189
Water and Sewerage	195	-	-	195	135
Electricity and Gas	892	-	-	892	1,054
Buildings and Property Insurance	1,242	-	-	1,242	1,147
Refuse	250	-	-	250	250
Crossfire Protection	-	-	-	-	66
Campsite and Ground maintenance	42	-	-	42	5,352
Sub Total	2,834	-	-	2,834	8,193
FUNDRAISING EXPENSES					
WOW Weekends	924	-	-	924	-
Sub Total	924	-	-	924	-
GROUP EXPENSES					
Materials and Equipment	-	-	-	-	45
Adult Training	1,926	-	-	1,926	420
Badges	1,719	-	-	1,719	1,048
New Website	-	-	-	-	660
Poppy donations	-	-	-	-	193
Group Clothing	4,639	-	-	4,639	2,369
Mini Bus Running Costs	532	-	-	532	1,082
Boat Insurance	722	-	-	722	722
Mini Bus Insurance	634	-	-	634	634
Adjustment for expense cards	353	-	-	353	-
Bank/Go Cardless Fees 2023	1,112	-	-	1,112	304
Bank/Go Cardless Fees 2021/2 Back pay	496	-	-	496	-
Accountancy Fees	600	-	-	600	-
	12,733	-	-	12,733	7,478
	-	-	-	-	-
Total Gross Expenditure	36,757	-	-	36,757	28,774

A4 Asset and investment purchases, (see table)

	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-

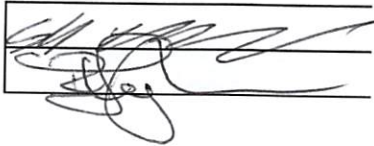
Total payments	36,757	-	-	36,757	28,774
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Net of receipts/(payments)	12,271	0	-	12,271	3,989
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	5,579	29	-	5,608	9,597
Cash funds this year end	17,850	29	-	17,879	5,608

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Current Account	17,850	-	-
	Bank Deposit Account	-	29	-
		-	-	-
	Total cash funds	17,850	29	-
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Badge Secretary Stock	1,956.00	-	-
	Uniform and clothing	9,572.00	-	-
	Land & Buildings not owned by the Scout Group		-	-
	Motor Vehicles	2,700.00	-	-
	Boats and Water Equipment	6,000.00	-	-
	Scouting Equipment & Furniture	6,500.00	-	-
	Buildings (Scout Hut)	125,000.00	-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	SIMON FLANAGAN	20/09/2024
	ROBERT TAYLOR	20/09/2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name
2nd St Ives (Hunts) Sea Scout Group

**On accounts for the year
ended**

31 December 2023

Charity no
(if any)

279852

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Peter Barlow

Date:

24/9/24

Name:

Peter Barlow

Relevant professional
qualification(s) or body
(if any):

ICAEW

Address:

Station House, 15 Station Road,
St Ives

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.