



Treasurers Report 2025

The accounts for financial year 2024-25 are in the process of being audited.

Our fundraising efforts this year generated £18,809, slightly more income than the previous financial year.

Our Fireworks event was again the biggest fund raiser for us this year at £5,079 which is very similar to last year's event. The cost of Dragon Fireworks increased by £720, nearly 30%. To counteract this we increased ticket prices by 50p this year and that helped keep the event proceeds level. Included in the funds raised are contributions of profits from the food vendors which made us £215.

The Christmas events this year were made up of Christmas cards designed by the children which raised £654 and a cake sale which raised £479. The proceeds from the Christmas Fair run by Year 6 were allocated to their Leavers hoodies and will be handled by the school for the foreseeable future.

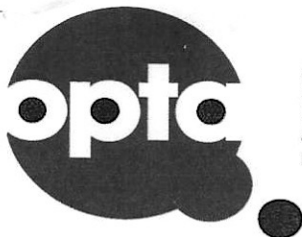
After the success of the Christmas Hampers in 2023 we again ran the Christmas hampers as a prize draw. We made £300 more than last year for a total of £1,423, a fantastic return on all the hard work from everyone involved.

The second big contributor to our fundraising year is the sponsored run at Easter which raised £3,399, in addition to the donations we were able to claim Gift Aid of £635. We could increase the Gift Aid portion in the future but need to better communicate how to complete the sponsorship forms so that we capture the data HMRC require.

The OPTA School Disco returned in February and was, once again, very popular with the children. We raised £740 and have learned some lessons to improve the flow between classes and, hopefully, encourage more volunteers to help ensure the children are having fun yet being safe. Another returning event was 'Break the Rules' Day, the children love being able to break as many rules as they can and helped to raise a very respectable £1,087.

We also held the adult-only quiz night which raised £316. The event received rave reviews from those who attended but the total raised was down about 50% from the previous year. We over-bought drinks for this year; left-over soft drinks were sold at Sport Day and, luckily, most of the alcohol stock will be used in the 2025 Fireworks Night so the cost will not be a loss.

Our annual tombola stall at the Ottershaw Village Fete was very popular again this year and we raised £602 at this event.



Ongoing fundraising continued to make a healthy contribution such as:

- Astra Recycling (replacing Bags 2 School) which raised £352 across the year. The overall profit is down with the textile recycling market being precarious. The per kilogram rate changed from 30p/kg in September 2024 down to 20p/kg in January 2025 and down again to 10p in April 2025. While the big green bins aren't making a huge profit they are adding a service to the community and providing us with additional passive income.
- Easy Fundraising, ASDA Cashpot, PayPal Giving Fund, & Ascot Races together made £304 this year. All steady forms of passive income that simply need some sharing in social media and Whatsapp forums to remind people to participate.
- Ice pop sales made £269 and really hit the spot on the hot sunny days. This was an idea by the Year 6 Head Boy and Head Girl and, together with their parents, they ran the Junior stall with OPTA staffing the Infant stall.
- Uniform Sales made £868
- Leavers Bears & Books made £233

This brings the total funds raised before contributions to schools to £18,809 which we are all very proud of!

Our payments to the school this year have been £3,304 broken down as:

- Bibles £400 (50% contribution to total cost)
- Women's Day flowers £156
- Christmas class gifts £1,500
- Christmas lunch crackers £202
- Year 6 Leavers hoodies £1046 (funds raised through the Christmas Fair run by Year 6)

PTA costs this year were £710 – lottery licence, Parentkind membership and subscription for the PTA Events website. We also bought a clothing rack and storage boxes for second hand uniform and trolley to help move supplies and equipment for events.

This leaves unallocated funds of £19,192 at the end August 2025 and we are in discussions with the school around how these funds could be used.

Thank you to all the parents and staff who have helped at events and supported us.

Jenifer Hoy
OPTA Treasurer

31/08/2025

£

[A] **Lloyds Bank Current a/c Bank reconciliation**

Opening Balance (per statement)	3,855.74
Opening Balance (cash)	80.00

Closing Balance (per statement)	19,111.80
Closing Balance (cash)	215.50

Movement in period	15,391.56
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Income

Cheque from last year now cleared	0.00
Bank receipts	29,646.25
Cash Income	0.00

Expenses

Total Cheques raised (money out this year)	-14,205.70
Cash expenses	0.00
Previous year cheques now cashed	0.00
Expenses relating to previous years	0.00

Net Total Income and Expenses	15,440.55
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Reconciliation Difference	48.99
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[C] **Uncleared items**

Unbanked Cheques	0.00
Expenses not yet claimed	0.00
Cash received but not yet banked	0.00
Income not yet cleared	48.99

Total uncleared items	48.99
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Closing Balance	19,425.28
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Only change this once a year As of end August 2024
Two floats kept for emergencies

Two floats kept for emergencies + cash not yet banked

cleared 8/9/25

£ 14,205.70

Expenses							
Date	Brought From	Comments	Invoice no	Cheque No	Cleared at bank date	Cheque	
9/20/2024	Expenses - Rebecca	Fireworks - Krispy Kreme	EXP 001				
9/24/2024	Expenses - Marie	Fireworks - solar lights and batteries	EXP 002				
9/24/2024	Expenses - Brad	Fireworks - TEN /Alcohol license	EXP 003				
10/9/2024	Parentkind/PTA Events	PTA Events subscription	EXP 004				
10/18/2024	Expenses - Marie	Fireworks - alcohol	EXP 005				
10/18/2024	Captain Fantastic	Disco deposit	EXP 006				
10/21/2024	Expenses - Rebecca	Fireworks - alcohol	EXP 007				
10/30/2024	Expenses - Kaylie	Fireworks - sweets	EXP 008				
11/4/2024	CHQ 001526	Fireworks cash floats		001526			
11/4/2024	Expenses - Danielle	No Cold Child Coats	EXP 009				
11/5/2024	Expenses - Marie	Fireworks - drinks and supplies	EXP 010				
11/6/2024	Expenses - Marie	Fireworks - supplies	EXP 011				
11/6/2024	Expenses - Chloe	Fireworks - drinks	EXP 012				
11/7/2024	Expenses - Jenifer	Fireworks - glowies	EXP 013				
11/7/2024	Expenses - Jenifer	Uniform Racks and Laminating stuff	EXP 014				
11/7/2024	CHQ 001527	General Cash Float		001527			
11/7/2024	Expenses - Brad	Fireworks - sweets bags	EXP 015				
11/15/2024	Runnymede BC	Lottery Licence	EXP 016				
11/25/2024	Expenses - Danielle	No Cold Child Coats	EXP 017				
11/27/2024	St Johns Ambulance	Fireworks - First Aid Cover	EXP 018				
11/28/2024	Good Shepherd Trust	Classroom Christmas Gifts	EXP 019				
12/4/2024	Good Shepherd Trust	Christmas Cards	EXP 020				
12/5/2024	Christmas Fair Cash Floats	Christmas Fair Floats		001529			
12/6/2024	Expenses - Marie	Christmas Crackers and Tablecloths	EXP 021				
12/17/2024	Good Shepherd Trust	Christmas Card - correction	EXP 022				
1/2/2025	Parentkind/PTA Events	annual membership	EXP 023				
1/3/2025	Expenses - Jenifer	PTA Gazebo	EXP 024				
2/3/2025	Expenses - Kaylie	Disco snacks	EXP 025				
2/3/2025	Expenses - Chloe	Disco prizes and decorations	EXP 026				
2/3/2025	Ottershaw Community Partnership	Village Fete Pitch	EXP 027				
2/4/2025	Expenses - Jenifer	Disco snacks	EXP 028				
2/5/2025	Dragon Fireworks	Fireworks	EXP 029				
2/5/2025	Jessica Cox (Captain Fantastic)	Disco final payment	EXP 030				
3/5/2025	Expenses - Hayley Ward / Billy Ward	Flowers for Women's Day	EXP 031				
3/10/2025	Expenses - Marie	Easter Eggs	EXP 032				
3/10/2025	Expenses - Marie	Easter Eggs	EXP 033				
4/7/2025	Expenses - Brad	TENS Licence	EXP 034				
4/7/2025	Expenses - Marie	Easter Eggs	EXP 035				
4/24/2025	Expenses - Rebecca	Quiz Night drinks	EXP 036				
5/1/2025	Expenses - Marie	Quiz Night Prize Prosecco	EXP 037				

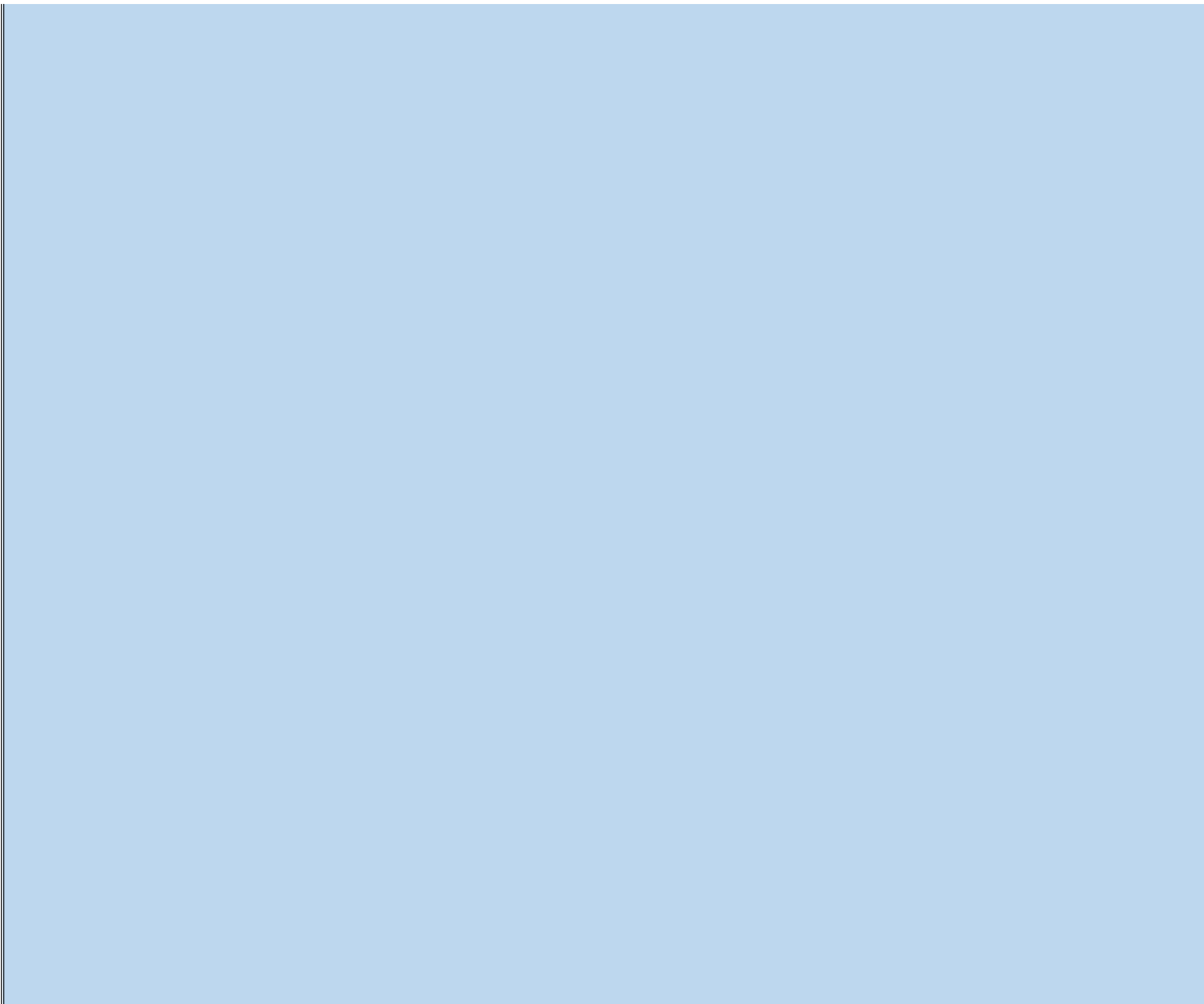
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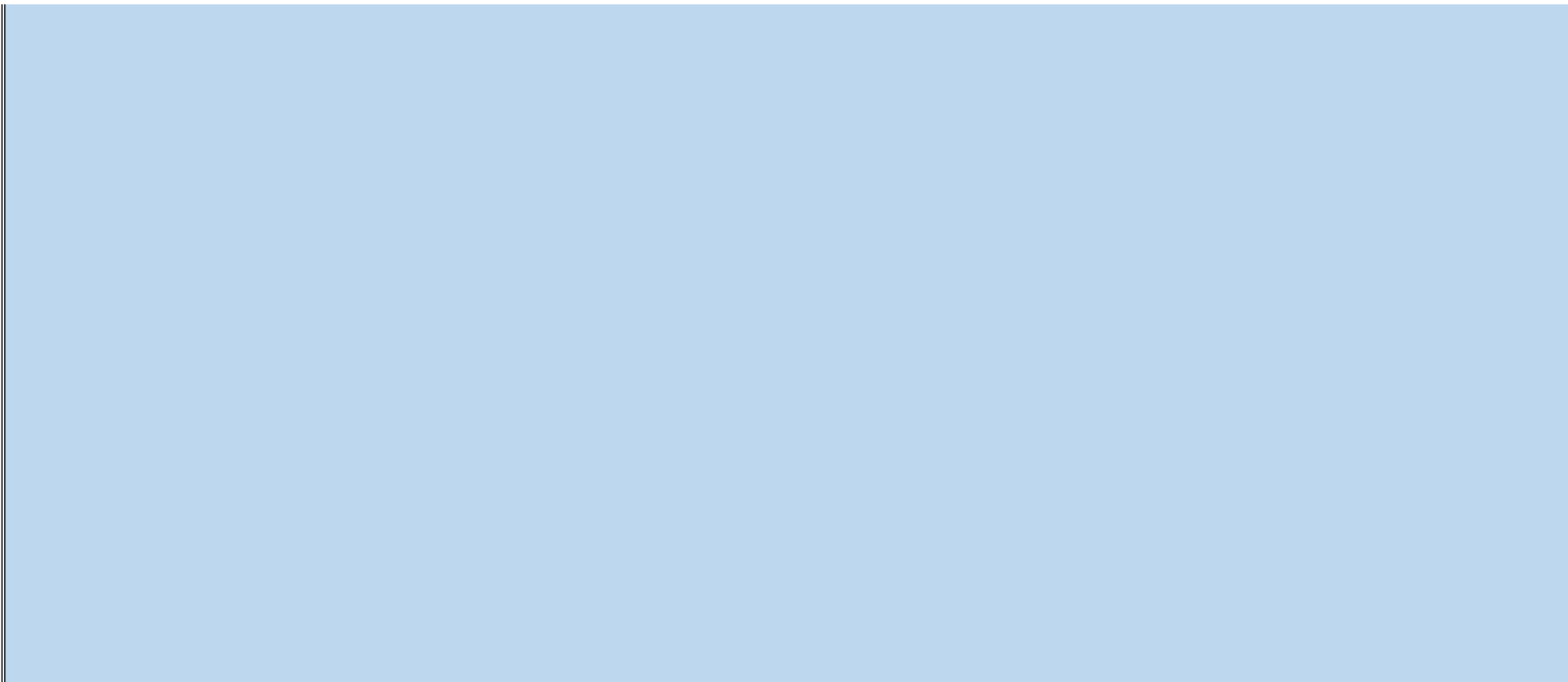
Bank A/C Movement in Yr made up of:						
- 2019 Payments from account in Yr		0.00				
- 2019 Unpresented cheques presented in 2020						
		0				
REC: Expenditure for 2018						
- less: 2019 Unpresented cheques		0				
- Add: 2018 late banking						
		0				
	CONTROL:	0.00				

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Ottershaw Parents Teachers Association

Receipts and Payments Account: Year to 31st August 2025

	Year to 31/08/25
RECEIPTS	
Astra Recycling (previously Bags 2 School)	352
Cake / Lollies / Ice Pops Sales	819
Christmas Cards	2,309
Christmas Fair	1,111
Disco	1,397
Easy Fundraising / Asda Cashpot / PayPal Giving Fund / Ascot Ra	304
Fireworks	10,246
Christmas Hampers	1,423
Leavers Bears/Books	1,296
Mufti day	408
Break the Rules Day	1,087
Lego Bricks	
Quiz Night	1,140
Village Fete Tombola	632
Sports Day	105
Summer Fair	
Theatre Tickets	
Uniform Sale	932
Easter Run	3,605
Your School Lottery	1,126
Infants / Juniors (see note 2)	
Sponsorship	
Advertising	
Other	720
	<u>29,012</u>
Gift Aid on raffles	0
Gift Aid on donations	635
	<u>635</u>
INVESTMENT INCOME	
Barclays	0
	<u>0</u>
TOTAL RECEIPTS	<u>29,646</u>
	Year to 31/08/25
PAYMENTS	
Astra Recycling (previously Bags 2 School)	
Bank Charges	
Cake Sale	71
Christmas Cards	1,656
Christmas Fair	65
Disco	657
Easter Fun Run	206
Fireworks	5,167
Break the Rules Day	
Lego Bricks	
Leavers Bears/Books/Hoodies	1,064
PTA sundries (note 3)	719
Quiz Night	824
Refreshments	
Sports Day	
Village Fete	30
Stationery	
Summer Fair	
Theatre Tickets	
Uniform Sale	64
Other	380
	<u>10,902</u>
<u>Contributions to Schools</u>	
Infants (note 1)	1,021
Juniors (note 2)	2,283
	<u>3,304</u>
TOTAL PAYMENTS	<u>14,206</u>
NET RECEIPTS/EXPENDITURE FOR THE YEAR	15,441
Cash and Bank balances brought forward	3,936
Adjustments to prior years	

CASH & BANK BALANCES CARRIED FORWARD	<u>19,377</u>
<u>FUNDS RAISED BEFORE CONTRIBUTIONS TO SCHOOLS</u>	<u>18,745</u>

Statement of Assets and Liabilities at end August 2025

	<u>Year to 31/08/25</u>
Bank and Cash balances:	
Lloyds Covenant a/c	
Lloyds Current a/c	19,112
Cash not banked 2025 (float)	216
Unpresented cheques (2019 and prior years)	
	19,327
Debtors	
- Committed income not received at the year-end	49
Total Monetary Assets	19,376

Notes to the accounts

	<u>Year to 31/08/25</u>
1. Breakdown of Contributions to Infants	
Leavers Bibles	160
Play equipment	
Coaches for Panto trip	
Christmas presents	700
Mothers Day flowers from children	74
Christmas lunch crackers	87
Library book stands	
Bike / scooter sheds	
Sports day	
Learning Pod	
Total Payments to Infants	1,021
2. Breakdown of Contributions to Juniors	
Leavers Bibles	240
Coaches for Panto trip	
Laptops	
Christmas presents	800
Christmas lunch crackers	115
Y6 Leavers Hoodies (Y6 Christmas Fair proceeds)	1,046
Defibrillator	
Mothers Day flowers from children	82
Bike / scooter sheds	
Sports day	
Total Payments to Juniors	2,283
Total Payments to School	3,304
3. Breakdown of Sundry Expenses:	
PTA UK Annual Membership	162
Lottery Licence	20
PTA Events website	360
OPTA tabards	
Sumup devices	
AGM refreshments	
Gazebo	120
Trolley	48
Office Supplies	10
	719

Signed on behalf of the committee by:

Finola O'Duffy (Chair)

Jenifer Hoy (Treasurer)

Signed by Independent Examiner (Abi Knight - CGMA)

	ACTUAL 2025	
	£	£
MONIES RAISED PER EVENT		
Astra Recycling / Bag 2 School	352	
Cake Sale / Ice Pops Sale / Lolly Sale	748	
Christmas Cards	654	
Christmas Fair	1,046	
Discos	740	
Easy Fundraising / Asda Cashpot / PayPal		
Giving Fund / Ascot Races	304	
Fireworks	5,079	
Break the Rules Day	1,087	
Leaver Bears/Books	233	
Mufti day	408	
Your School Lottery (previously PTA Raffle)	1,126	
Quiz Night	316	
Christmas Hampers	1,423	
Village Fete	602	
Sports day	105	
Lego Bricks		
Summer Fair		
Theatre Tickets		
Uniform Sale	868	
Easter Sponsored Run	3,399	
Other		
TOTAL RAISED FROM EVENTS		18,489
OTHER INCOME		
Gift Aid	635	
Interest		
Sponsorship		
Advertising		
Other	340	
TOTAL OTHER INCOME		975
TOTAL INCOME TO DATE		19,464
PTA EXPENSES		
PTA Events		
Other General Expenses		
Refreshments		
Lottery License/Subscriptions	(719)	
TOTAL EXPENSES TO DATE		(719)
TOTAL PTA INCOME		18,745
PAID TO SCHOOLS		
INFANTS	(1,021)	
JUNIORS	(2,283)	
		(3,304)
NET RECEIPTS/EXPENDITURE FOR THE YEAR		15,441
CHECK		15,441
BALANCE BROUGHT FORWARD FROM PREVIOUS YEAR		3,936
CLOSING BALANCE @ 31/08/25		19,377
Funds requested by schools		
Correcting prior year issue		
Prior year income not received		
Expenses relating to previous years		
OPTA contingency		
ESTIMATED UNALLOCATED FUNDS @ 31/08/25		19,377

Ottershaw Parents Teachers Association

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Finola O'Duffy (Chair)

Jenifer Hoy (Treasurer)

Finola O'Duffy

Jenifer Hoy 16/10/25

Signed by Independent Examiner (Abi Knight - CGMA)

Abi Knight 10/10/25