

The Trustees of Charlton Recreational Centre Annual Report 2024-25

Reporting period: 1 September 2024 to 31 August 2025

Charity name: Charlton Recreational Centre

Charity registration number: 279819

Registered address: Charlton Hall, Charlton, Wiltshire, SN16 9DL

1. Reference and Administrative Details

Trustees during the period:

Chair – Dorian James

Dep Chair and Treasurer – Angela Collins

Secretary – Vanessa Rawlings

Bookings Secretary – Tracey Hobbs

Committee members – Caroline Steele, Leanne Hall, Margaret Medland, Rohan Koenig, Jenny Walker

Bankers: Lloyds Bank

Independent examiner / auditor (if applicable): Mrs Marion Adkins.

Governing Policy: Lease and Trust deed with the Right Honourable Earl of Suffolk and Berkshire, dated 1 August 1980.

2. Structure, Governance and Management

Charlton Recreational Centre is governed by its trustees in accordance with its governing document and charity law. Trustees are responsible for setting the strategic direction of the charity, safeguarding its assets, and ensuring that activities are carried out in furtherance of its charitable purposes.

Trustees are appointed in line with the provisions set out in the governing document. New trustees receive an induction covering the charity's aims, governance, finances, and their legal responsibilities. Ongoing training and advice are provided as required.

Trustees meet regularly during the year to review activities, monitor financial performance, manage risk, and ensure compliance with regulatory requirements.

Day-to-day management is [carried out by the trustees themselves / delegated to staff or volunteers], as appropriate.

3. Objective and Activities

Objective

The objective of the Charlton Recreational Centre is to provide support to the local community through the organisation and running of events in the community hall, childrens play area and adjoining playing field.

Public Benefit

The trustees have had due regard to the Charity Commission's guidance on public benefit. The charity's activities are carried out for the benefit of the public or a sufficient

section of the public, and any private benefit is incidental to the achievement of the charity's aims.

Activities During the Year

During the reporting period, Charlton Recreational Centre undertook the following principal activities in furtherance of its charitable objects:

- Provision of a safe and friendly environment that has allowed hirers of the hall to support the local populace. Regular events include coffee mornings, bridge clubs, dog training classes, various physical and mental health fitness classes, gardening clubs. The hall has been used on numerous occasions for various social parties.
- The playing field is used by the local cricket club (who also have access to the utilities in the hall) as well as a local football club for their junior section.
- Replacement of picnic benches and running repairs to the children's play area have allowed the younger generation to enjoy the playing facilities.

The trustees believe these activities have furthered the charity's purposes and delivered clear public benefit.

4. Achievements and Performance

The trustees are pleased to report the following key achievements during the year:

- Successful request for numerous grants will allow work to further enhance the facilities outside this reporting period. This is further supported by raising finances through committee held events in this period.
- This reporting period has seen significant safety tree work around the playing field. The purchase of 3 picnic benches (to replace 1) has also added to the use of the outside facilities. The outside of the hall has also seen some much needed replacement of the wooden cladding.

5. Financial Review

Overview

During the year, the charity had total income of £27985 and total expenditure of £16503. The financial results for the year show a surplus of £11180.

Reserves Policy

The trustees have reviewed the charity's reserves policy. The policy is to maintain free reserves sufficient to:

- Meet ongoing running costs
- Cover unforeseen expenditure or emergencies
- Support planned maintenance or development of Charlton Hall

At the end of the year, free reserves stood at £10000, which the trustees consider to be adequate to meet the policy.

Principal Sources of Income

The principal source of income for the hall come from donations, grants, hire of the facilities and various fund-raising events.

Investment Policy

The charity holds no investments other than cash / investments as permitted by the governing document. Any funds not immediately required are held in bank accounts to preserve capital and maintain liquidity.

6. Risk Management

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems and procedures are in place to manage those risks. Key risks considered include:

- Financial sustainability
- Maintenance and safety of Charlton Hall
- Compliance with legal and regulatory requirements
- Reliance on volunteers or key individuals

Appropriate insurance is maintained, and policies are reviewed regularly.

7. Plans for Future Periods

Looking ahead, the trustees plan to:

- Improve the hall by painting the inside. Also looking to replace the aging lighting system with a more energy efficient LED system. There are also aspirations to improve the childrens play park with new play equipment.
- The external cladding to the hall is starting to show signs of wear and tear and needs continual maintenance.
- The trustees remain committed to ensuring the long-term sustainability of Charlton Hall and the continued delivery of public benefit. To enable this, there is a requirement for capital improvements to both the hall and surrounding facilities. There is an expectation that this will require a substantial amount of investment. As such the trustees are looking at large grants to assist.

8. Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The trustees are responsible for keeping adequate accounting records, safeguarding the assets of the charity, and taking reasonable steps to prevent and detect fraud and other irregularities.

9. Approval

This report was approved by the trustees on behalf of the charity on 11 February 2026.

Signed: D J James

Name: Dorian J James

Position: Chair of Trustees

Date: 11 February 2026

2023/24	2023/24
£	£
100.00	
1,437.50	
1,622.50	
45.00	
932.50	
<hr/>	
	4,137.50

468.00	
615.00	
318.00	
492.00	
390.00	
2,400.00	
1,224.00	
600.00	
354.00	
312.00	
0.00	
140.00	
<hr/>	
	7,313.00
	<hr/>
	11,450.50

1,420.00	
1,200.00	
<hr/>	
	220.00

206.00	
160.00	
144.08	
1,387.33	
19.96	
	1,917.37

13,587.87

1.00
523.92
2,065.68
1,377.33
3,000.00
900.00
50.00
1,780.39
548.88
102.60
348.34
288.99

10,987.13

2,600.74

1,175.80

1,885.52

5,662.06

CHARLTON RECREATIONAL CENTRE
Registered Charity no: 279819
RECEIPTS & PAYMENTS STATEMENT 2024/25
AS AT 31 AUGUST 2025
DESCRIPTION

OPERATING INCOME

Fees Income

Parties & Other Private Hire including deposits held

Weddings
Private Parties
Children's' Parties
Commercial hire
Organisational hire

Regular Bookings

Ladies Keep Fit
Dog Training
Sweaty Mamas
My Body Train
Malmesbury Gardening Club
Pilates
Bridge Club
Qi-Gong
Scottish Reelers
Dancing Classes
Football £690 & Cricket £100
Farming Club

Total Fees Income

150 Club

150 Club receipts
Less 150 Club prizes

Total 150 Club Net Income

Donations

Friends of Charlton Village Hall
Donations from monthly Coffee Mornings
Misc Donations
Charlton Parish Council Grant (for insurance costs)

Interest from Investment Account

Total Grants & Donations Income

Total Operating Income

OPERATING EXPENSES

Overhead Expenses

Charlton Park annual rent
Water Rates
Electricity
Insurance
Hall Management
Bookings Secretary
Wiltshire Village Halls Association membership
Village Hall Repair & Maintenance
Grounds & Field Maintenance & Tractor R&M
Play Equipment R&M
Web Site
General Admin Costs

Total Operating Expenses

Operating Profit

Fund Raising Events

2024 Autumn Quiz
Jazz Night
Bar stock in hand 31st August 2025

Total Fundraising Events Profits

Project & Exceptional Items of Income & Expenditure

Exceptional Expenditure

Tree Felling
Replacement of Picnic Tables

Exceptional Income

Donation for Picnic Tables
Malmesbury Area Board Grants
 Jan 2025 - Village Hall Energy Improvements
 Jun 2025 - Fitness Equipment
 Aug 2025 - Village Hall Energy Improvements PH2

Total Project & Exceptional Items

Overall Increase in Funds

2024/2025 Movement in Funds

Bank balance as at 31st August 2024
less 2023/24 150 Club prizes paid after 31/08/2024
Investment Account balance as at 31st August 2024
Petty Cash balance as at 31st August 2024
Reconciled 2024/25 opening balance

Bank balance as at 31st August 2025
less 2024/25 150 Club prize paid after 31/08/2025
less monies owed to HB Sports - deposit paid twice
less monies owed to PCC Project fund (Cullimore donation)
Investment Account balance as at 31st August 2025
Petty Cash balance as at 31st August 2025
Reconciled 2024/25 closing balance

Increase in Funds during 2024/25

2024/25

£

2024/25

£

560.00

2,677.00

730.00

657.50

1,164.50

5,789.00

348.00

1,095.00

432.00

552.00

240.00

2,175.00

1,274.00

564.00

270.00

1,005.00

790.00

0.00

8,745.00

14,534.00

1,295.00

1,200.00

95.00

206.00

187.35

246.00

1,418.44

227.86

2,285.65

16,914.65

1.00
451.40
1,839.48
1,408.54
3,000.00
900.00
50.00
1,527.93
2,072.85
912.00
229.08
220.97

12,613.25

12,613.25

4,301.40

Income

£

1,260.28
233.50

Expenditure

£

271.46
121.25
97.87

1,003.20

1,625.00
540.00

540.00

2,500.00
2,500.00
2,500.00

8,040.00

2,165.00

£11,179.60

£8,754.40

-£130.00

£10,020.96

£122.89

£18,768.25

£19,799.14

-£30.00

-£100.00

-£75.00

£10,248.82

£104.89

£29,947.85

£11,179.60

Independent examiner's report to the Trustees of the Charlton Recreational Centre

I report on the accounts of the Council for the year ended 31 August 2025, which are attached.

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the CRC and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below. The CRC accounts do not require and audit in accordance with Part 16 of the Companies Act 2006.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- a) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met
- b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Marion Adkins
1 Tetbury Lane
Charlton
Malmesbury
SN16 9ED
10th December 2025