

THE HOLLANDS-WARREN FUND
TRUSTEES' REPORT AND UNAUDITED ACCOUNTS
FOR THE YEAR ENDED 28 FEBRUARY 2021

Prepared by: Brachers LLP
Somerfield House
59 London Road
Maidstone
Kent
ME16 8JH

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THE HOLLANDS-WARREN FUND

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

K Harrington
A S Palmer
D W H Bell

Charity number

279747

Principal address

Somerfield House
59 London Road
Maidstone
Kent
ME16 8JH

Solicitors

Brachers LLP
Somerfield House
59 London Road
Maidstone
Kent
ME16 8JH

Investment advisors

Rathbone Investment Management Ltd
8 Finsbury Circus
London
EC2M 7AZ

Independent examiner

Michelle Wilkes FCA
Azets Audit Services
Globe House
Eclipse Park
Sittingbourne Road
Maidstone
Kent
ME14 3EN

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THE HOLLANDS-WARREN FUND

TRUSTEES' REPORT FOR THE YEAR ENDED 28 FEBRUARY 2021

The Trustees present their report and the unaudited financial statements of the charity for the year ended 28 February 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Objects and activities for the public benefit

The object of the charity is to assist with funding the provision of temporary medical and nursing services in the home and/or domestic help. Following consultation with the Charity Commission the charity's activity boundary has been extended from the Borough of Maidstone to Kent. The Trustees continue to attach importance to ensuring that the services funded by the charity benefit the people of Maidstone as a priority. The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the trust's aims and objectives and in the planning of future donations and grants.

The Trustees accept applications from individuals and organisations. Each application is considered in relation to the objectives of the trust.

Achievements and performance

During the year ended 28 February 2021, the Trustees approved total grants of £106,000 to institutions.

As set out in Note 2 to the accounts, the charity continued to provide grant funding for nursing care to The Heart of Kent Hospice, and Rapid Response (formerly Twilight Nursing Services) an initiative of The Kent Community Health NHS Trust.

In addition this year, the trustees approved two additional grants to The Heart of Kent Hospice and The Blackthorn Trust (amounting to £60,000 and £30,000 respectively) to help fund those charities during the Covid pandemic.

At the year end, £23,766 remained payable to Rapid Response over the three years to 28 February 2023 in relation to a grant commitment of £135,749 made in the 2019 financial year.

Review of financial position and activities

The results for the year are set out on Page 5.

Total income for the year amounted to £82,156 (2020 : £89,650) representing a gross return of 2.36% on the closing value of the investments. Grants made in the year amounted to £106,000 (2020 : £18,980) representing 128.94% (2020 : 21.17%) of income.

After accounting for other costs, which amounted to £12,670 for the year (2020 : £12,777) and portfolio management fees of £13,671 (2020 : £14,380), the fund had a net loss of £50,185 before investment portfolio gains and losses. Significant realised gains and unrealised gains on the investment portfolio were also recognised during the year (£13,601 and £314,086 respectively) reflecting market conditions. As a result, the unrestricted funds increased by £277,502 in the year to 28 February 2021.

The value of the charity's investment portfolio, including cash held for reinvestment of £46,115 (2020 : £28,205) amounted to £3,525,267 as at 28 February 2021 (2020 : £3,297,265).

THE HOLLANDS-WARREN FUND

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 28 FEBRUARY 2021

Reserves (including Reserves Policy)

At 28 February 2021, the charity's unrestricted reserves amounted to £3,532,649 (2020 : £3,255,147). The unrestricted fund represents the amount available for general charitable purposes at the discretion of the trustees. The trustees' intention is to keep reserves at levels sufficient to continue to provide income which will enable them to provide donations to approved applications, having regard to unforeseen volatility in investment market values. They believe the reserves position at 28 February 2021 was satisfactory.

The trustees' intention is to keep a balance of income sufficient to provide enough funds at all times to enable them to continue with their current intended commitments, considering potential falls in income yields and interest rates. The trustees also require funds to make one off distributions for urgent cases. At 28 February 2021 the charity had free reserves amounting to £53,497 (2020: net liability of £13,913). The net liability position last year arose as a result of significant grant commitments made in the year (see note 2). Whilst the non-investment cash reserves at the year end were insufficient to cover the current liabilities, the trustees are able to call on the cash reserves held within the investment portfolio (note 5) to support the grant making activities.

Designated funds at 28 February 2021 total £3,749,152 (2020: £3,269,060) - see note 9 for details.

The Trustees therefore anticipate that the overall level of reserves at 28 February 2021 was satisfactory, as well as sufficient to fund the planned continued financial support of The Heart of Kent Hospice, Blackthorn Trust and Rapid Response in the year ended 28 February 2022, assuming donations continue at similar levels to those paid in the year ended 28 February 2021. The Trustees will also continue to consider other funding requests as received during the next twelve months.

Investment policy

The trustees have wide powers of investment in accordance with the governing instrument (the charitable trust deed) and the provisions of the Charities Act. In conjunction with the charity's investment advisors, the value of the capital of the fund where possible, thus producing a realistic income from the capital which can then be distributed. Where appropriate, the trustees may distribute capital in furtherance of the objects of the charity.

The Trustees have reviewed the major risks to which the charity is exposed and systems have been established to mitigate these risks. The funds invested and those held on deposit are subject to the compliance procedures of both the charity's investment advisors and Brachers LLP.

The Trustees have considered the impact of the Covid Pandemic on the charity's funds and operations. They believe they have taken adequate steps to mitigate the extent of any adverse impact and have no reason to believe that committed grant funding obligations at 28 February 2021 will not be fulfilled.

Going concern

The Trustees have no reason to believe that the charity will be unable to continue operating as a going concern (able to pay its debts and grant commitments as they fall due) for a period of at least 12 months from the date of approving these accounts.

THE HOLLANDS-WARREN FUND

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 28 FEBRUARY 2021

Structure, governance and management

The charity was defined by a deed of trust dated 18 June 1977, pursuant to the will of George Hollands, who died on 27 October 1938 and arising on the death of the former life tenant Miss Alice Bertha Hollands. It was registered as a charity on 2 April 1980 having as its governing document a declaration of trust dated 19 October 1979. Its registered number is 279747.

The existing Trustees who served during the year were K Harrington, A S Palmer and D W H Bell. The Trustees comprise professionals with appropriate skills to properly manage the trust assets and apply those assets in accordance with the trust deed, given their knowledge of the local area.

Any changes in trustees are subject to formal approval by all trustees in office.

Approved by the trustees and signed on their behalf:



K Harrington
Trustee

Dated: 10-11-21

THE HOLLANDS-WARREN FUND

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE HOLLANDS-WARREN FUND

I report to the trustees on my examination of the accounts of the Hollands-Warren Fund for the year ended 28 February 2021, which are set out on pages 5 to 11.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the 'Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

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Michelle Wilkes FCA
Azets Audit Services
Globe House
Eclipse Park
Sittingbourne Road
Maidstone
Kent
ME14 3EN

Dated: 18 November 2021

THE HOLLANDS-WARREN FUND

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 28 FEBRUARY 2021

		Unrestricted Funds	Unrestricted Funds
		Year ended 28 February 2021	Year ended 29 February 2020
	Notes	£	£
INCOME FROM:			
Investments		82,150	89,310
Deposit account and other interest		6	340
TOTAL INCOME		<u>82,156</u>	<u>89,650</u>
EXPENDITURE ON:			
Costs of raising funds			
Investment manager's fees	2	13,671	14,380
Charitable activities			
Grants payable	2	106,000	18,980
Other costs	2	12,670	12,777
TOTAL EXPENDITURE		<u>132,341</u>	<u>46,137</u>
NET (LOSS)/INCOME FOR THE YEAR		(50,185)	43,513
OTHER RECOGNISED GAINS			
Net gain on investments	5	327,687	83,832
NET MOVEMENT IN FUNDS		277,502	127,345
TOTAL FUNDS BROUGHT FORWARD		<u>3,255,147</u>	<u>3,127,802</u>
TOTAL FUNDS CARRIED FORWARD		<u>3,532,649</u>	<u>3,255,147</u>

THE HOLLANDS-WARREN FUND

BALANCE SHEET AS AT 28 FEBRUARY 2021

	Notes	28 February 2021 £	29 February 2020 £
FIXED ASSETS			
Investments	5	3,525,267	3,297,265
CURRENT ASSETS			
Debtors	6	176	114
Cash at bank and in hand		35,298	26,264
		<u>35,474</u>	<u>26,378</u>
CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	7	<u>(24,326)</u>	<u>(46,397)</u>
NET CURRENT ASSETS/(LIABILITIES)		<u>11,148</u>	<u>(20,019)</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>3,536,415</u>	<u>3,277,246</u>
CREDITORS: AMOUNT FALLING DUE AFTER MORE THAN ONE YEAR	8	<u>(3,766)</u>	<u>(22,099)</u>
NET ASSETS		<u>3,532,649</u>	<u>3,255,147</u>
REPRESENTED BY			
<u>Unrestricted funds</u>			
Designated funds	9	3,479,152	3,269,060
General funds		53,497	(13,913)
Total unrestricted funds		<u>3,532,649</u>	<u>3,255,147</u>

Approved by the Trustees on 10-11-21


K Harrington
Trustee

THE HOLLANDS-WARREN FUND

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 28 FEBRUARY 2021

1 Accounting policies

1.1 Basis of preparation

The Hollands-Warren Fund is a charity registered with the Charity Commission in the United Kingdom (N° 279747). The address of the registered office is Somerfield House, 59 London Road, Maidstone, Kent, ME16 8JH.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102), the Charities Act 2011 and UK Generally Accepted Practice. The charity constitutes a public benefit entity as defined by the SORP.

The charity has opted not to prepare a cash flow statement for the financial period, as permitted by the 2019 Statement of Recommended Practice.

The financial statements have been prepared to give a 'true and fair view' and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued in October 2019.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

1.2 Income recognition

Donations, legacies and other forms of voluntary income are recognised as income when receivable, except insofar as they are incapable of financial measurement.

Income from investments is recognised on an accruals basis.

1.3 Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Grant expenditure is recognised when awarded to the recipient. The expense is included on an accruals basis in the year in which a legal or constructive obligation to pay the grant arises.

Costs of raising funds are those investment management fees for both income generation and capital maintenance.

Charitable activities include expenditure associated with the making of grants and donations and include both the direct costs and indirect costs relating to these activities, on an accruals basis.

THE HOLLANDS-WARREN FUND

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 28 FEBRUARY 2021

1.3 Expenditure recognition (continued)

Irrecoverable VAT is charged against the category of resource expended for which it was incurred.

1.4 Investments

Investments are recognised at fair value which is normally the transaction price excluding transaction costs. Subsequently they are measured at fair value with changes recognised in 'net gains/losses on investments' in the Statement of Financial Activities (SoFA) if shares are publically traded or their fair value can otherwise be measured reliably.

Realised gains and losses arising on disposals are recognised in the SoFA when the proceeds are receivable.

1.5 Fund accounting

The funds held by the charity are unrestricted funds which can be used in accordance with the charitable objectives at the discretion of the trustees.

Designated funds comprise funds which have been set aside at the discretion of the trustee for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

1.6 Cash and cash equivalents

Cash is represented by cash in hand and deposits with financial institutions repayable without penalty or notice of not more than 24 hours.

1.7 Debtors and creditors receivable/payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

1.8 Going Concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. They believe that the estimated income and expenditure is sufficient with the accumulated reserves for the charity to be able to continue as a going concern.

1.9 Judgements and key sources of estimation uncertainty

Accounting estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The trustees believe the impact of the Covid Pandemic has not been significant on the charity's operations at the time of approving these accounts. No other judgements or key assumptions were made in the preparation of these accounts.

THE HOLLANDS-WARREN FUND

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 28 FEBRUARY 2021

2	Expenditure	2021 £	2020 £
	Costs of raising funds		
	Investment management costs	13,671	14,380
	Charitable activities		
	Grants to institutions:		
	The Heart of Kent Hospice	16,000	16,000
	The Heart of Kent Hospice - Covid grant	60,000	-
	The Heart of Kent Hospice - New mattress	-	2,980
	Blackthorn Trust - Covid grant	30,000	-
		106,000	18,980
	Other costs		
	Legal and administration fees	10,303	9,548
	Independent examination fees	2,340	2,100
	Irrecoverable withholding tax	976	1,198
	Foreign exchange difference	(949)	(69)
		12,670	12,777
	Total	132,341	46,137
	Reconciliation of grants payable		
	Commitments at 1 March 2020	62,099	112,849
	Grants paid during year	(144,333)	(69,730)
	Commitments made in year	106,000	18,980
		23,766	62,099
	Commitments at 28 February 2021	23,766	62,099
	Commitments at 28 February 2021 are payable as follows:		
	Within one year (note 7)	20,000	40,000
	After more than one year (note 8)	3,766	22,099
		23,766	62,099

THE HOLLANDS-WARREN FUND

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 28 FEBRUARY 2021

3 Trustees and related parties

None of the Trustees (or any persons connected with them) received any remuneration or expenses reimbursed during the year (2020: none).

During the year the trust was charged £10,303 (2020 : £9,548) for day to day administration and accountancy services by Brachers LLP, a firm of solicitors. One of the Trustees, K Harrington, is employed by Brachers LLP.

4 Employees

There were no employees during the year (2020: none).

5 Fixed asset investments	2021 £	2020 £
Listed investments		
Market value at 1 March 2020	3,269,060	3,101,725
Additions at cost	223,970	343,261
Disposal proceeds	(341,565)	(259,758)
Realised gains on disposals	13,601	64,856
Unrealised gains on revaluation	314,086	18,976
	<u>327,687</u>	<u>83,832</u>
Market value at 28 February 2021	3,479,152	3,269,060
Cash	46,115	28,205
	<u>3,525,267</u>	<u>3,297,265</u>
Historical cost of investments	<u>2,140,371</u>	<u>2,244,365</u>

There was one material investment that comprised more than 5% of the total market value of the listed investments portfolio at 28 February 2021, which was Polar Capital Technology at 6.25% of the portfolio. The portfolio was comprised as follows:

Equities	2,632,754	2,388,673
Fixed Interest	455,711	409,384
Unit Trust	321,705	331,307
Commodities	68,982	139,696
Cash	46,115	28,205
	<u>3,525,267</u>	<u>3,297,265</u>

THE HOLLANDS-WARREN FUND

NOTES TO THE ACCOUNTS (CONTINUED) FOR THE YEAR ENDED 28 FEBRUARY 2021

6 Debtors	2021 £	2020 £
Accrued interest	176	114

7 Creditors: amounts falling due within one year	2021 £	2020 £
Other creditors	4,326	6,397
Grants payable (note 2)	20,000	40,000
Total	24,326	46,397

8 Creditors: amounts falling due after more than one year	2021 £	2020 £
Grants payable (note 2)	3,766	22,099

9 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	1 March 2020 £	New designations £	Designations released £	28 February 2021 £
Investment fund	3,269,060	551,657	(341,565)	3,479,152

	1 March 2019 £	New designations £	Designations released £	29 February 2020 £
Investment fund	3,101,725	427,093	(259,758)	3,269,060

Investment fund - these funds are invested to maximise total return and generate income.