

# Hillside scout Group AGM

## 18<sup>th</sup> July 2022

- **AGENDA**
- Chairman's welcome.
- Apologies.
- Agree Minutes from last AGM.
- Financial report.
- Group Scout Leaders report.
- Approve the Group Scout Leaders nomination of the Group Chairman.
- Election of Treasurer and Secretary.
- District representative.
- Close of meeting.

## Hillside Group Chair

Our last AGM was October 2021 where the account for 2019 and 2020 were approved, we have gone from a group with a Beaver Colony, Cub Pack and Scout Troop with very little money, to only a Beaver Colony and a very healthy bank balance.

Covid has done us some harm, but good also, we have completed the Kitchen refurbishment during the last year, and made other improvements to the building and safety systems.

Tonight we made a start on rebuilding our Cub Pack. We invested our first **POST COVID CUB**, we have projects in the pipe line and are very much building for the future, tonight Sue Abbott will take over from me as Treasurer. I have co-opted two new members to the Group Executive, Colin Ward as Specialist Advisor for the Group, Ashley responsible for Group media systems and OSM administrator, Darren with a small team has returned to his previous role of Group Quartermaster.

We will strive in our aim to grow the Group.

## Treasurer

Please have a look at the account and I would like to take a vote of approval as a true representation of the Group's finances.

Please note where Covid has really helped us by the grant we applied for and received from the government and Thurrock Council.

2022 Feb

£10841

£4002

April

£95

£8000

November

£9720

With the accounts you can also find I have prepared a breakdown of cost for the Kitchen Project.

# HILLSIDE AGM 12th October 2021 (Zoom)

Apologies: Ann & Christine.

Present: Graham, Chris, Sue, Shelley, Trevor, James, Darren, Patrick, Tony.

Minutes agreed.

Financial report:

Chris shared the accounts on screen, 2019 first.

We were getting a little worried about income, but we had some grants for upgrading the building.

2020 accounts also shared on screen. At the start of the year we were looking at different ways to raise funds, increase subs, letting out the hall, asking Network to contribute more. This was all being discussed at the last meeting before lockdown, so obviously the situation changed. The building was shut down as much as possible, so bills were lower. We stopped collecting subs as the situation continued. We had grants of £10,000 & £2,555, these will be in next year's figures.

Chris got a reduction on insurance & rent went up a little. Water savings didn't show until 2021. Gas & electric were down.

Chris has managed to work his way around the treasures role but would like to relinquish it as soon as possible. So please keep ears & eyes peeled for a replacement. Agreed.

G.S.L., Beaver & Scout reports were read out.

Proposals for Exec were

Chairman proposed Sue for GSL Shelley 2nd.

Chris asked for anyone to take over secretary post, no takers, stayed with Shelley.

He also asked the same for treasurer, no takers, so he'll carry on covering.

Chairman read out his report.

District Rep, Graham Monk.



Scouting is 30% down overall, Thurrock is 21%. Leaders all did their very best, some youngsters didn't like Zoom. Need to regroup, communication strategy leaflets etc.

It's much easier to get youngsters than adults.

In a perverse way we, as a Group, have benefited. The hall is being upgraded, our finances are more secure. We have benefited from Sue's contacts at the Council etc.

Have to accept that people have refocused & recalculated how much time they spend on Scouting.

From the interim census, some groups are more successful than others.

Booklets & leaflets are available from ALSC on Scout shop days.

District has a presentation available for schools, contact Graham.

Chris gave thanks to Graham & advised taking advantage of leaflets. He added that he or Sue would get some. If any are needed for posting online, contact Andrew.

Chris closed the meeting by thanking everyone for their efforts.

# Hillside Scout Group

## Receipts and Payments Account

Year start date

Year end date

For the year from	1st January 2021	To	31st December 2021
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### Receipts and payments

	2021 Unrestricted funds £	2020 Unrestricted funds £
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	104	814
Less: Membership subscriptions paid on (National/County/Area/District)	741	1,756
Net membership subscriptions retained	-637	-942
Donations	20	
Legacies EON refund	123	22
Gift Aid		
Other similar income Refund	260	
<b>Sub total</b>	-235	-920
<b>Grants</b>		
Maintenance grant		
Other grants	32,659	12,255
<b>Sub total</b>	32,659	12,255
<b>Fundraising (gross)</b>		
Detail 1	-	-
Detail 2	-	-
Detail 3	-	-
Other fundraising activities	-	-
<b>Sub total</b>		
<b>Investment income</b>		
Bank interest	-	-
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Property Rent income	750	
Other investment income	-	-
<b>Sub total</b>	750	
<b>Total Gross Income</b>	33,174	11,335
<b>Asset and investment sales, etc.</b>	-	-
<b>Total receipts</b>	33,174	11,335



# Hillside Scout Group

## Receipts and Payments Account

For the year from	1st January 2021	To	31st December 2021
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### Receipts and payments

	2021 Unrestricted funds £	2020 Unrestricted funds £
<b>Payments</b>		
<b>Charitable Payments</b>		
Youth programme and activities		34
Adult support and training		
Rent + Rates	839	790
Water and Sewerage		583
Electricity and Gas	249	252
Insurance	725	738
Repairs and Renewals	5,511	
Materials and equipment		
Printing and photocopying		
Contribution to camp costs		
Uniforms		
AGM and trustee expenses		
Other costs detail 1 - Hall Flooring 2020	Fire Equipment 1,335	4,980
Other costs detail 2 - Building Control	Electrical work 551	58
Other costs detail 3 - OSM/bank charge	Front Door 1,584	41
<b>Sub total</b>	10,794	7,476
<b>Fundraising expenses</b>		
Detail 1	Parent Overpayment Refund 400	91
Adjustment	Parent Overpayment	
Other fundraising costs		
<b>Sub total</b>	400	91
<b>Total Gross Expenditure</b>	-11,194	7,567
<b>Asset and investment purchases, etc.</b>		
<b>Total payments</b>	-11,194	7,567
<b>Net of receipts/(payments)</b>	33,174	11,335
<b>Cash funds last year end</b>	24,361	-
<b>Cash funds this year end</b>	44,368	18,902



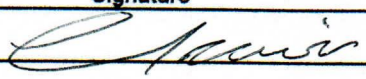
# Statement of assets and liabilities at the end of the year

	2021	2020
	Unrestricted funds £	Unrestricted funds £
<b>Cash funds</b>		
Bank current account	647	2,672
Bank deposit account	45,707	21,688
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	-	-
<b>Total cash funds</b>	<b>46,354</b>	<b>24,361</b>
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>		
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>		
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	150,000	150,000
Motor vehicles	-	-
Scouting equipment, furniture etc	30,000	30,000
Other	-	-
<b>Sub total</b>	<b>180,000</b>	<b>180,000</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
<b>Sub total</b>		

Contingent liabilities and future obligations

18/7/22  
I CONFIRM THAT I HAVE EXAMINED THE ACCOUNTS OF  
HILLSIDE SCOUT GROUP AND CONFIRM THIS IS A TRUE REFLECTION  
OF THE ACCOUNTS & BALANCE SHEET - GILLIAN DAVISON ACIS  
The above receipts and payments account and statement of assets and liabilities were approved by the Trustees  
on 10th Nov 2021 (the date of the Executive Committee meeting that approved the accounts) and signed on their  
behalf by

Signature



Print Name

Chair Chris Travis  
Treasurer



# Independent Examiner's Report to the Trustees of the

## HILLSIDE.SCOUT GROUP

I report on the accounts of the Group for the year ended 31 December 2021 which comprise the Receipts and Payments and the Statement of Assets and Liabilities set out on pages.....

This report is made solely to the trustees in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

### Respective responsibilities of Trustees and Examiner

The Group's/District's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 144 of the Charities Act 2011 (the Charities Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 145 of the Charities Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 145(5)(b) of the Charities Act); and
- To state whether particular matters have come to my attention.

### Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent Examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below \*):

1. which gives me reasonable cause to believe that in, any material respect, the requirements
  - to keep accounting records in accordance with Section 130 of the Charities Act ;and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply

Name: GILLIAN DAVISON  
Qualification: A.C.I.B  
Address: 56 FALCON AVENUE  
GRAYS, ESSEX RM17 6SD



# Kitchen Project Costs

Cheque	Payable	Supplier	Itemised Detail	Cost
110426	Howdens	Howdens	Kitchen units	2,400.00
100428	Howdens	Howdens	Splash Back	430.00
100429	Chris Travis	Thurrock Hardwoods	Wood and Brackets	217.00
100431	Chris Travis	Thurrock Hardwoods	door frame £25	25.00
		Selco	plasterboard £72.36	72.36
		Thurrock Supplies	cash	6.00
		Trevor cash	cash	4.00
		Thurrock Supplies	Water meter key £20	20.00
		Screwfix	Isolation valves x 2 £10	10.00
		Screwfix	Trowel £7.99	7.99
		Screwfix	Tape £6.58	6.58
		Selco	Tape and filler 72.67	72.67
100438	Tony Bowden	Pyramid Centre	Chipboard	65.00
100436	Chris Travis	B&Q	Sealant and Glue £40.69	40.69
		Amazon	Oven Element £10.75	10.75
		Thurrock Supplies	Fittings £16	16.00
		Screwfix	Door furniture £25	25.00
		Thurrock Hardwoods	Wood £25	25.00
100435	Chris Travis	Gary Ward	Plastering	360.00
100434	Chris Travis	Alan Becket	Kitchen Fitting	500.00
		Rob Barley	Painting	350.00
		B&Q	Oven	209.00
		B&Q	Flooring	150.66
		Thurrock Supplies	Plumbing Fittings	21.22
		B&Q	Paint	43.51
		B&Q	Plumbing and Floor trim	63.77
		B&Q	Paint and mastic	27.55
		PMB electrical	Electrical fittings	90.12
				5,269.87

## GSL REPORT 18<sup>th</sup> JULY 2022.

The last year has been one of re taking stock for the group after the Covid 19 pandemic.

During the pandemic the leaders tried hard to maintain some form of online activity for the young people.

Due to the time lapse of face to face meetings the group lost a significant number of young people and also some of our leaders.

The beavers retained all their leaders and helpers and have continued to grow through the last year.

However due to leaders returning to university and the existing cubs ageing out of the section, the cub pack opening has been delayed until new leaders are available.

The scouts continued and the existing scouts worked towards and received their Queens award. As there were no cubs due to come up to scouts the exec decided to use the leader time elsewhere and to concentrate on building up the beaver section and revisit the opening of the cub section in September.

Ashley from the beaver section has been invaluable in developing the groups online presence, both in taking over the scout data collection and payment system and also in promoting us, which has enabled us to recruit beavers.

We have been busy using the last year to upgrade the hut to ensure health and safety requirements and the appearance and facilities within the hut. Chris, Colin and Trevor have been instrumental in undertaking this work and I would like to thank them for this.

I would like to also thank the Exec, which includes, Chris as chair and Shelley as secretary for all their support to the group over the year.

I would finally like to thank all the leaders for their support to the group, the beaver leaders and helpers for keeping going during difficult time and the scout leaders for supporting their young people to obtain the highest award in the scouting section. I am pleased to say that Darren from scouts has agreed to be quartermaster for the stores and Trevor to stay on to help us in developing the group.

We are looking forward to September and the new opportunities that will bring us.

I don't underestimate the time and energy it takes to develop a fun and full programme for young people and to keep a group functioning properly so I am sure you will join with me in thanking all our volunteer leaders, Exec and supporters for all their hard work.

If any of you have any skills or would just like to find out how to be involved further in the group please have a chat with any of the leaders.

Sue Bradish GSL



## Notes from Scout Section

Darren apologises for his non attendance due to it being his Birthday.

Reopened Scouts July 2021 for four weeks as a meet and greet after being closed for so long. Unfortunately only three female Scouts returned. We then closed for the summer holidays.

Reopened in September and worked through various badges and challenges in the hope the Scouts would be able to achieve their gold award before reaching the leaving age.

Closed for the Christmas holidays, upon reopening only two Scouts returned which made it even harder to run the troop but we continued and both girls we are pleased to say kept at it and achieved their gold awards in April 2022.

Easter was then upon us and due to the age of both girls then leaving the Scout section had no choice but to close. We had two fun nights fish and chips and the last night we went bowling with both girls Darren, Trevor, Tony, Sue and James to say thanks and goodbye.

Darren stepped down as Scout Leader but is still a member of the group as quartermaster which is how he first became a member of Hillside group.

The stores is in need of a major clear out which shall commence soon and any help is welcomed as it will be a major task.

## Beaver Report for AGM 2022

We returned in September 2021 with face to face meetings following the Covid lockdowns with 3 Beavers and, are pleased to confirm that we have increased our numbers to 11.

We also have a short waiting list and will be inviting more young people to join us after the summer break.

As the Group currently does not have a Cub pack, we have been given permission to keep any Beavers that reach Cub age and, wish to stay with Hillside going forward. We have 1 Cub with us at this present time and are incorporating badge work for him into our programme. We also have a further 3 Beavers that will reach Cub age before the end of this year and, will continue to do the same for them should they wish to stay with Hillside.

Since returning, we have had a varied programme incorporating badge work. We have had 3 sleepovers, 1 at Christmas with Belhus Beavers, 1 in February when we joined Stifford Beavers at Monkey Bizziness in Hockley and another 1 at Easter again with Belhus, with Beavers attending all 3. We would like to thank both Belhus and Stifford for inviting us.

Our Beavers have also attended both the Renewal of Promise event at the Civic Hall, JOTT and also Beaver/Cub link day.

We shall be attending the District Beaver Sleepover on the weekend of 16<sup>th</sup>/17<sup>th</sup> July where we have 3 Beavers staying overnight with a further 2 attending for the day. We have also had a good response to the District Playscheme in August where we will be attending for 2 of the days.

Christine and myself would like to offer our thanks to Kirstie, Billie and Ashley for their continued support and, to the parents of the Beavers for their support also.