

Mundford Recreation Ground & Village Hall Trust

Registered Charity Number 279624

Trustees' Annual Report for the year ended 31 March 2023

Structure, governance and management

Type of governing document	The charity was established by Trust Deed dated 16th January 1980 and amended 13th October 1989, 8 March 2012 and 8 May 2021.
How the charity is constituted	The charity is constituted as a Trust.
Trustee selection methods	All members of the management committee are trustees and resign together at the end of the AGM, but may be re-elected or re-appointed. Up to ten members may be elected, up to five members co-opted and named groups may appoint a representative member.
Additional governance issues	<p>New trustees must sign a declaration form to declare their acceptance and willingness to act under the constitution.</p> <p>Officers are elected from the members at the first committee meeting following the AGM.</p> <p>The Annual General Meeting is usually held in May or June, with meetings held during the second week of each calendar month.</p>

Objectives and activities

Summary of the objects of the charity set out in its governing document	<p>The charity holds the freehold land, known as The Glebe, now occupied by the Village Hall, Car Park, Children's Play Area and Recreation Ground, consisting of approximately 8.8 acres.</p> <p>The Trust is established for the purposes of a recreation ground and village hall for the benefit of the inhabitants of the Parish of Mundford in the County of Norfolk and its immediate vicinity without distinction of political religious or other opinions including use for meetings lectures and classes and for other forms of recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants.</p>
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have made regarding the guidance issued by the Charity Commission on public benefit)	<p>The hall is available for hire by any individual or organisation in accordance with the standard hiring agreement and scale of charges adopted for the year. It is intended that the scale of charges be sufficient to generate enough income to meet the running costs of the charity along with fund raising events helping to fund shortfalls.</p> <p>In addition to the above and with the permission of the Charities Commission the Trust has granted a licence to Mundford Football Club for their use of the grounds and facilities.</p> <p>The trustees believe that the above activities are consistent with the guidance issued by the Charity Commission on public benefit.</p>

Achievements and performance

Summary of the main achievements of the charity during the year

This year we have continued to review our financial situation and ongoing maintenance due to the age of the building.

- Maintenance continues to be ongoing. The car park lights were replaced with energy efficient lights and a sensor light to cover the grassed car park. We have also installed some more energy efficient lights and sensors in the hall.
- All costs incurred by the hall continue to be reviewed to find other ways to reduce outgoing expenditure. We have changed our sanitary/nappy waste collections and we will be changing our general waste collection in the coming year. We are in the process of changing our internet provider.
- The play area continues to require ongoing maintenance/repairs during the year. We carry out regular checks on the play area and have an Annual inspection by ROSPA. We are working towards replacing some of the equipment and making improvements. We received a donation from Mundford Pre-School of £5000 towards the new play area equipment when they left the hall.
- We are still looking for a Treasurer after following the resignation of our Treasurer after the AGM due to moving away from the Village.
- Mundford Pre-School CIO left the hall in July, moving to join Mundford Primary School. Although this was a big loss to the Village Hall, we are moving forward to add some improvements to the small hall to make it more multi functional space to offer new opportunities. We have received a grant of £475 from NISA LOCAL via Yallops towards this work.
- After nearly 15 years of fundraising for the hall, it was decided to close the 100 Club. This was a difficult decision but due to the numbers of renewals and new members dropping significantly for a few years and the amount of work involved for so few volunteers it could not continue. All members were offered a refund on their remaining funds, however most donated their refund back to the hall, meaning a total of £174 was added to our play area funds.
- We have had some new regular hirers during the year, so most of our evenings are busy with groups, although we still have room for more.
- Discussions with Mundford Football Club to provide a new licence for their use of the Facilities will continue during the coming months. This would provide improved understanding of responsibilities on both sides.
- The Football Club have asked about building a club house beside the pitch and although planning application has been submitted, the Trustees still have to make the final decision regarding its permission as there is still lots to discuss.
- The website continues to be an accessible source of information regarding booking and group details. We appreciate all the help and guidance given by Rosemary Godfrey to keep the website updated.
- We continue to use Instagram and Facebook to advertise our facilities and activities.
- A Defibrillator has been purchased and installed by the Football Club beside the changing rooms.
- We are still considering becoming a CIO in the future. This will begin with an open meeting for villagers and hirers to come along and vote on the decision before we can go ahead. We are currently hoping Community Action Norfolk will come to speak to us and offer advice for this process.
- We have continued to sell books in the foyer as a source of fundraising asking for donations for them. We raised £28.58 this year from sales.

Financial review

Brief statement of the charity's policy on reserves

The charity has a Reserves Policy. We review the reserves policy details on a regular basis. Currently we hold £10,942.10 in our charity account.

Further financial review details

The charity's principal sources of funds are:

- trading (regular hire from local groups and for functions)
- fund raising (events and 100 Club- now closed)
- grants

The charity's main expenses are services, utilities and maintenance. The proper upkeep of the building and grounds is essential to the continued use of the halls and grounds for the public benefit.

The treasurer maintains the bookkeeping records and prepares a financial report for each meeting of the committee showing all receipts and payments along with the current bank balances.

The annual financial statements are prepared by accountants on a receipts and payments basis and reviewed by an independent examiner. They should be read in conjunction with this report.

Other optional information

Future Projects

The trustees have identified the following as some future improvements:

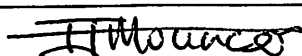
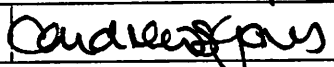
- Replacement of some of the play area equipment
- Improving overflow car park.
- Refurbishment of the changing room showers
- Updating the Small Hall to encourage a variety of uses and new opportunities.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature(s)

	
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Full name(s)

TREVOR JOHN MOUNCER	CHLOE ANDREWS JONES
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Position (e.g. Chair, Vice Chair etc)

CHAIRMAN	TRUSTEE
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Date

30/11/2023

Management Committee Trustees

The members of the Committee during the year and their appointing body if appropriate are:

Mr Trevor Mouncer
Chairman Elected 24/05/22

Mrs Samantha Fricker
Secretary/Booking Clerk Elected 24/05/22

Mrs Chloe Andrews-Jones Elected 24/05/22

Mr Mark Bird Elected 24/05/22

Mr Paul Giles Elected 24/05/22

Mrs Jacqueline Johnson
Minutes Secretary Elected 24/05/22

Mrs Kinga Molnar Elected 24/05/22

Ms Boxall Resigned 24/05/22

Mrs Sue Crane Resigned 24/05/22

Mr William Bridgman Resigned 24/05/22

Group Representatives


Mrs Fiona Yates Cricket Club Elected 24/05/22 Resigned 09/11/22

Bankers Barclays Bank PLC

The independent examiner is
Serena Barnes
38 The Lammas
Mundford

Approved by the Trustees

The Village Hall
St Leonards Street
Mundford
Norfolk
IP26 5DW


Date: 30/11/23

Mundford Recreation Ground & Village Hall Trust
Receipts and Payments Account
Year Ended 31 March 2023

	2023	2022
	£	£
Receipts		
trading and activities	22,862	21,047
grants and donations	5,881	10,754
fundraising income	305	432
doctors' surgery	0	0
football club	0	0
investment income	208	7
Total receipts	29,256	32,240
Payments		
Direct costs		
subcontract services	2,967	1,307
fundraising expenditure	82	333
Support costs		
equipment and maintenance	5,193	6,002
utilities and insurance	6,944	4,122
stationery and administration	25	1,545
fees and subscriptions	1,899	535
Total costs	17,110	13,844
Assets purchased for own use		
Playarea equipment and other assets	0	19,666
Net asset movement	0	19,666
Total payments	17,110	33,510
Net receipts (payments) for the year	12,146	(1,270)

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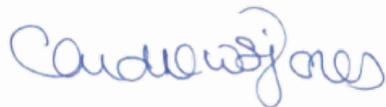
Mundford Recreation Ground & Village Hall Trust

Receipts and Payments Account

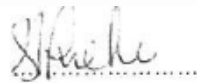
Year Ended 31 March 2023

	2023 Unrestricted Funds £	2022 Unrestricted Funds £
Cash and bank balances		
cash		
current account	43,129	37,912
business account	12,104	5,216
charity account	10,942	10,752
playarea account		
paypal		
	66,175	53,880
Assets retained for the charity's own use		
		(£19666 incorrectly entered here when should have under furn. & equipment)
village hall and land	698,638	718,304
play equipment	35,374	35,374
furniture and equipment	28,946	9,280 (£19666 added to F & equipment)
	762,958	762,958
Net assets of the charity	829,133	816,838

These annual statements were approved by the Trustees on 30th May 2023 and are signed on their behalf by:



Chloe Andrews-Jones, Trustee
4th December 2023



Samantha Fricker, Trustee
4th December 2023

