

Trustees' Annual Report

For the period

From (start date)

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to end date

3	1	1	2	2	4
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Section A

Reference and administration details

Charity name

3rd Alton Scout Group

Other names the charity is known by

Registered charity number (if any)

2	7	9	4	9	1
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HQ registration number

			2	4	6	4	7
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Charity's principal address

The Den

Chawton Park Road

Alton

Postcode

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Richard Jones	Chair	
2	Matt Collins	Group Scout Leader	
3	Andy Fry	Treasurer	
4	Michele Grinstead	Secreatary	
5	Robert Brook		Until 21/06/2024
6	Anna Lavelle		
7	Paul Richardson		Unil 21/06/2024
8	Jo Wright		Until 21/06/2024
9	Philip McKenzie		
10	Nico Russell		From 21/06/2024
11	Sarah McKenzie		From 21/06/2024
12	Paul Gray		
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

How the charity is constituted

(e.g. trust, association, company)

Trustee selection methods

(e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

Policies and procedures adopted for:

a) the induction and training of trustees; b) trustee consideration of major risks and the systems and procedures to manage them

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Group is a trust established under its rules which are common to all Scouts.

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every # months.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Section B**Structure, governance and management (continued)****Risk and Internal Control (Specimen 1)**

The Group Executive Committee has identified the major risks

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are: Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities. Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently. Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group. Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group. Risk and Internal Control (Specimen 2) The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.
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Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate

	with others and make friends. The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.
Summary of the main activities in relation to these objects	The group has 8 sections; 1 Squirrel Drey, 2 Beaver Colonies, 2 Cub Packs, 2 Scout Troops & 1 Explorer Unit. Approx 150 members across all of the sections. The group has a broad range of activities with badges being awarded to recognise the participants achievements. Sleepovers and Camps are arranged, with the Scouts & Explorers attending overseas camps and Jamborees. Camp fires and cooking are favourite activities. All sections have arranged activities to make an impact on the local area and to provide personal challenges.
Additional details of the objectives and activities (optional information but encouraged as best practice)	
You may choose to include further statements, where relevant, about: • policy on grantmaking; • contribution made by volunteers; • policy on investments.	
Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D	Achievements and performance
Summary of the main achievements of the charity during the year	Progress has been made with the building extension and we were able to gain planning permission. The group is still working towards fundraising the required amount of money for the new build. We have also been focusing efforts on refreshing our current facilities, by installing new double glazing windows, security doors, heating. We are also pleased to see an increase in membership numbers in the group.

Section E	Financial Review
Brief statement of the charity's policy on reserves	Reserves Policy The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £10000. Future Group Project 3rd Alton Scout Group Executive Committee is actively involved in fundraising and planning an extension to our current facilities. This means that we have a sum of money that is being held in order to aid fundraising and grant activities for our extension.
Quantify and explain any designations	
Details of any funds materially in deficit (circumstances plus steps to eliminate)	None
Further financial review details (optional information)	
You may choose to include additional information, where relevant, about: - the charity's principal sources of funds (including any fundraising); - how expenditure has supported the key - investment policy and objectives;	
Section F	Other Optional Information
Plans for future periods (details of any significant activities planned to achieve them)	
Section G	Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Richard Jones	Matt Collins
Position (eg Secretary, Chair)	Chair	Group Scout Leader
Date	181025	

Statement of Assets & Liabilities

3rd Alton Scout Group

For the year ended 31 December 2024

Cash Basis

	2024	2023
1. Statement of Assets & Liabilities		
Group		
Main bank account	3,019.21	4,299.33
BIA	83,497.71	84,661.12
Subs Account	13,329.34	4,740.07
Deposit Account (New)	2,912.02	2,873.15
Total Group	102,758.28	96,573.67
Held by Sections		
Beaver Account	703.75	520.03
Cubs Account	841.01	1,014.86
Scout Account	2,268.85	3,840.87
Explorer Account	1,755.09	1,779.42
Total Held by Sections	5,568.70	7,155.18
Total Statement of Assets & Liabilities	108,326.98	103,728.85

Receipts

3rd Alton Scout Group

For the year ended 31 December 2024

Cash Basis

	2024	2023
1. Receipts		
Group		
Kit Hire	2,203.25	-
Uniform Income	-	57.00
Hall Rental	14,143.79	13,490.00
Gift Aid	5,033.25	3,950.88
Shop Income	1,001.48	1,612.51
Subscriptions received	22,503.49	18,532.18
Donations	20,925.17	11,396.09
Grants	500.00	900.00
Interest	1,237.19	872.04
Fundraising Income	48.00	3,154.55
Total Group	67,595.62	53,965.25
Sections		
Beaver Section Account Income	1,004.00	2,691.51
Cub Section Account Income	2,469.00	4,528.90
Scout Section Account Income	8,638.10	6,054.98
Explorer Section Account Income	5,289.27	2,263.50
Total Sections	17,400.37	15,538.89
Total Receipts	84,995.99	69,504.14

Payments

3rd Alton Scout Group

For the year ended 31 December 2024

Cash Basis

	2024	2023
1. Payments		
Group		
Consumables	91.13	333.70
Uniform Expenditure	214.98	357.50
Gocardless & Stripe Fees	797.15	614.68
Shop Costs	15.90	1,201.21
Capitation	8,195.00	7,728.00
Admin	1,193.19	1,048.83
Utilities	4,841.64	6,724.23
Repairs/Maintenance	12,164.03	6,285.98
Insurance	2,245.74	2,219.67
Badges	2,524.39	2,106.57
Training	-	22.80
Cleaning Supplies	952.91	1,111.54
Building Project	16,437.00	7,488.00
Section Costs	118.00	9.25
Equipment	11,612.06	3,609.72
Fundraising Expenses	-	2,622.15
Total Group	61,403.12	43,483.83
Sections		
Beaver Section Account expenditure	1,649.28	3,098.66
Cub Section Account Expenditure	3,258.85	5,039.56
Scout Section Account Expenditure	13,030.45	5,840.73
Explorer Section Account Expenditure	1,056.16	1,454.67
Total Sections	18,994.74	15,433.62
Total Payments	80,397.86	58,917.45

Independent examiner's report to the trustees of 3rd Alton Scouts

I report on the accounts of the Trust for the year ended 31 December 2024, which are set out on the attached Balance Sheet and Profit and Loss Account.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011 Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

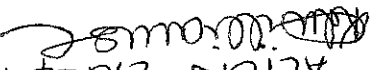
Independent examiner's statement

In connection with my examination, no matter has come to my attention: (1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act.

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name and Address : K. Williams - Crook, DASHWOOD CLOSE, ALTON GU34 1RS
Qualification : ACCA (UK)
Date : 21/03/2025
Signed: 

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