

Trustees' Annual Report

For the period

From (start date) 0 1 0 1 2 3 to end date 3 1 1 2 2 3

Section A

Reference and administration details

Charity name

3rd. Alton Acout Group

Other names the charity is known by

Registered charity number (if any)

2 7 9 4 9 1

HQ registration number

2 4 6 4 7

Charity's principal address

The Den

Chawton Park Road

Alton, Hampshire

Postcode

G U 3 4 1 R Q

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Richard Jones	Chair	
2	Ali Silvester	Secretary	Until 23/06/2023
3	Michele Grinstead	Secretary	From 23/06/2023
4	Lucia Comry	Treasurer	Until 23/06/2023
5	Andy Fry	Treasurer	From 23/06/2023
6	Matthew Collins	Group Scout Leader	
7	Anna Lavelle		
8	Adam Brooks		
9	Paul Richardson		
10	Joanne Wright		
11	Paul Payne		Until 23/06/2023
12	Philip McKenzie		
13	Paul Gray		From 23/06/2023
14	Nico Russell		From 23/06/2023
15	Sarah McKenzie		From 23/06/2023
16			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee consideration of major risks and the systems and procedures to manage them

The Trustee Board consists of the Chair, Treasurer and 12 Trustees (including 2 Ex Officio Trustees, and meets every 4 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Section B**Structure, governance and management (continued)****Risk and Internal Control (Specimen 1)**

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends. The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.
Summary of the main activities in relation to these objects	The group has 7 sections: 2 Beaver Colonies, 2 Cub Packs, 2 Scout Troops & 1 Explorer Unit. Approx 145 members across all of the sections. The group has a broad range of activities with badges being awarded to recognise the participants achievements. Sleepovers and Camps are arranged, with the Scouts & Explorers attending overseas camps and Jamborees. Camp fires and cooking are favourite activities. All sections have arranged activities to make an impact on the local area and to provide personal challenges.
Additional details of the objectives and activities (optional information but encouraged as best practice) You may choose to include further statements, where relevant, about: • policy on grant making; • contribution made by volunteers; • policy on investments.	
Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Progress has been made with the building extension and we were able to gain planning permission. The group is still working towards fundraising the required amount of money for the new build. We have also been focusing efforts on refreshing our current facilities, by installing new double glazing windows, security doors, heating. We are also pleased to see an increase in membership numbers in the group.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £10,000.

3rd Alton Scout Group Executive Committee is actively involved in fundraising and planning an extension to our current facilities. This means that we have a sum of money that is being held in order to aid fundraising and grant activities for our extension.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

None

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

- how expenditure has supported the key objectives of the charity;

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.

- investment policy and objectives;

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

3rd Alton Scout Group Executive Committee is actively involved in fundraising and planning an extension to our current facilities. This means that we have a sum of money that is being held in order to aid fundraising and grant activities for our extension.

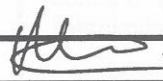
Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Richard Jones Matthew Collins

Position (eg Secretary, Chair)

Chair Group Scout Leader

Date

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Statement of Assets & Liabilities

3rd Alton Scout Group

For the year ended 31 December 2023

Cash Basis

	2023	2022
1. Statement of Assets & Liabilities		
Group		
Main bank account	4,299.33	1,798.18
BIA	84,661.12	74,624.39
Subs Account	4,740.07	7,689.61
Charity Deposit Account	-	2,811.07
Deposit Account (New)	2,873.15	-
Total Group	96,573.67	86,923.25
Held by Sections		
Beaver Account	520.03	649.18
Cubs Account	1,014.86	1,160.52
Scout Account	3,840.87	2,868.50
Explorer Account	1,779.42	1,540.71
Total Held by Sections	7,155.18	6,218.91
Total Statement of Assets & Liabilities	103,728.85	93,142.16

Payments

3rd Alton Scout Group

For the year ended 31 December 2023

Cash Basis

	2023	2022
1. Payments		
Group		
Consumables	333.70	75.07
Group Camp	-	434.03
Uniform Expenditure	357.50	906.76
Gocardless & Stripe Fees	614.68	488.58
Shop Costs	1,201.21	2,733.50
Capitation	7,728.00	6,293.00
Admin	1,048.83	1,022.30
Utilities	6,724.23	3,825.92
Repairs/Maintenance	6,285.98	18,879.37
Insurance	2,219.67	2,345.96
Badges	2,106.57	1,938.63
Training	22.80	-
Cleaning Supplies	1,111.54	836.14
Building Project	7,488.00	-
Section Costs	9.25	84.00
Equipment	3,609.72	695.79
Fundraising Expenses	2,622.15	-
Total Group	43,483.83	40,559.05
Sections		
Beaver Section Account expenditure	3,098.66	1,214.59
Cub Section Account Expenditure	5,039.56	3,748.13
Scout Section Account Expenditure	5,840.73	8,320.25
Explorer Section Account Expenditure	1,454.67	4,516.37
Activities Section Account Expenditure	-	277.79
Total Sections	15,433.62	18,077.13
Total Payments	58,917.45	58,636.18

Receipts

3rd Alton Scout Group

For the year ended 31 December 2023

Cash Basis

	2023	2022
1. Receipts		
Group		
Kit Hire	-	26.47
Group Camp Income	-	300.00
Uniform Income	57.00	305.00
Hall Rental	13,490.00	13,458.05
Gift Aid	3,950.88	3,495.25
Shop Income	1,612.51	1,579.93
Subscriptions received	18,532.18	16,337.71
Donations	11,396.09	7,331.93
Grants	900.00	2,667.00
Interest	872.04	312.14
Fundraising Income	3,154.55	-
Total Group	53,965.25	45,813.48
Sections		
Beaver Section Account Income	2,691.51	1,093.14
Cub Section Account Income	4,528.90	3,662.90
Scout Section Account Income	6,054.98	7,803.55
Explorer Section Account Income	2,263.50	2,437.21
Activities Section Account Income	-	1,186.84
Total Sections	15,538.89	16,183.64
Total Receipts	69,504.14	61,997.12

Independent examiner's report to the trustees of 3rd Alton Scouts

I report on the accounts of the Trust for the year ended 31 December 2023, which are set out on the attached Balance Sheet and Profit and Loss Account.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011 Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act.

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name and Address : K. WILLIAMS-CROOK, 11 DASHWOOD C
ALTON, GU34 .
Qualification : ACCA (UK)
Date : 22/03/2024
Signed: 