

Trustees' Annual Report

For the period

From (start date)

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 to end date

3	1	1	2	2	2
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Section A Reference and administration details

Charity name

3rd Alton Scout Group

Other names the charity is known by

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Registered charity number (if any)

2	7	9	4	9	1
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HQ registration number

			2	4	6	4	7
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Charity's principal address

The Den

Chawton Park Road

Alton

Postcode	G	U	3	4	1	R	Q
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Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

Trustee Name	Office (if any)	Dates acted if not for whole year
1 Richard Jones	Chair	
2 Matt Collins	Group Scout Leader	
3 Lucia Conry	Treasurer	From April 2022

4	Alison Silvester	Secretary	
5	Robert Brook		
6	Anna Lavelle		
7	Paul Richardson		
8	Jo Wright		
9	Philip McKenzie		
10	Terry Roberts		Up To June 2022
11	Wendy Kilner-Smith		Up To September 2022
12	Paul Payne		
13	Rory McBride		Up To June 2022
14			
15			

Recd
CHAIR

Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

How the charity is constituted

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

The Charity is a limited liability company limited by guarantee.

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods
(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 6 months.

a) the induction and training of trustees; b) trustee consideration of major risks and the systems and procedures to manage them

Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;
The raising of funds and the administration of Group finance;
The insurance of persons, property and equipment;
Group public occasions;
Assisting in the recruitment of leaders and other adult support;
Appointing any sub committees that may be required;
Appointing Group Administrators and Advisors other than those who are elected

who are elected.

Section B

Structure, governance and management (continued)

Risk and Internal Control (Specimen 1)

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are: Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or

closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control (Specimen 2)

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The Purpose of Scouting

Scouting exists to actively engage and support young people in

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

Integrity - We act with integrity; we are honest, trustworthy and loyal.

Respect - We have self-respect and respect for others.

Care - We support others and take care of the world in which we live.

Belief - We explore our faiths, beliefs and attitudes.

Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

The group has 6 sections: 2 Beaver Colonies, 2 Cub Packs, 17 Scout Troop & 1 Explorer Unit. Approx 130 members across all of the sections. The group has a broad range of activities with badges being awarded to recognise the participants achievements. Sleepovers and Camps are arranged, with the Scouts & Explorers attending overseas camps and Jamborees. Camp fires and cooking are favourite activities. All sections have arranged activities to make an impact on the local area and to provide personal challenges.


CHAIK

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Progress has been made with the building extension and we were able to gain planning permission. The group is still working towards fundraising the required amount of money for the new build. We have also been focusing efforts on refreshing our current facilities, by installing new double glazing windows, security doors, heating. We are also pleased to see an increase in membership numbers in the group.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £10000.

Future Group Project

3rd Alton Scout Group Executive Committee is actively involved in fundraising and planning an extension to our current facilities. This means that we have a sum of money that is being held in order to aid fundraising and grant activities for our extension.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

None

Further financial review details (optional information)

You **may choose** to include additional

information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

- how expenditure has supported the key
- investment policy and objectives;

Section F Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)





Full name(s)

Richard Jones

Matt Collins

Position (eg Secretary, Chair)

Chair

Group Scout Leader

Date

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1. The first part of the paper is a letter to the editor, which is a response to a letter from the editor of the journal.

2. The second part of the paper is a letter to the editor, which is a response to a letter from the editor of the journal.

3. The third part of the paper is a letter to the editor, which is a response to a letter from the editor of the journal.

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Statement of Assets & Liabilities

3rd Alton Scout Group

For the year ended 31 December 2022

Cash Basis

	2022	2021
1. Statement of Assets & Liabilities		
Group		
Main bank account	1,798.18	14,536.64
BIA	74,624.39	68,318.00
Subs Account	7,689.61	-
Charity Deposit Account	2,811.07	2,805.32
Total Group	86,923.25	85,659.96
Held by Sections		
Beaver Account	649.18	400.42
Cubs Account	1,160.52	525.08
Scout Account	2,868.50	1,512.15
Explorer Account	1,540.71	10.00
Activities Account	-	1,673.61
Total Held by Sections	6,218.91	4,121.26
Total Statement of Assets & Liabilities	93,142.16	89,781.22

Payments

3rd Alton Scout Group

For the year ended 31 December 2022

Cash Basis

	2022	2021
1. Payments		
Group		
Consumables	75.07	-
Group Camp	434.03	-
Uniform Expenditure	906.76	-
Gocardless & Stripe Fees	488.58	473.28
Shop Costs	2,733.50	853.00
Capitation	6,293.00	6,974.50
Admin	1,022.30	1,271.00
Utilities	3,825.92	3,767.60
Repairs/Maintenance	18,879.37	6,781.27
Insurance	2,345.96	2,504.15
Badges	1,938.63	1,244.71
Training	-	260.00
Cleaning Supplies	836.14	1,351.43
Building Project	-	3,553.09
Section Costs	84.00	204.46
Equipment	695.79	2,652.35
Total Group	40,559.05	31,890.84
Sections		
Beaver Section Account expenditure	1,214.59	477.03
Cub Section Account Expenditure	3,748.13	1,379.78
Scout Section Account Expenditure	8,320.25	3,437.60
Explorer Section Account Expenditure	4,516.37	-
Activities Section Account Expenditure	277.79	5,715.59
Total Sections	18,077.13	11,010.00
Total Payments	58,636.18	42,900.84

Receipts

3rd Alton Scout Group

For the year ended 31 December 2022

Cash Basis

	2022	2021
1. Receipts		
Group		
Kit Hire	26.47	-
Group Camp Income	300.00	-
Uniform Income	305.00	-
Scout hut rental	13,458.05	13,330.00
Gift Aid	3,495.25	5,296.08
Shop Income	1,579.93	761.33
Subscriptions received	16,337.71	15,207.50
Donations	7,331.93	1,211.40
Grants	2,667.00	19,287.87
Interest	312.14	169.69
Total Group	45,813.48	55,263.87
Sections		
Beaver Section Account Income	1,093.14	285.20
Cub Section Account Income	3,662.90	1,124.10
Scout Section Account Income	7,803.55	2,175.70
Explorer Section Account Income	2,437.21	-
Activities Section Account Income	1,186.84	4,975.40
Total Sections	16,183.64	8,560.40
Total Receipts	61,997.12	63,824.27

Independent examiner's report to the trustees of 3rd Alton Scouts

I report on the accounts of the Trust for the year ended 31 December 2022, which are set out on the attached Balance Sheet and Profit and Loss Account.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011 Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act.

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name and Address : K.L. WILLIAMS-CROOK - 11 DASHWOOD CLOSE,
ALTON, GU34 1RS

Qualification : ACCA (UK)

Date : 26/4/2023

Signed:

K.L. Williams-Crook