

Trustees' Annual Report

For the period

From (start date)

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 to end date

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Section A

Reference and administration details

Charity name

3rd Alton Scout Group

Other names the charity is known by

Registered charity number (if any)

2 7 9 4 9 1

HQ registration number

2 4 6 4 7

Charity's principal address

The Den

Chawton Park Road

Alton

Postcode

G U 3 4 1 R Q

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Richard Jones	Chair	
2	Susannah Smith	Secretary	
3	Jennifer Tennant	Treasurer	
4	Matthew Collins	Group Scout Leader	
5	Terence Roberts		
6	Robert Adam Brook		
7	Anna Lavelle		
8	Paul Richardson		
9	Kenneth Randall		
10	Wendy Kilner-Smith		
11	Gemma Gosling		Until Sept 2020
12	Paul Payne		
13	Philip McKenzie		Sept 2020 onwards
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address
Youth Section Explorer	Alexander Sclater	
Youth Section Cubs	Lee Matthews	
Maintenance	Christine Hayden	

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

e.g. trust, association, company

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

a) the induction and training of trustees;

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every # months.

Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:
The maintenance of Group property;
The raising of funds and the administration of Group finance;

The insurance of persons, property and equipment;
 Group public occasions;
 Assisting in the recruitment of leaders and other adult support;
 Appointing any sub committees that may be required;
 Appointing Group Administrators and Advisors other than those who are elected.

Section B	Structure, governance and management (continued)
	Risk and Internal Control The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society. The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-

Co-operation - we make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

The Group has 6 Sections. Beavers (2 Colonies) 6 to 8 yrs. Cub Scouts (2 Packs) 8 to 10 years. Scouts 10 to 14 years. Explorer Scouts 14 to 18 years. Approx. 125 members in all. The Group has a broad range of activities with badges being awarded to recognise the participants achievements. Sleepovers and Camps are arranged, with Scouts and Explorers attending overseas camps and Jamborees. Camp Fires and cooking are favourites. All Sections have arranged activities to make an impact on the local area and to provide personal challenges.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Despite the challenging circumstances that Covid brought to the world, Scouting at 3rd Alton was still able to continue in 2020. All sections were quick to adopt a new way of delivering Scouting to our members. This included providing workbooks, sharing badges that members could do at home, and online weekly team meetings.

do at home, and online weekly zoom meetings.

Highlights from these meetings included talks from astronomers, RAF chinook pilots, learning to cook remotely and lots of quizzes, to name but a few activities. Due to our very active programme for the members, we were not only able to retain most of our members, but we also saw an increase in membership numbers through 2020. We are very proud of this headline, especially when the national figures were showing a drop from the majority of Scout Groups.

Behind the scenes, we made progress on expanding our facilities to provide extra capacity. We were able to get an architect on board to formulate a plan. This has progressed nicely, and we are in an excellent place to start fundraising/grant applications in late 2021

Section E	Financial Review
Brief statement of the charity's policy on	Reserves Policy The Group maintains a surplus for emergencies and to finance Future Projects. This includes tree control and window replacement. Future Group Project The 3rd Alton Group Executive Committee is actively involved in fund raising and planning an extension to our current facilities to allow for the expansion of membership in the group over the last few years.
Quantify and explain any designations	
Details of any funds materially in deficit (circumstances plus steps to eliminate)	
Further financial review details (optional information)	
You may choose to include additional information, where relevant, about: • the charity's principal sources of funds (including any fundraising); • how expenditure has supported the key objectives of the charity; • investment policy and objectives;	
Section F	Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

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Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Richard Jones	Matt Collins
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Position (eg Secretary, Chair)

Chair	Group Scout Leader
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Date

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Statement of Assets & Liabilities

3rd Alton Scout Group

For the year ended 31 December 2020

	2020	2019
1. Statement of Assets & Liabilities		
Group		
Main bank account	31,553.88	28,286.99
Charity Deposit Account	2,800.65	2,772.60
Subs Account	8,783.87	10.00
BIA	20,341.73	12,216.66
Total Group	63,480.13	43,286.25
Held by Sections		
Beaver Account	286.25	168.29
Cubs Account	446.76	348.71
Scout Account	2,566.05	1,678.60
Activities Account	2,078.60	2,887.42
Total Held by Sections	5,377.66	5,083.02
Accounts Receivable		
Accounts Receivable	1,000.00	-
Total Accounts Receivable	1,000.00	-
Total Statement of Assets & Liabilities	69,857.79	48,369.27

Payments

3rd Alton Scout Group

For the year ended 31 December 2020

Cash Basis

2020

1. Payments

Group

Gocardless & Stripe Fees	277.49
Capitation	4,007.15
Admin	645.05
Utilities	2,624.90
Repairs/Maintenance	3,567.59
Insurance	2,430.65
Badges	485.65
Training	150.00
Cleaning Supplies	612.44
Building Project	810.00
Section Costs	201.30
Equipment	126.84
Total Group	15,939.06

Sections

Beaver Section Account expenditure	949.04
Cub Section Account Expenditure	475.03
Scout Section Account Expenditure	4,147.27
Activities Section Account Expenditure	3,612.48
Total Sections	9,183.82

Total Payments	25,122.88
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Receipts

3rd Alton Scout Group

For the year ended 31 December 2020

2020

1. Receipts

Group

Scout hut rental	7,100.00
Gift Aid	2,650.62
Shop Income	425.73
Subscriptions received	9,038.46
Donations	8,125.00
Grants	10,000.00
Interest	153.12
Total Group	37,492.93

Sections

Beaver Section Account Income	826.47
Cub Section Account Income	504.00
Scout Section Account Income	4,935.00
Activities Section Account Income	2,853.00
Total Sections	9,118.47

Total Receipts	46,611.40
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Independent examiner's report to the trustees of 3rd Alton Scouts

I report on the accounts of the Trust for the year ended 31 December 2020, which are set out on the attached Balance Sheet and Profit and Loss Account.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011 Act
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement .

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act.

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name and Address : K. L. WILLIAMS-CROOK, 11 LINNETS WAY,
Qualification : ACCA (UK) ALTON, HANTS, UK GU34 2JT
Date : 23/05/2021
Signed: *K. Williams-Crook*