

Draft Financial Statements

Charity registration number 279464

**LONGLEVENS (GLOUCESTER) COMMUNITY ASSOCIATION
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 OCTOBER 2021**

Draft Financial Statements

LONGLEVENS (GLOUCESTER) COMMUNITY ASSOCIATION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mr D Meechan	(Appointed 30 April 2022)
	Mr D Evans	
	Mr S Harris	
	Mrs S Norman	
	Mrs N Petrie	
	Mr P Bullock	
	Mrs P Haines	(Appointed 21 September 2021)
	Mr N Haines	(Appointed 21 September 2021)
	Mr D Tobin	(Appointed 21 September 2021)
Charity number	279464	
Principal address	Church Road Longlevens Gloucester GL2 0AJ	
Independent examiner	Griffiths Marshall Beaumont House 172 Southgate Street Gloucester GL1 2EZ	

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LONGLEVENS (GLOUCESTER) COMMUNITY ASSOCIATION

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LONGLEVENS (GLOUCESTER) COMMUNITY ASSOCIATION

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 OCTOBER 2021

The trustees present their annual report and financial statements for the year ended 31 October 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Charities Act 2011 and the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005.

Objectives and activities

The charity's objects remain the same to provide facilities in the interests of social welfare for recreational and leisure time occupation. To ensure a strong association that benefits all members and is something that residents of Longlevens can be proud of.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Achievements and performance

The association recorded a surplus for the year.

Financial review

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Structure, governance and management

The charity was established by a charitable trust deed on 27 February 1980.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mr D Meechan	(Appointed 30 April 2022)
Mr D Evans	
Mr S Harris	
Mrs S Norman	
Mrs N Petrie	
Mr P Bullock	
Mrs P Haines	(Appointed 21 September 2021)
Mr N Haines	(Appointed 21 September 2021)
Mr D Tobin	(Appointed 21 September 2021)

The trustees carry out the management of the association.

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LONGLEVENS (GLOUCESTER) COMMUNITY ASSOCIATION

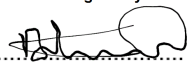
TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 OCTOBER 2021

Auditor

In accordance with the company's articles, a resolution proposing that Griffiths Marshall be reappointed as auditor of the company will be put at a General Meeting.

The trustees' report was approved by the Board of Trustees.

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Chairperson
8/26/2022

Dated:

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LONGLEVENS (GLOUCESTER) COMMUNITY ASSOCIATION

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF LONGLEVENS (GLOUCESTER) COMMUNITY ASSOCIATION

I report on the financial statements of the charity for the year ended 31 October 2021, which are set out on pages 4 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- (i) examine the financial statements under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the financial statements present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

In connection with my examination, no other matter except that referred to in the previous paragraph has come to my attention:

- (a) which gives me reasonable cause to believe that in any material respect the requirements:
 - (i) to keep accounting records in accordance with section 130 of the 2011 Act; and
 - (ii) to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the 2011 Act;have not been met or
- (b) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Ian Price

Griffiths Marshall
Beaumont House
172 Southgate Street
Gloucester
GL1 3EZ

GLT 2021

Dated:

Draft Financial Statements

LONGLEVENS (GLOUCESTER) COMMUNITY ASSOCIATION

**STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

FOR THE YEAR ENDED 31 OCTOBER 2021

		Unrestricted funds 2021 £	Unrestricted funds 2020 £
	Notes		
<u>Income from:</u>			
Donations and legacies		21,052	12,500
Charitable activities	2	178,583	262,070
Material other income		41,120	15,566
Total income		240,755	290,136
<u>Expenditure on:</u>			
Charitable activities	3	235,651	286,026
Net income for the year/ Net movement in funds		5,104	4,110
Fund balances at 1 November 2020		207,980	203,870
Fund balances at 31 October 2021		213,084	207,980

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

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LONGLEVENS (GLOUCESTER) COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL POSITION

AS AT 31 OCTOBER 2021

	Notes	2021 £	£	2020 £	£
Fixed assets					
Property, plant and equipment	5		195,591		202,557
Current assets					
Inventories	6	9,131		6,413	
Trade and other receivables	7	11,601		8,736	
Cash at bank and in hand		76,809		74,165	
		97,541		89,314	
Current liabilities	9	(44,215)		(33,891)	
Net current assets			53,326		55,423
Total assets less current liabilities			248,917		257,980
Non-current liabilities	10		(35,833)		(50,000)
Net assets			213,084		207,980
Income funds					
Unrestricted funds			213,084		207,980
			213,084		207,980

8/10/2022

The financial statements were approved by the Trustees on

DocuSigned by:



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Mr D Evans

Joint Treasurer

Draft Financial Statements

LONGLEVENS (GLOUCESTER) COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 OCTOBER 2021

1 Accounting policies

Charity information

Longlevens (Gloucester) Community Association is a registered charity with charity number 279464.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

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LONGLEVENS (GLOUCESTER) COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 OCTOBER 2021

1 Accounting policies (Continued)

1.5 Resources expended

Resources expended are recognised in the period they are incurred.

1.6 Property, plant and equipment

Property, plant and equipment are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Land and buildings	Nil
Equipment	20% reducing balance
Fixtures & fittings	20% reducing balance
CCTV	20% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of non-current assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Inventories

Inventories are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the inventories to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

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LONGLEVENS (GLOUCESTER) COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 OCTOBER 2021

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including trade and other payables and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade payables are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Charitable activities

	Charitable Income 2021 £	Charitable Income 2020 £
Bar income	162,271	244,268
Membership	2,450	3,238
Rental income	13,862	14,564
	<hr/>	<hr/>
	178,583	262,070
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LONGLEVENS (GLOUCESTER) COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 OCTOBER 2021

3 Charitable activities

	Charitable Expenditure 2021 £	Charitable Expenditure 2020 £
Staff costs	102,429	84,586
Depreciation and impairment	8,906	10,647
Purchases	78,292	132,006
Rates & water	3,226	1,250
Heat & light	9,579	10,400
Insurance	4,356	4,137
Repairs & maintenance	7,569	18,649
Cleaning	921	2,367
Phone & internet	2,130	1,778
Printing, postage, stationery & computer	1,010	2,440
Bank charges	5,028	4,018
Licences	5,382	5,316
Other professional fees	2,172	2,796
Accountancy	4,000	3,699
Trips & parties	-	100
Other costs	651	1,837
	<u>235,651</u>	<u>286,026</u>
	<u>235,651</u>	<u>286,026</u>

4 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
	8	8
	<u>8</u>	<u>8</u>
Employment costs	2021 £	2020 £
Wages and salaries	<u>102,429</u>	<u>84,586</u>

There were no employees whose annual remuneration was more than £60,000.

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LONGLEVENS (GLOUCESTER) COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 OCTOBER 2021

5 Property, plant and equipment

	Land and buildings	Equipment	Fixtures & fittings	CCTV	Total
	£	£	£	£	£
Cost					
At 1 November 2020	159,966	39,297	96,433	6,855	302,551
Additions	-	845	1,097	-	1,942
	<u>159,966</u>	<u>40,142</u>	<u>97,530</u>	<u>6,855</u>	<u>304,493</u>
At 31 October 2021	159,966	40,142	97,530	6,855	304,493
Depreciation and impairment					
At 1 November 2020	-	31,504	62,477	6,014	99,995
Depreciation charged in the year	-	1,728	7,011	168	8,907
	<u>-</u>	<u>33,232</u>	<u>69,488</u>	<u>6,182</u>	<u>108,902</u>
At 31 October 2021	-	33,232	69,488	6,182	108,902
Carrying amount					
At 31 October 2021	<u>159,966</u>	<u>6,910</u>	<u>28,042</u>	<u>673</u>	<u>195,591</u>
At 31 October 2020	<u>159,966</u>	<u>7,794</u>	<u>33,956</u>	<u>841</u>	<u>202,557</u>

Investment properties rented to another group entity have been accounted for using the cost model. The carrying value of these investment properties included within £159,966 (2020- £159,966).

6 Inventories

	2021 £	2020 £
Finished goods and goods for resale	9,131	6,413

7 Trade and other receivables

	2021 £	2020 £
Amounts falling due within one year:		
Trade receivables	5,992	4,662
Other receivables	4,726	3,253
Prepayments and accrued income	883	821
	<u>11,601</u>	<u>8,736</u>

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LONGLEVENS (GLOUCESTER) COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 OCTOBER 2021

8 Borrowings		2021	2020
		£	£
Bank loans		45,833	50,000
		=====	=====
Payable within one year		10,000	-
Payable after one year		35,833	50,000
		=====	=====
9 Current liabilities		2021	2020
	Notes	£	£
Bank loans	8	10,000	-
Other taxation and social security		17,192	19,422
Trade payables		12,448	10,307
Other payables		360	490
Accruals and deferred income		4,215	3,672
		=====	=====
		44,215	33,891
		=====	=====
10 Non-current liabilities		2021	2020
	Notes	£	£
Bank loans	8	35,833	50,000
		=====	=====
11 Contingencies			

During the year 2013 the Association purchased the Freehold Land from Gloucester County Council for £50,000. In the contract it was agreed that in the event of a subsequent sale of the land by the Association then this would trigger a payment of £12,500 back to Gloucester County Council.

