



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	1	January	2021		31	December	2021

## Section A Reference and administration details

**Charity name** 1<sup>st</sup> Thorley (St James) Scout Group

**Other names charity is known by** N/A

**Registered charity number (if any)** 279424

**Charity's principal address** 19 Mazoe Road

Bishops Stortford

Hertfordshire

**Postcode**

CM23 3JS

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Nigel Reed	Group Scout Leader		Bishops Stortford Scouts District Commissioner
2	Colin Nicholls	Chair		Nigel Reed
3	Madhuri Baxi	Secretary		Colin Nicholls
4	Samantha Carrington	Deputy Group Scout Leader		Colin Nicholls
5	Susan Byford			Colin Nicholls
6	Paula Mothersole			Colin Nicholls
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.
How the charity is constituted (eg. trust, association, company)	The Group is a trust established under its rules which are common to all Scouts. The Scout Association and the Group are Public Benefit Entities.
Trustee selection methods (eg. appointed by, elected by)	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association. All trustees are subject to annual appointment at the Group AGM and, once appointed, serve until the following AGM.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Group is managed by the Executive Committee, the members of which are the 'Charity Trustees' as identified above. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate. The Trustees, including officers, receive no remuneration and they and others who support the Scouting activities of the Group do so as volunteers, with there being no cost to the Group for the time committed. This Executive Committee exists to support Group activities which are intended to support the development of Scouting within 1<sup>st</sup> Thorley (St James) Scout Group and to support the individual Scout Sections. This includes a number of activities mandated by the Scout Association, for example leader appointments, as well as provision of support to beavers, cubs and scouts.. The Executive Committee meets approximately every 4 months and receives reports from the Group Scout Leader, Treasurer and from representatives of each section. All leaders within the Group are entitled to attend these meetings, and dates are published on the Group calendar.

**Summary of the objects of the charity set out in its governing document**

The objectives of the Group are as a unit of the Scout Association. The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local, national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Ongoing support to the 7 sections of the Group.

Organisation of several Group wide events

Management and oversight of the Group Budget

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

During the year the Group has organised and supported a range of activities for the various sections within 1<sup>st</sup> Thorley (St James), as well as providing financial support towards training and specific activities. On behalf of the Group, the Executive would like to thank all those who helped to organise and run these events.

The Bishops Stortford Scout District has continued its valuable work in administering leader appointments in the Group.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Our Group, like most charities, holds some funds in reserve. Our level of reserves is set to ensure that there is sufficient resources to continue the core activities of the Group should income fall short. The Group executive committee considers that the Group should hold a sum equivalent to 12 months' annual subscriptions, circa £12,000 in reserve. Should the level of reserves falls below the target level the Group executive committee will make efforts to restore the level within next financial years.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Colin Nicholls

Position (eg Secretary, Chair, etc)

Chair

Date

15 October 2022

**1st Thorley (St. James) Scout Group**  
(Registered Charity No. 279424)

**CONSOLIDATED GROUP STATEMENT OF INCOME & EXPENDITURE  
FOR THE YEAR ENDED 31 DECEMBER 2021**

	Year ended 31 December 2021	Year ended 31 December 2020
	Total £	Total £
<b>Income</b>		
Membership	21,103.00	17,332.83
Gift Aid	5,579.58	-
Use of HQ	962.00	586.00
Donations/Grants	19,581.82	11,290.49
Troop & Pack activities	8,213.86	2,871.40
Camp income	7,745.68	74.85
Electricity	-	196.00
Other income	1,223.61	17.00
<b>Total income</b>	<b>64,409.55</b>	<b>32,368.57</b>
<b>Expenditure</b>		
Membership	9,072.00	9,350.00
Troop & Pack activities	10,310.19	6,410.63
Camp costs	7,318.35	169.00
Cleaning	862.31	830.18
Donations	719.85	187.00
Utilities	412.45	982.86
Equipment	1,372.59	1,442.56
Insurance	477.03	445.20
Rent	445.80	519.10
Repairs & Maintenance	1,957.48	771.52
Uniforms and badges	2,686.38	2,177.71
Miscellaneous	1,644.03	2,048.21
<b>Total Expenditure</b>	<b>37,278.46</b>	<b>25,333.97</b>
<b>Net Income/(Expenditure)</b>	<b>27,131.09</b>	<b>7,034.60</b>
Opening cash & bank balance	40,856.70	33,822.10
<b>Closing cash &amp; bank balance</b>	<b>67,987.79</b>	<b>40,856.70</b>
Represented by:		
Current Accounts	68,221.47	40,961.20
Cash in hand	253.67	107.07
Debtors and prepayments	410.00	-
Accrued costs	(897.35)	(211.57)
	<b>67,987.79</b>	<b>40,856.70</b>



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

1<sup>ST</sup> THORLEY (ST JAMES) SCOUT GROUP

On accounts for the year  
ended

31 DECEMBER 2021

Charity no  
(if any)

279424

Set out on pages

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2021.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*A. Giambrone*

Date:

27/07/2022

Name:

Antonio Giambrone

Relevant professional  
qualification(s) or body  
(if any):

ACMA / CGMA

Address:

27a Elwood, Church Langley,  
Harlow, Essex CM17 9QJ