

**WINTERBOURNE GLEBE HALL COMMITTEE**  
**Registered Charity Number 279405**

**EXAMINER'S UNQUALIFIED REPORT**

**Independent Examiners Report to the Trustees of the Winterbourne Glebe Hall**

I report on the accounts of the Winterbourne Glebe Hall Committee for the year ended 31 December 2024 which are set out on the following pages.

**Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under section 43(7)(b) of the Act, whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 41 of the Act; and
  - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Acthave not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*R. B Limited*

R & B Limited  
Meteor House  
Whittle Road  
Churchfields  
Salisbury  
Wiltshire  
SP2 7YW

Date

*25<sup>th</sup> March 2025*

**WINTERBOURNE GLEBE HALL COMMITTEE**  
**Registered Charity No. 279405**

**PROFIT AND LOSS ACCOUNT: YEAR ENDED 31<sup>ST</sup> DECEMBER 2024**

	<u>2024</u>		<u>2023</u>	
	£	£	£	£
<b>INCOME</b>				
<b>Hiring Income</b>				
Organisations' Rent	4,683		3,471	
Private Hire	10,950		10,667	
<b>Total Hiring Income</b>		<b>15,633</b>		<b>14,138</b>
<b>Other Income</b>				
Lottery Receipts	977		970	
Fund Raising	3,003		3,442	
Donations	3,763		2,197	
Grant Income	8,885		347	
CAF Interest	36		49	
<b>Total Other Income</b>		<b>16,664</b>		<b>7,005</b>
<b>Reserve Income</b>				
CAF Interest	358		265	
<b>Total Reserve Income</b>		<b>358</b>		<b>265</b>
<b>TOTAL INCOME</b>		<b>32,655</b>		<b>21,408</b>
<b>EXPENDITURE</b>				
<b>Running Expenses</b>				
Cleaner	1,954		1,994	
Booking Clerk	3,339		3,016	
General Maintenance	1,557		1,345	
Insurance	2,005		1,891	
Site Rent	471		471	
Fire Extinguishers Maintenance	252		154	
Licences (SDC, Radio and PRS)	379		259	
Membership Fees	50		50	
Gas	2,830		2,362	
Electricity	1,485		712	
Waste collection	274		261	
Telephone (Hall, Booking Clerk & Broadband)	1,257		1,403	
Water	321		283	
Gas Boiler and Cooker Maintenance	422		421	
Administration	271		176	
Training	126		-	
Website costs	300		300	
Hallmaster fees	253		227	
Quickbooks fees	3		-	
Accountancy Fees	100		100	
Bank charges	60		62	
<b>Total Running Expenses</b>		<b>17,709</b>		<b>15,487</b>
<b>Other Expenses</b>				
Lottery Prizes	660		660	
Fund Raising	33		778	
<b>Total Other Expenses</b>		<b>693</b>		<b>1,438</b>

**WINTERBOURNE GLEBE HALL COMMITTEE**  
**Registered Charity No. 279405**

**PROFIT AND LOSS ACCOUNT: YEAR ENDED 31<sup>ST</sup> DECEMBER 2024**

	£	<u>2024</u>	£	£	<u>2023</u>	£
<b>EXPENDITURE (continued)</b>						
<b>Improvements</b>						
Support wall under stage		540				
<b>Total Improvements</b>			<b>540</b>			<b>7,084</b>
<b>Capital Equipment</b>						
Audio Visual System		23,984				
<b>Total Capital Equipment</b>			<b>23,984</b>			<b>701</b>
 <b>TOTAL EXPENDITURE</b>			 <b>42,926</b>			 <b>24,710</b>
 <b>Surplus/(Deficit) on Normal Activities</b>			 <b>(2,076)</b>			 <b>(1,349)</b>
 <b>Surplus/(Deficit) on Other Activities</b>			 <b>(8,195)</b>			 <b>(1,953)</b>
 <b>Total Profit/Loss for the Year</b>			 <b>(10,271)</b>			 <b>(3,302)</b>

**WINTERBOURNE GLEBE HALL COMMITTEE**  
**Registered Charity No. 279405**

**BALANCE SHEET: YEAR ENDED 31<sup>ST</sup> DECEMBER 2024**

	<u>2024</u>		<u>2023</u>	
	£	£	£	£
<b>Current Assets</b>				
CAF General Fund Account	11,726		22,870	
CAF Savings Reserve Account	15,720		14,363	
Cash in Hand (General Fund)	1,838		1,598	
Other Debtors	129		29	
Prepayments and Debtors	1,028		996	
		<b>30,441</b>		<b>39,856</b>
<b>Current Liabilities</b>				
Other creditors	957		723	
Accrued Liabilities and Creditors	892		256	
Hiring fees prepaid	400		507	
Lottery prepaid	283		190	
		<b>2,532</b>		<b>1,676</b>
<b>NET WORTH</b>				
<b>Current Assets less Current Liabilities</b>		<b>27,909</b>		<b>38,180</b>
<b>Capital fund</b>				
Amounts brought forward from previous years		38,180		41,482
From Profit and Loss Account		(10,271)		(3,302)
Carried forward to future years		<b>27,909</b>		<b>38,180</b>

**Notes:**

At 31<sup>st</sup> December 2024 the Net Worth of the Winterbourne Glebe Hall Committee was split as follows:

General Fund	11,991	23,319
Balance of grant for website	198	498
Reserve Fund (Annual Running Expenses)	15,720	14,363

Approved by the Trustees

Signed

Signed

Date

**WINTERBOURNE GLEBE HALL COMMITTEE**  
**Registered Charity No. 279405**

**Trustees Report for the year to 31<sup>st</sup> December 2024**

Winterbourne Glebe Hall Committee, Glebe Hall, Vicarage Lane, Winterbourne Earls, Salisbury, Wiltshire. SP4 6HA. is registered with the Charity Commissioners (No, 279405) and constituted by Deed of Trust.

During the year the Charity was administered by a management committee comprising

Chairman	Dr. Graham Lloyd
Vice Chairman	Vacant
Secretary	Mrs Rosalind Haigh
Treasurer	Mrs. Maureen Atkinson
Assistant Treasurer	Vacant
Representatives of Hall Users	Mrs. Heather Shepherd, Mrs Jill Barrett, Mr Jon Moores, Mrs Pam Taylor, Mrs Jayne Pearce, Rev Peter Ostli-East, Mrs Fiona Inman
Holding Trustee	Winterbourne Parish Council
Elected Members	Vacant
Members who resigned during the year	Mr. David Rees, Mrs Emma Marsh, Mr Roger Morgan

New members are appointed annually at the Annual General Meeting, by the Hall Users and by committee vote. Other members may be co-opted during the year. Officers are appointed at the first quarterly meeting following the Annual General Meeting.

The Trustees of the Charity confirm that they have paid due regard to the guidance from the Charity Commission for England and Wales in deciding what activities the Charity should undertake and also confirm that the activities undertaken in the year to 31<sup>st</sup> December 2024 have conformed with the Objects of the Charity and have been to the benefit of the public.

The Object of the Charity is to maintain the Village Hall for the communal benefit of the inhabitants of the Winterbourne villages and its surrounds. The management committee aims to provide first class hall facilities at an affordable cost to voluntary organisations serving the community and to cover its running costs by letting the hall to these same voluntary organisations plus letting the Hall for parties, meetings and other activities. The charity pays for the services of a part time caretaker/cleaner and booking clerk. Various members of the management committee undertake tasks associated with the running of the Hall on a voluntary basis. During the year some 6 local organisations used the Hall on a regular basis. It was also used for Public Meetings relevant to the local area and for social activities involving local people.

Hiring income increased by £1,495 in 2024. The loss on Hiring Income against Running Costs amounted to £2,076 in 2024 (£1,349 in 2023). This was mainly due to the expected increase of £1,241 in gas and electricity costs. Profit on fund raising activities amounted to £2,970 in 2024 (£2,664 in 2023) and on the 100 Club Lottery amounted to £317 in 2024 (£310 in 2023). Profits on Fund Raising and the 100 Club Lottery were used mainly towards the purchase and installation of the new audio visual system. The gas boiler, gas cooker, fire extinguishers and all electrical appliances are subject to annual safety checks. All contents are subject to an annual stock take.

In 2021 a grant of £750, matched by £750 from our own funds, was received from Amesbury Area Board for website development costs. A balance of £198 remains to be spent in 2025. During the year grants were received from the Southern Area Board (£5,000) and Winterbourne Parish Council (£3,885) towards the purchase and installation of a new Audio Visual system, total cost £23,984. The balance in the Reserve Fund, to cover one year's running costs now stands at £15,720. The balance in the General Fund (£11,991) is to be carried forward to go towards installation of three phase power together with a replacement (electric) cooker, replacement of external fire doors, plus any unforeseen expenditure.

The charity owns the buildings of the Glebe Hall, which at 31<sup>st</sup> December 2024 were insured for the sum of £1,163,895 with contents insured for £52,992. The Glebe Hall leases the land, through its holding trustee, Winterbourne Parish Council, from the Salisbury Diocese. The Charity currently has Public Liability insurance of £10 million and Employers' Liability of £10 million, plus Trustee Indemnity insurance. The charity is registered with HMRC for Gift Aid. The Glebe Hall is a member of the Wiltshire Village Halls Association and benefits from free advice.

Further information may be sought from the Treasurer, Maureen E. Atkinson at Twingley, The Portway, Winterbourne Gunner, Salisbury, Wiltshire. SP4 6JL.