

14th Vale of Aylesbury



Beavers
Cubs & Scouts

Sea Scout Group

Registered as a Charity No. 279332



Scout Executive Committee (Trustees) Meeting Minutes

Meeting Date: Thursday 14th September 2023
Meeting Place: Scout Group HQ
Meeting Time: 8.15 pm

Present: Kevin Inkley (**KI**) (GSL), Andrew Dollemore (**AD**) (QM), Peter Bantham (**PB**) (Gift Aid Secretary), Linda Bantham (**LB**) (Group Secretary), Judy King (**JK**), Jennifer Bantham (**JB**), Claudia Belardo (**CB**), Jeff Ardley (**JA**), Jo Inkley (**JO**), Jonathan Cook (**JC**), Neil Fellows (**NF**), Nicki Cooke (**NC**), Richard Groat (**RG**), Liam O'Callaghan (**LO**).

Apologies: Dan Inkley, Oliver Inkley, Gillian O'Callaghan, Ian McMillan

Minutes and actions from the previous meeting.

- AD said he had investigated the canvas tents and there would be repairs required and no replacements were needed.
- PB said he has sent out Gift Aid forms for newcomers.
- PG introduced himself to the group as he was not at the AGM when the new parents volunteered to become committee members.
- He also mentioned the change to Trustee status.

Financial Report.

- KI talked about the financial situation in the absence of IM
 - **Lloyds** Currently at £150,068 including £50,000 from C Wilson, £1000 from Weston Turville Parish Council, Gift Aid of £2821 and two cheques totalling £4,598.
 - **CAF Bank** has £72,341 in savings a/c and £445 in current a/c.
 - There is substantially more Gift Aid to come.
 - The above figures include the payment for camp.
 - KI said there was also £50,000 to come from C Wilson next year. In addition, gift aid would be claimed on this amount.
 - KI also said Wendover Community Trust (which includes Aston Clinton, Weston Turville, Stoke Mandeville and Wendover) has pledged £15,000.

Fundraising for New Build

- KI said funding avenues are now open as planning permission for the new build has been approved. HS2 may potentially provide a grant of £70,000 on application.
- KI said HS2 would be approached regarding suppliers for the ground works of the new build and he also said the costs may be more than previously estimated.

- KI said leaders needed to be prudent on spending. He also thanked OI and DI for their work on fundraising.
- The group agreed that monies from the Lloyds account could be transferred to the CAF account.
- LO suggested involving the young people in fundraising. It was suggested that they be given £5 each and generate activities to raise funds. When asked the group agreed that it was a good idea and it was agreed that it would start after half term in October.
- CB asked if there would be recognition for good works in fundraising.
- CB asked about funding from The Lottery and KI said the scout hut was not used by a sufficient number of community groups. He also said the lease only covers the scouts and said he would approach the council with regard to a change of use.
- KI also talked about using local businesses such as B&Q, Wicks etc. to provide goods for the new building i.e., kitchen, toilets, shower etc.
- NC said she had spoken to the Beavers regarding fundraising and they came up with some ideas such as selling old toys and old clothes.
- NC also suggested fire works but KI said there were insurance issues.

GSL Report

- KI said all sections were doing very well.
- AD said there 40 scouts
- JK said the cubs were a good group.
- AD said he was doing a course to become an air rifle instructor. He said good quality equipment was needed and would investigate.
- CB suggested using Badgers Auctions for the rifles. She also said they had good quality goods.

Housekeeping Issues

- KI said he would replace a light and get a battery for the smoke alarm.

AOB

- CB mentioned she was on another local committee and they did not have a regular venue for their meetings and asked KI if they could use the scout hut. KI said yes they could.
- PG mentioned the training required for committee members (trustees) and said he was waiting for a new training package as the status had changed. He also said he could do the training in the scout hut.
- KI explained that although we were called trustees there are no financial implications for any of us as we are not a business. We are oversight and control
- PB said he was chasing Gift Aid Forms from new starters.
- KI talked about the painting on the wall in the scout hut and the importance of keeping it. It was suggested that a high-resolution photograph be taken and that it may be edited to add any missing fragments.

End of meeting 21.05



CHARITY COMMISSION
FOR ENGLAND AND WALES

14th Vale of Aylesbury Sea Scout Group
14th Vale of Aylesbury Sea Scout group

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279332

Receipts and payments accounts

CC16a

For the period
from

1st April 2022
1st April 2022

To

Period end date
31st March 2023

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Subscriptions	16,815	-	-	16,815	16,152
Camp and Activity	10,766	-	-	10,766	2,710
Gift Aid	1,930	-	-	1,930	-
Grants and donations	52,099	-	-	52,099	11,735
Use of Premises	1,035	-	-	1,035	1,275
Sundry	1,882	-	-	1,882	-
Redevelopment	602	-	-	602	-
	7,516	-	-	7,516	-
Sub total (Gross income for AR)	92,645	-	-	92,645	31,872
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	92,645	-	-	92,645	31,872
A3 Payments					
Premises	7,184	-	-	7,184	4,913
Section Leaders	3,510	-	-	3,510	1,200
Camps	4,669	-	-	4,669	-
Activities	8,157	-	-	8,157	2,074
Scout Shop	1,484	-	-	1,484	993
Minibus	1,302	-	-	1,302	370
Admin (including Capitation)	13,795	-	-	13,795	335
Sundry	792	-	-	792	-
Bank Transfers	3,600	-	-	3,600	3,600
Sub total	44,493	-	-	44,493	13,485
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	44,493	-	-	44,493	13,485
Net of receipts/(payments)	48,152	-	-	48,152	18,387
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	48,152	-	-	48,152	18,387

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Lloyds Bank	92,047	-	-
	CAF Bank	71,487	-	-
		-	-	-
	Total cash funds	163,534	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

14th Vale of Aylesbury Sea Scout Group

Independent Examiner's Report to the Trustees of the 14th Vale of Aylesbury Sea Scout Group

I report on the accounts of the group for the year ending 31st March 2023 which are set out on the following pages.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts; you consider that an audit is not required for this year (under section 144 of the Charities Act 2011 (the Act)) and that an independent examination is required.

It is my responsibility to:

Examine the accounts (under s145 of the Act);

To follow the procedures set down in the General Directions given by the Charity Commissioners under s145(5)(b) of the Act.

To state whether particular matters have come to my attention.

Independent Examiners Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect;

Accounting records were not kept in respect on the 14th Vale of Aylesbury Sea Scout Group as required by section 130 of the Act.

The accounts do not accord with those records.


I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order for a proper understanding of the accounts to be reached.

Signed

Name

Address

Date


P W BANTHAM
67 STATION ROAD, STOKE MANDEVILLE,
AYLESBURY BUCKS MK22 5UA
16-6-2023