

Trustees' Annual Report

For the period

From (start date)

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 to end date

3	1	0	3	2	5
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Section A Reference and administration details

Charity name	<table border="1"><tr><td colspan="10">1st Leighton Buzzard Scout Group</td></tr></table>	1st Leighton Buzzard Scout Group																																							
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Other names the charity is known by	<table border="1"><tr><td colspan="10">N/A</td></tr></table>	N/A																																							
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Registered charity number (if any)	<table border="1"><tr><td>2</td><td>7</td><td>9</td><td>3</td><td>3</td><td>0</td></tr></table>	2	7	9	3	3	0																																		
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HQ registration number	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>																																								
Charity's principal address	<table border="1"><tr><td></td><td colspan="9">1st Leighton Buzzard Scout Group</td></tr><tr><td></td><td colspan="9">Grovebury Road</td></tr><tr><td></td><td colspan="9">LEIGHTON BUZZARD</td></tr><tr><td></td><td colspan="2">Postcode</td><td>L</td><td>U</td><td>7</td><td>4</td><td>S</td><td>W</td><td></td></tr></table>		1st Leighton Buzzard Scout Group										Grovebury Road										LEIGHTON BUZZARD										Postcode		L	U	7	4	S	W	
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Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Ian Summerfield	Chairperson	
2	Stephanie Harris	Treasurer	
3	Rob Redfern	GSL	
4	Dave Perkins	Trustee	
5	Zachary Dover	Trustee	1st Sept 24 - Present
6	Amanda Godden	Trustee	
7	Edward Goddard	Trustee	
8	Stephen Anderson	New Joint GSL	11th April 25- Present
9	Graham Mills	New Joint GSL	11th April 25- Present
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B

Structure, governance and management

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

(e.g. trust deed, constitution)

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

(e.g. trust, association, company)

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

(e.g. appointed by, elected by)

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

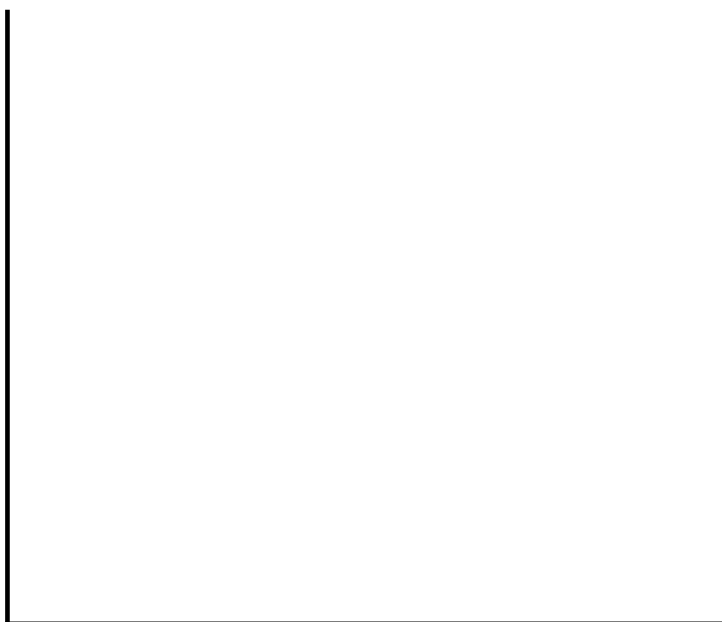
Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Trustee Board consists of the Chair, Treasurer and 7 Trustees and meets 4 times a year.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.



Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control</p> <p>The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.</p> <p>Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a</p>

whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>The following scouting activities have taken place within the 2024-2025 financial year: Remembrance Group Camp 2024 Cub Christmas 2024 bowling District Cub Day at Gullivers Land 2024</p>

Scout Camp March 2025
Scout Expedition Spring 2024
Grimsdyke Hike 2024

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers;
- policy on investments.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

This year the group have spent considerable time and invested funds into the maintenance and upkeep of the building. This has included an all new fire alarm with new wiring, detectors etc throughout. The building has been fully decorated throughout, including ceilings and walls painted and new curtain poles and curtains. The building has also had new radiators installed. The building is a credit to the group and district. There has also been investment in activity equipment, where rifles and associated equipment have been purchased as an investment to the group, and will the view to hiring out the activity to benefit other groups in the district.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to 12 months running costs, circa £22,000.

The Group held reserves of approximately £51,000 against this at year end. This is above the level required for operating expenses. However this can be explained by the age of the building which can at times require considerable funds to carry out repairs and to keep it in good order.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)	N/A
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Further financial review details (optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none">the charity's principal sources of funds (including any fundraising);how expenditure has supported the key objectives of the charity;investment policy and objectives;	<p>Investment Policy</p> <p>The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.</p> <p>The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.</p> <p>Not applicabble at this time.</p>
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Section F	Other Optional Information
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Plans for future periods (details of any significant activities planned to achieve them)	None
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Section G	Declaration
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The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	S.Harris
Full name(s)	Stephanie Harris
Position (eg Secretary, Chair)	Treasurer
Date	120825

1st Leighton Buzzard Scout Group Annual Accounts, year ending 31st March 2025

	2024-2025
Income	
Bank Interest	451.60
Donation	209.50
Events	1,020.00
Events - Cubs	322.50
Events - Explorers	45.00
Events - Scouts	180.00
Membership Fees	7,706.00
Rent	17,125.00
Expense	
Activity Equipment	2,821.61
Admin	823.26
Badges	383.72
Camping Equipment	158.44
Events	1,492.09
Events - Cubs	354.57
Events - Explorers	45.00
Events - Scouts	293.40
Insurance	1,377.71
Meetings - Beavers	18.90
Meetings - Cubs	178.72
Membership Costs	2,989.10
Utilities	4,084.89
Venue Maintenance	27,056.71
Account balances	
Treasurer's Account - Lloyds	4,294.61
BB Instant Online Savings	45,739.06
Natwest 1	1,176.96
Summary	
Account balance brought forward	66,229.15
Total income	27,059.60
Total expenditure	42,078.12
Net income	-15,018.52
Account balance carried forward	51,210.63



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

1stLeightonBuzzardScoutGroup

**On accounts for the year
ended**

31st March 2025

**Charity no
(if any)**

279330

Set out on pages

Enclosed

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025

**Responsibilities and
basis of report**

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

[The charity's gross income did not exceeded £250,000 and I am qualified to undertake the examination by being a management accountant

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: 

Date: 13/08/2025

Name: Peter Denis Banwell

Relevant professional
qualification(s) or body
(if any):

Management Accountant

IER

1

October 2018

Address: 291 Heath Road

Leighton Buzzard

LU73AX

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

None