

THAKEHAM VILLAGE HALL

Registered Charity No 279177

The Management Committee presents its report for the year 2024/25

Registered Office:

The registered office is 1 Abingworth Crescent, Thakeham, Pulborough, West Sussex, RH20 3GW.

Trustees at the date this report was approved:

Official Custodian for Charities (Custodian Trustee)

Mr John Bearman (Chairman---Elected)

Mr John Instance (Secretary/Treasurer-----Elected)

Mr Norman Prince (Representative of Thakeham Short Mat Bowls Club)

Mr Barry Laker (Representative of Thakeham Parochial Church Council)

Mr Steve Watkins (Representative of Thakeham Parish Council)

Mrs Cecily Linfield (Representative of Thakeham Bridge Club)

Mr Dave Kirkwood (Representative of Thakeham Gardeners Club)

Mr David MacEachern (Elected)

Mr Derrick Randall (Elected)

Mr Keith Abbott (Elected)

Structure, Governance, and Management

- a) The Conveyance and Trust Deed setting up the Charity is dated 12th October 1979, for land at Greendene Farm for a Village Hall. Thakeham Parish Council was the original Custodian Trustee. The Hall was never built, but a village hall was established at Abingworth, and the Greendene land was leased to the Pulborough Congregation of Jehovah's Witnesses. In November 2018, the Official Custodian for Charities replaced the Parish Council as Custodian Trustee, and in December 2018 a new Village Hall was completed as a Community Benefit at Abingworth Meadows. In January 2020, the Trust signed a 99-year Lease for the new Village Hall with the Parish Council, and a Sub-Lease for the use of the Parish Office, along with a Financial Agreement. In October 2022 the Freehold of the Greendene land was transferred to the Pulborough Congregation of Jehovah's Witnesses through an agreed compulsory purchase. Details of all Leases, Conveyances, and Transfers are available in the Village Hall records.

- b) Committee of Management: the original Conveyance and Trust Deed provides as follows:

"The Committee shall consist of Three members elected at the Annual General Meeting, at least Five representative members, and not more than two co-opted members."

The original Trust Deed was amended in April 2017 to permit 5 elected members and 4 co-opted members.

The present five representative members are appointed by Thakeham Parish Council, Thakeham Parochial Church Council, Thakeham Gardeners' Club, Thakeham Bridge Club and Thakeham Short Mat Bowls Club.

All members of the Committee shall retire from office together at the end of the Annual General Meeting next after the date on which they came into office, but they may be re-elected or re-appointed. There are further detailed provisions dealing with co-options, casual vacancies, and dates of appointment.

Objects:

The objects of the Charity are to hold the Trust Property for the purpose of a Village Hall for the use of the inhabitants of the Parish of Thakeham, including use for meetings, lectures, and classes, and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

Financial Review, Achievements, and Performance

The result for the year was a deficit of £28,027, compared to a surplus last year of £1,488. However, this is wholly due to the capital expenditure incurred in installing solar panels and making other significant improvements in the Hall's infrastructure. Considering just operating income and expenditure, excluding capital expenditure, grants and investment income, the Hall made a surplus of £9,200 compared to a surplus last year of £2,700.

There was an increase in income from hall hire fees to £54,441 from last year's £47,391. There was a substantial increase in employment costs to £20,927 from £13,213 as we decided to employ a cleaner directly when our cleaning contractor terminated its contract although this was offset by the reduction in third-party cleaning costs.

The proceeds from the sale of Kingdom Hall were invested with £100,000 being invested for the medium-term in the COIF Charities Deposit Fund and £180,000 invested for the long-term in the COIF Charities Ethical Investment Fund. The Charity has no specific reserves policy except to maintain funds of around one year's operating expenditure to meet contingencies, such as unexpected structural repairs, and to meet its service to the community.

The Hall continues to be very well used, particularly by several locally based clubs and other regular hirers. Although some classes have been discontinued, other new classes and activities have been added.

A £75,000 investment was made in June 2024 in installing solar panels on the roof of the Village Hall supported by a substantial grant of £39,500 from the Parish Council. The Hall is now benefitting from the electricity produced and stored both in meeting its electricity needs and getting income from the excess electricity being generated.

The Fire Safety Policy has been reviewed and updated, and other policies are being reviewed.

The Trust has this year made several other smaller improvements to the Hall's fittings and equipment. The Audio Loop system has been upgraded, the computers have been replaced, and the Wi-Fi system has been updated. A washing machine has been installed in the Cleaner's Room, and the hot water boiler in the kitchen has been replaced. Doorbells for each hall have been installed, as requested by some Hall users with numerous attendees. The Main Hall lighting was failing, and has been replaced and improved, and the Chesswood Room hatch has been soundproofed.

Further improvements are planned. A micro-louvres system on the outside of the Main Hall window, to reduce the glare from the sun and the heat on the window was installed in May 2025. We will be

replacing the failing bi-fold door with a sliding door system. The Trust has recently been successful in its application for a National Lottery grant to replace and update the audio-visual equipment in the Chesswood Room. The Parish Council has given the Hall a grant of £26,700, representing the remaining balance of the s.106 funds set aside for the Hall. This will be used to fund the improvements described above with the balance being invested to secure the long-term future of the Hall.

Volunteer Trustees have decorated the two halls, and will next be decorating the entrance hall, corridors and toilets. The corridors are now being used by the two Camera Clubs for their Photographic displays. As usual, thanks are due to Barry Laker for the many minor repairs and improvements over the year.

Throughout the year, the Hall Managers, Carolyn and Corinne, supported by Tracy, our cleaner, have worked hard and efficiently to run and maintain the Village Hall, and to increase its use. There has been positive feedback for the service they provide, and the facilities the Hall offers. We are grateful for their vital contributions.

Issued and approved by the Management Committee at the Annual General Meeting held on the 19th May 2025.

Signed: 

Date: 19th May 2025

John Bearman (Chairman, Thakeham Village Hall Management Committee)

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31st MARCH 2025

	Notes	Unrestricted £	Restricted £	Total 2025 £	Total 2024 £
Receipts					
Donations		82	-	82	36
Grants	1	39,500	-	39,500	-
Hall hire fees	2	54,441	-	54,441	47,391
Deposits received	3	4,684	-	4,684	4,853
Interest		6,980	-	6,980	7,925
Other Income		202	-	202	-
Total Receipts for the Year		105,890	-	105,890	60,205
Payments					
Employment costs	4	20,927	-	20,927	13,213
Telecoms/Internet		766	-	766	869
Subscriptions		1,099	-	1,099	1,152
Other running costs		3,043	-	3,043	2,032
Insurance		1,302	-	1,302	1,253
Equipment	5	83,982	-	83,982	3,775
Electricity		1,369	-	1,369	2,223
Gas		3,843	-	3,843	3,361
Cleaning and materials		1,941	-	1,941	10,121
Water		575	-	575	327
Non-domestic rates		202	-	202	193
Repairs and maintenance		9,285	-	9,285	14,283
Refuse collection		329	-	329	291
Professional fees		693	-	693	2,060
Deposits repaid	3	4,563	-	4,563	3,564
Total Payments for the year		133,917	-	133,917	58,717
Net Receipts/(Payments)		(28,027)	-	(28,027)	1,488
Realised Gains		-	-	-	-
Unrealised Gains/(Losses)		(6,965)	-	(6,965)	-
Opening Balance b/fwd at 1 April		387,771	-	387,771	386,283
Balance c/fwd at 31 March		352,779	-	352,779	387,771

STATEMENT OF ASSETS AND LIABILITIES

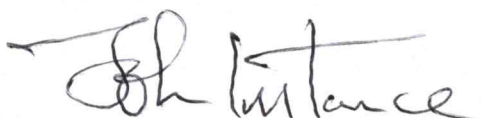
FOR THE YEAR ENDED 31st MARCH 2025

ASSETS	Notes	Unrestricted £	Restricted £	Total 2025 £	Total 2024 £
Tangible Fixed Assets	5	1	-	1	1
Cash Funds at the Year End	6	79,744	-	79,744	387,771
Investments	7, 8	273,035	-	273,035	-
Debtors - Hall Hire Fees	9	3,524	-	3,524	4,260
Total Assets		356,304	-	356,304	392,032
LIABILITIES					
Liabilities - immediate					
Independent Examination		300	-	300	275
Hire Fees in advance	10	3,052	-	3,052	2,056
Deposits	3	3,989	-	3,989	3,868
Property costs		706	-	706	587
Total Liabilities		8,047	-	8,047	6,786

Presented and approved by the Committee of Trustees at their meeting held on 19 May 2025,
and signed on their behalf



Chairman



Treasurer

NOTES TO THE ACCOUNTS

Note

1 Grants

	Year ending	
	31st March 2025	31st March 2024
	£	£
From Thakeham Parish Council		
to cover expected operating shortfall	-	2,400
to cover costs of the Pantomime	-	500
contribution to cost of solar panel		
installation	39,500	-
Total	39,500	2,900

2 Hall Hire Fees

The amount received in the year for the use of the Hall & Playing Fields

In respect of the year ending	Year ending	
	31st March 2025	31st March 2024
	£	£
31st March 2023	-	3,000
31st March 2024	4,504	41,683
31st March 2025	45,876	1,806
31st March 2026	3,052	-
Sub-total Hall	53,433	46,489
Playing fields	1,009	562
Equipment	-	340
Total	54,441	47,391

3 Deposits

The Hall requests a refundable deposit from potential users. This is refunded once the hire has been completed.

Year Ending	Deposits		Deposits
	Deposits Received	Refunded by 31 March 2025	Refunded by 31 March 2024
	£	£	£
31st March 2019	1,965	1,710	1,650
31st March 2020	3,700	3,038	3,038
31st March 2021	252	218	218
31st March 2022	2,953	2,425	2,350
31st March 2023	4,470	4,225	4,155
31st March 2024	4,853	4,591	2,914
31st March 2025	4,684	2,681	0
	22,877	18,888	14,325

NOTES TO THE ACCOUNTS cont'd

Note

4 Employment costs and Trustees

There are three part-time employees.

There are no employees being paid in excess of £60,000 per annum.

The number of equivalent full time employees during the year = .72 (2024: .49)

During the year the trustees received £nil in remuneration (2024: £nil).

The total expenditure reimbursed to trustees amounted to £nil (2024: £nil).

- 5 Tangible fixed assets** comprises furniture and equipment used in the Village Hall. It is valued at a notional amount amount of £1 (2024: £1). Solar panels were installed on the roof of the Village Hall in the year at a cost, including installation, of £75,143 which was fully expensed in the year.

6 Cash funds at year end

	Unrestricted £	Restricted £	Total 31st March 2025 £	Total 31st March 2024 £
Lloyds Treasurers No: 00914421	7,115	-	7,115	7,715
Fundraising accounts No: 79101868	1,412	-	1,412	1,163
Lloyds Business No: 03794141	45,845	-	45,845	40,244
Lloyds 32 day deposit	25,372	-	25,372	299,149
Fixed Term Deposit 20379920LS	-	-	-	39,500
	79,744	-	79,744	387,771

7 Investments

	Year ending 31st March 2025		Year ending 31st March 2024	
	Purchases £	Disposals £	Purchases £	Disposals £
COIF Charities Deposit Fund	100,000	-	-	-
COIF Charities Ethical Investment Fund Acc	180,000	-	-	-
	280,000	-	-	-

8 Value of investments at year end

	Unrestricted £	Restricted £	Total 31st March 2025 £	Total 31st March 2024 £
COIF Charities Deposit Fund	100,000	-	100,000	-
COIF Charities Ethical Investment Fund Acc	173,035	-	173,035	-
	273,035	-	273,035	-

NOTES TO THE ACCOUNTS cont'd

Note

9 Debtors - Hall hire fees

Hall hire fees due from regular users are invoiced monthly in arrears and are due 14 days after the date of the invoice. This amount is the amount due for hires to 31 March 2025.

10 Hire fees in advance

This represents amounts paid in respect of hires in 2025-26.

11 Property costs

This represents amounts due for utilities consumed in the year but due for settlement in 2025-26.

12 Ultimate Controlling Party

The charity is under the ultimate control of its trustees, whose names are shown at the front of the financial statements.

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31st MARCH 2025

	Notes	Unrestricted £	Restricted £	Total 2025 £	Total 2024 £
Receipts					
Donations		82	-	82	36
Grants	1	39,500	-	39,500	-
Hall hire fees	2	54,441	-	54,441	47,391
Deposits received	3	4,684	-	4,684	4,853
Interest		6,980	-	6,980	7,925
Other Income		202	-	202	-
Total Receipts for the Year		105,890	-	105,890	60,205
Payments					
Employment costs	4	20,927	-	20,927	13,213
Telecoms/Internet		766	-	766	869
Subscriptions		1,099	-	1,099	1,152
Other running costs		3,043	-	3,043	2,032
Insurance		1,302	-	1,302	1,253
Equipment	5	83,982	-	83,982	3,775
Electricity		1,369	-	1,369	2,223
Gas		3,843	-	3,843	3,361
Cleaning and materials		1,941	-	1,941	10,121
Water		575	-	575	327
Non-domestic rates		202	-	202	193
Repairs and maintenance		9,285	-	9,285	14,283
Refuse collection		329	-	329	291
Professional fees		693	-	693	2,060
Deposits repaid	3	4,563	-	4,563	3,564
Total Payments for the year		133,917	-	133,917	58,717
Net Receipts/(Payments)		(28,027)	-	(28,027)	1,488
Realised Gains		-	-	-	-
Unrealised Gains/(Losses)		(6,965)	-	(6,965)	-
Opening Balance b/fwd at 1 April		387,771	-	387,771	386,283
Balance c/fwd at 31 March		352,779	-	352,779	387,771

STATEMENT OF ASSETS AND LIABILITIES

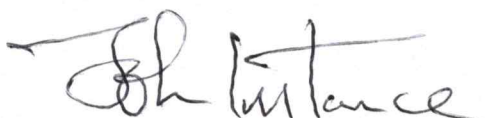
FOR THE YEAR ENDED 31st MARCH 2025

ASSETS	Notes	Unrestricted £	Restricted £	Total 2025 £	Total 2024 £
Tangible Fixed Assets	5	1	-	1	1
Cash Funds at the Year End	6	79,744	-	79,744	387,771
Investments	7, 8	273,035	-	273,035	-
Debtors - Hall Hire Fees	9	3,524	-	3,524	4,260
Total Assets		356,304	-	356,304	392,032
LIABILITIES					
Liabilities - immediate					
Independent Examination		300	-	300	275
Hire Fees in advance	10	3,052	-	3,052	2,056
Deposits	3	3,989	-	3,989	3,868
Property costs		706	-	706	587
Total Liabilities		8,047	-	8,047	6,786

Presented and approved by the Committee of Trustees at their meeting held on 19 May 2025,
and signed on their behalf



Chairman



Treasurer

NOTES TO THE ACCOUNTS

Note

1 Grants

	Year ending	
	31st March 2025	31st March 2024
	£	£
From Thakeham Parish Council		
to cover expected operating shortfall	-	2,400
to cover costs of the Pantomime	-	500
contribution to cost of solar panel		
installation	39,500	-
Total	39,500	2,900

2 Hall Hire Fees

The amount received in the year for the use of the Hall & Playing Fields

In respect of the year ending	Year ending	
	31st March 2025	31st March 2024
	£	£
31st March 2023	-	3,000
31st March 2024	4,504	41,683
31st March 2025	45,876	1,806
31st March 2026	3,052	-
Sub-total Hall	53,433	46,489
Playing fields	1,009	562
Equipment	-	340
Total	54,441	47,391

3 Deposits

The Hall requests a refundable deposit from potential users. This is refunded once the hire has been completed.

Year Ending	Deposits		Deposits
	Deposits Received	Refunded by 31 March 2025	Refunded by 31 March 2024
	£	£	£
31st March 2019	1,965	1,710	1,650
31st March 2020	3,700	3,038	3,038
31st March 2021	252	218	218
31st March 2022	2,953	2,425	2,350
31st March 2023	4,470	4,225	4,155
31st March 2024	4,853	4,591	2,914
31st March 2025	4,684	2,681	0
	22,877	18,888	14,325

NOTES TO THE ACCOUNTS cont'd

Note

4 Employment costs and Trustees

There are three part-time employees.

There are no employees being paid in excess of £60,000 per annum.

The number of equivalent full time employees during the year = .72 (2024: .49)

During the year the trustees received £nil in remuneration (2024: £nil).

The total expenditure reimbursed to trustees amounted to £nil (2024: £nil).

- 5 Tangible fixed assets** comprises furniture and equipment used in the Village Hall. It is valued at a notional amount amount of £1 (2024: £1). Solar panels were installed on the roof of the Village Hall in the year at a cost, including installation, of £75,143 which was fully expensed in the year.

6 Cash funds at year end

	Unrestricted £	Restricted £	Total 31st March 2025 £	Total 31st March 2024 £
Lloyds Treasurers No: 00914421	7,115	-	7,115	7,715
Fundraising accounts No: 79101868	1,412	-	1,412	1,163
Lloyds Business No: 03794141	45,845	-	45,845	40,244
Lloyds 32 day deposit	25,372	-	25,372	299,149
Fixed Term Deposit 20379920LS	-	-	-	39,500
	79,744	-	79,744	387,771

7 Investments

	Year ending 31st March 2025		Year ending 31st March 2024	
	Purchases £	Disposals £	Purchases £	Disposals £
COIF Charities Deposit Fund	100,000	-	-	-
COIF Charities Ethical Investment Fund Acc	180,000	-	-	-
	280,000	-	-	-

8 Value of investments at year end

	Unrestricted £	Restricted £	Total 31st March 2025 £	Total 31st March 2024 £
COIF Charities Deposit Fund	100,000	-	100,000	-
COIF Charities Ethical Investment Fund Acc	173,035	-	173,035	-
	273,035	-	273,035	-

NOTES TO THE ACCOUNTS cont'd

Note

9 Debtors - Hall hire fees

Hall hire fees due from regular users are invoiced monthly in arrears and are due 14 days after the date of the invoice. This amount is the amount due for hires to 31 March 2025.

10 Hire fees in advance

This represents amounts paid in respect of hires in 2025-26.

11 Property costs

This represents amounts due for utilities consumed in the year but due for settlement in 2025-26.

12 Ultimate Controlling Party

The charity is under the ultimate control of its trustees, whose names are shown at the front of the financial statements.

**Brenda Peers-Ross
29 Drift Road
Selsey
Chichester
West Sussex
PO20 0PW**

To the Trustees:
THAKEHAM VILLAGE HALL
Registered Charity Number: 279177

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Responsibilities and basis of report.

I have Independently Examined the Financial Statements on Pages 1 -5, for the financial year ending 31st March 2025.

Respective responsibilities of Trustees and Examiner

As the charity's trustees, you are responsible for the preparations of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act"). The charity's Trustees consider an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

I report on my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission and in accordance with section 145 of the Charities Act 2011. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you and the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the next statement.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in material respect:

- the accounting records were not kept in accordance with section 130 of the 2011 Act: or
- the accounts did not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Brenda Peers-Ross

Brenda Peers-Ross FMAAT ACIE
Date: 1st December 2025