

Register Charity Number: 279177

THAKEHAM VILLAGE HALL

Trustee Report and Receipts and Payments Account

For Year Ended 31st March 2024

Brenda Peers-Ross
29 Drift Road
Selsey
Chichester
West Sussex
PO20 0PW

To the Trustees:
THAKEHAM VILLAGE HALL
Registered Charity Number: 279177

INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Responsibilities and basis of report.

I have Independently Examined the Financial Statements on Pages 1 -4, for the financial year ending 31st March 2024.

Respective responsibilities of Trustees and Examiner

As the charity's trustees, you are responsible for the preparations of the accounts in accordance with the requirements of the Charities Act 2011 ("the 2011 Act"). The charity's Trustees consider an audit is not required for this year under section 144(2) of the Charities Act 2011 and that an independent examination is needed.

I report on my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission and in accordance with section 145 of the Charities Act 2011. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with these records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you and the trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters set out in the next statement.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in material respect:

- the accounting records were not kept in accordance with section 130 of the 2011 Act: or
- the accounts did not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Brenda Peers-Ross

Brenda Peers-Ross FMAAT ACIE
Date: 19th January 2025

THAKEHAM VILLAGE HALL

Registered Charity No 279177

The Management Committee presents its report for the year 2023/24

Registered Office:

The registered office is 1 Abingworth Crescent, Thakeham, Pulborough, West Sussex, RH20 3GW.

Trustees at the date this report was approved:

Official Custodian for Charities (Custodian Trustee)

Mr John Bearman (Chairman---Elected)

Mr John Instance (Secretary/Treasurer-----Elected)

Mr Norman Prince (Representative of Thakeham Short Mat Bowls Club)

Mr Barry Laker (Representative of Thakeham Parochial Church Council)

Mr Steve Watkins (Representative of Thakeham Parish Council)

Mrs Cecily Linfield (Representative of Thakeham Bridge Club)

Mr Dave Kirkwood (Representative of Thakeham Gardeners Club)

Mr David MacEachern (Elected)

Mr Derrick Randall (Elected)

Structure, Governance, and Management

- a) The Conveyance and Trust Deed setting up the Charity is dated 12th October 1979, for land at Greendene Farm for a Village Hall. Thakeham Parish Council was the original Custodian Trustee. The Hall was never built, but a village hall was established at Abingworth, and the Greendene land was leased to the Pulborough Congregation of Jehovah's Witnesses. In November 2018, the Official Custodian for Charities replaced the Parish Council as Custodian Trustee, and in December 2018 a new Village Hall was completed as a Community Benefit on the Abingworth Meadows housing development. In January 2020, the Trust signed a 99 year Lease for the new Village Hall with the Parish Council, and a Sub-Lease for the use of the Parish Office, along with a Financial Agreement. In October 2022 the Freehold of the Greendene land was transferred to the Pulborough Congregation of Jehovah's Witnesses through an agreed compulsory purchase. Details of all Leases, Conveyances, and Transfers are available in the Village Hall records.

- b) Committee of Management: the original Conveyance and Trust Deed provides as follows:
The Committee shall consist of Three members elected at the Annual General Meeting, at least Five representative members, and not more than Two co-opted members.

One representative member shall be appointed by Thakeham Parish Council, Thakeham Parochial Church Council, Thakeham Women's Institute (now defunct), Thakeham Community Committee (now defunct), Thakeham Gardeners Club, and/or such other community organisation as the Committee shall determine. Thakeham Bridge Club and Thakeham Short Mat Bowls Club are now included as hall users representatives. The original Trust Deed was amended in April 2017 to permit 5 elected members and 4 co-opted members. All members of the Committee shall retire from office together at the end of the Annual General Meeting next after the date on which they came into office, but they may

be re-elected or re-appointed. There are further detailed provisions dealing with co-options, casual vacancies, and dates of appointment. New Trustees are sought from the community as the need arises.

Objects:

The objects of the Charity are to hold the Trust Property for the purpose of a Village Hall for the use of the inhabitants of the Parish of Thakeham, including use for meetings, lectures, and classes, and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

Financial Review, Achievements, and Performance

The result for the year was a small surplus of £1,488, compared to a deficit last year of £1,417. There was an increase in income from hall hire fees and bank interest, an increase in expenditure on employment costs and repairs and maintenance, but reduced expenditure on cleaning and materials. The overall assets were slightly increased from £389,053 to £392,032. The Liabilities were increased to £6,786 from £4,630, due to an increase in Hire Fees in advance and Booking Deposits. The actual Letting income increased to £47,391 from last year's £44,044. The Hall charges were increased from April 1st but the discounts and Standing Charge remained the same. The Charity has no specific reserves policy except to maintain sufficient funds to meet contingencies, such as unexpected structural repairs, and to meet its service to the community.

The Hall continues to be very well used, and several new classes, activities, and meetings have been added. On occasions, the cricket pavilion has been used when the hall facilities are full. New flip-top tables, much easier to use, have been bought for the Chesswood room, to replace the worn out GOPAC tables (inherited from the old hall!). After much discussion and some financial changes, the solar installation was finally started in May, and is scheduled to be finished in June. It was agreed with the Parish Council that it would now be financed using s106 money and TVH money, and the Hall itself would now benefit from the electricity produced and stored.

Problems arose with the company responsible for the cleaning of the hall, and their employee Warren. The contract was cancelled in January, but the Trust then found itself in a difficult working and legal situation regarding the employment of Warren. Legal advice was sought, and the problem was eventually resolved when Warren resigned as the hall cleaner. However, the hall is having difficulty finding a replacement cleaner.

The Main Hall has had problems with the Audio Loop system, and with ventilation, both of which are still ongoing. Improvements have been made to some of the lighting in the hall, and the Hall floor was re-furnished. Grateful thanks are due to Barry Laker for the many minor repairs and improvements over the year.

Our Hall Manager Amanda decided to move on at the end of December. We are grateful for her 5 years of hard work setting up the new hall, and Corinne has now taken her place. Throughout the year, the Hall Managers Carolyn, Corinne, and Amanda have worked hard and efficiently to run and maintain the Village Hall, and to increase its use. We are very grateful for their vital contributions, and there has been positive feedback for the service the hall provides and the facilities offered.

Issued and approved by the Management Committee at the Annual General Meeting held on the 3rd June 2024.

Signed: 

Date: 3rd June 2024

John Bearman (Chairman, Thakeham Village Hall Management Committee)

THAKEHAM VILLAGE HALL
Registered Charity Number 279177

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31st MARCH 2024

	Notes	Unrestricted £	Restricted £	Total 2024 £	Total 2023 £
Receipts					
Donations		36	-	36	-
Grants	1	-	-	-	2,900
Hall hire fees	2	47,391	-	47,391	44,044
Deposits received	3	4,853	-	4,853	4,470
Interest		7,925	-	7,925	1,699
Kingdom Hall rent		-	-	-	127
Other Income		-	-	-	1,118
Total Receipts for the Year		60,205	-	60,205	54,358
Payments					
Employment costs	4	13,213	-	13,213	8,682
Telecoms/Internet		869	-	869	735
Subscriptions		1,152	-	1,152	922
Other running costs		2,032	-	2,032	797
Insurance		1,253	-	1,253	1,037
Equipment		3,775	-	3,775	7,013
Electricity		2,223	-	2,223	1,967
Gas		3,361	-	3,361	3,956
Cleaning and materials		10,121	-	10,121	19,456
Water		327	-	327	446
Non-domestic rates		193	-	193	358
Repairs and maintenance		14,283	-	14,283	4,271
Refuse collection		291	-	291	252
Professional fees		2,060	-	2,060	1,370
Deposits repaid		3,564	-	3,564	4,513
Total Payments for the year		58,717	-	58,717	55,775
Net Receipts/(Payments)		1,488	-	1,488	(1,417)
Realised Gains		-	-	-	340,000
Opening Balance b/fwd at 1 April		386,283	-	386,283	47,700
Balance c/fwd at 31 March		387,771	-	387,771	386,283

STATEMENT OF ASSETS AND LIABILITIES

FOR THE YEAR ENDED 31st MARCH 2024

	Notes	Unrestricted £	Restricted £	Total 2024 £	Total 2023 £
Assets					
Tangible Fixed Assets	5	1	-	1	1
Cash Funds at the Year End	6	387,771	-	387,771	386,283
Debtors - Hall Hire Fees	7	4,260	-	4,260	2,769
Total Assets		392,032	-	392,032	389,053
Liabilities					
Liabilities - immediate					
Independent Examination		275	-	275	275
Hire Fees in advance	8	2,056	-	2,056	972
Deposits		3,868	-	3,868	2,579
Property costs	9	587	-	587	804
Total Liabilities		6,786	-	6,786	4,630

Presented and approved by the Committee of Trustees at their meeting held on 3 June 2024,
and signed on their behalf



Chairman



Treasurer

NOTES TO THE ACCOUNTS

Note

1 Grants

	Year ending	
	31st March 2024	31st March 2023
	£	£
From Thakeham Parish Council		
to cover expected operating shortfall	-	2,400
to cover costs of the Pantomime	-	500
Total	-	2,900

2 Hall Hire Fees

The amount received in the year for the use of the Hall & Playing Fields

	Year ending	
In respect of the year ending	31st March 2024	31st March 2023
	£	£
31st March 2022	-	3,410
31st March 2023	3,000	38,728
31st March 2024	41,683	922
31st March 2025	1,806	-
Sub-total Hall	46,489	43,060
Playing fields	562	584
Equipment	340	400
Total	47,391	44,044

3 Deposits

The Hall requests a refundable deposit from potential users. This is refunded once the hire has been completed.

Year Ending	Deposits	Deposits	Deposits
	Received	Refunded by 31 March 2024	Refunded by 31 March 2023
	£	£	£
31st March 2019	1,965	1,650	1,650
31st March 2020	3,700	3,038	3,038
31st March 2021	252	218	168
31st March 2022	2,953	2,350	2,350
31st March 2023	4,470	4,155	3,555
31st March 2024	4,853	2,914	-
Total	18,193	14,325	10,761

NOTES TO THE ACCOUNTS cont'd

Note

4 Employment costs and Trustees

There are two part-time employees in the role of Village Hall Manager.

There are no employees being paid in excess of £60,000 per annum.

The number of equivalent full time employees during the year = .49 (2023: .26)

During the year the trustees received £nil in remuneration. (2023: £nil)

The total expenditure reimbursed to trustees amounted to £nil. (2023: £nil)

5 Tangible fixed assets comprises furniture and equipment used in the Village Hall. It is valued at a notional amount of £1. (2023: £1)

6 Cash funds at year end

	Unrestricted £	Restricted £	Total 31/03/2024 £	Total 31/03/2023 £
Lloyds Treasurers No: 00914421	7,715	-	7,715	4,188
Fundraising accounts No: 79101868	1,163	-	1,163	1,114
Lloyds Business No: 03794141	40,244	-	40,244	114,465
Lloyds 32 day deposit	299,149	-	299,149	266,516
Fixed Term Deposit 20379920LS	39,500	-	39,500	-
	387,771	-	387,771	386,283

7 Debtors - Hall hire fees

Hall hire fees due from regular users are invoiced monthly in arrears and are due 14 days after the date of the invoice. This amount is the amount due for hires to 31 March 2024.

8 Hire fees in advance

This represents amounts paid in respect of hires in 2024-25.

9 Property costs

This represents amounts due for utilities consumed in the year but due for settlement in 2024-25.

10 Ultimate Controlling Party

The charity is under the ultimate control of its trustees, whose names are shown at the front of the financial statements.