



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2023		31	March	2024

Section A

Reference and administration details

Charity name

Podsmead Community Association

Other names charity is known by

Registered charity number (if any)

279130

Charity's principal address

62 Milton Avenue

Podsmead

Gloucester

Postcode

GL2 5AS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jessica Dyer	Chair	Whole Year	
2	Nicky Young	Secretary	Whole Year	
3	Marcus Ridler	Treasurer	Whole Year	
4	Penny Ridler	Trustee	Whole Year	
5	Paul Young	Trustee	Whole Year	
6	Vivien Lane	Trustee	Whole Year	
7	Ben Dance	Trustee	Whole Year	
8	Sue Cole	Trustee	Whole Year	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Elected by members by AGM held annually.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

During the year the committee has collaborated in the updating and/or adoption of policies to further the charity and its work. These policies have included:

- Harassment and Bullying Policy
- Code of Conduct Policy
- Behaviour Policy
- Complaints Policy

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote the benefit of the inhabitants of the lower output area of Podsmead without distinction of sex, political, religious, or other opinion by associating local authorities, voluntary organisations and local inhabitants in a common effort to provide facilities for social welfare, education, recreation and leisure, with the object of improving conditions for those said inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Through the provision or access to Youth Activities, Social Activities, Healthy Living and Wellbeing, Dance, exercise, Bingo and prevention of food poverty.

These activities benefit the community through social interaction, sharing of skills, communication and improved wellbeing across all age groups social groups, faith or personal circumstance.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

As part of the ongoing work to provide both services and adequate facilities within the community, the committee and those responsible for the premises has undertook reasonable and appropriate actions to develop the environment for the betterment of both current and future stakeholders.

This has included:

- Installation and upgrading of external windows and doors.
- Maintenance of floors to further enable dance, exercise and sports activities.
- maintenance of general facilities including toilets and washrooms.

Summary of the main achievements of the charity during the year

We have continued to provide a venue for community activities. This has included safe access to affordable food, opportunities to meet, talk and improve wellbeing. Through the ongoing improvements made both logistically and through policy change we have continued to provide this resource.

Through previous grant applications and voluntary work we have enabled the ongoing function of the charity and its building to further sustain its longevity.

Section E

Financial review

Brief statement of the charity's policy on reserves

The trustees have reviewed the reserves of the charity and their policy is to hold enough funds to meet four months operating costs and community activities. Based on unrestricted funds as of 31.03.24 this equals £5304.06. Although it is suggested that in the coming year this is increased by 60%

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

2023/24 has brought about some challenges through the increased cost of living and we are aware that this is not only impacting on the running costs of the charity, but those local residents that potentially utilise its facilities.

Fundraising through events, Bingo and previously ring fenced grant money have continued to ensure that activities and improvements have been delivered during this time of continued austerity.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *Marcus Ridler*

Full name(s) Marcus Ridler

Position (eg Secretary, Chair, etc) Treasurer

Date 03/02/25

PODSMEAD COMMUNITY ASSOCIATION
ANNUAL REPORT
FOR THE YEAR ENDED 31ST MARCH 2024

PODSMEAD COMMUNITY ASSOCIATION
ANNUAL REPORT
FOR THE YEAR ENDED 31ST MARCH 2024

Other Information:

Bankers: Barclays Bank PLC
Bristol Road
Gloucester

Independent Examiner: Mr. Brian Rees (A.C.M.A)

Solicitors: John Robins
Robins Blackstock and Co
4 Beaufort Buildings
Spa Road
Gloucester

For and on behalf of the General Committee and Trustees

Chairman:_____

Date:_____

PODSMEAD COMMUNITY ASSOCIATION
ANNUAL REPORT
FOR THE YEAR ENDED 31ST MARCH 2024

Podsmead Community Association is constituted by Deed of Trust and is a registered charity, number 279130. Its address is 62 Milton Avenue, Podsmead, Gloucester, GL1 2AS.

The general committee, who were also the charity trustees for the year, consists of the honorary officers of the association, one representative appointed by each affiliated group, statutory authority and section, two representatives of the associate members and up to nine representatives of full members, or such large numbers as shall be equal to those appointed by affiliated group, statutory authority and sections.

The honorary officers and representatives of full members are elected at the Annual General Meeting and all members serve a term of one year until the next year until the next Annual General Meeting.

In addition, individuals may be co-opted onto the general committee provided their number does not exceed one quarter of those members elected and appointed to the general committee.

The objects of the association are:

1. To promote the benefit of the inhabitants of Bristol Road, Stroud Road and Cole Avenue (Gloucester) and the neighbourhood by associating together with local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure time occupation with the object of improving the conditions of life and the said inhabitants.
2. To establish, manage and maintain a community centre in furtherance of the above objects.

PODSMEAD COMMUNITY ASSOCIATION

	Unrestricted Funds	Restricted Income Funds	TOTAL	Prior Year
<u>Income</u>				
Bar Rents	15,203		15,203	10,330
Hire of hall & premises	19,602		19,602	14,300
Grants			0	100
Donations	64		64	22
Interest			0	12
Other	7,078		7,078	3,954
	<u>41,947</u>	<u>0</u>	<u>41,947</u>	<u>28,718</u>
<u>Expenditure</u>				
Rent & rates	304		304	714
Heat & Light	24,868		24,868	13,624
Water Rates	3,274		3,274	
Site maintenance & security	8,544		8,544	5,704
Insurance	1,437		1,437	1,917
Printing, Stationery and Office			0	249
Telephone			0	412
Music & TV Licence	850		850	346
Accountancy	200		200	540
Depreciation	1,023		1,023	1,013
Good for re-sale	544		544	
Sundry	2,379		2,379	3,479
	<u>43,423</u>	<u>0</u>	<u>43,423</u>	<u>27,998</u>
Nett Incoming/(Outgoing)	<u>(1,476)</u>	<u>0</u>	<u>(1,476)</u>	<u>720</u>
Total funds brought forward	48,428	0	48,428	47,708
Prior year adjustment			0	
Total funds carried forward	<u>46,952</u>	<u>0</u>	<u>46,952</u>	<u>48,428</u>

PODSMEAD COMMUNITY ASSOCIATION

BALANCE SHEET AS AT 31ST MARCH

	<u>2024</u> <u>£</u>	<u>2023</u> <u>£</u>
Fixed Assets		
Tangible Assets	16,280	16,944
Current Assets		
Debtors		
Cash at bank & in hand	30,872	32,024
Creditors		
Amounts due within one year	(200)	(540)
Nett Current Assets	<u>30,672</u>	<u>31,484</u>
Total Nett Assets	<u><u>46,952</u></u>	<u><u>48,428</u></u>
 Funds of the charity		
Unrestricted funds	48,422	47,702
Income and expenditure account	(1,476)	720
Designated Funds	<u>6</u>	<u>6</u>
Total unrestricted funds	46,952	48,428
Restricted Income Funds		
Total Funds	<u><u>46,952</u></u>	<u><u>48,428</u></u>

For and on behalf of the general committee and trustees

Chairman: _____

Secretary: _____

Date: _____

PODSMEAD COMMUNITY ASSOCIATION

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2024

1. Basis of Accounting

These accounts have been prepared on the basis of historic costs in accordance

- Accounting and Reporting by Charities – Statement of Recommended Practice (SORP 2005) and with
- Financial Reporting Standards for Smaller Enterprises (FRSSE)
- And with the Charities Act

2. Accounting Policies

Incoming Resources

These are included on the Statement of Financial Activities when the charity becomes entitled to the resources

Grants and donations are only included when the charity has unconditional entitlement to the resources

Expenditure and Liabilities

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Assets

Tangible fixed assets are for use by the charity

These are capitalised if they can be used for more than one year and cost at least £100.

3. Fixed Assets

	Leasehold Building Improvements	Plant & Equipment	Fixture & Fittings	TOTAL
Total Cost at 01/04/23	26,580	6,520	6,249	39,349
Additions		359		359
Balance at 31/03/24	26,580	6,879	6,249	39,708
Accumulated Depreciation				
Rate per annum	5%	20%	10%	
Balance at 01/04/23	11,712	6,520	4,173	22,405
Charge for the year	743	72	208	1,023
	12,455	6,592	4,381	23,428
Nett Book Value				
Balance at 01/04/23	14,868	0	2,076	16,944
Balance at 31/03/24	14,125	287	1,868	16,280

Depreciation is provided for on the reducing balance method.

PODSMEAD COMMUNITY ASSOCIATION

4. Cash at bank and in hand

	£
Community account	25,344
Premuim account	5,245
Petty cash	283
	<u>30,872</u>

5. Reconciliation of movement in cash balance

Trading deficit for the year	(1,476)
Add back depreciation	1,023
Purchase of Fixed Assets	(359)
Movement in creditors	(340)
Total Cash Movement	<u>(1,152)</u>
Opening Cash Balance	32,024
Closing Cash Balance	30,872
Movement in Cash Balance	<u>(1,152)</u>

PODSMEAD COMMUNITY ASSOCIATION
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