

SIR WILLIAM BORLASE'S GRAMMAR SCHOOL PARENTS ASSOCIATION

Charity registration number: 279085

Trustees' Annual Report for the period from 1 September 2023 to 31 August 2024

Objectives and Activities

Summary of the purposes of the charity:

The advancement of the education of the pupils of the school by providing and assisting in the provision of facilities for education at the school (not normally provided by the Local Education Authority), and as ancillary thereto and in furtherance of this objective the charity may (1) foster more extended relationships between the staff, parents and others associated with the school, and (2) engage in activities which support the school and advance the education of the pupils attending it.

Summary of the main activities in relation to those purposes:

- Social events for parents, friends, and families with the objective of raising funds for the charity
- Supporting school events (particularly, but not limited to, in the performing arts) by selling refreshments to raise funds for the charity
- Hosting welcome events for parents who are new to the school
- Selling second-hand uniform items to raise funds for the charity

Policy on grant making:

The charity provides grants to the school for requests made by the school which are covered by the charity's purposes.

Contribution made by volunteers:

Volunteers run the charity's committee and organise and staff events.

Achievements and Performance

Summary of the main achievements of the charity:

In the financial year 2023–24, the charity received £25,419 in income from events and second-hand uniform sales. The largest fundraiser of the year was the Borlase 400 Birthday Bash which raised £5,150 before expenses. The net amount raised from that event was £3,966 .

The charity had total expenses in the year of £10,351 so raised a total net amount of £15,068 during the year. The charity donated £26,314 to the school, including the pre-approved £20,000 ring-fenced funding amount as agreed by the 2022–23 Emeritus Executive for the 400 project, includes refurbishing the counseling room, creating the sensory room, and donating to the Performing Arts department and the Tuscany tour.

Financial Review

Review of the charity's financial position at the end of the period

The charity is in a healthy financial position with sufficient reserves to operate properly in the coming financial year.

Statement explaining the policy for holding reserves stating why they are held:

The charity holds reserves only for the purposes of ensuring sufficient sums are available for the expenses of running events to raise funds for the charity.

Amount of reserves held: £22,631 in bank reserves at 31 August 2024.

The charity's principal sources of funds (including any fundraising):

The charity's principal sources of funds are sales of tickets for fundraising events and refreshments at fundraising and school events, together with sales of second-hand uniform.

Structure, Governance and Management

Type of governing document: Constitution

Trustee selection methods including details of any constitutional provisions:

Any parents or guardians of students currently attending Sir William Borlase's Grammar School are eligible to undertake a trustee role. One alumni parent trustee role will be offered. All trustees will be

nominated and elected by vote of the members either at the Annual General Meeting or if 14 days' written notice is given to the members at a minimum of 12 weekly periods from the last AGM. All elections will take place under the written proposal and seconding rules lasting an initial 2 years seeking re-election annually thereafter (for a maximum of 4 years in any specific role).

Reference and Administrative details

Charity name	Sir William Borlase's Grammar School Parents Association
Other name the charity uses	Friends of Borlase
Registered charity number	279085
Charity's principal address	West Street, Marlow, Bucks SL7 2BR

	Names of the charity trustees who manage the charity:		
	Trustee name	Office (if any)	Dates acted if not for whole year
	Alexander Sayles	Treasurer / Trustee	Appointed on 09 Jun 2025
	Abigail Morris	Chair / Trustee	Appointed on 09 Jun 2025
	Mairéad Kelleher-Monsen	Chair	Appointed 20 Jul 2023
	Judith Hubscher-de Corte	Treasurer / Trustee	Appointed 01 Sep 2023
	Katie Jane Lewis	Secretary / Trustee	Appointed 8 Oct 2024

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

A handwritten signature in dark ink, appearing to be 'A. Sayles', written over a horizontal line.

Name: ALEXANDER SAYLES

Position: TRUSTEE

Date: 22/07/2025

Unaudited Financial Statements for the Year Ended 31 August
2024

for

Sir William Borlase's Grammar School Parents Association

Charity number: 279085

Profit and Loss Statement

Sir William Borlase's Grammar School Parents Association
Income Statement For the year ended 31 August 2024

	31.8.24 £
TURNOVER	25,418.59
COST OF ACTIVITY/EVENTS	(8,389.10)
COST OF BAR	(1,468.70)
GENERAL EXPENSES	(339.96)
INSURANCE	(153)
DONATIONS MADE TO SCHOOL	(26,314.05)
PROFIT / LOSS	(11,246.22)

Profit and Loss

Sir William Borlase's Grammar School Parents Association
For the year ended 31 August 2024

Account	2024
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Turnover

Alumni Carol Service	711.01
Autumn Concert	983.12
Borlase400 Ball	3,223.66
Borlase400 Birthday Bash	5,149.78
Borlase400 Question Time	152.41
Comedy Night	7,398.44
Dance Show	964.39
Family Carol Service	431.00
House Drama Finals	446.34
Jazz Night	706.88
Rock Show	494.55
Second Hand Uniform sale	1,781.55
Senior Concert April	685.26
Senior Musical	1,273.05
Strictly Come Dancing Finals	447.33
Summer Concert	415.84
Total Turnover	25,264.61

Gross Profit	25,264.61
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Administrative Costs

Alumni Carol Service COSTS	98.48
Autumn Concert COSTS	267.03
Borlase400 Ball COSTS	361.72
Borlase400 Birthday Bash COSTS	1,183.59
Borlase400 lunchtime concert COSTS	317.19
Borlase400 Question time COSTS	95.51
Comedy Night COSTS	5,587.74
Family Carol Service COSTS	21.00
General Expenses	339.96
House Drama Finals COSTS	561.81
Insurance	153.00
Jazz Night Costs	694.24
School Donations	26,314.05
Senior Musical COSTS	21.00
Strictly Come Dancing Finals COSTS	280.50
Summer Concert COSTS	367.99
Total Administrative Costs	36,664.81

Operating Profit	(11,400.20)
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Other Income

Donations	153.98
Total Other Income	153.98

Profit on Ordinary Activities Before Taxation	(11,246.22)
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Profit after Taxation	(11,246.22)
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Balance Sheet

Sir William Borlase's Grammar School Parents Association
As at 31 August 2024

Account	31 Aug 2024
Current Assets	
Cash at bank and in hand	
SWBGS PARENTS ASS 1	22,548.96
SWBGS PARENTS ASS 2	81.52
Total Cash at bank and in hand	22,630.48
Total Current Assets	22,630.48
Net Current Assets (Liabilities)	22,630.48
Total Assets less Current Liabilities	22,630.48
Net Assets	22,630.48
Capital and Reserves	
Current Year Earnings	(11,246.22)
Retained Earnings	33,876.70
Total Capital and Reserves	22,630.48



Section A

Independent Examiner's Report

Report to the trustees

Sir William Borlase's Grammar School Parent Association

On accounts for the year
ended

31 August 2024

Charity no
(if any)

279085

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2024.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Ildiko Wardle

Date:

5/8/25

Name:

Ildiko Wardle

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

Ruskells Ltd, The Tall House, 29a West Street, Marlow SL7 2LS

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.