

SIR WILLIAM BORLASE'S GRAMMAR SCHOOL PARENTS ASSOCIATION

Charity registration number: 279085

Trustees' Annual Report for the period from 1 September 2022 to 31 August 2023

Objectives and Activities

Summary of the purposes of the charity:

The advancement of the education of the pupils of the school by providing and assisting in the provision of facilities for education at the school (not normally provided by the Local Education Authority), and as ancillary thereto and in furtherance of this objective the charity may (1) foster more extended relationships between the staff, parents and others associated with the school, and (2) engage in activities which support the school and advance the education of the pupils attending it.

Summary of the main activities in relation to those purposes:

- Social events for parents, friends, and families with the objective of raising funds for the charity
- Supporting school events (particularly, but not limited to, in the performing arts) by selling refreshments to raise funds for the charity
- Hosting welcome events for parents who are new to the school
- Selling second-hand uniform items to raise funds for the charity

Policy on grant making:

The charity provides grants to the school for requests made by the school which are covered by the charity's purposes.

Contribution made by volunteers:

Volunteers run the charity's committee and organise and staff events.

Achievements and Performance

Summary of the main achievements of the charity:

In the financial year 2022–23, the charity received £69,448 in income from events and second-hand uniform sales. The largest fundraiser of the year was the Venetian Masked Ball which raised £48,116 before expenses. The net amount raised from that event was £26,915.

The charity had total expenses in the year of £31,253 so raised a total net amount of £38,195 during the year. The charity donated £49,363 to the school – of which £20,000 is ring-fenced funding as agreed by the 2022–23 Emeritus Executive for the 400 project – for refurbishing the counseling room, creating the sensory room, and donating to the Performing Arts department and the Tuscany tour.

Financial Review

Review of the charity's financial position at the end of the period

The charity is in a healthy financial position with sufficient reserves to operate properly in the coming financial year.

Statement explaining the policy for holding reserves stating why they are held:

The charity holds reserves only for the purposes of ensuring sufficient sums are available for the expenses of running events to raise funds for the charity.

Amount of reserves held: £33,877 in bank reserves at 31 August 2023 – this amount includes £20,000 which has been ring-fenced as agreed by the 2022–23 Emeritus Executive for the 400 project.

The charity's principal sources of funds (including any fundraising):

The charity's principal sources of funds are sales of tickets for fundraising events and refreshments at fundraising and school events, together with sales of second-hand uniform.

Structure, Governance and Management

Type of governing document: Constitution

Trustee selection methods including details of any constitutional provisions:

Any parents or guardians of students currently attending Sir William Borlase's Grammar School are eligible to undertake a trustee role. One alumni parent trustee role will be offered. All trustees will be nominated and elected by vote of the members either at the Annual General Meeting or if 14 days' written notice is given to the members at a minimum of 12 weekly periods from the last AGM. All elections will take place under the written proposal and seconding rules lasting an initial 2 years seeking re-election annually thereafter (for a maximum of 4 years in any specific role).

Reference and Administrative details

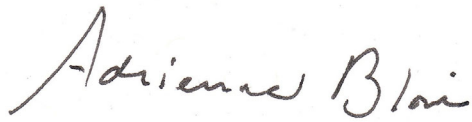
Charity name	Sir William Borlase's Grammar School Parents Association
Other name the charity uses	Friends of Borlase
Registered charity number	279085
Charity's principal address	West Street, Marlow, Bucks SL7 2BR

	Names of the charity trustees who manage the charity:		
	Trustee name	Office (if any)	Dates acted if not for whole year
	Chrissy Longley	Co-Chair Emerita	16 Sep 2021–20 Jul 2023
	Jason Longley	Co-Chair Emeritus	16 Sep 2021–20 Jul 2023
	Jessica Shaffrey	Secretary Emerita	Term ended 20 Jul 2023
	Karine Attia	Treasurer Emerita	16 Sep 2021–20 Jul 2023
	Mairéad Kelleher-Monsen	Chair	Appointed 20 Jul 2023
	Judith Hubscher-de Corte	Treasurer	Appointed 20 Jul 2023
	Adrienne Blair	Secretary	Appointed 20 Jul 2023

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

A handwritten signature in dark ink, reading "Adrienne Blair". The signature is written in a cursive style with a large initial 'A'.

Name: Adrienne Blair

Position: Secretary

Date: 25 June, 2024

FRIENDS OF SWBGS PARENTS ASSOCIATION 2022/23

Analysis of Receipts and Payments

Friends of SWBGS Parents Association for the period 1st Sept 2022 to 31st Aug 2023

Cash Funds at start of Period

Bank a/c	25,515
Cash a/c	155
	25,670

PA Events

	Receipts 2022/23	Payments 2022/23	Net contribution 2022/23
Venetian Ball	48,116	21,201	26,915
Borlase events	9,160	3,477	5,683
Second Hand Uniform	3,079	-	3,079
Comedy club nights	8,741	4,642	4,099
Bar investment	46	1,837	- 1,790
Other	305	95	210
	69,448	31,253	38,195

Donations

Sensory room		1,370	1,370
Counselling room		821	821
Performing art		1,389	1,389
Tuscany tour		783	783
400 project refectory		25,000	25,000
	-	29,363	29,363

PA admin

independent audit		300	300
other		171	171
	-	471	471

Total Funds Raised

69,448	61,086	8,362
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Cash Funds at End of Period

Bank a/c	33,877
Cash a/c	-
	33,877



Section A

Independent Examiner's Report

Report to the trustees

Charity Name

Sir William Borlase's Grammar School Parents Association

On accounts for the year ended

31st August 2023

Charity no
(if any)

279085

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 08 / 2023**.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

SAMANTHA BOLGER

Date:

23rd May 2024

Name:

Samantha Bolger

Relevant professional qualification(s) or body (if any):

Chartered Institute of Management Accountants

Address:

3 Toll Gate Cottages, Henley Road, Hurley, Berkshire, SL6 5LJ

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None.