

SIR WILLIAM BORLASE'S GRAMMAR SCHOOL PARENTS ASSOCIATION

England & Wales · Charity number 279085

Details

Other names SIR WILLIAM BORLASE'S SCHOOL PARENTS ASSOCIATION

Status Registered

Legal form Other

Registered 1980-04-09

Register [View on the Charity Commission register](#)

Contact

Address Sir William Borlases Grammar School
West Street
Marlow
SL7 2BR

Phone 01628816500

Email enquiries@swbgs.com

Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUPILS OF THE SCHOOL BY PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES FOR EDUCATION AT THE SCHOOL (NOT NORMALLY PROVIDED BY THE LOCAL EDUCATION AUTHORITY).

Activities: The aim is to provide:* funds not available from the local education authority; and* support to the students of the Sir William Borlase's Grammar School, in order to further their education and development.

Classification

- **How:** Makes Grants To Organisations
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** SIR WILLIAM BORLASE'S GRAMMAR SCHOOL, MARLOW
- Buckinghamshire
- Windsor And Maidenhead

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£21,624	£23,437	-	-
2024-08-31	£25,419	£36,665	-	-
2023-08-31	£69,448	£61,086	-	-
2022-08-31	£41,120	£50,293	-	-
2021-08-31	£1,968	£123	-	-

Trustees

Name	Role	Appointed
Abigail Morris		2025-06-09
Alexander Sayles		2025-06-09

SIR WILLIAM BORLASE'S GRAMMAR SCHOOL PARENTS ASSOCIATION

England & Wales - Charity number 279085

Accounts

SIR WILLIAM BORLASE'S GRAMMAR SCHOOL PARENTS ASSOCIATION

Charity registration number: 279085

Trustees' Annual Report for the period from 1 September 2023 to 31 August 2024

Objectives and Activities

Summary of the purposes of the charity:

The advancement of the education of the pupils of the school by providing and assisting in the provision of facilities for education at the school (not normally provided by the Local Education Authority), and as ancillary thereto and in furtherance of this objective the charity may (1) foster more extended relationships between the staff, parents and others associated with the school, and (2) engage in activities which support the school and advance the education of the pupils attending it.

Summary of the main activities in relation to those purposes:

- Social events for parents, friends, and families with the objective of raising funds for the charity
- Supporting school events (particularly, but not limited to, in the performing arts) by selling refreshments to raise funds for the charity
- Hosting welcome events for parents who are new to the school
- Selling second-hand uniform items to raise funds for the charity

Policy on grant making:

The charity provides grants to the school for requests made by the school which are covered by the charity's purposes.

Contribution made by volunteers:

Volunteers run the charity's committee and organise and staff events.

Achievements and Performance

Summary of the main achievements of the charity:

In the financial year 2023–24, the charity received £25,419 in income from events and second-hand uniform sales. The largest fundraiser of the year was the Borlase 400 Birthday Bash which raised £5,150 before expenses. The net amount raised from that event was £3,966 .

The charity had total expenses in the year of £10,351 so raised a total net amount of £15,068 during the year. The charity donated £26,314 to the school, including the pre-approved £20,000 ring-fenced funding amount as agreed by the 2022–23 Emeritus Executive for the 400 project, includes refurbishing the counseling room, creating the sensory room, and donating to the Performing Arts department and the Tuscany tour.

Financial Review

Review of the charity's financial position at the end of the period

The charity is in a healthy financial position with sufficient reserves to operate properly in the coming financial year.

Statement explaining the policy for holding reserves stating why they are held:

The charity holds reserves only for the purposes of ensuring sufficient sums are available for the expenses of running events to raise funds for the charity.

Amount of reserves held: £22,631 in bank reserves at 31 August 2024.

The charity's principal sources of funds (including any fundraising):

The charity's principal sources of funds are sales of tickets for fundraising events and refreshments at fundraising and school events, together with sales of second-hand uniform.

Structure, Governance and Management

Type of governing document: Constitution

Trustee selection methods including details of any constitutional provisions:

Any parents or guardians of students currently attending Sir William Borlase's Grammar School are eligible to undertake a trustee role. One alumni parent trustee role will be offered. All trustees will be

nominated and elected by vote of the members either at the Annual General Meeting or if 14 days' written notice is given to the members at a minimum of 12 weekly periods from the last AGM. All elections will take place under the written proposal and seconding rules lasting an initial 2 years seeking re-election annually thereafter (for a maximum of 4 years in any specific role).

Reference and Administrative details

Charity name	Sir William Borlase's Grammar School Parents Association
Other name the charity uses	Friends of Borlase
Registered charity number	279085
Charity's principal address	West Street, Marlow, Bucks SL7 2BR

Names of the charity trustees who manage the charity:		
Trustee name	Office (if any)	Dates acted if not for whole year
Alexander Sayles	Treasurer / Trustee	Appointed on 09 Jun 2025
Abigail Morris	Chair / Trustee	Appointed on 09 Jun 2025
Mairéad Kelleher-Monsen	Chair	Appointed 20 Jul 2023
Judith Hubscher-de Corte	Treasurer / Trustee	Appointed 01 Sep 2023
Katie Jane Lewis	Secretary / Trustee	Appointed 8 Oct 2024

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

A handwritten signature in black ink, appearing to be 'A. Sayles', written over a horizontal line.

Name: ALEXANDER SAYLES

Position: TRUSTEE

Date: 22/07/2025

Unaudited Financial Statements for the Year Ended 31 August
2024

for

Sir William Borlase's Grammar School Parents Association

Charity number: 279085

Profit and Loss Statement

Sir William Borlase's Grammar School Parents Association
Income Statement For the year ended 31 August 2024

	31.8.24 £
TURNOVER	25,418.59
COST OF ACTIVITY/EVENTS	(8,389.10)
COST OF BAR	(1,468.70)
GENERAL EXPENSES	(339.96)
INSURANCE	(153)
DONATIONS MADE TO SCHOOL	(26,314.05)
PROFIT / LOSS	(11,246.22)

Profit and Loss

Sir William Borlase's Grammar School Parents Association
For the year ended 31 August 2024

Account **2024**

Turnover

Alumni Carol Service	711.01
Autumn Concert	983.12
Borlase400 Ball	3,223.66
Borlase400 Birthday Bash	5,149.78
Borlase400 Question Time	152.41
Comedy Night	7,398.44
Dance Show	964.39
Family Carol Service	431.00
House Drama Finals	446.34
Jazz Night	706.88
Rock Show	494.55
Second Hand Uniform sale	1,781.55
Senior Concert April	685.26
Senior Musical	1,273.05
Strictly Come Dancing Finals	447.33
Summer Concert	415.84
Total Turnover	25,264.61

Gross Profit **25,264.61**

Administrative Costs

Alumni Carol Service COSTS	98.48
Autumn Concert COSTS	267.03
Borlase400 Ball COSTS	361.72
Borlase400 Birthday Bash COSTS	1,183.59
Borlase400 lunchtime concert COSTS	317.19
Borlase400 Question time COSTS	95.51
Comedy Night COSTS	5,587.74
Family Carol Service COSTS	21.00
General Expenses	339.96
House Drama Finals COSTS	561.81
Insurance	153.00
Jazz Night Costs	694.24
School Donations	26,314.05
Senior Musical COSTS	21.00
Strictly Come Dancing Finals COSTS	280.50
Summer Concert COSTS	367.99
Total Administrative Costs	36,664.81

Operating Profit **(11,400.20)**

Other Income

Donations	153.98
Total Other Income	153.98

Profit on Ordinary Activities Before Taxation **(11,246.22)**

Profit after Taxation **(11,246.22)**

Balance Sheet

Sir William Borlase's Grammar School Parents Association
As at 31 August 2024

Account	31 Aug 2024
Current Assets	
Cash at bank and in hand	
SWBGS PARENTS ASS 1	22,548.96
SWBGS PARENTS ASS 2	81.52
Total Cash at bank and in hand	22,630.48
Total Current Assets	22,630.48
Net Current Assets (Liabilities)	22,630.48
Total Assets less Current Liabilities	22,630.48
Net Assets	22,630.48
Capital and Reserves	
Current Year Earnings	(11,246.22)
Retained Earnings	33,876.70
Total Capital and Reserves	22,630.48



Section A

Independent Examiner's Report

Report to the trustees

Sir William Borlase's Grammar School Parent Association

On accounts for the year
ended

31 August 2024

Charity no
(if any)

279085

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2024.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

I Wardle

Date:

5/8/25

Name:

Ildiko Wardle

Relevant professional
qualification(s) or body
(if any):

FCCA

Address:

Ruskells Ltd, The Tall House, 29a West Street, Marlow SL7 2LS



Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

SIR WILLIAM BORLASE'S GRAMMAR SCHOOL PARENTS ASSOCIATION

England & Wales - Charity number 279085

Accounts

SIR WILLIAM BORLASE'S GRAMMAR SCHOOL PARENTS ASSOCIATION

Charity registration number: 279085

Trustees' Annual Report for the period from 1 September 2022 to 31 August 2023

Objectives and Activities

Summary of the purposes of the charity:

The advancement of the education of the pupils of the school by providing and assisting in the provision of facilities for education at the school (not normally provided by the Local Education Authority), and as ancillary thereto and in furtherance of this objective the charity may (1) foster more extended relationships between the staff, parents and others associated with the school, and (2) engage in activities which support the school and advance the education of the pupils attending it.

Summary of the main activities in relation to those purposes:

- Social events for parents, friends, and families with the objective of raising funds for the charity
- Supporting school events (particularly, but not limited to, in the performing arts) by selling refreshments to raise funds for the charity
- Hosting welcome events for parents who are new to the school
- Selling second-hand uniform items to raise funds for the charity

Policy on grant making:

The charity provides grants to the school for requests made by the school which are covered by the charity's purposes.

Contribution made by volunteers:

Volunteers run the charity's committee and organise and staff events.

Achievements and Performance

Summary of the main achievements of the charity:

In the financial year 2022–23, the charity received £69,448 in income from events and second-hand uniform sales. The largest fundraiser of the year was the Venetian Masked Ball which raised £48,116 before expenses. The net amount raised from that event was £26,915.

The charity had total expenses in the year of £31,253 so raised a total net amount of £38,195 during the year. The charity donated £49,363 to the school – of which £20,000 is ring-fenced funding as agreed by the 2022–23 Emeritus Executive for the 400 project – for refurbishing the counseling room, creating the sensory room, and donating to the Performing Arts department and the Tuscany tour.

Financial Review

Review of the charity's financial position at the end of the period

The charity is in a healthy financial position with sufficient reserves to operate properly in the coming financial year.

Statement explaining the policy for holding reserves stating why they are held:

The charity holds reserves only for the purposes of ensuring sufficient sums are available for the expenses of running events to raise funds for the charity.

Amount of reserves held: £33,877 in bank reserves at 31 August 2023 – this amount includes £20,000 which has been ring-fenced as agreed by the 2022–23 Emeritus Executive for the 400 project.

The charity's principal sources of funds (including any fundraising):

The charity's principal sources of funds are sales of tickets for fundraising events and refreshments at fundraising and school events, together with sales of second-hand uniform.

Structure, Governance and Management

Type of governing document: Constitution

Trustee selection methods including details of any constitutional provisions:

Any parents or guardians of students currently attending Sir William Borlase’s Grammar School are eligible to undertake a trustee role. One alumni parent trustee role will be offered. All trustees will be nominated and elected by vote of the members either at the Annual General Meeting or if 14 days’ written notice is given to the members at a minimum of 12 weekly periods from the last AGM. All elections will take place under the written proposal and seconding rules lasting an initial 2 years seeking re-election annually thereafter (for a maximum of 4 years in any specific role).

Reference and Administrative details

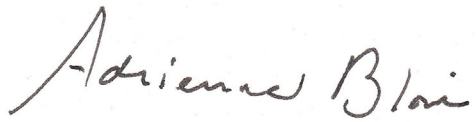
Charity name	Sir William Borlase’s Grammar School Parents Association
Other name the charity uses	Friends of Borlase
Registered charity number	279085
Charity’s principal address	West Street, Marlow, Bucks SL7 2BR

Names of the charity trustees who manage the charity:		
Trustee name	Office (if any)	Dates acted if not for whole year
Chrissy Longley	Co-Chair Emerita	16 Sep 2021–20 Jul 2023
Jason Longley	Co-Chair Emeritus	16 Sep 2021–20 Jul 2023
Jessica Shaffrey	Secretary Emerita	Term ended 20 Jul 2023
Karine Attia	Treasurer Emerita	16 Sep 2021–20 Jul 2023
Mairéad Kelleher-Monsen	Chair	Appointed 20 Jul 2023
Judith Hubscher-de Corte	Treasurer	Appointed 20 Jul 2023
Adrienne Blair	Secretary	Appointed 20 Jul 2023

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

A handwritten signature in black ink that reads "Adrienne Blair". The signature is written in a cursive style with a large initial 'A'.

Name: Adrienne Blair

Position: Secretary

Date: 25 June, 2024

FRIENDS OF SWBGS PARENTS ASSOCIATION 2022/23

Analysis of Receipts and Payments

Friends of SWBGS Parents Association for the period 1st Sept 2022 to 31st Aug 2023

Cash Funds at start of Period

Bank a/c	25,515
Cash a/c	155
	25,670

PA Events

	Receipts 2022/23	Payments 2022/23	Net contribution 2022/23
Venetian Ball	48,116	21,201	26,915
Borlase events	9,160	3,477	5,683
Second Hand Uniform	3,079	-	3,079
Comedy club nights	8,741	4,642	4,099
Bar investment	46	1,837	- 1,790
Other	305	95	210
	69,448	31,253	38,195

Donations

Sensory room		1,370	1,370
Counselling room		821	821
Performing art		1,389	1,389
Tuscany tour		783	783
400 project refectory		25,000	25,000
	-	29,363	29,363

PA admin

independent audit		300	300
other		171	171
	-	471	471

Total Funds Raised

69,448	61,086	8,362
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Cash Funds at End of Period

Bank a/c	33,877
Cash a/c	-
	33,877



Section A Independent Examiner's Report

Report to the trustees Charity Name
Sir William Borlase's Grammar School Parents Association

On accounts for the year ended 31st August 2023 **Charity no (if any)** 279085

Set out on pages (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2023.

Responsibilities and basis of report As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: SAMANTHA BOLGER **Date:** 23rd May 2024

Name: Samantha Bolger

Relevant professional qualification(s) or body (if any): Chartered Institute of Management Accountants

Address: 3 Toll Gate Cottages, Henley Road, Hurley, Berkshire, SL6 5LJ

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None.

SIR WILLIAM BORLASE'S GRAMMAR SCHOOL PARENTS ASSOCIATION

England & Wales - Charity number 279085

Accounts

SIR WILLIAM BORLASE'S GRAMMAR SCHOOL PARENTS ASSOCIATION

Charity registration number: 279085

Trustees' Annual Report for the period from 1 September 2021 to 31 August 2022

Objectives and Activities

Summary of the purposes of the charity:

The advancement of the education of the pupils of the school by providing and assisting in the provision of facilities for education at the school (not normally provided by the Local Education Authority), and as ancillary thereto and in furtherance of this objective the charity may (1) foster more extended relationships between the staff, parents and others associated with the school, and (2) engage in activities which support the school and advance the education of the pupils attending it.

Summary of the main activities in relation to those purposes:

- Social events for parents, friends and families with the objective of raising funds for the charity
- Supporting school events (particularly, but not limited to, in performing arts) by selling refreshments to raise funds for the charity
- Hosting welcome events for parents who are new to the school
- Selling second hand uniform to raise funds for the charity

Policy on grant making:

The charity provides grants to the school for requests made by the school which are covered by the charity's purposes.

Contribution made by volunteers:

Volunteers run the charity's committee and organise and staff events.

Achievements and Performance

Summary of the main achievements of the charity:

In the financial year 2021/22, the charity received £41,120 in income from events and second-hand uniform sales. The largest fund-raiser of the year was a Christmas ball which raised £25,315 before expenses. The net amount raised from that event was £16,428.

The charity had total expenses in the year of £15,766 so raised a total net amount of £25,355 during the year. The charity donated £34,000 to the school in September 2021 which was used to replace the school's theatre seating.

Financial Review

Review of the charity's financial position at the end of the period

The charity is in a healthy financial position with sufficient reserves to operate properly in the coming financial year.

Statement explaining the policy for holding reserves stating why they are held:

The charity holds reserves only for the purposes of ensuring sufficient sums are available for the expenses of running events to raise funds for the charity.

Amount of reserves held: £25,670 in bank and cash reserves at 31 August 2022.

The charity's principal sources of funds (including any fundraising):

The charity's principal sources of funds are sales of tickets for fundraising events and refreshments at fundraising and school events, together with sales of second-hand uniform.

Structure, Governance and Management

Type of governing document: Constitution

Trustee selection methods including details of any constitutional provisions:

Any parents or guardians of students currently attending Sir William Borlase's Grammar School are eligible to undertake a trustee role. One alumni parent trustee role will be offered. All trustees will be nominated and elected by vote of the members either at the Annual General Meeting or if 14 days' written notice is given to the members at a minimum of 12 weekly periods from the last AGM. All elections will take place under the written proposal and seconding rules lasting an initial 2 years seeking re-election annually thereafter (for a maximum of 4 years in any specific role).

Reference and Administrative details

Charity name	Sir William Borlase's Grammar School Parents Association
Other name the charity uses	Friends of Borlase
Registered charity number	279085
Charity's principal address	West Street, Marlow, Bucks SL7 2BR

Names of the charity trustees who manage the charity:

Trustee name	Office (if any)	Dates acted if not for whole year
Chrissy Longley	Joint Chair	Appointed 16.9.21
Jason Longley	Joint Chair	Appointed 16.9.21
Jessica Shaffrey	Secretary	
Karine Attia	Treasurer	Appointed 16.9.21

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:



Name: Jessica Shaffrey

Position: Secretary

Date: 29/6/23

Analysis of Receipts and Payments

Treasurer's report for the period 1st Sept 2021 to 31st Aug 2022

Cash Funds at start of Period

Bank a/c	34,682
Cash a/c	161
	34,843

	Receipts	Payments	Net contribution
	2021/22	2021/22	2021/22
<u>PA Events</u>			
Christmas Ball	25,315	8,886	16,428
Borlase events	5,533	3,045	2,488
Second Hand Uniform	2,718		2,718
Comedy club night	6,549	2,517	4,031
Y7 Welcome BBQ	1,007	1,348	-
Bar investment		519	-
	41,120	16,315	24,805
<u>PA Admin & Donations</u>			
Donations		34,000	34,000
PA Admin costs (AGM/Year 6 Leavers/etc)		278	278
	-	34,278	34,278
<u>Total Funds Raised</u>	41,120	50,593	25,370

Cash Funds at End of Period

Bank a/c	25,515
Cash a/c	155
	25,670



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Sir William Borlase's Grammar School Parents Association

On accounts for the year ended

31 st August 2022	Charity no (if any)	279085
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Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

K Anderson

Date:

21/6/23

Name:

Karen Anderson

Relevant professional qualification(s) or body (if any):

Institute of Chartered Accountants in England and Wales

Address:

Ruskells Ltd, The Tall House, 29a West Street, Marlow SL7 2LS