

REGISTERED CHARITY NUMBER: 279014

**TRUSTEES' REPORT AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR
ENDED 30 APRIL 2022
FOR
GRAVESEND & DARTFORD MUSLIM ASSOCIATION**

Kore Consulting
85 Great Portland Street
London
W1W 7LT

GRAVESEND & DARTFORD MUSLIM ASSOCIATION

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for the Year Ended 30 April 2022**

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Treasurers Financial Report Year Ending 30 April 2022

As Treasurer/ Trustee of Gravesend & Dartford Muslim Association (GDMA) and an important part of the Executive Committee I am delighted to present Accounts 2021/2022 and an outlook for the forthcoming financial year. The Financial Year for GDMA runs from 1st May to 30th April.

I can confirm that the highest quality and best practice quality management has been implemented to carry out my role against the agreed decisions set by the Committee and expected from the community.

All Executive Committee members abide by the rules set out in the GDMA constitution and Charities Commission and of course what the community expects from us.

Income

Gift Aid

Around £7k was claimed in Gift Aid and Gift Aid Small donations scheme (GASDS) during the course of this year. This is something that I will be looking to increase as this creates a healthy income for the Association. Gift Aid enables the charity to take advantage of the government scheme to claim back tax on donations made by taxpayers. Donors must sign a gift aid form to enable the Association to claim back on donations.

Direct Debit

The main source of income is generated from Weekly Jumma Collections (Friday Prayers) as well as collections during the holy month of Ramadan. Eid Collections also form a vital part of yearly collections for the Association. Monthly Direct Debits are now over a £1k per month, the committee will work hard to increase these to at least £1500 per month over the coming period, monthly direct debits give the Association better financial stability allowing long term decisions to be made. Monthly Direct Debit donations range from as little as £5 per month to £200 per month from each donor.

Ramadan Calendar

Local Businesses have been encouraged to support the mosque via monthly prayer timetable contribution as well as contribution towards producing a fully professionally designed and printed A3 Ramadan timetable. This initiative is raising around £2k per year for the Mosque.

There are now several Card machines installed in various locations in the premises, card donations are increasing as young people tend to carry less cash. The aim is to have more card machines in the future to make donations easier.

The appointed treasurer is responsible for the main collection and deposit of funds into the main account held with Lloyds Bank, Gravesend Branch, this includes funds collected for other charitable deeds, disasters, Fitrana, etc. The Fitrana money this financial year (£3486) was donated to registered charities, Graham Layton Trust, Muslim Hands & Imran Khan Cancer Appeal.

Expenditure

The Association for the first time in its history had 2 Imams and hence this has increased costs of generating income (£24k). General rise in energy costs has also impacted the expenses of the Association and this will likely continue over the coming years as the premises are now used at record levels.

There were several upgrades/improvements over the course of this year, these included New carpet for upstairs Hall (£10k) New Imam Bathroom/Toilet (£6.4k) New Air conditioning for Main Hall (£6k), new sound system (£6.4k) and Electrical works including new Fuse Board (£1.2k).

Maintenance

General maintenance & cleaning of the premises is maintained by trustees and volunteers with cleaning materials such as Bleach, Hand soap, Tissues, Toilet Rolls etc used donated by a local family and one of the trustees. Volunteers are always needed to help with the maintenance of the premises.

Accounts

These are open to anyone for viewing once the applicant has requested authorisation by written request to the Secretary and this has been authorised by the Executive committee. There is a notice board in the entrance of the premises which details main income/expenditure for the community to view.

The minutes of monthly executive meetings are for the first time being displayed on the entrance notice board including account balances, this gives transparency on a monthly basis to the community about income/expenses and gives added reassurance to the community. The Accounts are prepared by a local independent accountant who charges professional fees of c£900.

The Association always requires donations to carry on its work to benefit the local community and create harmony within the wider society hence I would encourage everyone to donate generously however much they can to the house of ALLAH SWT on a regular basis by setting up a direct debit using one of the forms in the entrance of the premises. I would also encourage donors to sign a Gift Aid form if they are a UK taxpayer to enable the Association to claim back tax.

I am available any time to answer any questions which may arise.

Jazak ALLAH



Shahzaad Khalid
Treasurer/Trustee

GRAVESEND & DARTFORD MUSLIM ASSOCIATION

TRUSTEES' REPORT

for the Year Ended 30 April 2022

The trustees present their report with the financial statements of the charity for the year ended 30 April 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

279014

Principal address

11 Albion Terrace
Gravesend
Kent
DA12 2SX

Trustees

B Farooq	Chairperson	
S Khalid	Treasurer	- appointed 26.9.21
A Rafiq	Secretary	
M F Kasana		
M Hussain		- appointed 26.9.21
A Jalloh		- appointed 26.9.21
M A Khan		- appointed 26.9.21
S A Showker		- appointed 26.9.21
M I Tahir		- appointed 26.9.21
M E Aslam	Chairman	- resigned 26.9.21
M Aslam		- resigned 26.9.21
S Sattar		- resigned 26.9.21

Independent examiner

Tabish Mushtaq
Kore Consulting
85 Great Portland Street
London
W1W 7LT

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The charity was established to advance the Muslim religion by providing facilities for prayer meetings and religious education among Muslims living in Gravesend and Dartford.

Significant activities

During the year the charity has continued to achieve its objectives at the Mosque at 11 Albion Terrace, Gravesend, Kent.

FUTURE DEVELOPMENTS

The trustees plan to continue the work of the charity in the forthcoming year.

GRAVESEND & DARTFORD MUSLIM ASSOCIATION

TRUSTEES' REPORT

for the Year Ended 30 April 2022

Approved by order of the board of trustees on 9th August 2023 and signed on its behalf by

A. Rafiq

A Rafiq - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
GRAVESEND & DARTFORD MUSLIM ASSOCIATION**

I report on the accounts for the year ended 30 April 2022, which are set out on pages four to nine.

Responsibilities and basis of the report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I have examined your charity's accounts as required under section 145 of the Charities Act 2011 ('the Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. that accounting records were not kept as required by section 130 of the Act; or
2. that the accounts do not accord with those records; or
3. that the accounts do not comply with the accounting requirements of the Act; or
4. that there is further information needed for a proper understanding of the accounts.

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission I have found no matters that require drawing to your attention.

Tabish Mushtaq

Tabish Mushtaq
Kore Consulting
85 Great Portland Street
London
W1W 7LT

Date: 14/12/2023

GRAVESEND & DARTFORD MUSLIM ASSOCIATION

**STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 30 April 2022**

	Notes	30.4.22 Unrestricted fund £	30.4.21 Total funds £
INCOMING RESOURCES			
Incoming resources from generated funds			
Voluntary income		115,164	59,895
RESOURCES EXPENDED			
Costs of generating funds			
Costs of generating voluntary income	2	24,100	15,753
Charitable activities			
Graham Layton Trust		1,162	-
EDHI International Foundation UK		-	1,600
Dawat-e-Islami		2,100	-
Muslim Hands		1,162	-
Imran Khan Cancer Appeal		1,162	-
Ehsaas Trust		-	1,600
Kent Equality Cohesion Council		500	-
Governance costs		900	960
Other resources expended		38,209	-
Total resources expended		69,295	19,913
		45,869	39,982
NET INCOMING RESOURCES			
RECONCILIATION OF FUNDS			
Total funds brought forward		218,907	178,925
TOTAL FUNDS CARRIED FORWARD		264,776	218,907

The notes form part of these financial statements


GRAVESEND & DARTFORD MUSLIM ASSOCIATION

BALANCE SHEET

At 30 April 2022

	Notes	30.4.22 Unrestricted fund £	30.4.21 Total funds £
FIXED ASSETS			
Tangible assets	5	144,436	144,436
CURRENT ASSETS			
Debtors	6	-	70
Cash at bank		122,200	76,225
		<u>122,200</u>	<u>76,295</u>
CREDITORS			
Amounts falling due within one year	7	(1,860)	(1,824)
		<u></u>	<u></u>
NET CURRENT ASSETS		<u>120,340</u>	<u>74,471</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>264,776</u>	<u>218,907</u>
NET ASSETS		<u>264,776</u>	<u>218,907</u>
FUNDS	8		
Unrestricted funds		<u>264,776</u>	<u>218,907</u>
TOTAL FUNDS		<u>264,776</u>	<u>218,907</u>

The financial statements were approved by the Board of Trustees on and were signed on its behalf by:


.....
B Farooq - Trustee


.....
A Rafiq - Trustee


.....
S Khalid - Trustee

The notes form part of these financial statements

GRAVESEND & DARTFORD MUSLIM ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 30 April 2022

1 ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain assets and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Charities Act 2011 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accrual basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is not provided on the Association's only tangible fixed asset - freehold property.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. COSTS OF GENERATING VOLUNTARY INCOME

	30.4.22	30.4.21
	£	£
Staff costs	-	8,350
Subcontractors	24,100	-
Support costs	38,209	7,403
	<u>62,309</u>	<u>15,753</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 April 2022 nor for the year ended 30 April 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 April 2022 nor for the year ended 30 April 2021.

GRAVESEND & DARTFORD MUSLIM ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the Year Ended 30 April 2022

4. STAFF COSTS

	30.4.22	30.4.21
	£	£
Wages and salaries	<u>-</u>	<u>8,350</u>

The average monthly number of employees during the year was as follows:

	30.4.22	30.4.21
	-	1
Imam	<u>-</u>	<u>1</u>

No employees received emoluments in excess of £60,000.

5. TANGIBLE FIXED ASSETS

	Freehold property £
COST	
At 1 May 2021 and 30 April 2022	<u>144,436</u>
NET BOOK VALUE	
At 30 April 2022	<u>144,436</u>
At 30 April 2021	<u>144,436</u>

The charity's land and buildings were valued at £525,000 in 2011.

6. DEBTORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	30.4.22	30.4.21
	£	£
Other debtors	<u>-</u>	<u>70</u>

7. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	30.4.22	30.4.21
	£	£
Other creditors	<u>1,860</u>	<u>1,824</u>

8. MOVEMENT IN FUNDS

	At 1.5.21 £	Net movement in funds £	At 30.4.22 £
Unrestricted funds			
General fund	218,907	45,869	264,766
TOTAL FUNDS	<u>218,907</u>	<u>45,869</u>	<u>264,766</u>

GRAVESEND & DARTFORD MUSLIM ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
for the Year Ended 30 April 2022

8 MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended £	Movement in funds
Unrestricted funds			
General fund	115,164	(69,295)	45,869
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	115,164	(69,295)	45,869
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Comparatives for movement in funds

	At 1.5.20 £	Net movement in funds £	At 30.4.21 £
Unrestricted Funds			
General fund	178,925	39,982	218,907
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	178,925	39,982	218,907
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	59,895	(19,913)	39,982
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	59,895	(19,913)	39,982
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.5.20 £	Net movement in funds £	At 30.4.22 £
Unrestricted funds			
General fund	178,925	85,851	264,776
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	178,925	85,851	264,776
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

GRAVESEND & DARTFORD MUSLIM ASSOCIATION**NOTES TO THE FINANCIAL STATEMENTS – CONTINUED
for the Year Ended 30 April 2022****8. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in Funds £
Unrestricted funds			
General fund	175,059	(89,208)	85,851
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	175,059	(89,208)	58,851
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

GRAVESEND & DARTFORD MUSLIM ASSOCIATION
DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 30 April 2022

	30.4.22 £	30.4.21 £
INCOMING RESOURCES		
Voluntary income		
Donations	115,164	59,895
Total incoming resources	115,164	59,895
RESOURCES EXPENDED		
Costs of generating voluntary income		
Wages	-	8,350
Subcontractors	24,100	-
Community Activities	-	-
	24,100	8,350
Charitable activities		
Grants to institutions	6,086	3,200
Governance costs		
Accountancy	900	960
Support costs		
Management		
Rates and water	972	916
Insurance	866	840
Light and heat	3,823	3,278
Telephone	21	423
Postage and stationery	644	216
Sundries	70	1,636
Professional fees	1,860	-
Repairs & renewals	29,900	81
Commission	28	-
Bank charges	25	13
	38,209	7,403
Total resources expended	69,295	19,913
Net income	45,869	39,982

This page does not form part of the statutory financial statements