



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 31	Month 03	Year 2024		Day 01	Month 04	Year 2025

Section A Reference and administration details

Charity name Melrose Pre-school

Other names charity is known by

Registered charity number (if any) 278892

Charity's principal address The Frank Moran Centre

Melrose Avenue

Bletchley

Postcode

MK36PA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Claire Crow	Chairperson		Melrose Preschool
2	Emma Saltmarsh	Secretary		Melrose Preschool
3	Emma Matthews	Safeguarding		Melrose Preschool
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17				
18				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution Early Years Alliance
How the charity is constituted (eg. trust, association, company)	Early Years Alliance
Trustee selection methods (eg. appointed by, elected by)	Members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We are a committee run pre-school having members from our local area and made up with parents/carers members.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Is to provide a safe learning environment giving our children the best start in their education.

We follow the early years foundation stage to provide our young children a well rounded start to their education. Encouraging them to learn through play.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Our main achievements over last year has been to oversee the transition of our children into primary education.

Section E

Financial review

Brief statement of the charity's policy on reserves

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

CLAIRE CROW	
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Position (eg Secretary, Chair, etc)

CHAIR	
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Date

8 Dec 2025

Melrose Preschool		Charity No	278992		
		Company No			
Annual accounts for the period					
Period start date	01/04/2024	To	Period end date	31/03/2025	

Section A Statement of financial activities (including summary income and expenditure account)

Recommended categories by activity	Guidance Note	Unrestricted funds	Restricted income funds	Endowment funds	Total funds	Prior year funds
		£ F01	£ F02	£ F03	£ F04	£ F05
Income (Note 3)						
Income and endowments from:						
Donations and legacies	S01	-	-	-	-	-
Charitable activities	S02	213,568	-	-	213,568	233,877
Other trading activities	S03	-	-	-	-	-
Investments	S04	-	-	-	-	-
Separate material item of income	S05	-	-	-	-	-
Other	S06	-	-	-	-	-
Total	S07	213,568	-	-	213,568	233,877
Expenditure (Notes 6)						
Expenditure on:						
Raising funds	S08	-	-	-	-	-
Charitable activities	S09	234,782	-	-	234,782	206,943
Separate material expense item	S10	-	-	-	-	-
Other	S11	-	-	-	-	-
Total	S12	234,782	-	-	234,782	206,943
Net income/(expenditure) before tax for the reporting period	S13	- 21,214	-	-	- 21,214	26,933
Tax payable	S14	-	-	-	-	-
Net income/(expenditure) after tax before investment gains/(losses)	S15	- 21,214	-	-	- 21,214	26,933
Net gains/(losses) on investments	S16	-	-	-	-	-
Net income/(expenditure) Extraordinary items	S17	- 21,214	-	-	- 21,214	26,933
Transfers between funds	S18	-	-	-	-	-
Other recognised gains/(losses):	S19	-	-	-	-	-
Gains and losses on revaluation of fixed assets for the charity's own use	S20	-	-	-	-	-
Other gains/(losses)	S21	-	-	-	-	-
Net movement in funds	S22	- 21,214	-	-	- 21,214	26,933
Reconciliation of funds:						
Total funds brought forward	S23	130,090	-	-	130,090	103,156
Total funds carried forward	S24	108,876	-	-	108,876	130,090



Section A

Independent Examiner's Report

Report to the
trustees/directors/
members of

Charity Name

MELROSE PRESCHOOL.

On accounts for the year
ended

APRIL

2025

Charity no.:

278992

Company no.:

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the charity trustees on my examination of the accounts of the Company for the year ended 30 APRIL 2025.

Responsibilities and
basis of report

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Independent
examiner's statement

[The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: C. Shulver

Date: 23/10/2025

Name: MISS TRICIA SHULVER

Relevant professional
qualification(s) or body
(if any):

CIMA (PAST FINALIST) 1-HNXT

Address: 3 CHESHIRE RISE, BLETCHLEY,
MILTON KEYNES, MK3 7WE

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.