

BEXLEY GRAMMAR SCHOOL PARENTS ASSOCIATION

England & Wales · Charity number 278843

Details

Status Registered

Legal form Other

Registered 1979-11-27

Register [View on the Charity Commission register](#)

Contact

Address Bexley Grammar Mixed School
Danson Lane
Welling
DA16 2BL

Phone 02083048538

Email bgspa@bexleygs.co.uk

Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUPILS OF THE SCHOOL BY PROVIDING AND ASSISTING IN THE PROVISION OF FACILITIES FOR EDUCATION AT THE SCHOOL (NOT NORMALLY PROVIDED BY THE LOCAL EDUCATION AUTHORITY).

Activities: To provide extra-curriculum resources for school activities.

Classification

- **How:** Provides Other Finance
- **What:** General Charitable Purposes
- **Who:** Children/young People

Geography

- **Area of benefit:** THE AREA SURROUNDING BEXLEY GRAMMAR SCHOOL
- Bexley

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£36,432	£33,177	-	-
2024-07-31	£41,322	£35,431	-	-
2023-07-31	£31,542	£22,497	-	-
2022-07-31	£29,943	£24,540	-	-
2021-07-31	£11,120	£10,425	-	-

Trustees

Name	Role	Appointed
Ibtisam Ashby	Chair	2025-11-12
Emily Aziza		2025-11-12
FIONA RAGG		2021-11-10
Hugh Joseph Gilmore		2023-04-01
Neli Dicheva		2025-11-12
Thurkka Manisegaran		2023-11-07

BEXLEY GRAMMAR SCHOOL PARENTS ASSOCIATION

England & Wales - Charity number 278843

Accounts



Trustees' Annual Report for the period

From: Period start date 1st August 2024

To: Period end date 31st July 2025

Charity name: BEXLEY GRAMMAR SCHOOL PARENTS ASSOCIATION

Charity registration number:278843

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>BGSPA is committed to help provide equipment, facilities and services at Bexley Grammar School that are not available from statutory educational funds or grants. The main aim of BGSPA is to advance the education of students at BGS by:</p> <p>Engaging in activities that serve the interests and supports the school;</p> <p>Enhancing the education, community and pastoral care of all students;</p> <p>Fundraising and distributing those funds fairly throughout the school.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>We were able to undertake most of our usual fundraising activities after the covid. However, we couldn't carry few activities like quiz night and bingo night due to unavailability of premises of school.</p> <p>Year 7 Welcome Evening: After receiving overwhelming appreciation and responses from parents and carers for organising year 7 welcome evening, we continued to organise this event in September 2024, our first activity, for the financial year. In this event, we made £1,660.52 in profit.</p> <p>Christmas Trees: Like previous years, we purchased and sold christmas trees. This generated a profit of £781.00 for the school.</p> <p>Christmas raffle: as in the previous year, the Christmas raffle tickets were sold online in accordance with the relevant gaming rules. The draw was carried out before the end of term, winners notified and all prizes distributed before Christmas. The raffle raised £1,152.00</p>

Christmas Concert and Christmas shop:

the PA runs a stall in the school for pupils to buy presents. Many of the items sold are donated goods and gives the pupils the opportunity to purchase items while supporting their school. The stall is usually open for 4 days in the run up to Christmas. Also, when pupils do concerts, the school asks PA to set up refreshments and sell them to pupils, parents and carers. Together on both events, PA raised an income of £2,507.21.

Mother's Day shops: Like Christmas shop, PA runs a stall in the school for pupils to buy presents. The stall generated a profit of £1,053.46.

Quiz Night: Due to unavailability of school's premises team, we were unable to carry out this event.

Musical events: the PA works closely with the various departments in the school and were delighted to help the music department by supplying refreshments at a music concert and at the year end musical. These events raised £476.69.

Adventure Island: Each year the PA is able to obtain tickets for Adventure Island at a discount and offer them to parents for a reduced price. Due to less demand for tickets from parents and communities, PA discontinued purchasing of the tickets. Unsold tickets from previous year generated an income of £349.00.

Uniform sale: Parents and carers of pupils of Bexley Grammar School donate their children's unwanted school uniforms. These were sold by PA at a greatly reduced price. This not only raises money and helps parents out, but also means the uniform is recycled. We intend to expand this in the coming years. This year £358.81 raised in this way.

PA lotto: the PA runs a monthly lotto. People buy a ticket which enters them into a monthly draw (with a bonus Christmas draw). People can join the lotto at any time in the year. This year we raised an income of £785.00.

Easy fundraising: We encourage parents and families to sign up for easy fundraising and choose us as their chosen charity. This way

		<p>we get a small percentage of every purchase that people make using any retailers that are signed up for the schemes. We raised £1,005.42 in this financial year.</p> <p>Matched giving: We received £895.57 in the year through matched giving where employers matched amounts for events that parents helped out at. We would encourage all parents to check whether their employers run these schemes which can double the amount that is raised from a fundraising event.</p> <p>Donations: we received £4,993.45 in donations in the year.</p> <p>Summer Fair: the largest fundraising event of the year is the summer fair which takes place on the same day as the school sports day. . On a beautiful summers day people turned out in force to support the event. However, due to poor weather, the summer fair had to be rescheduled to a weekday. This has resulted in generating less income than we anticipated. This event generated a profit of £7,910.59. This was only possible from dedicated volunteers' time and staff of Bexley Grammar School who give up so much of their time to help make events a success. Also, a parent of a student ran a stall and continued to donate all the proceeds from the stall.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Funding requests are encouraged from all staff (and occasionally students) to be submitted in writing via our School Liaison. The request should detail the cost, justification and benefits arising from the request. All requests are considered at the next monthly meeting having regard to the benefit to a particular student group or the whole school. The committee strives to ensure funds are allocated appropriately and fairly.
	Para 1.38	N/A

Policy on social investment including program related investment		
Contribution made by volunteers	Para 1.38	Everyone involved in the PA is a volunteer including parents and school staff without whom no events could take place. Without the contribution of each of the volunteers, from trustees to volunteers at events, then the PA would not exist. The contribution by each of these people is invaluable.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Requests for funding can be submitted by any staff or student in the school. They are considered at our monthly meeting and a vote taken to decide whether to grant the request or not. In the year the charity donated £12,748.46 to the school, for a wide range of projects and initiatives. These included:</p> <p>PE Department requested donation of £1,800.00 for netball courts. The Department also funding for installing VEO sports video camera to capture footages of PE students. A sum of £1,099.00 was donated by the charity. £100.00 was donated to buy basket balls.</p> <p>£2,000.00 was donated to repair instruments to the Music Department. They also requested to buy handheld microphone to use in the musical events. A sum of £637.98 was donated by the charity. £299.17 was donated to invest in wireless communication systems.</p> <p>Science Department requested £1,000.00 to see a live operation theatre. £895.96 was donated to buy trolleys for Science Department.</p> <p>A broken students' fridge was replaced. This cost £990.</p> <p>The library requested funding for new books for running two of TSA book clubs. This cost £458.35. £418.00 was donated to TSBA book groups of years 7-11. A Sum of £255 was</p>

		<p>donated to five sets of the 8 books for the Carnegie Reading Group. Library also requested funding of £468.00 to install new biometric systems. This was also funded by the charity.</p> <p>DT department requested for funding of £450.00 for food room equipment. This was donated by the charity.</p> <p>The charity was pleased to donate £220.00 for year 9 students to attend the Magistrates Court Mock Trial Competition again.</p> <p>MFL department requested for an active hub subscription. This cost £861.00.</p> <p>Other donations were made to the following: £85.00 – for buying visualisers by Economics Department. £100.00 – speech day prize for Business Department. £90.00 – Badge maker for Geography Department A Christmas tree was donated to the school - £78.00 £80.00 – for the Craft Club £63.00 – Pride Celebration supplies to the History Department.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We donated almost £13,000.00 to the school. We aim to donate more the schools' activities by generating more income.
Performance of fundraising activities against objectives set	Para 1.41	Our largest fundraising, the summer fair, raised less than what we anticipated due to a poor weather and change in day. Other fundraising activities raised money for the charity.
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the year the charity had funds of £26,573.78 with no outstanding commitments.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity usually attempts to keep at least £3,000 in reserves. This enables the charity to provide floats for events without volunteers having to contribute and covers any expenses incurred before events take place.
Amount of reserves held	Para 1.22	Circa £3,000.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The PA gets its funds from a variety of fundraising opportunities and is always looking for new ideas on how to raise funds.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The charity does not hold any investments
A description of the principal risks facing the charity	Para 1.46	The main risk to the charity is that events cannot take place due to a lack of volunteers. We encourage all parents from the school to become a part of the PA and get involved to whatever extent they are able.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Written constitution held by the Secretary and available to all members.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	BGSPA is made up of all parents/guardians who have a child attending Bexley Grammar School. All parents, guardians or carers of a child at the school are automatically members of BGSPA and eligible for nomination as a trustee. Decisions are made by attendees at our monthly ordinary meetings.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed annually at our AGM by proposal, seconding and vote of the members present. We actively encourage new parents to get involved at the earliest opportunity and our constitution aims for at least 2 new parents to be part of our regular committee meetings. Our constitution does not allow any Trustee to serve for more than 3 consecutive years unless by full committee agreement where there are no other volunteers for the role. This is an accepted amendment to our original constitution.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Following the AGM, all trustees are informed of their roles and responsibilities and issued with information pertinent to their roles. No specific training is required and new trustees are assisted by former trustees and the general committee.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	BGSPA is managed by a general committee of the trustees, other parents and a senior member of the school staff and meet monthly throughout the school year. Financial accounts are presented and formal minutes taken which are distributed on "Classlist" before the next meeting. BGSPA meets the General Data Protection Regulations 2018 by using "Classlist", a parent based, secure app as our main platform to communicate with members and send out information on our meetings and events to the school community. "Classlist" is registered with the Information Commissioners Office (ICO). BGSPA regularly contributes to the weekly school newsletter giving updates of forthcoming events, requesting volunteers, help and donations, and informing of our fundraising throughout the year. We post

		<p>relevant information on screens around the school to publicise events.</p> <p>We aim to attend the welcome meeting for year 7 parents and pupils, provide them with information about BGSPA and invite them to our meetings AGM and Welcome Evening for Year 7.</p> <p>BGSPA works closely with the interests of the school and staff and pupils are encouraged to submit written requests for funding presented at our monthly meetings when the decision whether to fund them is made.</p>
Relationship with any related parties	Para 1.51	<p>BGSPA is a member of the Parent Teacher Associations UK and hold Public Liability Insurance with them.</p> <p>BGSPA is run by volunteers and the Trustees aim to carry out risk assessments prior to all major events and provide instruction and guidance on food hygiene, health and safety, environmental protection and waste management to volunteers. BGSPA is registered with LB Bexley under food safety law to enable us to provide food and refreshments at our or school events and we obtain Temporary Event Notices when we intend to sell alcohol and display this notice at the relevant event.</p>
Other		

Reference and Administrative details

Charity name	BEXLEY GRAMMAR SCHOOL PARENTS ASSOCIATION
Other name the charity uses	
Registered charity number	278843
Charity's principal address	BEXLEY GRAMMAR SCHOOL DANSON LANE WELLING KENT DA16 2BL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Pamela Campbell	Chair Person		
2		Vice Chair		
3	Thurkka Manisegaran	Treasurer		
4	Fiona Ragg	Vice Treasurer		
5	Saika Brooker	Secretary		
6	Hugh Gilmore	Honorary Trustee		
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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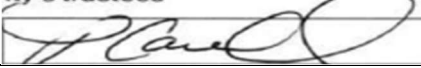
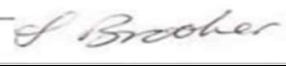
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

		
Full name(s)	Pamela Campbell	Saika Brooker
Position (eg Secretary, Chair, etc)	Chairperson	Secretary
Date	12/11/2025	

BEXLEY GRAMMAR SCHOOL PARENTS ASSOCIATION
FINANCIAL YEAR: 01 August 2024 - 31 July 2025

	2024-25	2023-24
Opening current account balances	£21,205.75	15608.76
Business Reserve Account	£1,621.55	1599.61
Petty Cash	£491.51	219.49
Uncleared cheques		
	£23,318.81	£17,427.86
<u>Income</u>		
Events	28729.07	34,865.14
CAF Donations	1534.41	200.00
BGSPA lotto	785.00	630.00
Easyfundraising	1005.42	1,613.22
Matched Funding	895.57	3,992.00
Just Giving	3459.04	0.00
Interest	23.38	21.94
<u>Total Income</u>	£36,431.89	41,322.30
<u>Expenditure</u>		
Events	-14498.77	-£14,890.56
PTA Expenses	-773.94	-£591.47
BGSPA lotto	-305.00	-£295.00
Just Giving & Parents Donations	-4850.75	£0.00
PA Donations	-12748.46	-£19,654.32
<u>Total Expenditure</u>	-£33,176.92	-£35,431.35
<u>CLOSING BALANCE</u>	£26,573.78	£23,313.22
Closing current account balance	£24,670.48	£21,205.75
Business Reserve	£1,644.93	£1,621.55
Petty Cash at 31/07/25	£258.37	£491.51
CLOSING BALANCE	£26,573.78	£23,318.81
TOTAL INCOME LESS EXPENDITURE	£3,254.97	5890.95
Difference	£0.00	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Bexley Grammar School Parents Association

**On accounts for the year
ended**

31/07/25

**Charity no
(if any)**

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect.

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

K Virk

Date: 06/11/25

Name:

Kerpal Virk

**Relevant professional
qualification(s) or body
(if any):**

ACCA

Address:

13 Hamilton Road Bexleyheath, Kent, DA7 4PX

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty box for disclosure]

BEXLEY GRAMMAR SCHOOL PARENTS ASSOCIATION

England & Wales - Charity number 278843

Accounts



Trustees' Annual Report for the period

From: Period start date 1st August 2023

To: Period end date 31st July 2024

Charity name: BEXLEY GRAMMAR SCHOOL PARENTS ASSOCIATION

Charity registration number:278843

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	BGSPA is committed to help provide equipment, facilities and services at Bexley Grammar School that are not available from statutory educational funds or grants. The main aim of BGSPA is to advance the education of students at BGS by: Engaging in activities that serve the interests and supports the school; Enhancing the education, community and pastoral care of all students; Fundraising and distributing those funds fairly throughout the school.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	For the second consecutive year after the pandemic, we were able to undertake most of our usual fundraising activities. Our first activity of the financial year, Year 7 Welcome Evening , was reinstated again last year. We received overwhelming appreciation from parents and carers for organising this event. In this event, we made £1,415.13 in profit. Christmas Trees: Like previous years, we purchased and sold Nordmann Fir Christmas trees generating an income of £746.50 for the school. Christmas Raffle: As in the previous year, the Christmas raffle tickets were sold online in accordance with the relevant gaming rules. The draw was carried out before the end of term, winners notified and all prizes distributed before Christmas. The raffle raised £1,267.00.

Christmas Concert and Christmas Shop:

The PA runs a Christmas Shop stall in the school for pupils to buy presents. Many of the items sold are donated goods and give pupils the opportunity to purchase items while supporting their school. The stall is usually open for 4 days in the run up to Christmas. Also, when pupils do concerts, the school asks PA to set up refreshments and sell them to pupils, parents and carers. Together on both events, we raised an income of £2,638.60.

Mother's Day Shop: Like our Christmas Shop, the PA runs a stall in the school for pupils to buy presents for their mums. The stall generated a record profit of £1891.67.

Quiz Night: At the end of the first term a successful Quiz Night was held in the school. The quizmaster is a parent who devises and runs the quiz. A total of £366.00 was raised from the event.

Musical Events: The PA works closely with the various departments in the school and were delighted to help the music department by supplying refreshments at a music concert and at the year end musical. These events raised £363.71.

Adventure Island: Each year the PA is able to obtain tickets for Adventure Island at a discount and offer them to parents for a reduced price. This year we purchased 25 more tickets than previous years. We didn't generate any profit in the financial year, as we didn't sell all the tickets before the end of academic year.

Pre-Loved Uniform Sales: We've had record-breaking uniform sales this year with used BGS uniforms being donated by parents then sold on at a greatly reduced price. This not only raises money and helps parents out, but also means the uniform is recycled. This is something we hope to expand on in the future. This year £1,069.91 was raised in this way.

PA Library Lotto: The PA runs a monthly lotto. People buy a ticket which enters them into a monthly draw (with a bonus Christmas draw).

		<p>People can join the lotto at any time in the year. This year we raised £335 in this way.</p> <p>Easyfundraising: We encourage parents and families to sign up for easyfundraising and choose us as their chosen charity. This way we receive a small percentage of every online purchase that people make using any retailers that are signed up for the schemes. We raised £1,613.22 in this financial year.</p> <p>Matched Giving: We received £1,858 in the year through matched giving where employers matched amounts for events or stalls that parents volunteer for. We encourage all parents to check whether their employers run these schemes which can double the amount that is raised from a fundraising event.</p> <p>Donations: we received £2,334 in donations in the year.</p> <p>Summer Fayre: The largest fundraising event of the year is the Summer Fayre which takes place on the same day as the school sports day. This year was the third time we have been able to hold the fair since 2019. On a beautiful summer day people turned out in force to support the event and we raised an amazing £12,996.47. This was the largest amount ever and is due to the hard work of all the volunteers and staff of Bexley Grammar School who give up so much of their time to help make the annual event a success. Also, a parent of an incoming student ran a stall and donated all the proceeds from the stall.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Funding requests are encouraged from all staff (and occasionally students) to be submitted in writing via our School Liaison. The request details the cost, justification and benefits arising from the request. All requests are considered at the next monthly meeting having regard to the benefit to a particular student group or the whole school.

		The committee strives to ensure funds are allocated appropriately and fairly.
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Everyone involved in the PA is a volunteer including parents and school staff without whom no events could take place. Without the contribution of each of the volunteers, from trustees to volunteers at events, then the PA would not exist. The contribution by each of these people is invaluable.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Requests for funding can be submitted by any staff or student in the school. They are considered at our monthly meeting and a vote taken to decide whether to grant the request or not. In the year, the charity donated £19,654 to Bexley Grammar School, for a wide range of projects and initiatives. These included:</p> <p>New fridge was bought for Food Technology classes. This cost £1,115.</p> <p>The music department requested for three guitar amps. This cost £500.00. The department also requested £600.00 for bass drums. Through out the year, the Music department wanted to better advertise their events, groups and concerts to all students. As such, they have requested for funding of £727.48 for an external noticeboard. This was also funded through the charity.</p> <p>The school requested and was approved funding of £10,000 for the installation of new tennis court fencing.</p> <p>The library requested funding for new books of TSBA and TSBA+. This cost £514.15</p> <p>The English department requested funds for two wall mounted units. The display board</p>

		<p>showcases the senior book club and guest speaker photos. This cost £686.00</p> <p>MFL department requested for replacement of stalls and items for an annual event called Europa Town. This cost £1,000.00</p> <p>The music department wanted to purchase a mirror ball and lights for school productions. The charity donated £550.00.</p> <p>Year 10 staff requested a contribution of funding towards a year 10 activity day in July 2024. Charity donated £350.00 for this cause.</p> <p>£300 was donated to MFL department to buy seven visualisers to enhance teaching.</p> <p>As well as these larger items we contribute to many smaller projects across the school, aiming to ensure that the monies we raised help the maximum number of students.</p> <p>Other items we funded in the year include: Fiction books for Year 10 (£100.00), materials for students to enter the UKROC rocket competition, wall mounted magazine rack for the library (£186.90), subscription of Exampro for GCSE students (£378.00), book vouchers for art competition (30.00), magistrate mock trial competition (210.00), cost of coach trip for bar mock trial (£250.00), 'Moneyball' books for sixth form book club (£131.79), Maths masterclass (£200.00), entrance ticket for cheerleading competitions (£300.00), five recycling bins (£150.00), Carnegie Book group books (£250.00), portable mini golf hire for Sports Day (£350) etc.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We donated almost £20,000 to the school, over double the amounts we were able to contribute in the last few years due to the impact of covid.
Performance of fundraising activities against objectives set	Para 1.41	Our largest fundraiser, the Summer Fayre, raised more than ever before and other fundraising activities BGSPA undertook were similarly successful.
Investment performance against objectives	Para 1.41	N/A

Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the year the charity had funds of £23,318 with no outstanding commitments.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity usually attempts to keep at least £2,000 in reserves. This enables the charity to provide floats for events without volunteers having to contribute and covers any expenses incurred before events take place.
Amount of reserves held	Para 1.22	Circa £2,000.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

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A description of the principal risks facing the charity	Para 1.46	The main risk to the charity is that events cannot take place due to a lack of volunteers. We encourage all parents from the school to become a part of the PA and get involved to whatever extent they are able.
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Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Written constitution held by the Secretary and available to all members.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	BGSPA is made up of all parents/guardians who have a child attending Bexley Grammar School. All parents, guardians or carers of a child at the school are automatically members of BGSPA and eligible for nomination as a trustee. Decisions are made by attendees at our monthly ordinary meetings.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed annually at our AGM by proposal, seconding and vote of the members present. We actively encourage new parents to get involved at the earliest opportunity and our constitution aims for at least 2 new parents to be part of our regular committee meetings. Our constitution does not allow any Trustee to serve for more than 3 consecutive years unless by full committee agreement where there are no other volunteers for the role. This is an accepted amendment to our original constitution.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Following the AGM, all trustees are informed of their roles and responsibilities and issued with information pertinent to their roles. No specific training is required and new trustees are assisted by former trustees and the general committee.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	BGSPA is managed by a general committee of the trustees, other parents and a senior member of the school staff and meet monthly throughout the school year. Financial accounts are presented and formal minutes taken which are distributed on "Classlist" before the next meeting. BGSPA meets the General Data Protection Regulations 2018 by using "Classlist", a parent based, secure app as our main platform to communicate with members and send out information on our meetings and events to the school community. "Classlist" is registered with the Information Commissioners Office (ICO). BGSPA regularly contributes to the weekly school newsletter giving updates of forthcoming events, requesting volunteers, help and donations, and informing of our fundraising throughout the year. We post

		<p>relevant information on screens around the school to publicise events.</p> <p>We aim to attend the welcome meeting for year 7 parents and pupils, provide them with information about BGSPA and invite them to our meetings AGM and Welcome Year 7 Barbecue.</p> <p>BGSPA works closely with the interests of the school and staff and pupils are encouraged to submit written requests for funding presented at our monthly meetings when the decision whether to fund them is made.</p>
Relationship with any related parties	Para 1.51	<p>BGSPA is a member of the Parent Teacher Associations UK and hold Public Liability Insurance with them.</p> <p>BGSPA is run by volunteers and the Trustees aim to carry out risk assessments prior to all major events and provide instruction and guidance on food hygiene, health and safety, environmental protection and waste management to volunteers. BGSPA is registered with LB Bexley under food safety law to enable us to provide food and refreshments at our or school events and we obtain Temporary Event Notices when we intend to sell alcohol and display this notice at the relevant event.</p>
Other		

Reference and Administrative details

Charity name	BEXLEY GRAMMAR SCHOOL PARENTS ASSOCIATION
Other name the charity uses	
Registered charity number	278843
Charity's principal address	BEXLEY GRAMMAR SCHOOL DANSON LANE WELLING KENT DA16 2BL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Pamela Campbell	Chair		
2	Marianne Chan	Vice Chair	07/11/2023 -	
3	Thurkka Manisegaran	Treasurer		
4	Fiona Ragg	Vice Treasurer		
5	Saika Brooker	Secretary		
6	Hugh Gilmore	Honorary Trustee		
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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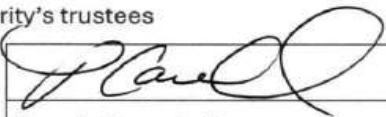

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Pamela Campbell	Saika Brooker
Position (eg Secretary, Chair, etc)	Chairperson	Secretary
Date	07/05/2025	

BEXLEY GRAMMAR SCHOOL PARENTS ASSOCIATION

England & Wales - Charity number 278843

Accounts



Trustees' Annual Report for the period

From Period start date 1 August 2022
To Period end date 31 July 2023

Charity name: BEXLEY GRAMMAR SCHOOL PARENTS ASSOCIATION

Charity registration number: 278843

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	BGSPA is committed to help provide equipment, facilities and services at Bexley Grammar School that are not available from statutory educational funds or grants. The main aim of BGSPA is to advance the education of students at BGS by: Engaging in activities that serve the interests and supports the school; Enhancing the education, community and pastoral care of all students; Fundraising and distributing those funds fairly throughout the school.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	It has been another very active year for the PA with activities happening almost every month of the school year. We started in September with the YEAR 7 WELCOME EVENING, an activity we haven't been able to hold since 2019. It was incredibly well supported by the new starters and their parents, was a great evening for people to socialise and get to know the school. At the end of the year we provided refreshments after the YEAR 8 DIPLOMA EVENING as we had been unable to do a welcome evening for them due to Covid. Altogether we raised £2,164 for the PA. This event was followed by a QUIZ NIGHT in November with a parent acting as quiz master. Always a fun and competitive event, it raised £378 for the PA. At Christmas we had several events happen. The SALE OF CHRISTMAS TREES raised £542 for the PA. At the same time the CHRISTMAS RAFFLE raised £1,294. The CHRISTMAS SHOP is run by the PA in school for several days leading up to

Christmas. It is a chance for the pupils (and staff) to buy gifts as greatly reduced prices to the shops while at the same time helping to raise funds. A lot of the items sold are donated to us and increasingly more items are coming from the PA CRAFT CLUB. This is a recent initiative of a group of parents who meet regularly to take part in craft activities, usually using recycled or donated materials. We do buy in some items for sale, usually in sales where they have been massively reduced in price. The shop this year raised £676. The MOTHERS DAY SHOP is held in March and raised another £520. Also before Christmas we provided refreshments at the music department CHRISTMAS CONCERT. We also did the same for the SPRING CONCERT and MUSICAL GALA EVENING raising a total of £843.

For the first time we held a GAMES NIGHT this year at the suggestion of, and organised by, a new parent to the school. It was a really fun evening that we are hoping to do again and raised £258.

Our biggest fundraiser of the year is always the SUMMER FAYRE which takes place alongside the sports day. This takes a lot of organising and we have to give a huge thank you to all the BGS staff, particularly the facilities team who work so hard to make this work. The Fayre includes stalls from each of the school forms together with stalls manned by a large number of parent volunteers. The PA stalls include BBQ, Raffle, Craft stall, Plants, Tea Shop, Refreshments and Uniform. The weather was perfect this year and we raised an incredible £11,346, the largest amount ever. We cannot thank everyone enough for all their support, whether helping out or coming along to support the event.

Alongside these events we have some regular events that take place. Each year we manage to get ADVENTURE ISLAND tickets we are able to sell on at reduced prices. This year we raised £225 from this.

We also have a monthly PA LOTTO which people can join at any time. You pay in for a year and a monthly draw is done for a first prize of £15 and second prize of £10. There is also an extra Christmas draw. This raised £370 this year.

		<p>After a successful start last year, we have had several UNIFORM SALES this year. This is preloved uniform donated by pupils and their families and then sold on at small prices. As well as helping parents and meaning the items are recycled it also raised £1,015 for the PA.</p> <p>The PA is signed up for EASYFUNDRAISING. People sign up with Easyfundraising, choosing us as their chosen charity, and we get a small percentage of whatever they spend with any retailers that are signed up to the scheme. We raised £1,750 this way the at no cost to us or the customers. AMAZON had a similar scheme which they have unfortunately now closed but which did raise £485 this year.</p> <p>Some parents work for companies that do MATCHED GIVING which means when they help us raise funds, their companies match the amount raised. We would encourage all parents to see if their companies do this and they can help us out at all. We raised £500 from this in the school year.</p> <p>None of this would have been possible without the help of our volunteers, whether it be at one event or on a regular basis and as mentioned above, the staff of BGS who work so hard to help us raise funds for the school.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Funding requests are encouraged from all staff (and occasionally students) to be submitted in writing via our School Liaison. The request should detail the cost, justification and benefits arising from the request. All requests are considered at the next monthly meeting having regard to the benefit to a particular student group or the whole school. The committee strives to ensure funds are allocated appropriately and fairly.
Policy on social investment including program related investment	Para 1.38	N/A

Contribution made by volunteers	Para 1.38	Everyone involved in the PA is a volunteer including parents and school staff without whom no events could take place. Without the contribution of each of the volunteers, from trustees to volunteers at events, then the PA would not exist. The contribution by each of these people is invaluable.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Requests for funding can be submitted by any staff or student in the school. They are considered at our monthly meeting and a vote taken to decide whether to grant the request or not. In the year the charity donated £10,319 to the school, for a wide range of projects and initiatives. These included:</p> <p>The Languages department requested money for a "This is Language" subscription which can be used by all pupils to improve their skills. This cost £2,077</p> <p>Chrome books to be used across a wide range of the departments. 22 chrome books were purchased at a cost of £2,239.</p> <p>£900 was donated to the PE department for new graphics on the walls of the fitness suite.</p> <p>£700 was donated for 70 new headphone sets for the language department to help with reading and listening skills.</p> <p>£600 was donated for an engineering team to be brought for the year 10 power day to help them imagine a career in STEM.</p> <p>£530 was donated for the Young Enterprise competition entry fee.</p> <p>£500 was donated for new library books.</p> <p>£400 was donated for new photography equipment for the Art department.</p> <p>£324 was donated for ExamPro programme for the languages department.</p> <p>£304 was donated for 8 Hue HD camera visualisers.</p> <p>£300 was donated for the Carnegie Reading Group books.</p> <p>£260 was donated for ingredients for</p>

		<p>use during the year 7 power day. £230 was donated for a mock bar trail for students considering the law as a profession. £200 was donated for a magistrates mock trial. £200 was donated for the language department displays. £115 was donated for items for the sensory room. £100 was donated for pool table and equipment for the after schoolclub. £75 was donated for new plates and openers for the DT department. £65 was donated for 10 new chess sets for the chess club.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We donated over £10,000 to the school for a wide variety of items. The balance we have left will also be donated once suitable requests are received and approved.
Performance of fundraising activities against objectives set	Para 1.41	Our largest fundraising, the summer fair, raised more than ever before and other fundraising activities were similarly successful.
Investment performance against objectives	Para 1.41	N/A
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the year the charity had funds of £17,428 with no outstanding commitments.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity usually attempts to keep at least £2,000 in reserves. This enables the charity to provide floats for events without volunteers having to contribute and covers any expenses incurred before events take place.
Amount of reserves held	Para 1.22	Circa £2,000.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The PA gets its funds from a variety of fundraising opportunities and is always looking for new ideas on how to raise funds.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The charity does not hold any investments
A description of the principal risks facing the charity	Para 1.46	The main risk to the charity is that events cannot take place due to a lack of volunteers. We encourage all parents from the school to become a part of the PA and get involved to whatever extent they are able.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Written constitution held by the Secretary and available to all members.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	BGSPA is made up of all parents/guardians who have a child attending Bexley Grammar School. All parents, guardians or carers of a child at the school are automatically members of BGSPA and eligible for nomination as a trustee. Decisions are made by attendees at our monthly ordinary meetings.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed annually at our AGM by proposal, seconding and vote of the members present. We actively encourage new parents to get involved at the earliest opportunity and our constitution aims for at least 2 new parents to be part of our regular committee meetings. Our constitution does not allow any Trustee to serve for more than 3 consecutive years unless by full committee agreement where there are no other volunteers for the role. This is an accepted amendment to our original constitution.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Following the AGM, all trustees are informed of their roles and responsibilities and issued with information pertinent to their roles. No specific training is required and new trustees are assisted by former trustees and the general committee.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	BGSPA is managed by a general committee of the trustees, other parents and a senior member of the school staff and meet monthly throughout the school year. Financial accounts are presented and formal minutes taken which are distributed on "Classlist" before the next meeting. BGSPA meets the General Data Protection Regulations 2018 by using "Classlist", a parent based, secure app as our main platform to communicate with members and send out information on our meetings and events to the school community. "Classlist" is registered with the Information Commissioners Office (ICO). BGSPA regularly contributes to the weekly school newsletter giving updates

		<p>of forthcoming events, requesting volunteers, help and donations, and informing of our fundraising throughout the year. We post relevant information on screens around the school to publicise events.</p> <p>We aim to attend the welcome meeting for year 7 parents and pupils, provide them with information about BGSPA and invite them to our meetings AGM and Welcome Year 7 Barbecue.</p> <p>BGSPA works closely with the interests of the school and staff and pupils are encouraged to submit written requests for funding presented at our monthly meetings when the decision whether to fund them is made.</p>
Relationship with any related parties	Para 1.51	<p>BGSPA is a member of the Parent Teacher Associations UK and hold Public Liability Insurance with them. BGSPA is run by volunteers and the Trustees aim to carry out risk assessments prior to all major events and provide instruction and guidance on food hygiene, health and safety, environmental protection and waste management to volunteers. BGSPA is registered with LB Bexley under food safety law to enable us to provide food and refreshments at our or school events and we obtain Temporary Event Notices when we intend to sell alcohol and display this notice at the relevant event.</p>
Other		

Reference and Administrative details

Charity name	BEXLEY GRAMMAR SCHOOL PARENTS ASSOCIATION
Other name the charity uses	
Registered charity number	278843
Charity's principal address	BEXLEY GRAMMAR SCHOOL DANSON LANE WELLING KENT DA16 2BL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Deann Peetoom	Chair	1/8/22 – 12/10/22	
2	Beverly Bailey	Vice Chair	1/8/22 – 12/10/22	
3	Clare Henderson	Treasurer		
4	Fiona Ragg	Vice Treasurer		
5	Bnar Salar-Mecaj	Secretary		
6	Stephen Elphick	Honorary Trustee	1/8/22 – 31/3/23	
7	Pamela Campbell	Chair	12/10/22 onwards	
8	Marianne Chan	Vice Chair	12/10/22 onwards	
9	Saika Brooker	Vice Secretary	12/10/22 onwards	
10	Hugh Gilmore	Honorary Trustee	1/4/23 onwards	
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information


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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Pamela Campbell	
-----------------	--

Position (eg Secretary,
Chair, etc)

Chair	
-------	--

Date

27.03.24

BEXLEY GRAMMAR SCHOOL PARENTS ASSOCIATION

England & Wales - Charity number 278843

Accounts



Trustees' Annual Report for the period

From Period start date 1 August 2021
To Period end date 31 July 2022

Charity name: **BEXLEY GRAMMAR SCHOOL PARENTS ASSOCIATION**

Charity registration number: **278843**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	BGSPA is committed to help provide equipment, facilities and services at Bexley Grammar School that are not available from statutory educational funds or grants. The main aim of BGSPA is to advance the education of students at BGS by: Engaging in activities that serve the interests and supports the school; Enhancing the education, community and pastoral care of all students; Fundraising and distributing those funds fairly throughout the school.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	For the first time since the school year 2018-19 we were able to undertake most of our usual fundraising activities. The main activity not reinstated was the Year 7 Welcome barbecue as it was not felt advisable with the covid cases at the time. This was replaced by refreshments after the diploma evening at the end of the school year. Some tickets were sold before the cancellation of the original event so parents were given the option to get a refund or use the funds to take part in a raffle that we organised instead. The raffle and later event raised £440. Christmas Trees: this year we purchased and sold 75 christmas trees raising a total of £1,103 for the school. Christmas raffle: as in the previous

year, the Christmas raffle tickets were sold online in accordance with the relevant gaming rules. The draw was carried out before the end of term, winners notified and all prizes distributed before Christmas. The raffle raised £1,601.

Christmas and Mothers Day shops: the PA runs a stall in the school for pupils to buy presents. Many of the items sold are donated goods and gives the pupils the opportunity to purchase items while supporting their school. The stall is usually open for 4 days in the run up to Christmas and Mothers Day. The 2 stalls together raised £852.

Quiz Night: At the end of the first term a successful Quiz night was held in the school. The quizmaster is a parent who devises and runs the quiz. A total of £659 was raised.

Musical events: the PA works closely with the various departments in the school and were delighted to help the music department by supplying refreshments at a music concert and at the year end musical. These events raised £412.

Adventure Island: Each year the PA is able to obtain tickets for Adventure Island at a discount and offer them to parents for a reduced price. This year we purchased 100 tickets and raised £788 from their sale.

Uniform sale: last year we did our first successful uniform sale with used uniform being donated by parents then sold on at a greatly reduced price. This not only raises money and helps parents out, but also means the uniform is recycled. This is something we hope to expand on in the future. This year £525 was raised in this way.

PA lotto: the PA runs a monthly lotto. People buy a ticket which enters them into a monthly draw (with a bonus Christmas draw). People can join the lotto at any time in the year. This year we raised £330 in this way.

Easyfundraising/Amazon Smile: we

		<p>encourage parents and families to sign up for easyfundraising/Amazon smile and choose us as their chosen charity. This way we get a small percentage of every purchase that people make using any retailers that are signed up for the schemes. We raised £2514 in this financial year.</p> <p>Matched giving: we received £3,260 in the year through matched giving where employers matched amounts for events that parents helped out at. We would encourage all parents to check whether their employers run these schemes which can double the amount that is raised from a fundraising event.</p> <p>Donations: we received £1,122 in donations in the year.</p> <p>Summer Fair: the largest fundraising event of the year is the summer fair which takes place on the same day as the school sports day. This year was the first time we have been able to hold the fair since 2019. On a beautiful summers day people turned out in force to support the event and we raised an amazing £10,309. This was the largest amount ever and is due to the hard work of all the volunteers and staff of Bexley Grammar School who give up so much of their time to help make events a success.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Funding requests are encouraged from all staff (and occasionally students) to be submitted in writing via our School Liaison. The request should detail the cost, justification and benefits arising from the request. All requests are considered at the next monthly meeting having regard to the benefit to a particular student group or the whole school. The

		committee strives to ensure funds are allocated appropriately and fairly.
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	Everyone involved in the PA is a volunteer including parents and school staff without whom no events could take place. Without the contribution of each of the volunteers, from trustees to volunteers at events, then the PA would not exist. The contribution by each of these people is invaluable.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Requests for funding can be submitted by any staff or student in the school. They are considered at our monthly meeting and a vote taken to decide whether to grant the request or not. In the year the charity donated £17,874 to the school, for a wide range of projects and initiatives. These included:</p> <p>Chrome books to be used across a wide range of the departments. 20 chrome books were purchased at a cost of £2,500.</p> <p>The science department requested an LED vacuum exposure unit for use by students in experiments. This cost £3,266.</p> <p>The music department requested helping purchasing timpani drums to be used at concerts and musical performances. The department had already done a sponsored event to raise money and we contributed £2,000 to help fund the item.</p> <p>£1,200 was given towards getting "Operating Live" in the school.</p>

		<p>This gives students who are considering medicine etc. an opportunity to experience how an operating theatre works. £1,200 was also contributed for new playground markings to encourage more outside play amongst the students.</p> <p>The year 7 student council together with the school business manager put forward a proposal to “wrap” the pillars in the canteen as part of a wider refurbishment of the area, improving it as a space for students to meet. The charity contributed £900 towards this.</p> <p>As well as these larger items we contribute to many smaller projects across the school, aiming to ensure that the monies we raised help the maximum number of students. Other items we funded in the year include: the Wonderstruck Rocket Show, Scientific balances, drying racks for the art department, new lighting for the hall, more keyboards for the music department, a camera for the PE department and data harvest PH probes for the science department.</p> <p>Outside of more curriculum driven items we also funded: mindfulness training for staff to be able to deliver to the students, equipment for the gardening club and origami club, story cubes for the creative writing club, wood for the year end musical to build a man-eating plant, food for the Power Day and refreshments for concerts.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We donated almost £18,000 to the school, over double the amounts we were able to contribute in the last few years due to the impact of covid.
Performance of fundraising activities against objectives set	Para 1.41	Our largest fundraising, the summer fair, raised more than ever before and other fundraising activities were similarly successful.
		N/A

Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of the year the charity had funds of £8,384 with no outstanding commitments.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity usually attempts to keep at least £2,000 in reserves. This enables the charity to provide floats for events without volunteers having to contribute and covers any expenses incurred before events take place.
Amount of reserves held	Para 1.22	Circa £2,000.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The PA gets its funds from a variety of fundraising opportunities and is always looking for new ideas on how to raise funds.
Investment policy and objectives including any social investment policy adopted	Para 1.46	The charity does not hold any investments
A description of the principal risks facing the charity	Para 1.46	The main risk to the charity is that events cannot take place due to a lack of volunteers. We encourage all parents from the school to become a part of the PA and get involved to whatever extent they are able.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Written constitution held by the Secretary and available to all members.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	BGSPA is made up of all parents/guardians who have a child attending Bexley Grammar School. All parents, guardians or carers of a child at the school are automatically members of BGSPA and eligible for nomination as a trustee. Decisions are made by attendees at our monthly ordinary meetings.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed annually at our AGM by proposal, seconding and vote of the members present. We actively encourage new parents to get involved at the earliest opportunity and our constitution aims for at least 2 new parents to be part of our regular committee meetings. Our constitution does not allow any Trustee to serve for more than 3 consecutive years unless by full committee agreement where there are no other volunteers for the role. This is an accepted amendment to our original constitution.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Following the AGM, all trustees are informed of their roles and responsibilities and issued with information pertinent to their roles. No specific training is required and new trustees are assisted by former trustees and the general committee.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	BGSPA is managed by a general committee of the trustees, other parents and a senior member of the school staff and meet monthly throughout the school year. Financial accounts are presented and formal minutes taken which are distributed on "Classlist" before the next meeting. BGSPA meets the General Data Protection Regulations 2018 by using "Classlist", a parent based, secure app as our main platform

		<p>to communicate with members and send out information on our meetings and events to the school community. "Classlist" is registered with the Information Commissioners Office (ICO). BGSPA regularly contributes to the weekly school newsletter giving updates of forthcoming events, requesting volunteers, help and donations, and informing of our fundraising throughout the year. We post relevant information on screens around the school to publicise events.</p> <p>We aim to attend the welcome meeting for year 7 parents and pupils, provide them with information about BGSPA and invite them to our meetings AGM and Welcome Year 7 Barbecue. BGSPA works closely with the interests of the school and staff and pupils are encouraged to submit written requests for funding presented at our monthly meetings when the decision whether to fund them is made.</p>
Relationship with any related parties	Para 1.51	<p>BGSPA is a member of the Parent Teacher Associations UK and hold Public Liability Insurance with them.</p> <p>BGSPA is run by volunteers and the Trustees aim to carry out risk assessments prior to all major events and provide instruction and guidance on food hygiene, health and safety, environmental protection and waste management to volunteers. BGSPA is registered with LB Bexley under food safety law to enable us to provide food and refreshments at our or school events and we obtain Temporary Event Notices when we intend to sell alcohol and display this notice at the relevant event.</p>
Other		

Reference and Administrative details

Charity name	BEXLEY GRAMMAR SCHOOL PARENTS ASSOCIATION
Other name the charity uses	
Registered charity number	278843

Charity's principal address	BEXLEY GRAMMAR SCHOOL DANSON LANE WELLING KENT DA16 2BL

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Deann Peetoom	Chair		
2	Beverly Bailey	Vice Chair		
3	Clare Henderson	Treasurer		
4	Fiona Ragg	Vice Treasurer		
5	Bnar Salar-Mecaj	Secretary		
6	Stephen Elphick	Honorary Trustee		
7				
8				
9				
10				
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16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

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Position (eg
Secretary, Chair, etc)

--	--

Date

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BEXLEY GRAMMAR SCHOOL PARENTS ASSOCIATION		
FINANCIAL YEAR: 01 August 2021 - 31 July 2022		
	2021-22	2020-21
Opening current account balances	£1,498.09	£1,178.32
Business Reserve Account	£1,242.71	£1,242.37
Petty Cash	£305.00	
Uncleared cheques	-65	-£ 35.00
Outstanding lotto payments		-£ 125.00
	£2,980.80	£2,260.69
Income		
Events	22,802.15	7,762.70
Donations	4,381.55	343.35
BGSPA lotto	605.00	415.00
Easyfundraising/CAF/Amazon	2,154.17	2,598.37
Interest	0.21	0.34
Total Income	29,943.08	11,119.76
Expenditure		
Events	-£6,130.91	-£2,785.21
PTA Expenses	-£260.75	-£163.00
Donations	-£17,873.65	-£7,201.44
BGSPA lotto	-£275.00	-£275.00
Total Expenditure	-£24,540.31	-£10,424.65
CLOSING BALANCE	£8,383.57	£2,955.80
Closing current account balance	£6,453.75	£1,498.09
Business Reserve	£1,592.92	£1,242.71
Petty Cash at 31/07/22	£336.90	£305.00
Uncleared cheques		-65
CLOSING BALANCE	£8,383.57	£2,980.80
TOTAL INCOME LESS EXPENDITURE	5402.77	695.11

**Independent Examiner's Report to the Trustees/Members of Bexley
Grammar School Parents Association – Charity No. 278843**

I report on the accounts of the charity for the year ended 31st July 2022, pages 1&2 hereby attached.

Respective responsibilities of members and examiner

The charity trustees are responsible for the preparing of the accounts. The charity trustees consider that an audit is not required for this year (under Section 144 of the Charities Act 2011(the 2011Act)) and that an independent examination is required.

Basis of independent examiner's statement

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general directions given by the Charity Commission under section 145 (5)(b) of the 2011 Act
- To state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements:

- To keep accounting records in accordance with section 130 of the 2011 Act;
and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

Have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Dawn Sims

Dawn Sims MAAT
202 Bedonwell Road
Bexleyheath, Kent, DA7 5PX

Dated 20th January 2023