

TRUSTEES' ANNUAL REPORT

REPORTING PERIOD	FROM : 01 AUGUST 2023
	TO : 31 JULY 2024
<u>SECTION A : Reference and administration details</u>	
Charity Name :	Downlands School Association
Registration Number :	278821
Principle Address :	Downlands Community School Dale Avenue Hassock West Sussex BN6 8LP
<u>SECTION B : Structure, Governance and Management</u>	
Names of Trustees:	
Alan Harman	Chair
Sarah Fagg	Secretary
Jolanta Stokes	Treasurer
Appointment of trustees	Appointed by committee members
<u>SECTION C : Objectives and activities</u>	
Summary of Objectives	The objective of the charity is to raise additional funds for Downlands Community School
Summary of Activities	Fund raising events : Christmas Market, Summer Fayes, Prize Draws and providing refreshments at school events.
<u>SECTION D : Achievements and Performance</u>	
Summary of main achievement	The money raised is used by the school to benefit all of the students
<u>SECTION E : Financial review</u>	
Statement on reserves policy	After the donation to the school, the charity keeps in the account just enough to cover any anticipated costs, usual around £1000.
Details of any funds materially in deficit	None

<u>DECLARATION</u>	
Signature	Jolanta Stokes
Full name	Jolanta Stokes
Position	Treasurer
Date	28 th October 2024

Downlands School Association
Charity No. 278821
Income & Expenditure Account for 2023/24

2022/2023		2023/2024	Notes
INCOME			
£9,421	Christmas Market	£8,490	
£9,293	Summer Fayre	£6,018	
£3,236	Gift Aid Tax Claim	£0	
£1,014	Easy Fund Raising	£928	
£136	Amazon Smile	£0	
£381	Uniform Sale	£0	
£0	Spring Concert	£334	
£11,458	Parents Donations	£0	
£1,719	School Production Refreshments	£1,332	
£734	Dance Show	£757	
£4,229	Quiz Night	£1,813	
£0	Comedy night	£4,436	
£0	Y11 Information Evening event	£35	
£272	Battle of the Bands	£0	
£51	Misc	£87	
£2,345	Floats returned	£2,770	
£0	Donation to DSA via Charity Aid Foundation	£400	
£44,291	TOTAL INCOME	£27,399	
EXPENDITURE			
£516	Christmas Market Expenses	£711	
£2,426	Summer Fayre Expenses	£1,563	
£117	Audit Fee	£117	
£514	Misc General Expenses	£21	
£140	NCPTA Subs/ Insurance	£153	
£14,694	Parent donations + gift aid to Downlands	£0	
£20,000	Allocation to school from current years fundraising	£0	
£3,060	School events total costs	£3,821	
£2,445	Floats out	£2,770	
£0	Capital expenditure	£1,100	
£43,912	TOTAL EXPENDITURE	£10,255	
£379.45	Excess Income over Expenditure	£17,143	
	Excess Expenditure over Income		
ASSETS			
£100	Cash In Hand (for small change for float for small events)	£100	
£1,948.24	Current Account Balance at end of July 2024	£19,092	
£0.00	Stripes payments - balance at the end of July 2024	£2,536	
£2,048.24	TOTAL	£21,728	

Downlands School Association
Charity No. 278821
Income & Expenditure Account for 2023/24

2022/2023		2023/2024
	INCOME	
	£51.48 Misc donations & CAF	£487.00
	£1,718.63 Refreshments	NIL
NIL	St Valentine Draw/ May/ Summer Raffle	NIL
	£4,229.23 Quiz Night	£1,188.79
	£9,421.26 Xmas Market	£9,114.29
NIL	Prom Fashion show	NIL
	£9,293.39 Summer Fair	£6,016.71
NIL	On line Donations	NIL
NIL	Open Evening Donations	NIL
	£1,014.48 Easy Fund Raising	£927.71
	£3,235.82 Gift Aid Tax Claim	NIL
	£734.39 Spring Concert & Dance Show	£1,090.75
	£271.91 Battle of the Bands	NIL
NIL	Wizard of oz	NIL
NIL	Certificate Evening	NIL
NIL	Christmas Raffle	NIL
NIL	advertising	NIL
NIL	Light up Hassocks	NIL
NIL	Awards Night	NIL
	£11,458.20 Parents Donations	NIL
NIL	Savings Account Closed	NIL
NIL	Popcorn Machine Hire	NIL
NIL	Gig Night Refreshments	NIL
NIL	School Production	£1,331.54
NIL	Waitrose Community Partnership	NIL
NIL	Summer Fair Raffle	NIL
NIL	Swimathon	NIL
NIL	Petty cash	NIL
NIL	Mscs donations	NIL
NIL	Sussex foundation	NIL
NIL	Gocardless Ampitheatre Crowd Funding	NIL
NIL	Prom Event	NIL
	£2,345.00 Returned Floats	£2,770.00
	£136.12 Amazon smile	NIL
	£381.19 Uniform sale	NIL
NIL	South Downs Challenge	NIL
NIL	Corporate Charity Match Funding	NIL
NIL	Valentines Bake Sale	NIL
NIL	Back To School Bananza	NIL
NIL	Comedy Night	£4,435.76
NIL	Y11 Information Evening	£35.24
	£44,291.10 TOTAL INCOME	£27,397.79

EXPENDITURE

2022/2023

2023/2024

	£117.00	Audit Fee		£117.00
NIL		Photocopying	NIL	
	£514.25	Misc General Expenses		£19.50
	£140.00	NCPTA Subs/ Insurance		£153.00
NIL		MSDC Lottery License	NIL	
NIL		Spring Concert	NIL	
NIL		Prom Night	NIL	
NIL		Battle of the Bands	NIL	
	£515.52	Christmas Fair		£710.53
	£2,426.09	Summer Fair		£1,563.20
NIL		Wizard of Oz	NIL	
NIL		Popcorn Machine	NIL	
NIL		Association to school rep donations (+ gift aid)	NIL	
	£20,000.00	Allocation to school end of year	NIL	
NIL		Gifts	NIL	
	£2,445.00	Floats		£2,770.00
NIL		Bouncy Castle	NIL	
NIL		Agm Refreshments	NIL	
NIL		Petty Cash	NIL	
NIL		Fridge	NIL	
NIL		Pta Membership	NIL	
NIL		School Production	NIL	
NIL		Refreshments	NIL	
NIL		Unpresented cheques	NIL	
NIL		Sundries	NIL	
NIL		HOPS Donations to Downlands	NIL	
	£3,059.77	School events total costs		£3,821.17
	£14,694.02	Parent donations+gift aid to Downlands	NIL	
NIL		Msccl donations to dl	NIL	
nil		Capital Expenditure		£1,099.95
	£43,911.65	TOTAL EXPENDITURE		£10,254.35
	£379.45	Excess Income over Expenditure		£17,143.44
		Excess Expenditure over Income		

Assets

2022/2023

2022/2023

100 Cash In Hand

100

£1,948.24 Current Account

£19,091.68

NIL

Business Premium account

NIL

NIL

Stripes Payments

£2,536.00

£2,048.24 TOTAL

£21,727.68

BROUGHT FORWARD FUNDS

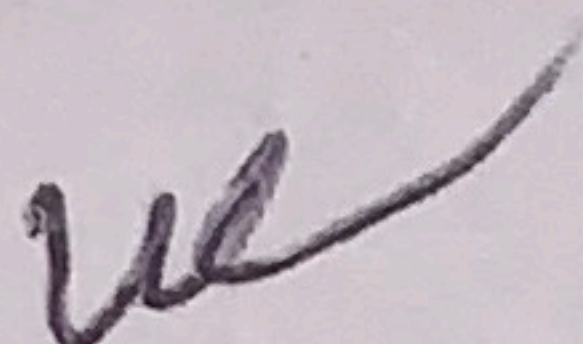
£21,727.68

The above balances have been audited by myself and a detailed School Association Account is attached.

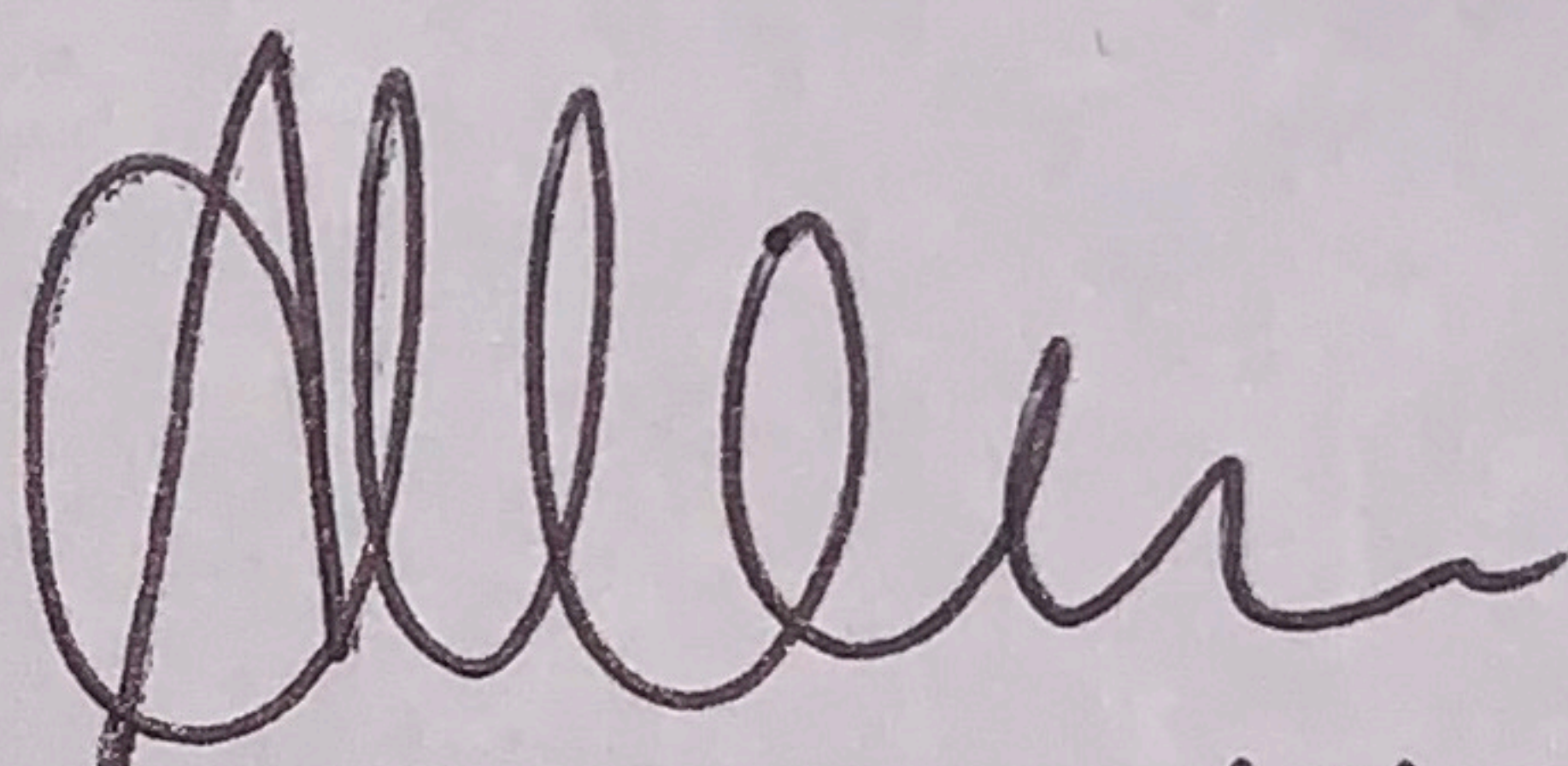
I feel that they are a true and fair view of the Financial position of the School.

Mrs C. S. Isted

FMAAT



20th August 2024



A. HARMAN
CHAIR