



TRUSTEES ANNUAL REPORT FOR THE PERIOD 1ST JULY 2022 TO 30TH JUNE 2023

REFERENCE AND ADMINISTRATION DETAILS

Charity name: Fakenham Choral Society

Charity registration number: 278713

Trustees who manage the charity:

Trustee name	Office (if any)	Dates acted if not for whole year
Roger Burbidge	Chair	
Rosemary Dear	Vice Chair	
Tracey Thompson	Secretary	
Gillian Ashby	Treasurer	
Tim Burton		
Louise Myhill	Membership Secretary	
Diana Lyons		
Colin Blackmore		
Sonia Radley	Librarian	
Jean Mayne		

STRUCTURE, GOVERNANCE AND MANAGEMENT

The choir is a society governed by a constitution (adopted 2021). It is managed by a committee of trustees who are each elected for a period of 3 years by and out of the Society's members at each Annual General Meeting.

OBJECTIVES AND ACTIVITIES

Objects of the charity:

The objects of the Society shall be to advance, improve, develop and maintain public education in, and appreciation of, the art and science of music in all its aspects by any means the trustees see fit, including through the presentation of public concerts and recitals.

Summary of the main activities undertaken for the public benefit in relation to these objects:

Fakenham Choral Society is a community choir which aims to perform three public concerts a year, and in doing this offers opportunities to the general public to hear affordable live choral music in Fakenham and the surrounding areas. Choir members have the opportunity to perform with professional musicians, both solo singers and orchestral players. In addition, there is an annual Come and Sing event open to the community, which provides an opportunity for education in voice technique and to sing with a large group of people.

Rehearsals take place weekly during term time and include training in voice skills and learning musical works to performance level with a professional music director. The variety of music encourages appreciation across a variety of genres. There are also recognised social and therapeutic benefits of singing for the members.

The Society maintains a public presence through its website and social media, and detailed publicity and programmes for each concert.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

ACHIEVEMENTS AND PERFORMANCE

Three concerts were held during the year.

Christmas Concert: *St Nicholas Mass*, Joseph Haydn, and *Christus Natus Est* by Cecilia McDowall, with traditional carols and choral favourites. This was held on Saturday 17th December 2022 in Fakenham Parish church, with soloists from Gresham's School, Holt, and a guest orchestra.

Spring concert: Handel's *Samson* on Saturday 25th March 2023 at Fakenham Parish Church, with professional soloists.

Summer concert: John Rutter *The Sprig of Thyme* and favourite choruses. This was held on Saturday 17th June 2023 at St Nicholas Church, Wells-next-the-Sea.

The Society is indebted to a group of volunteers who run front of house at concerts.

A successful and well attended Come and Sing day of Haydn's *Nelson Mass* was held on Saturday 15th April 2023, culminating in a performance at Fakenham Academy. This raised funds for both the Society and EACH (East Anglia's Children's Hospices).

The Society was delighted to have the continued support of Sarah, Countess of Leicester, as their President.

The Society was pleased to participate once again in the Fakenham Christmas Tree festival, giving the opportunity to raise funds and also increase their public profile.

FINANCIAL REVIEW INCLUDING RESERVES POLICY


The trustees consider that the financial situation is satisfactory, that the funds are sufficient for contingencies, and should be maintained at a minimum of £12000. The amount currently held in reserve (£19297) is higher than the minimum to allow special celebratory events to be held as part of the Society's 50th anniversary season in 2023-24.

There is no separate reserves fund.

DECLARATION

The trustees declare that they have approved the trustees report above.

Signed on behalf of the charity's trustees:

Signature	
Full name	Gillian Ashby
Position	Treasurer
Date	29.2.2024

			FAKENHAM CHORAL SOCIETY					
			Income and Expenditure Account for the year ended 30th June 2023					
						2023	2022	
			Income		Note			
			Members subscriptions			9177.00	8007.00	
			Concert income		1	8554.51	5751.87	
			Friends of FCS			452.00	490	
			Donations			1211.00	950.00	
			Sale of folders and music			144.00	28.65	
			Garden Party			195.00	214.50	
			Fund raising		2	904.33	232.72	
			Interest			53.55	1.44	
			Come and sing			2889.00	2109.00	
			Gift aid (2 years)			1640.49	0.00	
						25220.88	17785.18	
			Expenditure					
			Concert expenses		1	8853.63	5990.11	
			MD and accompanist's fees			6390.00	5568.00	
			Music hire/purchase			264.00	285.74	
			Come and sing			1804.76	1510.07	
			Hire rehearsal and meeting rooms			1160.00	1718.75	
			Carbon dioxide monitor			0.00	150.14	
			Website			153.57	153.57	
			NFMS insurance + PRS			489.34	280.00	
			Admin expenses and Zoom			368.46	154.77	
			Staging items, lights, PAT, batteries			27.98	50.00	
			Sundries			38.95	117.77	
			Piano tuning			75.00	75.00	
			Fund raising costs (CTF)			15.00	10.00	
			Garden party			195.64	202.13	
			Folders			159.80	0.00	
			Fees (card and ticket sales)			58.48	0.00	
						£20,054.61	£16,266.05	
			Surplus for the year			£5,166.27	£1,519.13	
			Balance sheet as at 30th June 2023					
			Current Assets					
			Deposit Account			13121.34	9383.06	
			Main Current account			2953.78	1938.06	
			Less: unpresented cheques			-50.00	-435.00	
			Friends account			3003.85	2551.85	
			No. 3 account (Come and Sing)			200.00	884.73	
			Cash			195.00	0.00	
			Total cash and bank			£19,423.97	£14,322.70	
			Creditor - subs			-126.00	-191.00	
						£19,297.97	£14,131.70	
			Represented by:					
			General funds at the beginning of the year			14131.70	12612.57	
			Surplus/deficit for the year			5166.27	1519.13	
						£19,297.97	£14,131.70	

	FAKENHAM CHORAL SOCIETY							
	Notes to the accounts for the year ended 30th June 2023							
	1. Concerts		Dec-22		Mar-23		Jun-23	TOTAL
	Receipts							
	Sponsorship		850.00		0.00		0.00	850.00
	Tickets		2035.00		1776.00		1733.00	5544.00
	Donations		56.50		1000.00		26.50	1083.00
	Refreshments		286.03		237.80		249.48	773.31
	Programmes		107.70		98.00		98.50	304.20
			3335.23		3111.80		2107.48	8554.51
	Expenses							
	Venue		300.00		300.00		80.00	680.00
	Musical Director		560.00		560.00		560.00	1680.00
	Accompanist		300.00		200.00		300.00	800.00
	Vocalists		200.00		1300.00		180.00	1680.00
	Instrumentalists		800.00		1250.00		0.00	2050.00
	Design, printing and advertising		348.00		198.05		338.16	884.21
	Orchestral scores		206.00		0.00		0.00	206.00
	Presentations		5.80		16.97		15.87	38.64
	Cost of refreshments (<i>pro rata</i>)		168.00		168.00		168.00	504.00
	Parking		0		6.40		0.00	6.40
	Staging costs		65.98		238.40		20.00	324.38
			£2,953.78		£4,237.82		£1,662.03	£8,853.63
	Surplus/deficit		£381.45		-£1,126.02		£445.45	-£299.12
	2. Fund raising income							
	Make and Bake sale		208.80					
	Book sale		174.00					
	AmazonSmile		18.41					
	Carol Singing		89.01					
	Open garden		325.40					
	Christmas tree festival		88.71					
			£904.33					
	3. FCS Assets					<i>Estimated current</i>		
					<i>Cost £</i>	<i>value £</i>		
	Keyboard				699	121		
	Lighting				421	110		
	Staging				11494	2518		
	Conductor's podium (Nov 19)				1279	932		
	Orchestra lights				201	45		
	Chairs				1,903	540		
	Music stands				330	90		
	Keyboard Amp Cable				56	36		
	Speakers/stands (Feb 15)				400	135		
	Keyboard (Mar 16)				1314	450		
	Carbon dioxide monitor (Sep 21)				150	135		
					£18,247	£5,112		



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Fakenham Choral Society

**On accounts for the year
ended**

30th June 2023

**Charity no
(if any)**

278713

Set out on pages

1,2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/06/2023

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Andrew Stewart

Date:

13. ix 23

Name:

ANDREW STEWART

**Relevant professional
qualification(s) or body
(if any):**

Address:

GOLDEN CALF FARM, SUSTEND ROAD
LOWER GRESHAM
NORWICH, NR11 8RE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners)

Give here brief details of any items that the examiner wishes to disclose.