



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From - Period start date: 31/01/2024 - Period end date:31/01/2025

Charity name: The Castle Point Transport Museum Society

Charity registration number: 278658

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To bring to the attention of the community, including the young people within it, the vast transport heritage and the part that it in today's world / environment as well as the past.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	As a society we hold open days to bring the wider community into our museum. Our visitors are free to make donations which assist us in raising funds, which are then invested into the improvements being carried out within our museum. These ongoing improvements are being carried out under a considerable scale, with such that our visitors from near and far will enjoy a brighter and cleaner environment with disability friendly access to the majority of our display areas, toilets and tearoom.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Our trustees have studied and understood the Charity Commissions Guidance that we have been issued. We as trustees of our society have undertaken all the relevant steps to comply with the Charity Commission regulations as shown.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	The main contributions made by our volunteers is extensive, ranging from their time that they give and the range of skills they provide.

Other		
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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Our main achievements that we have made in the year include a continued gathering of visitors of whom come together at our open events. Our events that we provide to the community also bring together an amount of vast skilled people assisting to their wellbeing, of whom are able to have stalls to exhibit and sell a full range of individual items, through the whole combination of visitors that attend our museum, they are able to view our extensive collection of historical vehicles and related memorabilia. Visitors also have opportunities to view ongoing preservation projects and a view a vast collecting of smaller item from the history of life in the surrounding area in which we live. By providing this experience we encourage new volunteers to join in within our society whilst meeting with other people and working together as a team and bringing together a combination of skills / abilities to enhance our historic building and the artifacts housed within it. We have received some incredible feedback from our visitors and people within our community.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We have continued to progress well with the ongoing improvements within our society's building and exhibits within it. Through positive feedback of visitors from within our community and beyond, coupled within the donations in which they provide, it has enabled us to make ongoing extensive improvements towards the future visitor experience.
Performance of fundraising activities against objectives set	Para 1.41	Our performance and fundraising activities in this year have continued to progress with a large range of activities that include – An Easter gathering, VE day celebrations, A local ukelele band & the local U3A singing group, The local Library community day, A Community archive event, Classic car attendance days, Attendance from the local Beavers and School Groups, Working with our local Jewish Community and attending a Local Mind Body and Soul event. Within this year we have also been one of our mayor's chosen charities in which we were requested support the local race for life with attending historic vehicles.
Investment performance against objectives	Para 1.41	
Other		Through a regular attendance of our volunteers & visitors we have noticed a continuation from the social aspect of bringing people together within a range of an extensive age group within our community, this we believe assists in the all-round welfare & mental health in today's world in which we live.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	£34,282.55 (Including Reserves)
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold a policy within our society for holding financial reserves to fund any emergency or extra ordinary occurrences within the structure of our building / property.
Amount of reserves held	Para 1.22	£20,000.00
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	We continue to invest ongoing funds into our societies building structure and into the land it resides upon. These continued financial investments are an ongoing requirement to ensure the societies building and land it resides upon are kept in a structurally sound and safe condition.
Other		Our future goals and aspirations are to continue to provide and improve the conditions within our society / building and historic exhibits, the social aspect along with the mental health of our extensive age range of our volunteers / visitors is paramount within the running of our society.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The Society's Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees voted in at the society's AGM, with the said trustees being voted on by the attendance of the society membership, or by postal vote if requested. Additional committee members can be co-opted by the committee of trustees if they are felt to be an asset within the operational running of the society.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Society is a member of the Museums of Essex, in addition to this we are also a member of The National Association of Road Transport Museums.
Relationship with any related parties	Para 1.51	The Society works with the local town council and The Canvey Community Achieve. We regularly have assistance from a local community group namely The Canvey Action Crew of whom assist us with maintaining our gardens / outside areas.
Other		We receive regular support from local dignitaries, including our local member of parliament / MP Rebecca Harris and we are one of the Borough Councils Mayor's chosen charity this year.

Reference and Administrative details

Charity name	The Castle Point Transport Museum Society
Other name the charity uses	The Canvey Island Transport Museum
Registered charity number	278658
Charity's principal address	105 Point Road, Canvey Island, Essex, SS8 7TD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Callum Taylor	Chairperson		
2	Alan Chute	Vice Chairperson / Website & Social Media Coordinator		
3	Marian Patten	Secretary		
4	Craig Mara	Treasurer / Membership Secretary		
5	Keith Patten	Maintenance Coordinator		
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Custodian Charity Commission		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	The property namely the Castle Point Transport Museum Society, of which the building and the land it resides on, including the vintage commercial vehicles and the extensive number of artifacts, along with the financial funding to support the operating costs and the ongoing improvements / restoration to the material assets,
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	The building which dates from 1934 being a former bus depot of which the charity owns the property, also within the ownership of the charity are 7 various vintage commercial vehicles of national historical importance. We also hold within our collection an extensive range of transport memorabilia and large amount of transport books in our achieve department / library. In addition to our transport memorabilia, we have a varied collection of items from the times of austerity within our nation's past.
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	The assets that our society holds within its collection are housed / displayed within our vast historical building and various appropriate areas.

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Craig Mara (Treasurer & Membership Secretary) Marian Patten (Secretary) Callum Taylor (Chairperson)
Alan Chute (Vice Chairperson)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

Our financial source of funds that we hold are invested into ongoing improvements / maintenance within our building and the historic exhibits housed within it. In addition to these areas of ongoing improvements we as a Society are continuously working towards accessibility for the less fortunate / disabled people within our community to aid access to an increased number of areas within our building. Our day to day running costs is also reliant upon the expenditure we account for.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>MR Patten</i>	<i>CJ Mara</i>
Full name(s)	Marian Rose Patten	Craig James Mara
Position (eg Secretary, Chair, etc)	Secretary	Treasurer

Date 29/11/2025

CPTMS ACCOUNTS FOR THE YEAR ENDING 31ST JANUARY 2025**INCOME -**

Donations =	
Grants =	
Flat Income =	
Events (excluding - cafe /donations / shop) =	
Membership Fees =	
Vehicle Space Rentals =	
Cafe / Catering =	
Shop Takings =	
T - Mobile =	

TOTAL INCOME =**EXPENDITURE -**

Building Project / Development	
Property Maintenance / Repairs (Including associated hardware)	
Waste Disposal =	
Energy =	
Insurances =	
Water / Sewerage =	
Museum Vehicle Maintenance & Repairs =	
Advertising / PR / & Marketing Materials / Expences =	
Event Expences =	
Printing / Postage / Stationary & Office Supplies =	
Comunications =	
Model Railway Expences =	
Cost of Shop Stock =	
Cafe =	
Misc Equipment =	
Fire Protection Systems =	
Sundries =	
Training =	
Running Costs (Including Associated Fee's)	

TOTAL EXPENDITURE =**Operating Profit / Loss =****YEAR ENDING****31ST JANUARY 2025**

£9,078.64
£0.00
£5,400.00
£3,713.46
£578.00
£16,000.00
£2,070.62
£3,664.09
£4,480.57
£44,985.38

YEAR ENDING**31ST JANUARY 2024**

£9,313.86
£0.00
£5,400.00
£560.00
£860.00
£15,060.00
£563.90
£1,110.82
£4,480.57
£37,349.15

YEAR ENDING**31ST JANUARY 2023**

£3,075.36
£2,000.00
£5,400.00
£464.27
£510.00
£15,320.00
£900.03
£1,673.43
£4,480.57
£33,823.66

£42,048.00 (New Heading)

£12,940.44
£0.00
£3,991.78
£4,333.48
£338.84
£1,043.45
£0.00

£0.00

£161.72
£906.09
£0.00

£0.00

£169.38

£168.17

£803.40

£0.00

£0.00

£165.00

£67,069.75**-£29,720.60**

£0.00

£16,060.78

£0.00

£2,887.87

£3,701.77

£0.00

£4,337.09

£84.46

£122.39

£146.22

£808.68

£0.00

£55.38

£166.40

£276.35

£1,283.40

£40.34

£0.00

£0.00

£29,971.13**£3,857.53**

(Due to Credit)

CPTMS RECONSILIATION
AS OF JANUARY 31ST / 2025

ASSET	Year Ending 31/01/2025	Year Ending 31/01/2024	Year Ending 31/01/2023
Cash at Bank & in Hand =	£26,946.41	£43,704.73	£73,477.07
EX ENPG Vehicle Fund =	£7,336.14	£7,227.42	£7,159.26
Payments in Advance =	£2,303.99	£2,953.62	£3,181.01
Shop Stock =	£300.00 (Current 2024-2025 Investment)	£172.61	£1,283.43
TOTAL =	£36,886.54	£54,058.38	£85,100.77
Accruals =	£285.00	£0.00	£0.00
NET ASSETS =	£37,171.54	£54,058.38	£85,100.77
Represented By -	£37,171.54	£54,058.38	£85,100.77
Balance B/F	-£54,058.38	-£85,100.77	-£82,192.60
PROFIT / EXPENDITURE =	-£16,886.84	-£31,042.39	£2,908.17



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

CASTLE POINT TRANSPORT MUSEUM SOCIETY

On accounts for the year
ended

28th/Nov/2025

Charity no
(if any)

278 658

Set out on pages

31/1/2025

(remember to include the page numbers of additional sheets)

152 pages

I report to the trustees on my examination of the accounts of the above
charity ("the Trust") for the year ended

31/1/24-25

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the
accounts in accordance with the requirements of the Charities Act 2011
("the Act").

I report in respect of my examination of the Trust's accounts carried out
under section 145 of the 2011 Act and in carrying out my examination, I
have followed all the applicable Directions given by the Charity Commission
under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to
undertake the examination by being a qualified member of [insert name of
applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have
come to my attention in connection with the examination (other than that
disclosed below *) which gives me cause to believe that in, any material
respect:

- the accounting records were not kept in accordance with section 130
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements
concerning the form and content of accounts set out in the Charities
(Accounts and Reports) Regulations 2008 other than any requirement
that the accounts give a 'true and fair' view which is not a matter
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection
with the examination to which attention should be drawn in this report in
order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

28/Nov/2025

Name:

MR IAN RYAN MAHER

Relevant professional
qualification(s) or body

MSOE MEMBER of SOCIETY OPERATORS

(if any):

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Address:



HIGHCLERE STATION ROAD
HATFIELD PEVEREL
ESSEX CM3 2DS

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

 
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