



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 01/02/2023
Period end date

Period start date To 31/01/2024

Charity name: The Castle Point Transport Museum Society

Charity registration number: 278658

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To Bring to the attention of the community including the young people within it, the vast transport heritage, and the part it plays in today's world as well as the past.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	As a society we hold open days which includes a free entrance fee to all, purely asking for donations. We offer free heritage bus rides and give guided tours of our museum to community groups including the following – U3A Groups, Scouting Groups of various ages, and all other interested groups and individuals including transport enthusiasts.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Our Trustees have studied and understood the Charity Commissions Guidance we that we have been issued, We as Trustees of Our Society have undertaken all the relevant steps to comply with the rules and regulations as shown.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Our main Contribution / Source of Income is made by our volunteers improving our society within its day to day running, whilst improving the very fabric of our society both in means of its visual appearance and financial income.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Our main achievements are bringing in the community from the local area and beyond, to experience the history within our museum and the history that our building contains, which includes an extensive collection of historic vehicles and other artifacts that we hold within our collection. By providing this experience we encourage new volunteers to join in within our society whilst meeting with other people and working together as a team. By bringing a vast combination of personal skills to our society, we have therefore been able to enhance our historic building and the collection of artifacts within it. We have received some incredible feedback from our returning visitors and local community groups.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	We have continued to progress well with the ongoing improvements within the museum, it is our aim to provide an enhanced space within our museum where our visitors can experience a great insight into the nation's transport history whilst bring people together. Restoration to our vast collection of vehicles and exhibits also continues to improve.
Performance of fundraising activities against objectives set	Para 1.41	Our open events have flourished in this past year with an enhanced number of visitors coming to our museum. We hold various community events that bring together many different interests combining a wider branch of the community that in turn have developed a keen interest into the museum and its collection of exhibits.
Investment performance against objectives	Para 1.41	
Other		Through a regular attendance of our volunteers and visitors we have noticed an increased social aspect of bringing people from within all ages through our community together, this we believe assists in all round welfare and mental health.

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	£50,932.15 (Including Reserves)
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We hold a policy within our society for holding financial reserves to fund any emergency or extra ordinary occurrences within the structure of our building / property
Amount of reserves held	Para 1.22	£20,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	We continue to invest ongoing funds into the society's building's structure and major improvements within. These continued financial investments are of an ongoing requirement to keep the building in a maintained condition whilst keeping the society as a whole viable into the future.
Other		Our future goals / aspirations are aimed around continuous improvements within our museum and planning for the future restoration of our extensive collection of exhibits and volunteer training as required.

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The Society's Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees voted in at the Society's AGM, with the said trustees being voted on by the attendance of the society membership or by postal vote if necessary. Additional committee members can be co-opted by the committee of Trustees if they are felt to be of an asset within the running of the society.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	The Society is a Member of the Museums of Essex
Relationship with any related parties	Para 1.51	The Society works with the Local Town Council / The Canvey Community Achieve and with assistance from The Canvey Action Crew of whom help with parks and gardens etc.
Other		We are also a Member of The National Association of Road Transport Museums

Reference and Administrative details

Charity name	The Castle Point Transport Musuem Society
Other name the charity uses	The Canvey Island Transport Museum
Registered charity number	278658
Charity's principal address	105 Point Road, Canvey Island, Essex, SS8 7TD

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Callum Taylor	Chairperson		
2	Craig Mara	Treasurer / Membership Secretary		
3	Marian Patten	Secretary		
4	Keith Patten	Maintenance Coordinator		
5	Alan Chute	Website & Social Media Coordinator		
6	Daniel Day	Maintenance Assistant		
7	Jannet Walden	Public Liaison Coordinator		
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Custodian Charity Commission		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	The Property namely the Castle Point Transport Museum Society, of which the building and land it resides on, including the vintage commercial vehicles and the extensive number of artifacts, along with financial funding to support the operating costs and restoration in improvement works we carry out.
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	The building which dates from 1934 being a former bus garage of which the charity is in ownership of 6 various commercial vehicles of a national historical importance, and an extensive collection from a full range of varied transport artifacts, in addition to this we have a varied collection of items from the times of austerity within our nation's past.
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	The assets that our society holds within its collection are housed / displayed within our vast historical building and various appropriate areas.

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Craig Mara (Treasurer & Membership Secretary) - Callum Taylor (Chairperson) - Marian Patten (Secretary)

Exemptions from disclosure

Reason for non-disclosure of key personnel details



Other optional information

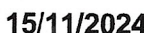
Our financial source of funds that we hold are invested into ongoing improvements / maintenance within our building, these objectives provide an increased accessibility for the and less fortunate people within our community. Our day to day running costs is also a large amount of expenditure that we account for.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Marian Rose Patten	Craig James Mara
Position (eg Secretary, Chair, etc)	Secretary	Treasurer

Date 

CPTMS ACCOUNTS FOR THE YEAR ENDING 31ST JANUARY 2024**INCOME -**

Donations =	£9,313.86
Grants =	£0.00
Flat Income =	£5,400.00
Events (excluding - cafe /donations / shop) =	£560.00
Membership Fees =	£860.00
Vehicle Space Rentals =	£15,060.00
Cafe / Catering =	£563.90
Shop Takings =	£1,110.82
T - Mobile =	£4,480.57
Insurances & Other Refunds =	£0.00
TOTAL INCOME =	£37,349.15

EXPENDITURE -

Building Project / Development	£42,048.00 (New Heading)
Property Maintenance / Repairs (Including associated hardware)	£12,940.44
Waste Disposal =	£0.00
Insurances =	£4,333.48
Energy =	£3,991.78
Water / Sewerage =	£338.84
Museum Vehicle Maintenance & Repairs =	£1,043.45
Advertising / PR / & Marketing Materials / Expences =	£0.00
Event Expences =	£0.00
Printing / Postage / Stationary & Office Supplies =	£161.72
Comunications =	£906.09
Railway Display Expences =	£0.00
Cost of Shop Stock =	£0.00
Cafe =	£169.38
Misc Equipment =	£168.17
Fire Protection Systems =	£803.40
Sundries =	£0.00
Training =	£0.00
Operating Expences =	£165.00
TOTAL EXPENDITURE =	£67,069.75

Operating Profit / Loss =

Please see Misc Equipment for 2022-2023 on Seperate Sheet

**YEAR ENDING
31ST JANUARY 2024****YEAR ENDING
31ST JANUARY 2023****YEAR ENDING
31ST JANUARY 2022**

£3,075.36	£1,116.31
£2,000.00	£0.00
£5,400.00	£0.00
£464.27	£221.80
£510.00	£980.00
£15,320.00	£11,950.00
£900.03	£96.40
£1,673.43	£333.00
£4,480.57	£4,480.57
£0.00	£85.00
£33,823.66	£19,263.08

£0.00	£0.00
£16,060.78	£17,036.62
£0.00	£400.00
£3,701.77	£3,609.37
£2,887.87	£1,348.97
£0.00 (Due to Credit)	£484.25
£4,337.09	£3,046.31
£84.46	£29.00
£122.39	£300.00
£146.22	£569.68
£808.68	£1,052.72
£0.00	£0.00
£55.38	£0.00
£166.40	£0.00
£276.35	£1,827.29
£1,283.40	£246.00
£40.34	£0.00
£0.00	£0.00
£0.00	£93.00
£29,971.13	£30,043.21
£3,857.53	DEFECIT = -£10,780.13

DEFECIT= -£29,720.60

CPTMS RECONSILIATION
AS OF JANUARY 31ST /2024

ASSET	Year Ending 31/01/2024	Year Ending 31/01/2023	Year Ending 31/01/2022
Cash at Bank & in Hand =	£43,704.73	£73,477.07	£69,615.60
EX ENPG Vehicle Fund =	£7,227.42	£7,159.26	£7,152.35
Payments in Advance =	£2,953.62	£3,181.01	£2,202.31
Shop Stock =	£172.61 (Due to No Current investment)	£1,283.43 (Deduction due to 20% depreciation)	£3,222.34 (Deduction due to 20% depreciation)
TOTAL =	£54,058.38	£85,100.77	£82,192.60
Accruals =	£0.00	£0.00	£0.00
NET ASSETS =	£54,058.38	£85,100.77	£82,192.60
Represented By -	£54,058.38	£85,100.77	£82,192.60
Balance B/F	-£85,100.77	-£82,192.60	-£95,106.37
PROFIT / EXPENDITURE =	-£31,042.39	£2,908.17	-£12,913.77



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name

CASTLE POINT TRANSPORT MUSEUM SOCIETY

On accounts for the year
ended

31/1/2024

Charity no
(if any)

278658

Set out on pages

1 + 2. pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/1/23-24.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

~~The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

31/1/2024

Name:

MR IAN RYAN MATHENET

Relevant professional
qualification(s) or body

MSOE

Member of Society operating Engineers

(if any):

Address:

HIGHCLERE
STATION ROAD
HATFIELD BEVEREL ESSEX CM3 2DS

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A
No Concerns
[Signature]