

Trustees Annual Report for the year 1st September 2023 to 31st August 2024

The Harold Wood Primary School Association (HWPSA) is a registered charity whose charitable aim is to advance the education of all pupils at Harold Wood Primary School. In particular, we do this by raising money for the school, developing effective relationships between the staff, parents, the local community and others associated with the school and engaging in activities or providing facilities or equipment which support the school and advance the education of all pupils.

As a registered charity we are regulated by the Charity Commission. We are members of ParentKind, the main membership body for PTAs, which means we benefit from their guidance, insurance, and being part of the PTA community.

We aim to raise funds for the school and build community spirit among all members of the school's community. The PTA relies on volunteers – none of us are paid to do this - and from the support of the local community. The charity is an unincorporated body whose latest constitution was adopted in 2019. All funds are held in cash and, as a small charity, our accounts are done on the "receipts and payments" basis.

The PTA's Executive Committee consists of the Chair, Vice Chair, Secretary and Treasurer with roles often being shared. All positions are proposed, seconded and voted upon at the AGM, held in October each year.

The trustees at the date the accounts were approved, or who served during the year and have overall responsibility for the Association, are:

Leigh Elwood – Vice Chair – resigned 29th August 2024

Lindsey Philpott – Chair – resigned 10th April 2024

Vicky Nelson – Secretary (acting chair)

Debbie Beasley – Co Secretary

Aysha Waterfield – Treasurer

Jordan Turner – Staff co-ordinator

We started the year with an opening balance of £54,726.60.

Over the course of the year, we had an income of £40,815.76. Event expenses came to £14,514.55 giving us an overall surplus or amount raised of £26,301.21.

We put on many events last year. Our most successful, in terms of fundraising, were fireworks, Winter Wonderland and the summer fayre.

This enormous fundraising effort enabled us to make donations to the school totalling £53,166.66. This has been of great benefit to the school and its pupils.

The main donations to were;

£26,200 for the new DT cabin.

£6054 Year 1 canopy area fencing.

£6,000 for basketball and netball post installation and new football goals.

£2.100 for room dividers.

We also provided all year 6 students with a leavers' hoodie at a cost of £2,500 and new reception starters with a Harold Wood backpack at a cost of £900

We ended the year with a healthy bank balance of £24,083.26 and look forward to being able to use some of this for the funding of equipment and resources, as identified by the school leadership team.

As last year, our accounts will be independently examined by Graham Dack and Guy Croot.

The trustees would like to thank the staff, pupils and parents of Harold Wood Primary School, as well as the wider community, for their continued support.

The Trustees declare that they have approved the Trustees Report above.

Signed on their behalf by:

Aysha Waterfield

Treasurer

Registered Charity in England & Wales No. 278629

Registered Address: Harold Wood Primary School, Recreation Avenue, Harold Wood, RM3 0TH

HWPSA

WIP - Accounts for Y/E 31/08/2024

£'s

Bank Bfwd	53,680.89
Cash Bfwd	1,045.71
Total 31/08/2023	54,726.60

	<i>Income</i>	<i>Expense</i>	<i>Surplus/Defic</i>
Fireworks	12,608.04	-6,221.82	6,386.22
Winter Wonderland	12,719.58	-4,676.58	8,043.00
Christmas Cards	631.00	0.00	631.00
Quiz Night	501.79	0.00	501.79
Your School Lottery	1,647.55	0.00	1,647.55
Gift Sales	3,230.10	-1,779.80	1,450.30
Easter Raffle	505.12	0.00	505.12
Easter Bingo	516.68	-59.75	456.93
Summer Fayre	6,360.74	-1,776.60	4,584.14
Toy Sale	1,016.29	0.00	1,016.29
Adventure Island & Marsh Farm	945.64	0.00	945.64
Used Uniform	46.45	0.00	46.45
Donations	2.37	0.00	2.37
Easy Fundraising	84.41	0.00	84.41
	40,815.76	-14,514.55	26,301.21

Expenses:

Fundraising Equipment	-2,010.53	
Future Events	-2,003.37	
Licenses	-318.99	
		-4,332.89
Purchases for school		-53,166.66
Total Cash & Bank @ 31/08/24		23,528.26



Report to the trustees/
members of

Charity Name

Harold Wood Primary School Association

On accounts for the year
ended

31/08/2024

Charity no
(if any)

278629

Set out on pages

HWPSA Accounts YE 310824 Final Excel File

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

25/06/25

Name:

Graham Dack

Relevant professional
qualification(s) or body
(if any):

Address:

32 Shepherds Hill

Romford

Essex RM3 0ND

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

No issues found.