

Trustees Annual Report for the year 1st September 2021 to 31st August 2022

The Harold Wood Primary School Association (HWPSA) is a registered charity whose charitable aim is to advance the education of all pupils at Harold Wood Primary School. In particular, we do this by raising money for the school, developing effective relationships between the staff, parents, the local community and others associated with the school and engaging in activities or providing facilities or equipment which support the school and advance the education of all pupils.

As a registered charity we are regulated by the Charity Commission. We are members of ParentKind, the main membership body for PTAs, which means we benefit from their guidance, insurance, and being part of the PTA community.

We aim to raise funds for the school and build community spirit among all members of the school's community. The PTA relies on volunteers – none of us are paid to do this - and from the support of the local community. The charity is an unincorporated body whose latest constitution was adopted in 2019. All funds are held in cash and, as a small charity, our accounts are done on the “receipts and payments” basis.

The PTA's Executive Committee consists of the Chair, Vice Chair, Secretary and Treasurer with roles often being shared. All positions are proposed, seconded and voted upon at the AGM, held in October each year.

The trustees at the date the accounts were approved, or who served during the year and have overall responsibility for the Association, are:

Michelle Gubbings – Chair

Leigh Elwood – Vice Chair

Lindsey Philpott – Co Secretary

Vicky Nelson – Co Secretary

Aysha Waterfield – Treasurer

HWPSA organised many events throughout the year, but our main fundraising activities were our fireworks display which was attended by over 2,000 people and raised £9,500.

We had our first break the rules day which was wonderfully chaotic and raised £1,000. Our annual Winter Wonderland was very windy and wet but raised £4,700.

Switching from the 100 club to using Your School Lottery has been a success and raised £2,700.

The Summer Fayre was our most successful one ever, raising £11,000.

The ever-popular discos raised £2,000. The Fathers' Day, Mothers' Day and Christmas gift sales raised £2,000.

Michelle Gubbings did an amazing job running the London Marathon on our behalf raising over £2,000.

Income for the year was £69,305. The cost of putting on events and fundraising was £34,585 giving a net surplus of £34,720.

This performance to enable us to be in the position to make donations to the school of over £15k, which has been of great benefit to the school and its pupils.

We ended the year with a balance of £65,000 so our cash reserves remain healthy.

But from this we need to ring-fence funds for the purchase of Adventure Island tickets in January.

For the future, the Association is committed to the continued funding of equipment and resources, as identified by the school leadership team.

The trustees would like to thank the staff, pupils and parents of Harold Wood Primary School, as well as the wider community, for their continued support.

The Trustees declare that they have approved the Trustees Report above.

Signed on their behalf by:

Aysha Waterfield

Treasurer

Registered Charity in England & Wales No. 278629

Registered Address: Harold Wood Primary School, Recreation Avenue, Harold Wood, RM3 0TH

HWPSA

WIP - Accounts for Y/E 31/08/2022

£'s

Bank Bfwd	38,893.98
Cash Bfwd	10,649.61
Total 31/08/2021	49,543.59

	<i>Income</i>	<i>Expense</i>	<i>Surplus/Defic</i>
Fireworks	14,613.35	-5,142.91	9,470.44
Break The Rules	1,024.86	0.00	1,024.86
Bicester	985.72	-650.00	335.72
Winter Wonderland	7,601.59	-3,119.97	4,481.62
Christmas Cards	450.00	0.00	450.00
Colouring Competitions	127.50	0.00	127.50
Happy School Bags	246.40	0.00	246.40
Your School Lottery	2,729.10	0.00	2,729.10
Gift Sales	4,747.30	-2,820.68	1,926.62
Easter Raffle	823.37	-113.96	709.41
Donut Sales	952.00	-470.50	481.50
Discos	2,771.69	-763.89	2,007.80
Ride 100	229.93	0.00	229.93
Summer Fayre	13,780.47	-3,108.86	10,671.61
Marathon	2,031.55	0.00	2,031.55
Frozen Fridays	715.97	-501.50	214.47
Adventure Island & Marsh Farm	13,848.99	-17,892.30	-4,043.31
Flip Out	100.00	0.00	100.00
East Anglia Pass	28.00	0.00	28.00
Step Outside	0.00	0.00	0.00
Used Uniform	110.00	0.00	110.00
Donations	0.00	0.00	0.00
Grants	1,000.00	0.00	1,000.00
Easy Fundraising	150.46	0.00	150.46
Paypal Giving Fund	0.00	0.00	0.00
Amazon Smile	222.25	0.00	222.25
Stampastic	14.50	0.00	14.50
	69,305.00	-34,584.57	34,720.43

Expenses:

Fundraising Equipment	-2,587.48
Future Events	-1,581.90
Licenses	-148.00
	-4,317.38
Purchases for school	-15,383.50
Welcome Pack Supplies	-25.49
Retreat Equipment	-431.95
Retreat Cupboards	-1,855.00
Retreat Equipment	-198.38

Goal Posts x 4	-1,262.90
Circus Team Building Equipment	-93.54
Mental Health Awareness Books	-159.24
Retreat Timers	-7.59
Welcome Biscuits	-15.00
Tea & Tissues	-28.27
Compost	-80.00
Equipment for Miss Binder	-210.81
Rugged Robots	-359.86
Year 5 games	-403.84
Refund	5.01
Reimbursement for KS1 Trim Trail	-4,040.00
Reimbursement for Sports Equipme	-844.95
Attention Autism Equipment	-27.81
Year 5 Books	-162.26
Attention Autism Equipment	-40.51
Attention Autism Equipment	-8.85
School	-324.92
Year 2 supplies	-584.76
Forest Class Boxes	-82.56
Forest Class Equipment	-271.69
Refund	14.76
Attention Autism Equipment	-3.70
Attention Autism Equipment	-5.99
Attention Autism Equipment	-12.49
bike ride place	-567.00
Jubilee Badges	-505.60
Easter Lollies	-75.00
Retreat Equioment	-17.00
Year 3 supplies	-350.00
Stationary for New Students	-23.00
Stationary for New Students	-15.16
Stationary for New Students	-12.50
Uniform for students	-163.75
Year 5	-155.63
Year 6 Inflatables	-612.00
Attention Autism Equipment	-8.00
Jubilee Drinks	-24.99
Tree Plaque	-12.99
Forest Class Equipment	-8.00
Reusable cups	-45.98
Playground Equipment	-230.37
Year 3 supplies	-150.00
Shed	-110.00
Playground Balls	-53.94
Ice Cream Van for summer celebrat	-615.00
Year 6 Pizza	-105.00

Total Cash & Bank @ 04/04/22

64,563.14



Report to the trustees/
members of

Harold Wood Primary School Association

On accounts for the year
ended

31/08/2022

Charity no
(if any)

278629

Set out on pages

HWPSA Accounts YE 310822 Excel File

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2022.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

25/06/2023

Name:

Graham Dack

Relevant professional
qualification(s) or body
(if any):

N/A

Address:

32 Shepherds Hill

Romford

Essex RM3 0ND

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

No issues found