

FRIENDS OF ST ALBANS GIRLS SCHOOL

ACCOUNTS FOR THE 12 MONTHS ENDED

31st July 2023

REGISTERED CHARITY No 278576

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FRIENDS OF ST ALBANS GIRLS SCHOOL
OFFICERS AND ADVISERS (at 9th May 2024)

Current Management Committee:

- Mrs L Brady - Vice Chair/School Fund Manager
- Mrs T Castle - Treasurer
- Mrs K Cranfield - Secretary
- Mrs E Guess - Chair
- Mrs S Leonard - Trustee

Bankers: Barclays Bank PLC

Independent Examiner: Mrs G Kennedy

REPORT OF THE TRUSTEES OF FRIENDS OF ST ALBANS GIRLS SCHOOL

The Trustees submit their annual report and financial statements for the 12 months ended 31st July 2023.

ACTIVITIES AND OBJECTIVES

The principal activity of the Charity is to raise funds for the benefit of the school. The Charity's main source of income is regular donations from parents, as well as social events organised throughout the year. There are currently 5 Trustees who also form the Committee, they are not remunerated for their services. The Charity holds meetings approximately two-three times a term.

Further details of our constitution and management are contained in the Charity's trust deed (the constitution).

RESULTS FOR THE YEAR

The income and expenditure for the year is detailed on the Income & Expenditure Accounts on page 8. The resources of the Association and their disposition are set out on the Statement of Assets & Liabilities on page 9. The Trustees consider the result to be satisfactory.

TRUSTEES

The association is administered by the committee, who may be contacted via the school or via email stagspta@gmail.com

The trustees who held office during the financial year were:

Mrs L Brady – School Fund Manager
Mrs T Castle – Treasurer
Mrs K Cranfield – Secretary
Mrs E Guess – Vice-Chair/Acting Chair from 6.3.23
Mrs M Russell – Chair
Mrs A Zeiderman – Policies & Admin Officer

RESIGNATIONS:

Mrs M Russell – Chair. Resigned 6.3.23
Mrs A Zeiderman – Policies & Admin Officer. Appointed 1.2.22 and resigned 7.3.23

APPOINTMENTS AT LAST AGM 2.11.23:

Mrs L Brady – Appointed Vice Chair (& School Fund Manager) 2.11.23
Mrs E Guess – Appointed Chair 2.11.23
Mrs S Leonard – Appointed Trustee 2.11.23

REPORT OF THE TRUSTEES OF FRIENDS OF ST ALBANS GIRLS SCHOOL

Continued

TRUSTEES (continued)

Committee members are elected annually at the Annual General Meeting, in accordance with the constitution. New committee members can also be co-opted during the year but must be re-elected at the next AGM.

TRUSTEES RESPONSIBILITIES

The Charity's trustees are responsible for preparing an Income & Expenditure account and a statement of Assets & Liabilities for each financial year that accurately represent the Charity's receipts and payments during the year and its assets and liabilities at the end of the year. In preparing these statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Make judgements that are reasonable and prudent.
- Prepare the financial statements on a going-concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which enable them to ensure that the Income & Expenditure account and statement of Assets & Liabilities comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ACTIVITIES AND ACHIEVEMENTS

During this financial year, the Committee has been able to run a small number of events, despite challenges in recruiting new volunteers and increasing parent engagement. Towards the end of the year, there was a small increase in the number of parents interested in volunteering their time, and this has continued into the new financial year. The PTA Trustees regularly review the most effective ways to increase engagement and connect with the wider parent community.

All committee members, parent and teacher volunteers give their time free of charge, often donating other resources too. The funds raised are generated with the minimum possible cost to maximise the amount that can be donated to the school.

We try to ensure that all funds raised are spent while the children of the donors are still attending the school.

We are totally dependent and endlessly grateful to all who give their time, help, energy and money in the achievement of these aims.

By order of the Trustees

I declare in my capacity as the Charity Trustee that:

- The Trustees have approved the report above; and
- Have authorised me to sign on their behalf

Mrs Elizabeth Guess

A handwritten signature in black ink, appearing to read 'E Guess', with a long horizontal flourish underneath.

Chair

Date: 9th May 2024

**Independent examiner's report to the trustees of
the Friends of St Albans Girls School**

I report to the trustees on my examination of the accounts of the above charity (the Trust) for the year ended 31 July 2023.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

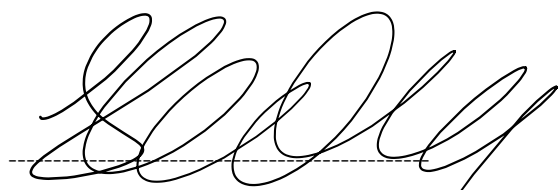
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or 2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink, appearing to read 'Ginette Kennedy', written over a horizontal dashed line.

Ms Ginette Kennedy APFS – Chartered Financial Planner

St Albans, Herts

Date: 9th May 2024

FRIENDS OF ST ALBANS GIRLS SCHOOL
ACCOUNTS FOR THE 12 MONTHS ENDED 31st JULY 2023

INCOME & EXPENDITURE ACCOUNT

All receipts and payments are for general purposes and there are no restricted or endowment funds.
The notes on page 10 form part of these accounts

Income and Expenditure Statement

	1 Aug 22 - 31 Jul 23	1 Aug 21 - 31 Jul 22
School Fund Donations (regular)	13,760.60	17,313.58
Parent Pay Donations (one-off)	1,310.00	387.00
Gift Aid reclaimed	4,096.35	6,566.17
Gross Receipts From Fund Raising Events (see note 3)	15,036.38	13,953.58
Receipts Earned From Investment Assets		
Interest (School Fund)	110.28	1.66
Interest (Mini Bus)	68.77	2.43
 TOTAL INCOME:	 34,382.38	 38,224.42
 LESS EXPENSES:		
Costs of Fundraising events (see note 3)	(2,130.25)	(2,210.71)
Management and Administration		
Governance: Insurance and Registrations	(160.00)	(168.00)
PTA equipment	(202.55)	(333.35)
Total Management and Administration	(362.55)	(501.35)
 SURPLUS AVAILABLE FOR GRANTS:	 31,889.58	 35,512.36
 LESS: School Donations (see note 4)	 (30,347.68)	 (12,840.71)
 Surplus / (Deficit) For The Year	 1,541.90	 22,671.65

FRIENDS OF ST ALBANS GIRLS SCHOOL
ACCOUNTS FOR THE 12 MONTHS ENDED 31st JULY 2023

STATEMENT OF ASSETS & LIABILITIES AT 31st JULY 2023

Balance Sheet

	As at 31/7/23	As at 31/7/22
MONETARY ASSETS:		
Cash In Hand	599.11	599.11
Current Account (Community)	9,269.01	9,371.55
Business Premium Account (School Fund)	24,100.30	16,133.07
Mini Bus Account	14,389.63	20,712.42
	48,358.05	46,816.15
FINANCED BY:		
Balance at 1st August	46,816.15	24,144.50
Surplus / (Deficit) For The Year	1,541.90	22,671.65
BALANCE AT 31ST JULY 2023:	48,358.05	46,816.15

Approved by the board of Trustees on 9th May 2024 and signed on its behalf by:



Mrs Elizabeth Guess (Chair)



Mrs Tracey Castle (Treasurer)

**FRIENDS OF ST ALBANS GIRLS SCHOOL
NOTES TO THE ACCOUNTS
FOR THE 12 MONTHS ENDED 31st JULY 2023**

1. STATUS

The association is a registered Charity, number 278576, and constituted by Deed of Trust

2. ACCOUNTING POLICIES

- i) Income & Expenditure – items of income and expenditure are recognised in the accounts when received and paid.
- ii) Assets & Liabilities – any assets and liabilities are stated on an historical basis.

3. PROCEEDS FROM EVENTS

	Gross Receipts	Expenses	Net Funds
Second Hand Uniform Sales	5,387.59	0.00	5,387.59
Winter Fair	6,087.08	(1,146.44)	4940.64
Lottery	2,120.90	0.00	2,120.90
Easy Fundraising	883.37	0.00	883.37
AmazonSmile	60.09	0.00	60.09
Year 7 drinks	0.00	(105.59)	(105.59)
Summer Quiz 2022	0.00	(450.00)	(450.00)
Summer Quiz 2023	288.60	(317.22)	(28.62)
	14,827.63	(2,019.25)	12,808.38

4. SCHOOL DONATIONS

	1 Aug 22 - 31 Jul 23	1 Aug 21 - 31 Jul 22
	£	£
Small Projects	8,290.55	12,840.71
Mini Bus	6,391.56	
Football Kits	1,030.00	
Lighting	10,567.36	
Small Projects Recycle Bins	359.99	
Small Projects (Drum Kit & Portable PA System)	1,069.82	
Tables for new ADT C1 room	2,638.40	
TOTAL DONATIONS	30,347.68	12,840.71