

# THE BURY ST EDMUNDS AMATEUR OPERATIC AND DRAMATIC SOCIETY

England & Wales · Charity number 278388

## Details

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**Other names** BSEAODS

**Status** Registered

**Legal form** Other

**Registered** 1979-08-22

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 7 Rectory Gardens  
Thurston  
Bury St. Edmunds  
Suffolk  
IP31 3TH

**Phone** 07798691485

**Email** [chmsimpson@aol.com](mailto:chmsimpson@aol.com)

**Website** [www.burystedmundsoperatic.co.uk](http://www.burystedmundsoperatic.co.uk)

## Activities

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**Objects:** TO EDUCATE THE PUBLIC IN THE DRAMATIC AND OPERATIC ARTS TO FURTHER THE DEVELOPMENT OF PUBLIC APPRECIATION AND TASTE IN THE SAID ARTS TO ASSIST AND FURTHER SUCH CHARITABLE INSTITUTIONS AND CHARITABLE PURPOSES AS THE COMMITTEE SHALL DETERMINE.

**Activities:** The object of the society is to educate the public in the dramatic and operatic arts, to further the development of public appreciation and role in the said arts. To do so, the society promotes plays, comedies, operas, operettas, concerts and other dramatic & operatic works of educational value. Recent productions include "Follies" and "Half A Sixpence" ~ 2013 is our 110th Anniversary Year.

## Classification

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- **How:** Other Charitable Activities
- **What:** Arts/culture/heritage/science
- **Who:** The General Public/mankind

## Geography

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- **Area of benefit:** BURY ST. EDMUNDS
- Suffolk

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-12-31	£72,304	£55,574	-	-
2023-12-31	£54,606	£60,561	-	-
2022-12-31	£33,884	£46,681	-	-
2021-12-31	£35,017	£44,657	-	-
2020-12-31	£4,348	£7,375	-	-

## Trustees

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Name	Role	Appointed
Adam Jason Thurkettle		2022-02-17
Alana Katy Self		2024-07-24
Charles Simpson		2020-03-03
Nicholas James Metcalfe		2023-02-28

**THE BURY ST EDMUNDS AMATEUR OPERATIC AND DRAMATIC SOCIETY**

England & Wales - Charity number 278388

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# Accounts

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**THE BURY ST EDMUNDS OPERATIC AND  
DRAMATIC SOCIETY**

**(Bury St Edmunds Amateur Operatic and Dramatic Society,  
registered charity number: 278388)**

**TRUSTEES' REPORT AND FINANCIAL  
STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2024**

**THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2024**

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# THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY

## LEGAL AND ADMINISTRATIVE INFORMATION

<b>CHARITY</b>	The Bury St Edmunds Amateur Operatic and Dramatic Society. Charity number: 278388  Other name used: The Bury St Edmunds Operatic and Dramatic Society (BSEODS)
<b>TRUSTEES</b>	N Metcalfe (Chairman) A Thurkettle C Simpson A Self – appointed 7 April 2024
<b>SECRETARY</b>	N Metcalfe.
<b>TREASURER</b>	A Self
<b>COMMITTEE MEMBERS</b>	J Hughes – resigned K Metcalfe R Wilson-Lane J Haythornthwaite-Smith - resigned D Morris
<b>PRINCIPAL ADDRESS</b>	7 Rectory Gardens Thurston Bury St Edmunds Suffolk IP31 3TH
<b>BANKERS</b>	Natwest Bank plc 7 Cornhill Bury St Edmunds Suffolk IP33 1BQ
<b>INDEPENDENT EXAMINER</b>	Mrs Tania Jones FCCA ATT Warren Cottage Warren Lane Woolpit Suffolk IP30 9RT

## **THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2024**

The trustees present their annual report and the financial statements of The Bury St Edmunds Amateur Operatic and Dramatic Society (the charity) for the year ended 31 December 2024. The Trustees confirm that the annual report and financial statements of the charity comply with current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS102) (effective 1 Jan 2015).

#### **Method of appointment or election of trustees**

The management of the charity is the responsibility of the Trustees who are elected under the terms of the governing document. At each annual general meeting half of the Trustees retire by rotation. Trustee vacancies are advertised to members and positions are voted on by the members so present. Where Trustee vacancies arise during the course of the year, new Trustees may be co-opted, in which case their election is considered at the annual general meeting.

The Trustees who served during the year, including appointments and resignations since the year end are shown on page 1. Committee members are elected at AGM and are also appointed during the year as vacancies arise. Committee members who are not trustees are shown on page 1.

#### **Constitution and principal objective**

The charity, whose full name is The Bury St Edmunds Amateur Operatic and Dramatic Society, is constituted under a governing document dated 27 July 1971 and is a registered charity, number 278388.

The principal objective of the charity is to educate the public in the dramatic and operatic arts and to further the development of public appreciation and role in the said arts. To do so, the society promotes and performs plays, comedies, operas, operettas, concerts and other dramatic & operatic works.

#### **Reserves policy**

The Trustees aim to hold sufficient general reserves to enable them to cover any losses on performances, and to maintain sufficient reserves to enable them to perform future productions.

As at 31 December 2024 the reserves stood at £33,821. The Trustees consider that the charity's reserves as at 31 December are sufficient but are aware of the difficulties presented by both the pressure on audiences and increasing costs.

# THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2024

### Review of Activities and Financial Overview

Financial performance was much improved in 2024 with both productions generating a surplus. This has improved the Society's cash and overall reserve position. The Committee and Trustees are pleased to see audiences returning to the theatre following the pandemic, but are also of the view that the shows selected for 2024 had a strong audience appeal.

The first production was *Made in Dagenham* staged at the Theatre Royal, Bury St Edmunds, in April. We sold 1,602 seats with total income of £35,446 against costs of £30,398, generating a surplus of £5,048. Our second show was *Allo Allo 2 – The Camembert Caper*. We sold 1,509 seats with total income of £31,285 and costs of £19,382, generating a surplus of £11,903. The trustees believe that the impact of the pandemic is lessening and seat sales have improved. *Made in Dagenham* sold at 83% of capacity, and *Allo Allo 2* sold at 70% capacity. Both shows in 2024 were very well received. *Made in Dagenham* was nominated for Best Musical and *Allo Allo 2* was nominated for Best Drama in the NODA Eastern Region awards. Announcement of the winner is due in May 2025.

The Society continues to face increased costs although it is hoped that popular shows will continue to attract higher audience numbers and deliver a surplus. The productions planned for 2025 are *Charlie and The Chocolate Factory* in May and *The Mirror Crack'd* in October.

The Friend's members have been diminishing and there has been small drop off in participants in the 500 Club.

During the year the Society received the very generous offer from Mr Nigel Smith to fund the Alan Holt Award for the next 10 years in memory of Jane Rutherford. The Society is pleased to rename the award The Rutherford Holt Award to recognise the donation and was pleased to present the first Rutherford Holt Award to Harvey Gould to assist him in continuing his education in the fields of drama and music at Mountview.

### Public Benefit

In the course of planning our activities, the trustees have considered the Charity Commissioners' guidance on public benefit. The charity relies on income from fees and charges and continues to give careful consideration to accessibility to all.

### Committee Activity

The Committee met regularly throughout the year to plan current and future shows. The annual report was approved by the Trustees on 27 April 2025 and signed on their behalf by:

N Metcalfe  
Chairman



## **THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY**

### **TRUSTEES' RESPONSIBILITIES STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2024**

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and accounting estimates that are reasonable and prudent.
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts Reports) Regulations 2008, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# **THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY**

## **INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2024**

I report on the financial statements of the charity for the year ended 31 December 2024 set out on pages 7 to 10.

This report is made solely to the charity's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 145(5)(b) of that Act. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work, for this report or the opinions I have formed.

### **Respective responsibilities of trustees and examiner**

The charity's Trustees are responsible for the preparation of the financial statements, and they consider that an audit is not required for the year (under section 145(1) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements (under section 145 of the Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Act); and
- state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

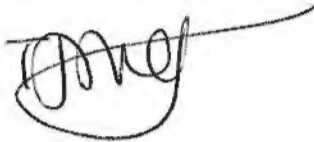
My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the Act and;
  - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed:

A handwritten signature in black ink, appearing to be 'Tania Jones', written over a horizontal line.

Dated: 29.10.2025

**Mrs Tania Jones FCCA, ATT**

Warren Cottage  
Warren Lane  
Woolpit  
Suffolk  
IP30 9RT

**THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY**

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER  
2024**

		2024		2023	
<b>INCOME FROM:</b>	<b>Note</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Performances (Charitable Activity)	2	66,731		51,234	
Fundraising	4	630		640	
Donations		112		330	
Interest received		98		30	
Other income	3	<u>4,733</u>		<u>2,372</u>	
<b>TOTAL INCOME</b>			<b>72,304</b>		<b>54,606</b>
<b>EXPENDITURE ON:</b>					
Performances (Charitable Activity)	2	49,780		55,177	
Donations		10		10	
Fundraising	4	271		240	
Other expenditure	5	<u>5,513</u>		<u>5,134</u>	
<b>TOTAL EXPENDITURE</b>			<b><u>55,574</u></b>		<b><u>60,561</u></b>
<b>NET MOVEMENT IN FUNDS FOR THE YEAR</b>			<b>16,730</b>		<b>(5,955)</b>
<b>TOTAL FUNDS AT 1 JANUARY 2024</b>			<b><u>17,091</u></b>		<b><u>23,046</u></b>
<b>TOTAL FUNDS AT 31 DECEMBER 2024</b>			<b><u>33,821</u></b>		<b><u>17,091</u></b>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derives from continuing activities.

The notes on pages 9 to 10 form part of these financial statements.

**THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY**

**BALANCE SHEET AS AT 31 DECEMBER 2024**

		<b>2024</b>	<b>2023</b>
	<b>Note</b>	<b>£</b>	<b>£</b>
<b>CURRENT ASSETS</b>			
Debtors	6	6,891	4,040
Cash at bank and in hand:			
- Current account		3,179	7,527
- Reserve account		19,088	240
- 500 Club account		7,973	6,988
- Petty Cash		19	1
		<u>37,150</u>	<u>18,796</u>
<b>CURRENT LIABILITIES</b>			
Creditors: amounts falling due within one year:	7	<b>(3,330)</b>	<b>(1,705)</b>
<b>NET ASSETS</b>		<u><b>33,820</b></u>	<u><b>17,091</b></u>
<b>CHARITY FUNDS</b>			
Unrestricted funds		<u>33,820</u>	<u>17,091</u>
<b>TOTAL FUNDS</b>		<u><b>33,820</b></u>	<u><b>17,091</b></u>

The financial statements were approved by the Trustees on 27 April 2025 and signed on their behalf by:



**Mr C Simpson**

Trustee

The notes on pages 9 to 10 form part of these financial statements.

**THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR  
ENDED 31 DECEMBER 2024**

**1 ACCOUNTING POLICIES**

**1.1 Basis of preparation**

The financial statements have been prepared under the historic cost convention.

The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland and in accordance with FRS 102.

**1.2 Income**

All income is accounted for when the charity has entitlement to the funds, certainty of receipt and the amount is measurable.

**1.3 Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party. Expenditure includes irrecoverable VAT.

**2 PERFORMANCE INCOME AND EXPENDITURE**

Show	31 December 2024			31 December 2023		
	Income £	Expenditure £	(Deficit) /Surplus £	Income £	Expenditure £	(Deficit) /Surplus £
Made in Dagenham	35,446	(30,398)	5,048	-	-	-
Allo Allo 2	31,285	(19,382)	11,903	-	-	-
Shakespeare in Love	-	-	-	12,386	(19,269)	(6,883)
Oliver!	-	-	-	<u>35,245</u>	<u>(33,605)</u>	1,640
Other show income/(costs)	-	-	-	3,603	(2,303)	1,300
	<u>66,731</u>	<u>(49,780)</u>	<u>16,951</u>	<u>51,234</u>	<u>(55,177)</u>	<u>(3,443)</u>

**3 OTHER INCOME**

	£	£
Membership fees	863	1,075
Friends of the Society	455	390
Gift aid reclaim	407	701
Other	<u>3,008</u>	<u>206</u>
	<u>4,733</u>	<u>2,372</u>

**THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR  
ENDED 31 DECEMBER 2024 (continued)**

4 FUNDRAISING	2024			2023		
	Income £	Expenses £	(Deficit) /Surplus £	Income £	Expenses £	(Deficit) /Surplus £
500 Club Lottery	<u>630</u>	<u>(271)</u>	<u>359</u>	<u>640</u>	<u>(240)</u>	<u>400</u>
	<b><u>630</u></b>	<b><u>(271)</u></b>	<b><u>359</u></b>	<b><u>640</u></b>	<b><u>(240)</u></b>	<b><u>400</u></b>

**5 SUPPORT COSTS**

	2024 £	2023 £
General expenses	1,113	798
IT service and domain	52	89
Insurance and accountancy	1,442	1,366
Rent and rates for store	2,756	2,731
Rutherford Holt award	<u>150</u>	<u>150</u>
	<b><u>5,513</u></b>	<b><u>5,134</u></b>

**6 DEBTORS**

Other debtors	2,457	710
Prepayments and Deposits in advance	<u>4,434</u>	<u>3,330</u>
	<b><u>6,891</u></b>	<b><u>4,040</u></b>

**7 CREDITORS: Amounts falling due within one year**

Fees in advance	-	1,108
Other creditors	<u>3,330</u>	<u>597</u>
	<b><u>3,330</u></b>	<b><u>1,705</u></b>

**THE BURY ST EDMUNDS AMATEUR OPERATIC AND DRAMATIC SOCIETY**

England & Wales - Charity number 278388

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# Accounts

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**THE BURY ST EDMUNDS OPERATIC AND  
DRAMATIC SOCIETY**

**(Bury St Edmunds Amateur Operatic and Dramatic Society,  
registered charity number: 278388)**

**TRUSTEES' REPORT AND FINANCIAL  
STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2023**

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**THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2023**

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# THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY

## LEGAL AND ADMINISTRATIVE INFORMATION

<b>CHARITY</b>	The Bury St Edmunds Amateur Operatic and Dramatic Society. Charity number: 278388  Other name used: The Bury St Edmunds Operatic and Dramatic Society (BSEODS)
<b>TRUSTEES</b>	N Metcalfe (Chairman) - appointed 28 February 2023 A Thurkettle (Vice-Chairman) C Simpson C Greener - resigned 5 November 2023  R Simpson was appointed a trustee on 28 February 2023 and resigned on 21 November 2023
<b>SECRETARY</b>	N Metcalfe. C Greener resigned on 5 November 2023
<b>TREASURER</b>	C Simpson FCA
<b>COMMITTEE MEMBERS</b>	J Hughes K Metcalfe R Wilson-Lane
<b>PRINCIPAL ADDRESS</b>	7 Rectory Gardens Thurston Bury St Edmunds Suffolk IP31 3TH
<b>BANKERS</b>	Natwest Bank plc 7 Cornhill Bury St Edmunds Suffolk IP33 1BQ
<b>INDEPENDENT EXAMINER</b>	Mrs Tania Jones FCCA ATT Warren Cottage Warren Lane Woolpit Suffolk IP30 9RT

# THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2023

The trustees present their annual report and the financial statements of The Bury St Edmunds Amateur Operatic and Dramatic Society (the charity) for the year ended 31 December 2023. The Trustees confirm that the annual report and financial statements of the charity comply with current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS102) (effective 1 Jan 2015).

### **Method of appointment or election of trustees**

The management of the charity is the responsibility of the Trustees who are elected under the terms of the governing document. At each annual general meeting half of the Trustees retire by rotation. Trustee vacancies are advertised to members and positions are voted on by the members so present. Where Trustee vacancies arise during the course of the year, new Trustees may be co-opted, in which case their election is considered at the annual general meeting.

The Trustees who served during the year, including appointments and resignations since the year end are shown on page 1. Committee members are elected at AGM and are also appointed during the year as vacancies arise. Committee members who are not trustees are shown on page 1.

### **Constitution and principal objective**

The charity, whose full name is The Bury St Edmunds Amateur Operatic and Dramatic Society, is constituted under a governing document dated 27 July 1971 and is a registered charity, number 278388.

The principal objective of the charity is to educate the public in the dramatic and operatic arts and to further the development of public appreciation and role in the said arts. To do so, the society promotes and performs plays, comedies, operas, operettas, concerts and other dramatic & operatic works.

### **Reserves policy**

The Trustees aim to hold sufficient general reserves to enable them to cover any losses on performances, and to maintain sufficient reserves to enable them to perform future productions.

As at 31 December 2023 the reserves stood at £17,091. The Trustees consider that the charity's reserves as at 31 December are sufficient but are aware of the difficulties presented by both the pressure on audiences and increasing costs.

# THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY

## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2023

### Financial Review

The first production was Shakespeare in Love staged at the Theatre Royal, Bury St Edmunds, in April. We sold 636 seats with total income of £12,386 against costs of £19,269, A loss of £6,883 was incurred. Our second show was Oliver! We sold 1,725 seats with total income of £35,245 and costs of £33,605, generating a surplus of £1,640. The trustees believe that the lingering impact of the pandemic continues to impact seat sales. Shakespeare in Love sold at 32% of capacity, and Oliver! sold at 85% capacity as compared with 95% when we last performed Oliver! Both shows in 2023 were, however, very well received by both NODA and in the local media.

In June the Society held a joint fundraising show with the Theatre Royal. The Magic of the Musicals comprised an evening of songs from a range of musicals and raised £2,020 for the Society. The committee held one social event this year. The Eurovision party held on 13 May raised a net £258 for Society funds.

The Society continues to face increased costs and continued pressure on ticket sales although it is hoped that popular shows will attract higher audience numbers and deliver a surplus. The productions planned for 2024 are Made in Dagenham in May and 'Allo Allo' in October.

The Friend's members have been diminishing and there has been small drop off in participants in the 500 Club.

The Society was pleased to be able to present the Alan Holt Award to Harry Butcher to assist him in continuing his education in the fields of drama and music.

### Public Benefit

In the course of planning our activities, the trustees have considered the Charity Commissioners' guidance on public benefit. The charity relies on income from fees and charges and continues to give careful consideration to accessibility to all.

### Committee Activity

The Committee met regularly throughout the year to plan current and future shows.

The annual report was approved by the Trustees on 19/10/2024 and signed on their behalf by:



N Metcalfe  
Chairman

## **THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY**

### **TRUSTEES' RESPONSIBILITIES STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2023**

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and accounting estimates that are reasonable and prudent.
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts Reports) Regulations 2008, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY**

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES FOR THE YEAR  
ENDED 31 DECEMBER 2023**

I report on the financial statements of the charity for the year ended 31 December 2023 set out on pages 7 to 10.

This report is made solely to the charity's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 145(5)(b) of that Act. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work, for this report or the opinions I have formed.

**Respective responsibilities of trustees and examiner**

The charity's Trustees are responsible for the preparation of the financial statements, and they consider that an audit is not required for the year (under section 145(1) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements (under section 145 of the Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Act); and
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the Act and;
  - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed:



Dated: 19.10.2024

**Mrs Tania Jones FCCA, ATT**

Warren Cottage  
Warren Lane  
Woolpit  
Suffolk  
IP30 9RT

**THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY**  
**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER**  
**2023**

		2023		2022	
<b>INCOME FROM:</b>	<b>Note</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Performances (Charitable Activity)	2	51,234		29,157	
Fundraising	4	640		745	
Donations		330		394	
Interest received		30		3	
Other income	3	<u>2,372</u>		<u>3,978</u>	
<b>TOTAL INCOME</b>			<b>54,606</b>		<b>34,276</b>
<b>EXPENDITURE ON:</b>					
Performances (Charitable Activity)	2	55,177		42,040	
Donations		10		10	
Fundraising	4	240		320	
Support costs	5	<u>5,134</u>		<u>4,703</u>	
<b>TOTAL EXPENDITURE</b>			<b><u>60,561</u></b>		<b><u>47,073</u></b>
<b>NET MOVEMENT IN FUNDS FOR THE YEAR</b>			<b>(5,955)</b>		<b>(12,797)</b>
<b>TOTAL FUNDS AT 1 JANUARY 2023</b>			<b><u>23,046</u></b>		<b><u>35,843</u></b>
<b>TOTAL FUNDS AT 31 DECEMBER 2023</b>			<b><u>17,091</u></b>		<b><u>23,046</u></b>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derives from continuing activities.

The notes on pages 9 to 10 form part of these financial statements.

**THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY**

**BALANCE SHEET AS AT 31 DECEMBER 2023**

		2023	2022
	Note	£	£
<b>CURRENT ASSETS</b>			
Debtors	6	4,040	6,694
Cash at bank and in hand:			
- Current account		7,527	7,884
- Reserve account		240	3,209
- 500 Club account		6,988	5,978
- Petty Cash		1	31
		<u>18,796</u>	<u>23,766</u>
<b>CURRENT LIABILITIES</b>			
Creditors: amounts falling due within one year:	7	(1,705)	(720)
<b>NET ASSETS</b>		<u>17,091</u>	<u>23,046</u>
<b>CHARITY FUNDS</b>			
Unrestricted funds		<u>17,091</u>	<u>23,046</u>
<b>TOTAL FUNDS</b>		<u>17,091</u>	<u>23,046</u>

The financial statements were approved by the Trustees on 14 / 10 / 2024 and signed on their behalf by:



**Mr C Simpson**

Trustee

The notes on pages 9 to 10 form part of these financial statements.

**THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR  
ENDED 31 DECEMBER 2023**

**1 ACCOUNTING POLICIES**

**1.1 Basis of preparation**

The financial statements have been prepared under the historic cost convention.  
The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland and in accordance with FRS 102.

**1.2 Income**

All income is accounted for when the charity has entitlement to the funds, certainty of receipt and the amount is measurable.

**1.3 Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party. Expenditure includes irrecoverable VAT.

**2 PERFORMANCE INCOME AND EXPENDITURE**

Show	31 December 2023			31 December 2022		
	Income £	Expenditure £	(Deficit) /Surplus £	Income £	Expenditure £	(Deficit) /Surplus £
Shakespeare in Love	12,386	(19,269)	(6,883)	-	-	-
Oliver!	35,245	(33,605)	1,640	-	-	-
Wind in the Willows	-	-	-	17,816	(28,564)	(10,749)
Neighbourhood	-	-	-	-	-	-
Watch	-	-	-	11,204	(10,902)	302
Other show	-	-	-	-	-	-
income/(costs)	3,603	2,303	1,300	137	(2,574)	(2,437)
	<u>51,234</u>	<u>(55,177)</u>	<u>(3,943)</u>	<u>29,157</u>	<u>(42,040)</u>	<u>(12,883)</u>

**3 OTHER INCOME**

	£	£
Membership fees	1,075	675
Friends of the Society	390	540
Gift aid reclaim	701	1,134
Other	<u>206</u>	<u>1,629</u>
	<u>2,372</u>	<u>3,978</u>

**THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR  
ENDED 31 DECEMBER 2023 (continued)**

4 FUNDRAISING	2023			2022		
	Income £	Expenses £	(Deficit) /Surplus £	Income £	Expenses £	(Deficit) /Surplus £
500 Club Lottery	<u>640</u>	<u>(240)</u>	<u>400</u>	<u>745</u>	<u>(320)</u>	<u>425</u>
	<b><u>640</u></b>	<b><u>(240)</u></b>	<b><u>400</u></b>	<b><u>745</u></b>	<b><u>(320)</u></b>	<b><u>425</u></b>

**5 SUPPORT COSTS**

	2023 £	2022 £
General expenses	798	634
IT service and domain	89	41
Insurance and accountancy	1,366	1,271
Rent and rates for store	2,731	2,607
Alan Holt award	<u>150</u>	<u>150</u>
	<b><u>5,134</u></b>	<b><u>4,703</u></b>

**6 DEBTORS**

Other debtors	710	1,134
Prepayments and Deposits in advance	<u>3,330</u>	<u>5,560</u>
	<b><u>4,040</u></b>	<b><u>6,694</u></b>

**7 CREDITORS: Amounts falling due within one year**

Fees in advance	1,108	
Other creditors	<u>597</u>	<u>720</u>
	<b><u>1,705</u></b>	<b><u>720</u></b>

**THE BURY ST EDMUNDS AMATEUR OPERATIC AND DRAMATIC SOCIETY**

England & Wales - Charity number 278388

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# Accounts

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**THE BURY ST EDMUNDS OPERATIC AND  
DRAMATIC SOCIETY**

**(Bury St Edmunds Amateur Operatic and Dramatic Society, registered  
charity number: 278388)**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2022**

**THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2022**

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# **THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY**

## **LEGAL AND ADMINISTRATIVE INFORMATION**

**CHARITY** Registered charity name: The Bury St Edmunds Amateur Operatic and Dramatic Society. Charity number: 278388  
Other name used: The Bury St Edmunds Operatic and Dramatic Society

**TRUSTEES** Miss C Harvey (Chairman)  
Ms M Proctor (Vice-Chairman)  
Mr C Simpson  
Mr H Weller-Poley  
Miss J Nunn (resigned 17 February 2022)  
Mrs M Heath-Davies (resigned 17 February 2022)  
Mrs S Simpson (resigned 17 February 2022)  
Mrs S Hughan (resigned 17 February 2022)  
Mrs K Woodhouse (resigned 9 June 2022)  
Mr A Thurkettle (appointed 17 February 2022)  
Ms A Markwell (appointed 17 February, resigned 9 June 2022)  
Mr N Smith (appointed 17 February 2022)  
Mrs C Greener (appointed 17 February 2022)

**SECRETARY** Mrs C Greener

**TREASURER** Mr C Simpson FCA

**PRINCIPAL ADDRESS** 7 Rectory Gardens  
Thurston  
Bury St Edmunds, Suffolk  
IP31 3TH

**BANKERS** Natwest Bank plc  
7 Cornhill  
Bury St Edmunds, Suffolk  
IP33 1BQ

**INDEPENDENT EXAMINER** Mrs Tania Jones FCCA ATT  
Warren Cottage  
Warren Lane  
Woolpit, Suffolk  
IP30 9RT

# **THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022**

The trustees present their annual report and the financial statements of The Bury St Edmunds Amateur Operatic and Dramatic Society (the charity) for the year ended 31 December 2022. The Trustees confirm that the annual report and financial statements of the charity comply with current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS102) (effective 1 Jan 2015).

### **Method of appointment or election of trustees**

The management of the charity is the responsibility of the Trustees who are elected under the terms of the governing document. At each annual general meeting half of the Trustees retire by rotation. Trustee vacancies are advertised to members and positions are voted on by the members so present. Where Trustee vacancies arise during the course of the year, new Trustees may be co-opted, in which case their election is considered at the annual general meeting.

The Trustees who served during the year, including appointments and resignations since the year end are shown on page 1.

### **Constitution and principal objective**

The charity, whose full name is The Bury St Edmunds Amateur Operatic and Dramatic Society, is constituted under a governing document dated 27 July 1971 and is a registered charity, number 278388.

The principal objective of the charity is to educate the public in the dramatic and operatic arts and to further the development of public appreciation and role in the said arts. To do so, the society promotes and performs plays, comedies, operas, operettas, concerts and other dramatic & operatic works.

### **Reserves policy**

The Trustees aim to hold sufficient general reserves to enable them to cover any losses on performances, and to maintain sufficient reserves to enable them to perform future productions.

The Trustees consider that the charity's reserves as at 31 December 2022 are sufficient.

# **THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022**

### **Financial Review**

The first production of the year was *Wind in the Willows* staged at the Theatre Royal, Bury St Edmunds, in May. We sold just over 900 seats, over 6 shows, with total income of £17,616 against costs of £28,564. A loss of £10,948 was incurred. Despite a fabulous show, directed by Caroline Ranson, ticket sales showed how difficult it is to get audiences back into the theatre; a situation being experienced by many theatres and production companies around the country as well as ourselves.

The loss incurred on *Wind in the Willows* forced us to cancel the production of *Crazy for You* due to be performed in October. *Crazy for You* was another high-cost show and continued weak ticket sales would have led to a possibly even greater loss. This would have put the Society in jeopardy and possibly prevented the Society performing future shows. On this basis the Committee decided to cancel *Crazy for You*. This was extremely difficult, and the Committee is well aware of the upset to many members that the decision caused. The Committee is also aware that the timing of the decision was not ideal, but until the outturn for *Wind in the Willows* was known any decision to cancel would have been premature. Had ticket sales for *Willows* been stronger (leading to a reduced loss on that production) there may have been a higher level of confidence that ticket sales for *Crazy for You* would also have been acceptable.

Following the cancellation, the Committee was of the view that there should be a performance in October and is grateful to Nic Metcalfe for stepping forward and proposing, and directing, *Neighbourhood Watch* by Alan Ayckbourn. This enabled us to continue to present two shows in the year and retain our autumn slot at the theatre. We sold nearly 600 seats with total income of £11,204 and costs of £10,902, generating a small surplus of £302.

Both shows in 2022 were very well received despite our continuing difficulties. Both productions were reviewed by both NODA and the local media, which gave positive reviews. The Society continues to face increased costs and the continuing threat of the lingering effects of the pandemic although it is hoped that popular shows will attract higher audience numbers and deliver a surplus. The productions planned for 2023 are *Shakespeare in Love* in April and *Carousel* in October.

The committee held a summer fundraising barbeque which was well attended. The Friend's members have been diminishing and there has been small drop off in participants in the 500 Club. The Committee is looking at alternative ways in which funds can be raised to support the Society and is actively looking for sponsorship, either in relation to particular shows or for the Society as a whole. The Society received a Covid support grant from Mid-Suffolk District Council of £1,180 during the year.

### **Public Benefit**

In the course of planning our activities, the trustees have considered the Charity Commissioners' guidance on public benefit. The charity relies on income from fees and charges and continues to give careful consideration to accessibility to all.

## **Committee Activity**

The Committee met regularly throughout the year to plan current and future shows.

The annual report was approved by the Trustees on 28 February 2023 and signed on their behalf by:



**Miss C Harvey**

Chairman

## **THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY**

### **TRUSTEES' RESPONSIBILITIES STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2022**

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and accounting estimates that are reasonable and prudent.
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts Reports) Regulations 2008, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY**

### **INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2022**

I report on the financial statements of the charity for the year ended 31 December 2022 set out on pages 8 to 11.

This report is made solely to the charity's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 145(5)(b) of that Act. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work, for this report or the opinions I have formed.

#### **Respective responsibilities of trustees and examiner**

The charity's Trustees are responsible for the preparation of the financial statements, and they consider that an audit is not required for the year (under section 145(1) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements (under section 145 of the Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Act); and
- state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a "true and fair view" and the report is limited to those matters set out in the statement below.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the Act and;
  - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed:

A handwritten signature in black ink, appearing to read 'Tania Jones', with a long horizontal stroke extending to the right.

Dated: 28 July 2023

**Mrs Tania Jones FCCA, ATT**

Warren Cottage  
Warren Lane  
Woolpit  
Suffolk  
IP30 9RT

# THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2022

		2022		2021	
INCOME FROM:	Note	£	£	£	£
Performances (Charitable Activity)	2	28,820		31,204	
Fundraising	4	745		735	
Donations		393		65	
Interest received		3		-	
Other income	3	<u>3,923</u>		<u>3,013</u>	
<b>TOTAL INCOME</b>			<b>33,884</b>		<b>35,017</b>
<b>EXPENDITURE ON:</b>					
Performances (Charitable Activity)	2	41,857		39,796	
Donations		10		10	
Fundraising	4	320		360	
Support costs	5	<u>4,494</u>		<u>4,491</u>	
<b>TOTAL EXPENDITURE</b>			<b><u>46,681</u></b>		<b><u>44,657</u></b>
<b>NET MOVEMENT IN FUNDS FOR THE YEAR</b>			<b>(12,797)</b>		<b>(9,640)</b>
<b>TOTAL FUNDS AT 1 JANUARY 2022</b>			<b><u>35,843</u></b>		<b><u>45,483</u></b>
<b>TOTAL FUNDS AT 31 DECEMBER 2022</b>			<b><u>23,046</u></b>		<b><u>35,843</u></b>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derives from continuing activities.

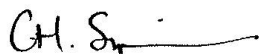
The notes on pages 10 to 11 form part of these financial statements.

# THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY

## BALANCE SHEET AS AT 31 DECEMBER 2022

		2022	2021
	Note	£	£
<b>CURRENT ASSETS</b>			
Debtors	6	6,694	7,573
Cash at bank and in hand:			
- Current account		7,884	23,429
- Reserve account		3,209	204
- 500 Club account		5,978	4,753
- Petty Cash		1	1
		<u>23,766</u>	<u>35,961</u>
<b>CURRENT LIABILITIES</b>			
Creditors: amounts falling due within one year:	7	(720)	(118)
<b>NET ASSETS</b>		<u><u>23,046</u></u>	<u><u>35,843</u></u>
<b>CHARITY FUNDS</b>			
Unrestricted funds		<u>23,046</u>	<u>35,843</u>
<b>TOTAL FUNDS</b>		<u><u>23,046</u></u>	<u><u>35,843</u></u>

The financial statements were approved by the Trustees on 28 February 2023 and signed on their behalf by:



**Mr C Simpson**  
Trustee

The notes on pages 10 to 11 form part of these financial statements.

# THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

### 1 ACCOUNTING POLICIES

#### 1.1 Basis of preparation

The financial statements have been prepared under the historic cost convention.

The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland and in accordance with FRS 102.

#### 1.2 Income

All income is accounted for when the charity has entitlement to the funds, certainty of receipt and the amount is measurable.

#### 1.3 Expenditure

All expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party. Expenditure includes irrecoverable VAT.

### 2 PERFORMANCES

	2022			2021		
	<u>Income</u>	<u>Expenditure</u>	<u>(Deficit)/ Surplus</u>	<u>Income</u>	<u>Expenditure</u>	<u>(Deficit)/ Surplus</u>
	£	£	£	£	£	£
Wind in the Willows	17,616	(28,564)	(10,948)	-	-	-
Neighbourhood Watch	11,204	(10,902)	302	-	-	-
Hound of Baskervilles	-	-	-	7,536	(9,412)	(1,876)
Addams Family	-	-	-	23,884	(30,249)	(6,364)
Income reallocated	-	-	-	(216)	-	(216)
Other show income/(costs)	-	(2,391)	(2,391)	-	(135)	(135)
	<b><u>28,820</u></b>	<b><u>(41,857)</u></b>	<b><u>(13,037)</u></b>	<b><u>31,204</u></b>	<b><u>(39,796)</u></b>	<b><u>(8,592)</u></b>

### 3 OTHER INCOME

	2022	2021
	£	£
Membership fees	675	1,808
Friends of the Society	540	630
Gift Aid reclaim	1,134	-
Other	<u>1,574</u>	<u>575</u>
	<b><u>3,923</u></b>	<b><u>3,013</u></b>

#### 4 FUNDRAISING

	<u>Income</u>	<u>Expenses</u>	<u>2022</u> <u>(Deficit)/</u> <u>Surplus</u>	<u>Income</u>	<u>Expenses</u>	<u>2021</u> <u>(Deficit)/</u> <u>Surplus</u>
	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>	<u>£</u>
500 Club Lottery	745	(320)	425	735	(360)	375
	<u>745</u>	<u>(320)</u>	<u>425</u>	<u>735</u>	<u>(360)</u>	<u>375</u>

#### 5 SUPPORT COSTS

	<u>2022</u>	<u>2021</u>
	<u>£</u>	<u>£</u>
General expenses	425	291
IT service and domain	41	165
Insurance	1,271	1,139
Rent, rates and other storage costs	2,607	2,746
Alan Holt Award	<u>150</u>	<u>150</u>
	<u>4,494</u>	<u>4,491</u>

#### 6 DEBTORS

Other debtors	1,134	-
Deposits in advance	<u>5,560</u>	<u>7,573</u>
	<u>6,694</u>	<u>7,573</u>

#### 7 CREDITORS: Amounts falling due within one year

Other Creditors	<u>720</u>	<u>118</u>
	<u>720</u>	<u>118</u>

**THE BURY ST EDMUNDS AMATEUR OPERATIC AND DRAMATIC SOCIETY**

England & Wales - Charity number 278388

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# Accounts

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**THE BURY ST EDMUNDS OPERATIC AND  
DRAMATIC SOCIETY**

**(Bury St Edmunds Amateur Operatic and Dramatic Society, registered  
charity number: 278388)**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 DECEMBER 2021**

**THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021**

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# **THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY**

## **LEGAL AND ADMINISTRATIVE INFORMATION**

**CHARITY** Registered charity name: The Bury St Edmunds Amateur Operatic and Dramatic Society. Charity number: 278388  
Other name used: The Bury St Edmunds Operatic and Dramatic Society

**TRUSTEES** Mrs C Harvey (Chairman)  
Ms M Proctor (Vice-Chairman)  
Miss J Nunn  
Mrs K Woodhouse  
Mrs M Heath-Davies  
Mr A Taylor (resigned 10 November 2021)  
Mrs S Simpson  
Mrs S Hughan  
Mr C Simpson  
Mr H Weller-Poley

**SECRETARY** Mrs K Woodhouse

**TREASURER** Mr C Simpson FCA

**PRINCIPAL ADDRESS** 7 Rectory Gardens  
Thurston  
Bury St Edmunds  
Suffolk  
IP31 3TH

**BANKERS** Natwest Bank plc  
7 Cornhill  
Bury St Edmunds  
Suffolk  
IP33 1BQ

**INDEPENDENT EXAMINER** Mrs Tania Jones FCCA ATT  
Warren Cottage  
Warren Lane  
Woolpit  
Suffolk  
IP30 9RT

# **THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021**

The trustees present their annual report and the financial statements of The Bury St Edmunds Amateur Operatic and Dramatic Society (the charity) for the year ended 31 December 2021. The Trustees confirm that the annual report and financial statements of the charity comply with current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland (FRS102) (effective 1 Jan 2015).

### **Method of appointment or election of trustees**

The management of the charity is the responsibility of the Trustees who are elected under the terms of the governing document. At each annual general meeting half of the Trustees retire by rotation. Trustee vacancies are advertised to members and positions are voted on by the members so present. Where Trustee vacancies arise during the course of the year, new Trustees may be co-opted, in which case their election is considered at the annual general meeting.

The Trustees who served during the year, including appointments and resignations since the year end are shown on page 1.

### **Constitution and principal objective**

The charity, whose full name is The Bury St Edmunds Amateur Operatic and Dramatic Society, is constituted under a governing document dated 27 July 1971 and is a registered charity, number 278388.

The principal objective of the charity is to educate the public in the dramatic and operatic arts and to further the development of public appreciation and role in the said arts. To do so, the society promotes and performs plays, comedies, operas, operettas, concerts and other dramatic & operatic works.

### **Reserves policy**

The Trustees aim to hold sufficient general reserves to enable them to cover any losses on performances, and to maintain sufficient reserves to enable them to perform future productions.

The Trustees consider that the charity's reserves as at 31 December 2021 are sufficient.

### **Financial Review**

Performances re-commenced during the year following the lockdowns arising from the COVID pandemic.

# THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY

## REPORT OF THE TRUSTEES (continued) FOR THE YEAR ENDED 31 DECEMBER 2021

### Financial Review (cont.)

The first production was Hound of the Baskervilles staged at the Theatre Royal, Bury St Edmunds, in July. Social distancing was still in place but nonetheless we sold nearly 420 seats with total income of £7,536 against costs of £9,412. A loss of £1,876 was incurred. Our second show was The Addams Family. We sold 1,170 seats with total income of £23,885 and costs of £30,249, incurring a loss of £6,364. The continuing impact of the pandemic severely reduced seat sales for both shows. The Addams Family sold at 57% of capacity against 82% (1,626 seats) for Evita in October 2019, our last show before lockdown.

Both shows in 2021 were very well received despite continuing difficulties. Our production of Hound of the Baskervilles has been nominated for the NODA District Best Play Award and both productions were very well reviewed by both NODA and in the local media.

The Society continues to face increased costs and the continuing threat of the pandemic although it is hoped that popular shows will attract higher audience numbers and deliver a surplus. The productions planned for 2022 are The Wind in the Willows in May and Crazy for You in October.

The committee did not hold any official social events this year.

The Friend's members have been diminishing and there has been small drop off in participants in the 500 Club.

### Public Benefit

In the course of planning our activities, the trustees have considered the Charity Commissioners' guidance on public benefit. The charity relies on income from fees and charges and continues to give careful consideration to accessibility to all.

### Committee Activity

The Committee met regularly throughout the year to monitor the COVID situation and plan current and future shows.

The annual report was approved by the Trustees on 17 February 2022 and signed on their behalf by:



**Mrs C Harvey**  
Chairman

## **THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY**

### **TRUSTEES' RESPONSIBILITIES STATEMENT FOR THE YEAR ENDED 31 DECEMBER 2021**

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the income and expenditure of the charity for that period. In preparing these financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the Charities SORP.
- Make judgements and accounting estimates that are reasonable and prudent.
- State whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts Reports) Regulations 2008, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

## **THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY**

### **INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2021**

I report on the financial statements of the charity for the year ended 31 December 2021 set out on pages 7 to 10.

This report is made solely to the charity's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 145(5)(b) of that Act. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work, for this report or the opinions I have formed.

#### **Respective responsibilities of trustees and examiner**

The charity's Trustees are responsible for the preparation of the financial statements, and they consider that an audit is not required for the year (under section 145(1) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements (under section 145 of the Act);
- follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Act); and
- state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a "true and fair view" and the report is limited to those matters set out in the statement below.

## **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the Act and;
  - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed:



Dated:

**Mrs Tania Jones FCCA, ATT**

Warren Cottage  
Warren Lane  
Woolpit  
Suffolk  
IP30 9RT

# THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2021

		2021		2020	
INCOME FROM:	Note	£	£	£	£
Performances (Charitable Activity)	2	31,204		824	
Fundraising	4	735		970	
Donations		65		623	
Interest received		-		-	
Other income	3	<u>3,013</u>		<u>2017</u>	
<b>TOTAL INCOME</b>			<b>35,017</b>		<b>4,433</b>
<b>EXPENDITURE ON:</b>					
Performances (Charitable Activity)	2	39,796		1,502	
Donations		10		1,000	
Fundraising	4	360		355	
Support costs	5	<u>4,491</u>		<u>4,603</u>	
<b>TOTAL EXPENDITURE</b>			<b><u>44,657</u></b>		<b><u>7,460</u></b>
<b>NET MOVEMENT IN FUNDS FOR THE YEAR</b>			<b>(9,640)</b>		<b>(3,027)</b>
<b>TOTAL FUNDS AT 1 JANUARY 2021</b>			<b><u>45,483</u></b>		<b><u>48,510</u></b>
<b>TOTAL FUNDS AT 31 DECEMBER 2021</b>			<b><u>35,843</u></b>		<b><u>45,483</u></b>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derives from continuing activities.

The notes on pages 9 to 10 form part of these financial statements.

# THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY

## BALANCE SHEET AS AT 31 DECEMBER 2021

		2021	2020
	Note	£	£
<b>CURRENT ASSETS</b>			
Debtors	6	7,573	5,424
Cash at bank and in hand:			
- Current account		23,429	37,768
- Reserve account		204	206
- 500 Club account		4,753	3,448
- Petty Cash		1	33
		<u>35,961</u>	<u>46,879</u>
<b>CURRENT LIABILITIES</b>			
Creditors: amounts falling due within one year:	7	(118)	(1,395)
<b>NET ASSETS</b>		<u>35,843</u>	<u>45,483</u>
<b>CHARITY FUNDS</b>			
Unrestricted funds		<u>35,843</u>	<u>45,483</u>
<b>TOTAL FUNDS</b>		<u>35,843</u>	<u>45,483</u>

The financial statements were approved by the Trustees on 17 February 2022 and signed on their behalf by:



**Mr C Simpson**  
Trustee

The notes on pages 9 to 10 form part of these financial statements.

# THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

### 1 ACCOUNTING POLICIES

#### 1.1 Basis of preparation

The financial statements have been prepared under the historic cost convention.

The financial statements have been prepared in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" applicable to charities preparing their accounts in accordance with the Financial Reporting Standards applicable in the UK and Republic of Ireland and in accordance with FRS 102.

#### 1.2 Income

All income is accounted for when the charity has entitlement to the funds, certainty of receipt and the amount is measurable.

#### 1.3 Expenditure

All expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party. Expenditure includes irrecoverable VAT.

### 2 PERFORMANCE INCOME AND EXPENDITURE

Show	31 December 2021			31 December 2020		
	Income £	Expenditure £	(Deficit) /Surplus £	Income £	Expenditure £	(Deficit) /Surplus £
Hound of the Baskervilles	7,536	(9,412)	(1,876)	-	-	-
The Addams Family	23,884	(30,249)	(6,364)	-	-	-
Cancelled shows	-	-	-	824	(1,502)	(678)
Income reallocated	(216)	-	(216)	-	-	-
Other show costs	-	(135)	(135)	-	-	-
	<b><u>31,204</u></b>	<b><u>(39,796)</u></b>	<b><u>(8,592)</u></b>	<b><u>824</u></b>	<b><u>(1,502)</u></b>	<b><u>(678)</u></b>

### 3 OTHER INCOME

	£	£
Membership fees	1,808	975
Friends of the Society	630	460
Gift aid reclaim	-	553
Coffee money	-	29
Other	575	-
	<b><u>3,013</u></b>	<b><u>2,017</u></b>

**THE BURY ST EDMUNDS OPERATIC AND DRAMATIC SOCIETY**

**NOTES TO THE FINANCIAL STATEMENTS (continued)  
FOR THE YEAR ENDED 31 DECEMBER 2021**

**4 FUNDRAISING**

	2021			2020		
	Income £	Expenses £	(Deficit) /Surplus £	Income £	Expenses £	(Deficit) /Surplus £
500 Club Lottery	<u>735</u>	<u>(360)</u>	<u>375</u>	<u>970</u>	<u>(355)</u>	<u>615</u>
	<b><u>735</u></b>	<b><u>(360)</u></b>	<b><u>375</u></b>	<b><u>970</u></b>	<b><u>(355)</u></b>	<b><u>615</u></b>

**5 SUPPORT COSTS**

	2021 £	2020 £
General expenses	291	504
IT service and domain	165	198
Insurance	1,139	1,195
Rent, rates and other storage costs	2,746	2,556
Alan Holt award	<u>150</u>	<u>150</u>
	<b><u>4,491</u></b>	<b><u>4,603</u></b>

**6 DEBTORS**

Other debtors	-	3,411
Deposits in advance	<u>7,573</u>	<u>2,013</u>
	<b><u>7,573</u></b>	<b><u>5,424</u></b>

**7 CREDITORS: Amounts falling due within one year**

Other creditors	<u>118</u>	<u>1,395</u>
	<b><u>118</u></b>	<b><u>1,395</u></b>