

THE NORTH ASCOT COMMUNITY ASSOCIATION

England & Wales · Charity number 278231

Details

Other names NACA

Status Registered

Legal form Other

Registered 1979-10-15

Register [View on the Charity Commission register](#)

Contact

Address 7 Forest Close
Ascot
SL5 8DW

Phone 01433893978

Email colleencaddow2004@yahoo.co.uk

Activities

Objects: TO PROMOTE THE BENEFIT OF THE INHABITANTS OF NORTH ASCOT AND NEIGHBOURHOOD AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION, AND TO ESTABLISH, MANAGE AND MAINTAIN A COMMUNITY CENTRE.

Activities: Provide community centre to benefit recreation and leisure-time activities for the inhabitants of North Ascot and the neighbourhood.

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** Arts/culture/heritage/science, Amateur Sport
- **Who:** Children/young People, Elderly/old People, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- **Area of benefit:** NORTH ASCOT AND NEIGHBOURHOOD
- Bracknell Forest
- Windsor And Maidenhead

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£75,781	£126,551	-	-
2023-12-31	£72,206	£51,915	-	-
2022-12-31	£16,382	£15,803	-	-
2021-12-31	£53,128	£44,351	-	-
2020-12-31	£48,791	£41,427	-	-

Trustees

Name	Role	Appointed
COLLEEN CADDOW		
Geoffey George Paxton		2019-04-15
Kyle James Rowland		2025-05-19
Maxine Pia Maurissen		2025-05-19

THE NORTH ASCOT COMMUNITY ASSOCIATION

England & Wales - Charity number 278231

Accounts

**THE ANNUAL GENERAL MEETING OF THE
NORTH ASCOT COMMUNITY ASSOCIATION**

TO BE HELD ON

MONDAY 20th April 2026

7.00 pm

AT NORTH ASCOT COMMUNITY CENTRE

AGENDA

- 1. Apologies for Absence**
- 2. Minutes of last meeting – matters arising**
- 3. Chairman’s Report**
- 4. Treasurer’s Report**
- 5. Letting Report**
- 6. Election of Officers**
- 7. President’s Address**
- 8. Any Other Business**

THE NORTH ASCOT COMMUNITY ASSOCIATION

**Fernbank Road, North Ascot
Registered Charity NO.278231R**

MINUTES OF THE ANNUAL GENERAL MEETING HELD ON MONDAY 19th May 2024 AT 7:00pm

Present:

Geoff Paxton	Hon. President
Jane Meaney	Hon. Chairperson
Colleen Caddow	Hon. Treasurer
Amanda Jarvis	Secretary
Sharon Griffiths	Lettings Officer

Maxine Maurissen, Jarrod Spence, Kyle Rowland, Tina Spence and Andy Meaney

1. APOLOGIES FOR ABSENCE

Apologies received from Dorothy Hayes, Terry Earthy, Julie Rolls, Nora Davison; and Jeff Wood;

Jane Meaney welcomed everyone to the meeting.

2. MINUTES OF THE LAST MEETING AND MATTERS ARISING

The minutes of the previous Annual General Meeting held on 15th April 2024 had been circulated. The minutes were adopted, proposed by Geoff Paxton and seconded by Andy Meaney and signed by Jane Meaney.

3. CHAIRPERSONS REPORT

CHAIRMAN'S ADDRESS: NACA AGM 22/424

The greatest asset of any organisation are its people, and the North Ascot Community Association is no exception. All our people are volunteers, and some have offered support for forty years or more.

We have said goodbye to Norah Davidson, who has supported the committee for many years and is one of the founding members of the Ascot Ladies group who met in the Centre until recently.

Jeff Wood was one of the founding members of this Association. A group of far-sighted individuals who campaigned for a Community Centre in North Ascot against great opposition. When the Ascot Heath Infant School was built in 1985, they were able to achieve their dream, and the North Ascot Community Association was formed. The committee were open-minded enough to allow the Old School Day Nursery to operate in the Centre in 1989. The steady income from the nursery allowed the centre to subsidise community users and also provided the happy, vibrant atmosphere of a centre well-used. After resigning as Honorary Chairman, Jeff has continued to support the committee and could always be relied on to pull us up if mistakes were made in the minutes. Thank you Jeff for the wealth of experience and help you have provided over the years. We shall miss your calm presence.

As I stand down as chair of this committee, I would like to thank you all for the support you have given me over the years. It feels like a lifetime of Monday evenings, but I feel confident that a new committee will be an asset to the centre and that guided by Colleen and Geoff, it will continue to go from strength to strength. Many thanks to them both, but particularly to Colleen who has almost single-handedly looked after the centre, whether coming down in the middle of the night to see to a faulty fire alarm, to arranging replacement double-glazed windows in this Victorian building, dealing with contractors, builders, the council and the utility companies whilst remaining cheerful and approachable. Many thanks to you all and good luck for the future.

Jane Meaney.

19th May 2025.

4. TREASURER'S REPORT

Bank balance is not as glowing as it has been, but we have had the windows replaced and continuing refurbishments, such as painting and decorating.

Thank you Jane for all your hard work over the many years you have supported the North Ascot Community Centre

Accounts accepted proposed by Kyle Rowland and seconded by Tina Spence.

5. LETTINGS REPORT

We had a successful year for parties and we still have the regular users in the weekday evening and weekends.

6. ELECTION OF OFFICERS

Geoff Paxton has agreed to stand again as honorary president. The president was proposed by Andy Meaney and seconded by Kyle Rowland. Everyone voted in favour of Geoff a unanimous vote for him to stand.

Miss Maxine Maurissen has agreed to stand again as the Hon. Chairperson and was proposed by Geoff Paxton and seconded by Sharon Griffiths and agreed unanimously.

Ms Colleen Caddow has agreed to stand again as Hon. Treasurer and this was proposed by Geoff Paxton seconded by Kyle Rowland and agreed unanimously.

Mr Kyle Rowland has agreed to stand again as Hon. Secretary and was proposed by Jarrod Spence, seconded by Jane Meaney and agreed unanimously.

Sharon Griffiths Hon lettings officer Maxine Maurissen and Tina Spence all in favour unanimously.

The following non-elected positions will continue to be held as previously by

Amanda Jarvis as Secretary proposed by Geoff Paxton and second by Kyle Rowland. This was agreed unanimously.

7. ELECTION OF THE COUNCIL MEMBERS

It was agreed by the meeting that the full members would be, Geoff Paxton, Jane Meaney, Colleen Caddow, Sharon Griffiths, Andy Meaney, Amanda Jarvis, Maxine Maurissen, Tina Spence, Jarrod Spence and Dorothy Hayes,

Andy Meaney thanked Geoff for all his support and also welcomed the younger members to help the committee continue to grow.

8. PRESIDENT'S ADDRESS

Geoff thanked everyone for the time and commitment and mentioned he is pleased with how well the community centre is running.

The meeting was closed by the Chairperson at 19.15

Chairperson

Date.....

The North Ascot Community Association
Income & Expenditure Account - £'s
Year Ended 31st December 2024

	Full Year		
	2024	2023	2022
<u>General Income</u>			
Interest receivable	312	205	86
Total General Income (A)	312	205	86
<u>Hall Account</u>			
Hall lettings income	75,469	72,001	65,831
Insurance	2,528	3,641	2,191
Depreciation	43	57	76
Heat & Light	10,028	7,596	8,045
Lettings & Secretarial	6,906	6,414	7,648
Cleaning & Waste Removal	20,027	18,940	18,095
Repairs & Maintenance	86,414	14,747	13,333
Sundries	606	0	147
	(126,551)	(51,394)	(49,535)
Net Hall income (B)	(51,082)	20,607	16,296
Net Income (A) + (B)	(50,770)	20,812	16,382
<u>Administration</u>			
Telephone	651	521	579
	(651)	(521)	(579)
Surplus / (Deficit) for year	(51,421)	20,291	15,803

The North Ascot Community Association
Balance Sheet as at 31st December 2024 - £'s

	Full Year		
	2024	2023	2022
<u>Fixed Assets</u>			
Net Book Value b/f	170	227	302
Additions			
Depreciation Charge for the year	<u>43</u>	<u>57</u>	<u>76</u>
Net Book Value c/f	128	170	227
<u>Current Assets</u>			
Debtors & Prepayments	2,070	319	3,905
Bank Deposit account	21,091	20,779	20,574
Bank Current account	<u>34,266</u>	<u>87,492</u>	<u>64,444</u>
	57,427	108,590	88,923
<u>Current Liabilities</u>			
Creditors	(959)	(744)	(1,425)
Net Assets	<u>56,595</u>	<u>108,016</u>	<u>87,725</u>
Represented by:			
Income & expenditure account			
Balance brought forward	108,016	87,725	71,922
Surplus (deficit) for the year	(51,421)	20,291	15,803
	<u>56,595</u>	<u>108,016</u>	<u>87,725</u>

Accounts agreed on behalf of the committee

Ms C Caddow

20th April 2025

Independent Examiners Report to the Trustees of 'The North Ascot Community Association'

I report on the accounts of the charity for the year ended 31st December 2024

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND INDEPENDENT EXAMINER

The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (The Charities Act) and that an independent examination is needed

It is my responsibility to

- examine the accounts (under section 145 of the Charities Act) to follow the procedures laid down in the General Directions given by the Charity Commission
- (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention

BASIS OF INDEPENDENT OF EXAMINERS STATEMENT

My examination was carried out in accordance with the General Directions given by the Charities

INDEPENDENT EXAMINERS REPORT

In connection with my examination for 2024 no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respects the requirements:
 - (a) to keep accounting records in accordance with the section 130 of the Act and
 - (b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act; have not been; or ...
 - (c) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

John Doering FCCA
Independent Examiner
29 Jubilee Avenue
North Ascot
Berkshire
SL5 8NZ

THE NORTH ASCOT COMMUNITY ASSOCIATION

England & Wales - Charity number 278231

Accounts

Independent Examiners Report to the Trustees of 'The North Ascot Community Association'

I report on the accounts of the charity for the year ended 31st December 2023

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND INDEPENDENT EXAMINER

The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (The Charities Act) and that an independent examination is needed

It is my responsibility to

- examine the accounts (under section 145 of the Charities Act) to follow the procedures laid down in the General Directions given by the Charity Commission
- (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention

BASIS OF INDEPENDENT OF EXAMINERS STATEMENT

My examination was carried out in accordance with the General Directions given by the Charities

INDEPENDENT EXAMINERS REPORT

In connection with my examination for 2023 no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respects the requirements:
 - (a) to keep accounting records in accordance with the section 130 of the Act and ...
 - (b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act; have not been; or ...
 - (c) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached

John Doering FCCA
Independent Examiner
29 Jubilee Avenue
North Ascot
Berkshire
SL5 8NZ

**THE ANNUAL GENERAL MEETING OF THE
NORTH ASCOT COMMUNITY ASSOCIATION**

TO BE HELD ON

MONDAY 21st April, 2025

7.00 pm

AT NORTH ASCOT COMMUNITY CENTRE

AGENDA

- 1. Apologies for Absence**
- 2. Minutes of last meeting – matters arising**
- 3. Chairman’s Report**
- 4. Treasurer’s Report**
- 5. Letting Report**
- 6. Election of Officers**
- 7. President’s Address**
- 8. Any Other Business**

THE NORTH ASCOT COMMUNITY ASSOCIATION

**Fernbank Road, North Ascot
Registered Charity NO.278231R**

MINUTES OF THE ANNUAL GENERAL MEETING HELD ON MONDAY 22nd April 2023 AT 7:00pm

Present:

Geoff Paxton	Hon. President
Jane Meaney	Hon. Chairperson
Colleen Caddow	Hon. Treasurer
Amanda Jarvis	Secretary
Sharon Griffiths	Lettings Officer

Jeff Wood; Nora Davison; Linda Wyatt, Maxine Maurissen. Kyle Rowland, Andy Meaney and Julie Rolls.

1. APOLOGIES FOR ABSENCE

Apologies received from Dorothy Hayes and Terry Earthy.
Jane Meaney welcomed everyone to the meeting.

2. MINUTES OF THE LAST MEETING AND MATTERS ARISING

The minutes of the previous Annual General Meeting held on 15th April 2023 had been circulated. The minutes were adopted, proposed by Jeff Wood and seconded by Geoff Paxton and signed by Jane Meaney.

3. CHAIRPERSONS REPORT

CHAIRMAN'S ADDRESS: NACA AGM 22/424

Good Evening Everyone, and welcome.

I would like to mention the objects of the Association, as listed in our constitution which was written in the mid1980s, but which remains relevant in these very different times.

“To promote the benefit of the inhabitants of North Ascot and the Neighborhood without distinction of sex, sexual orientation, race, or of political, religious or other opinions,in a common effort

to advance education and to provide recreation and leisure-time occupation.”

I think that if some of those founder members were still with us, (apart from Jeff who has been consistent in his support) they would be happy to see that we are still striving to meet those ideals. In an area where we have lost all our local pubs, youth clubs, and the Royal British Legion, this continuity is so vital to this community.

This has only been possible through the support of this committee, the hard work of all the Executive Committee members, particularly Colleen and Sharon. Many thanks to you all and may we continue to provide a warm, welcoming, well-maintained centre to uphold those lofty ideals.

Jane Meaney.

4. TREASURER'S REPORT

Welcome to the 2024 AGM

We have a healthy set of accounts with a surplus of £20 812

Hall income has increased by £6170.

Insurance increased by £1450

Heating was £449. lower i think this is due to us asking all users to keep the door closed.

Maintenance costs are the normal plumbing, painting and decorating, pat testing, roof repairs and boiler services In addition we had an electrical survey done, re carpeted two rooms and started work on fire regulations.

Accounts accepted proposed by Jeff Wood and seconded by Geoff Paxton.

Terry Wood thanked Colleen and Jane for all their hard work in keeping the community Centre running so well.

5. LETTINGS REPORT

As from the last AGM there were 28 parties, 1 first aid course for cheerleading and 2 meditation conferences. As well as the usual meditation, art group and martial arts.

6. ELECTION OF OFFICERS

Geoff Paxton has agreed to stand again as honorary president. The president was proposed by Nora Davison and seconded by Jeff Wood. Everyone voted in favour of Geoff a unanimous vote for him to stand.

Mrs Jane Meaney has agreed to stand again as the Hon. Chairperson and was

proposed by Geoff Paxton and seconded by Jeff Wood and agreed unanimously.

Ms Colleen Caddow has agreed to stand again as Hon. Treasurer and this was

proposed by Linda Wyatt seconded by Nora Davison and agreed unanimously.

Mr Kyle Rowland has agreed to stand again as Hon. Secretary and was proposed by Geoff Paxton, seconded by Colleen Caddow and agreed unanimously.

Sharon Griffiths Hon lettings officer Jeff Wood and Julie Rolls and all in favour unanimously.

The following non-elected positions will continue to be held as previously by

Amanda Jarvis as Secretary proposed by Geoff Paxton and second by Kyle Rowland. This was agreed unanimously.

Jeff Wood and Nora Davison have informed the group that this will be the last year they will attend the meetings. Jane thanked them for their commitment.

7. ELECTION OF THE COUNCIL MEMBERS

It was agreed by the meeting that the full members would be, Geoff Paxton, Jane Meaney, Colleen Caddow, Sharon Griffiths, Jeff Wood, Nora Davison, Linda Wyatt, Andy Meaney, Amanda Jarvis, Maxine Maurissen, Dorothy Hayes, and, Julie Rolls.

8. PRESIDENT'S ADDRESS

Geoff thanked everyone for the time and commitment and mentioned he is pleased with how well the community centre is running.

The meeting was closed by the Chairperson at 19.40

Chairperson

Date.....

The North Ascot Community Association
Income & Expenditure Account - £'s
Year Ended 31st December 2023

Full Year			
	2023	2022	2021
<u>General Income</u>			
Interest receivable	205	86	68
Total General Income (A)	205	86	68
<u>Hall Account</u>			
Hall lettings income	72,001	65,831	53,128
Insurance	3,641	2,191	2,011
Depreciation	57	76	101
Heat & Light	7,596	8,045	8,556
Lettings & Secretarial	6,414	7,648	5,925
Cleaning & Waste Removal	18,940	18,095	18,751
Repairs & Maintenance	14,747	13,333	6,353
Sundries	0	147	360
	(51,394)	(49,535)	(42,056)
Net Hall income (B)	20,607	16,296	11,072
Net Income (A) + (B)	20,812	16,382	11,140
Administration			
Telephone	521	579	2,295
	(521)	(579)	(2,295)
Surplus for year	20,291	15,803	8,845

The North Ascot Community Association
Balance Sheet as at 31st December 2023 - £'s

	Full Year		
	2023	2022	2021
<u>Fixed Assets</u>			
Net Book Value b/f	227	302	403
Additions			
Depreciation Charge for the year	<u>57</u>	<u>76</u>	<u>101</u>
Net Book Value c/f	170	227	302
<u>Current Assets</u>			
Debtors & Prepayments	319	3,905	451
Bank Deposit account	20,779	20,574	20,488
Bank Current account	<u>87,492</u>	<u>64,444</u>	<u>50,859</u>
	108,590	88,923	71,798
<u>Current Liabilities</u>			
Creditors	(744)	(1,425)	(179)
Net Assets	<u>108,016</u>	<u>87,725</u>	<u>71,922</u>
Represented by:			
Income & expenditure account			
Balance brought forward	87,725	71,922	63,077
Surplus (deficit) for the year	20,291	15,803	8,845
	<u>108,016</u>	<u>87,725</u>	<u>71,922</u>

Accounts agreed on behalf of the committee

Ms C Cadow

20th April 2024

**The North Ascot Community Association
Notes to the Accounts**

Current Account Cashflow 2021 to 31st December 2023 - £'s

Year	Income	Expenses	Mvmt	Total
2020				46,935.11
2021	51,301.54	(47,377.60)	3,923.94	50,859.05
2022	62,908.65	(49,323.46)	13,585.19	64,444.24
2023	75,586.76	(52,539.04)	23,047.72	87,491.96

Month	Income	Expenses	Mvmt	Total
Dec 22				64,444.24
Jan 23	6,235.46	(3,603.77)	2,631.69	67,075.93
Feb 23	10,312.23	(5,526.16)	4,786.07	71,862.00
Mar 23	5,090.00	(3,146.49)	1,943.51	73,805.51
Apr 23	5,997.73	(3,546.85)	2,450.88	76,256.39
May 23	7,850.96	(912.75)	6,938.21	83,194.60
Jun 23	3,738.50	(8,578.73)	(4,840.23)	78,354.37
Jul 23	7,693.46	(2,774.44)	4,919.02	83,273.39
Aug 23	3,873.00	(7,224.09)	(3,351.09)	79,922.30
Sep 23	5,970.73	(1,507.27)	4,463.46	84,385.76
Oct 23	6,539.23	(6,538.78)	0.45	84,386.21
Nov 23	8,363.96	(2,769.64)	5,594.32	89,980.53
Dec 23	3,921.50	(6,410.07)	(2,488.57)	87,491.96

87,491.96

As at 31st December 2023 - £'s

Debtors Outstanding

R Bertrand	319.00
	<u>319.00</u>

Creditors

British Gas	494.74
Select	164.37
Graham Thomas	85.00
	<u>744.11</u>

THE NORTH ASCOT COMMUNITY ASSOCIATION

England & Wales - Charity number 278231

Accounts

**The North Ascot Community Association
Balance Sheet as at 31st December 2021**

	Full Year		
	<u>2021</u>	<u>2020</u>	<u>2019</u>
<u>Fixed Assets</u>			
Net Book Value b/f	403	538	717
Additions			
Depreciation charge for year	<u>101</u>	<u>134</u>	<u>179</u>
Net book value c/f	302	403	538
<u>Current Assets</u>			
Debtors & prepayments	451	378	77
Bank Deposit account	20,488	20,420	20,262
Bank current account	<u>50,859</u>	<u>46,935</u>	<u>35,917</u>
	71,798	67,733	56,256
<u>Current Liabilities</u>			
Creditors	(179)	(5,059)	(1,080)
Net Assets	<u>71,922</u>	<u>63,077</u>	<u>55,714</u>
Represented by:			
Income & expenditure account			
Balance brought forward	63,077	55,714	53,626
Surplus (deficit) for the year	8,845	7,363	2,088
	<u>71,922</u>	<u>63,077</u>	<u>55,714</u>

Accounts agreed on behalf of the committee

Ms C Cadow

21st April 2021

Independent Examiner's Report to the Trustees of 'The North Ascot Community Association'

I report on the accounts of the charity for the year ended 31st December 2021

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND INDEPENDENT EXAMINER

The charity's trustees consider that an audit is not required for this year (under section 144 of the Charities Act 2011 (The Charities Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts (under section 145 of the Charities Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS STATEMENT

My examination was carried out in accordance with the General Directions given by the Charities Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and to those matters set out in the statement below

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination for 2020 no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respects the requirements:
 - (a) to keep accounting records in accordance with the section 130 of the Act and
 - (b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act; have not been; or.....
 - (c) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

John Doering FCCA
ISSEM Consulting
Independent Examiner
29 Jubilee Avenue, North Ascot
Berkshire
SL5 8NZ

12th April 2021

**The North Ascot Community Association
Income & Expenditure Account
Year Ended 31st December 2021**

	Full Year		
	<u>2021</u>	<u>2020</u>	<u>2019</u>
<u>General Income</u>			
Interest receivable	68.13	158	201
Total General Income (A)	68	158	201
 <u>Hall Account</u>			
Hall lettings income	53,128	48,633	61,099
Insurance	2,011	1,896	1,851
Depreciation	101	134	179
Heat & Light	8,556	6,364	9,318
Lettings & Secretarial	5,925	5,525	6,951
Cleaning & Waste Removal	18,751	20,182	20,326
Repairs & Maintenance	6,353	6,616	19,751
Sundries	360	0	0
Accountancy	0	0	222
	(42,056)	(40,718)	(58,598)
Net Hall Income (B)	11,072	7,915	2,502
Net Income (A) + (B)	11,140	8,072	2,702
 Administration			
Telephone	2,295	709	615
	(2,295)	(709)	(615)
Surplus for year	8,845	7,363	2,088

THE NORTH ASCOT COMMUNITY ASSOCIATION

STATEMENT OF AFFAIRS
AS AT 31st DECEMBER 2021

Registered Charity No. 278231R

ISSEM Consulting
29 Jubilee Avenue
North Ascot
Berkshire
SL5 8NZ

THE NORTH ASCOT COMMUNITY ASSOCIATION

**Fernbank Road, North Ascot
Registered Charity NO.278231R**

MINUTES OF THE ANNUAL GENERAL MEETING HELD ON MONDAY 15th April 2022 AT 7:30pm

Present:

Geoff Paxton	Hon. President
Jane Meaney	Hon. Chairperson
Colleen Caddow	Hon. Treasurer
Ashley Young	Secretary
Sharon Griffiths	Lettings Officer

Jeff Wood; Nora Davison; Linda Wyatt; John Overd; Andy Meaney; Amanda Jarvis, Maxine Morison, Sue O'Neil, Shay O'Neil, Jarod Spence, Terry Earthy.

1. APOLOGIES FOR ABSENCE

Apologies received from Dorothy Hayes, Julie Rolls. Jane Meaney welcomed everyone to the meeting.

2. MINUTES OF THE LAST MEETING AND MATTERS ARISING

The minutes of the previous Annual General Meeting held on 11th October 2021 had been circulated. The minutes were adopted, proposed by Jeff Wood and seconded by Geoff Paxton and signed by Nora Davidson.

3. CHAIRPERSONS REPORT

Good evening and welcome to the Annual General Meeting.

In preparing for this meeting, I have been looking at my files and clearing out unnecessary documents. These include endless risk assessments, official notices about what to do about impending outbreaks, and orders to display QR codes. Thank goodness we are now back to normal.

During the pandemic, had we not had the Ascot Day Nursery and the Old School Day Nursery open for business, the centre's finances would be in a sorry state. As it is, we have managed to boost our contingency fund by £8000 over

the past two years. Sharon attended regularly to monitor legionella and keep an eye on the building and complete the necessary risk assessments, but nothing beats having committed, interested users on site at all times who have the best interests of the centre at the core of everything they do.

The nursery managers are adept at interpreting new legislation and acting on it. Thus, we have access to Safeguarding, GDPR, and risk assessments. Having someone always on the site means that any problems can be addressed quickly, and the centre is able to be kept well-maintained.

The centre now has fibre-optic broadband paid for by the nurseries, and users can access the wifi in order to use their wireless speakers and other technology.

The transformation of the garden has been of benefit to the users at no extra cost to the centre as the nurseries pay for the upkeep and general maintenance.

Users can utilize the small tables and chairs provided by the nurseries for children's parties. Plus, fans and heaters to keep the rooms comfortable.

With all this in mind, we have asked Sharon to make users aware of the new risk assessments we have created and to make sure contractors on site are aware of our terms and conditions and to check their insurance policies. We also feel it is necessary for regular contractors to be checked by the DBS at our expense as this complies with our safeguarding policy.

It is wonderful having our regular users back using our facilities and the casual bookings are increasing too. Our website is now nearly up and running. We are just uploading the updated terms and conditions and user rates and risk assessments.

I would like to thank both the nursery managers for all their hard work, but also Sharon and Jarrod, who have provided the users with support. Despite having a very demanding career, Ashley has continued to step in and provide secretarial services. Colleen has almost single-handedly run the centre from dealing with contractors, to keeping a firm hold on our finances. Finally, thank you to all of you who turn up monthly to keep our committee viable.

Jane Meaney (Honorary Chairman)

4. TREASURER'S REPORT

I'm happy to report that the accounts for 2021 show a profit of £8845(despite the covid restrictions). The Hall income has increased by £4495.

We reopened for users in September and are pleased that all have returned, with the exception of Aerobics and The Ascot Ladies. The martial arts group have increased to two sessions a week, and a new yoga class has started. At present the only available evenings are Fridays, Saturdays, and Sundays. We accommodated any covid - related cancellation at no cost to users.

Thankfully things seem to be getting back to normal.

We were fortunate that during this period both Nursery Schools were allowed to remain open. Their rental contributes to most of our income. The nurseries also made use of the hall during the day at an additional cost, which helped to subsidise the hall revenue.

I'd like to thank the staff from both nurseries and the after-school club for promoting the hall, as a result the hall has been busy on weekends with children's birthday parties.

Heating and lighting have increased by £2192. Our phone systems have been upgraded hence additional cost of £1586.

We spent £6353 on maintenance and repairs this included painting and decorating, general upkeep of the building, drains and plumbing. The drains are an ongoing concern.

I'd like to thank John Doering for once again preparing our accounts at no cost.

Colleen Caddow

5. LETTINGS REPORT

Users restarted in September and 14 parties were booked from September to December. A few parties pulled out due to covid restrictions – Yoga classes have started. Martial arts have come back.

6. ELECTION OF OFFICERS

Geoff Paxton has agreed to stand again as honorary president. The president was proposed by Jeff Wood and seconded by John Overd. Everyone voted in favour of Geoff a unanimous vote for him to stand.

Mrs Jane Meaney has agreed to stand again as the Hon. Chairperson and was proposed by Jeff Wood and seconded by Nora Davidson and agreed unanimously.

Ms Colleen Caddow has agreed to stand again as Hon. Treasurer and this was proposed by Terry Earthy, seconded by Jane Meaney and agreed unanimously.

Mr Jarrod Spence has agreed to stand again as Hon. Secretary and was proposed by Sharon Griffiths, seconded by Colleen Caddow and agreed unanimously.

Sharon Griffiths Hon lettings officer Jeff Wood and Jane Meaney and all in favour

The following non-elected positions will continue to be held as previously by **Ashley Young** as Secretary. This was agreed unanimously.

7. ELECTION OF THE COUNCIL MEMBERS

It was agreed by the meeting that the full members would be, Geoff Paxton, Jane Meaney, Colleen Caddow, Ashley Young, Sharon Griffiths, Jeff Wood, Nora Davison, Linda Wyatt, John Overd, Andy Meaney, Amanda Jarvis, Maxine Morison, Sue ONeil, Shay ONeil, Jarod Spence, Terry Earthy, Dorothy Hayes, and, Julie Rolls.

8. PRESIDENT'S ADDRESS

Thank you to all volunteers and staff. Everything is so well run I feel like a spare part. I think we should be prepared as another tricky year ahead financially and health wise. I have all the confidence the community association will continue to flourish.

Please give me a nudge if there is anything I can do.

Thank you,

Geoff Paxton

9. ANY OTHER BUSINESS

Risk assessment for all the users for the building are provided when facilities are booked. The kitchen is nearly completed and there were a lot of things which went wrong, and contractors are working on weekends and the risk assessments needed to be drawn up. A contract for contractors and DBS checks are required if they are going to be onsite with children. These are not domestic premises and health, and safety and safeguarding are a priority. Contracts are required to provide a copy of their insurance.

There was a gazebo that below up on the roof. Three fire engines showed us as it was wedged. Colleen and Jane contacted the roofer and there is a lot of work to be done. The old school nursery school's insurance has accepted the insurance claim.

The flooring in the kitchen needs to be replaced and the fridge. There was a break in the lino, and it will be seamless. When they lifted the floor there was a lot of damp and the flooring had to be dried out. The floor quote is £750. The Committee was happy to proceed.

Bracknell had funding and agreed a glass structure could be built outside the entrance. After the gazebo would the committee be happy with the gazebo. The basic quote is £4,200. Terry mentioned the library would need to consent to the arrangement as it may block light. Jane will share a sketch before it goes through. Maxine will speak to the library. Geoff will see if we can apply for funding and grants again to subsidise the costs.

The car park is getting busy— it was suggested to take it up with Bracknell.

User rates- worrying about the increase in costs, gas, electricity and insurance. It was put to the committee that the general users continue paying the same rates of £20 per hour, and the nurseries pay an increase. The two nurseries have also agreed to contribute £100.

Board outside is looking lovely which was done by John Overd.

The meeting was closed by the Chairperson at 8:15 pm

Next meeting 16th of May 2023 at 7pm

Chairperson

Date.....

THE NORTH ASCOT COMMUNITY ASSOCIATION

England & Wales - Charity number 278231

Accounts

THE NORTH ASCOT COMMUNITY ASSOCIATION

Fernbank Road, North Ascot
Registered Charity NO.278231R

MINUTES OF THE ANNUAL GENERAL MEETING HELD ON MONDAY 11th OCTOBER 2021 AT 7:30pm

Present:

Geoff Paxton	Hon. President
Jane Meaney	Hon. Chairperson
Colleen Caddow	Hon. Treasurer
Ashley Young	Secretary
Sharon Griffiths	Lettings Officer

Jeff Wood; Nora Davison; Linda Wyatt; John Overd; Andy Meaney; Amanda Jarvis.

1. APOLOGIES FOR ABSENCE

Apologies received from Jarod Spence, Terry Earthy and Dorothy Hayes. Jane Meaney welcomed everyone to the meeting.

2. MINUTES OF THE LAST MEETING AND MATTERS ARISING

The minutes of the previous Annual General Meeting held on 21st of April 2019 had been circulated. The minutes were adopted, proposed by Jeff Wood and seconded by Geoff Paxton and signed by Mrs Jane Meaney.

3. CHAIRPERSONS REPORT

Good evening, everyone and welcome. It has been a long time coming and I am very pleased to see you all. Tonight, is also tinged with sadness as we have lost old friends, both supporters and users. Aerobics and Ascot Ladies have been here for the 30+ years that I have been coming but will sadly not be continuing. On behalf of us all, I would also like to offer sincere condolences to both Geoff and Jeff on the loss of Liz and Julie. Both were very involved with charity work in our local community, and I know they are sorely missed.

During the initial lockdown, we used the opportunity to get the decoration of the main and small halls completed as our decorator works alone. Sharon also attended regularly to run the taps and keep us compliant with Legionella requirements, and to keep the other testing up to date. Colleen I also visited regularly to keep an eye on the centre. We were lucky enough to qualify for the £10 000 Covid grant which Bracknell paid directly into our account.

As you all know, our centre is let to our Association on a 66-year lease, and we are responsible for running the centre and for the upkeep of the centre. The requirement is that when the lease expires in around 2055, the centre is handed back in as good as, or better condition than it was when the lease was arranged. The benefits of this arrangement are that we are responsible for all our own finances and upkeep of the building. Having the two full-time lets to the Old School Day Nursery and the Ascot Day Nursery have worked very well, as the centre is continuously occupied, and any problems can be highlighted immediately, and the work can be scheduled as necessary. Costs to the other users of the centre can thus be kept reasonable, and help can be given when necessary. The centre is definitely in a much better condition than the run-down, neglected building we took over.

In June 2020 restrictions were lifted for nurseries and schools, and because all the risk assessments were up to date, the nurseries were able to operate again immediately, but within a system of bubbles. We were delighted to welcome our regular users back in September 2021, and the hall is once again busy with weekend parties. The playground has also been refurbished and is now an asset to the centre.

One nasty note was struck when a fence was put up without permission to facilitate the bubble system that was being strictly adhered to. As soon as we saw it, Colleen and I both decided it had to go and informed the relevant nursery. We were told that the contractor would not be able to return to remove it for six weeks. I was then surprised to receive a complaint from Bracknell Council as no-one had contacted me about it. It seems that people prefer to complain anonymously than to face a problem head-on. Luckily, we have a very good relationship with Bracknell Council who trust us to run the centre and make the correct decisions. If anyone had bothered to contact me, I could have reassured them too. I only mention this incident now because I did not realise the extent of the opposition I was facing until I received a message of support from one of our members. I would like to assure you all that although associated with the nurseries, both Colleen and I will always make decisions in the best interests of the Association

On a happier note, I can confirm that all the committee members are willing to stand for re-election and we have not had notice of any other candidates. We are delighted to be back, and I would like to thank Colleen and Sharon for all their hard work over the past eighteen months as I know many community centres have suffered and are struggling to stay afloat. Our centre is thriving, and Sharon is very busy with lettings. We have commissioned a website which will be up and running soon and have also realised that our sign is looking

dated and needs updating. Our fibre-optic broadband will be an asset to the centre, and we are researching alternate energy sources to bring the centre into the modern world.

Thank you.

Jane Meaney

4. TREASURER'S REPORT

Welcome to the AGM, its lovely to see everyone again and hopefully now life is slowly returning to normal.

Due to the covid restrictions and lockdown, (which prevented the public from entering the building) there is not much to report on. Sharon has continued to clean, and risk assess throughout this period, which appeased our insurance providers as our policy stipulates that the building should not be left unoccupied for longer than 30 days, we allowed the annual painting and decorating to go ahead as Ian works on his own, we applied for and received the £10 000.00 grant which helped to offset the loss of income during the closure. Besides the everyday running costs during this period, our only problem was blocked drains at the main entrance, this was rectified by lining the run from the main door passed the library and comes with a 10-year guarantee.

The nurseries thankfully returned in June, and their rentals helps to cover the everyday running costs.

At the previous AGM we had not received the final accounts in time, this has since been rectified by John Doering and his workings show that we had a surplus of £2088.00 in 2019 and a surplus of £7363.00 in 2020 (this is due to the grant received).

Colleen

5. LETTINGS REPORT

No bookings during Covid.

6. ELECTION OF OFFICERS

Geoff Paxton has agreed to stand again as honorary president. Everyone voted in favour of Geoff a unanimous vote for him to stand.

Jane Meaney Congratulated Geoff Paxton and confirmed he would be taking over as president after the meeting.

Mrs Jane Meaney has agreed to stand again as the Hon. Chairperson and was proposed by Sharon Griffiths and seconded by Andy Meaney and agreed unanimously.

Ms Colleen Caddow has agreed to stand again as Hon. Treasurer and this was proposed by Geoff Paxton, seconded by Jane Meaney and agreed unanimously.

Mr Terry Earthy has agreed to stand again as Hon. Secretary and was proposed by John Overd, seconded by Jeff Wood and agreed unanimously.

Sharon Hon lettings officer Jeff Wood and Jane Meaney and all in favour

The following non-elected positions will continue to be held as previously by **Mrs Ashley Young as Secretary**. This was agreed unanimously.

7. ELECTION OF THE COUNCIL MEMBERS

It was agreed by the meeting that the full members would be, Mr Geoff Paxton, Mrs Jane Meaney, Ms Colleen Caddow, Mr Jeff Wood, Mrs Nora Davison, Mr Terry Earthy, Mrs Sharon Griffiths, and Mrs Lynda Wyatt, John Overd, Dorothy Hayes, Amanda Jarvis, Andy Meany and Jarod Spence.

8. PRESIDENT'S ADDRESS

Due to personal circumstances, I took a back seat for the last 18 months and it is clear the community centre is in safe hands. The team kept it going brilliantly.

I have been working to get untaxed vehicles out of the car park and the bridal path cleared.

Thank you all for your support and all you have done. Next year will be better.

9. ANY OTHER BUSINESS

With regards to the complaints made regarding the fence it was proposed by Andy a complaint procedure should be considered. It was agreed it would solve issues with the community reaching out directly to the chairman through the website and the outside notice board with update contact details to make the complaint.

The meeting was closed by the Chairperson at 8:01 pm

Chairperson

Date.....

THE NORTH ASCOT COMMUNITY ASSOCIATION

STATEMENT OF AFFAIRS
AS AT 31st DECEMBER 2020

Registered Charity No. 278231R

ISSEM Consulting
29 Jubilee Avenue
North Ascot
Berkshire
SL5 8NZ

**The North Ascot Community Association
Income & Expenditure Account
Year Ended 31st December 2020**

	Full Year			
	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
<u>General Income</u>				
Interest receivable	158	201	33	10
Total General Income (A)	<u>158</u>	<u>201</u>	<u>33</u>	<u>10</u>
<u>Hall Account</u>				
Hall lettings income	48,633	61,099	57,943	52,399
Insurance	1,896	1,851	1,806	1,949
Depreciation	134	179	239	319
Heat & Light	6,364	9,318	6,278	4,404
Lettings & Secretarial	5,525	6,951	6,375	5,900
Cleaning & Waste Removal	20,182	20,326	20,944	16,995
Repairs & Maintenance	6,616	19,751	20,443	3,491
Sundries	0	0	279	307
Accountancy	0	222	222	222
	(40,718)	(58,598)	(56,586)	(33,587)
Net Hall Income (B)	<u>7,915</u>	<u>2,502</u>	<u>1,357</u>	<u>18,812</u>
Net Income (A) + (B)	<u>8,072</u>	<u>2,702</u>	<u>1,390</u>	<u>18,822</u>
Administration				
Telephone	709	615	574	478
	(709)	(615)	(574)	(478)
Surplus for year	<u>7,363</u>	<u>2,088</u>	<u>816</u>	<u>18,344</u>

Independent Examiner's Report to the Trustees of 'The North Ascot Community Association'

I report on the accounts of the charity for the year ended 31st December 2020

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND INDEPENDENT EXAMINER

The charity's trustees consider that an audit is not required for this year (under section 144 of the Charities Act 2011 (The Charities Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts (under section 145 of the Charities Act),
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINERS STATEMENT

My examination was carried out in accordance with the General Directions given by the Charities Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and to those matters set out in the statement below

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination for 2020 no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respects the requirements:
 - (a) to keep accounting records in accordance with the section 130 of the Act and
 - (b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act; have not been; or.....
 - (c) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

John Doering FCCA
ISSEM Consulting
Independent Examiner
29 Jubilee Avenue, North Ascot
Berkshire
SL5 8NZ

21st April 2021

**The North Ascot Community Association
Balance Sheet as at 31st December 2020**

	Full Year			
	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
<u>Fixed Assets</u>				
Net Book Value b/f	538	717	956	1,275
Additions				
Depreciation charge for year	<u>134</u>	<u>179</u>	<u>239</u>	<u>319</u>
Net book value c/f	403	538	717	956
<u>Current Assets</u>				
Debtors & prepayments	378	77	1,004	851
Bank Deposit account	20,420	20,262	20,061	20,028
Bank current account	<u>46,935</u>	<u>35,917</u>	<u>35,576</u>	<u>32,352</u>
	67,733	56,256	56,641	53,231
<u>Current Liabilities</u>				
Creditors	(5,059)	(1,080)	(3,732)	(1,377)
Net Assets	<u>63,077</u>	<u>55,714</u>	<u>53,626</u>	<u>52,810</u>
Represented by:				
Income & expenditure account				
Balance brought forward	55,714	53,626	52,810	34,466
Surplus (deficit) for the year	7,363	2,088	816	18,344
	<u>63,077</u>	<u>55,714</u>	<u>53,626</u>	<u>52,810</u>

Accounts agreed on behalf of the committee

Ms C Cadow

21st April 2021