

THE GUARDS MUSEUM TRUST

UNAUDITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 DECEMBER 2023

THE GUARDS MUSEUM TRUST

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THE GUARDS MUSEUM TRUST

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 DECEMBER 2023

Trustees	Major General J M H Bowder OBE, Chair (appointed 29 September 2023) Major General C J Ghika CBE (retired 29 September 2023) Brigadier Mark Simon Peter Berry Lieutenant Colonel G C Light Lieutenant Colonel J E N B Shaw D S S Chichester Esq J A C Campbell-Johnston Esq
Charity registered number	278181
Principal address	Director The Guards Museum Birdcage Walk London SW1E 6HQ
Accountants	Wellers Accountants 1 Vincent Square London SW1P 2PN
Bankers	Royal Bank of Scotland Lawrie House Victoria Road Farnborough Hants GU14 7NR
Investment Managers	Evelyn Partners 45 Gresham Street London EC2V 7BG

THE GUARDS MUSEUM TRUST

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

The Trustees present their annual report together with the financial statements of the charity for the 1 January 2023 to 31 December 2023.

Pursuant to a resolution passed by the Board on 11 December 2023 and a Deed of Appointment and Retirement, the Household Division Charity CIO (registered charity number 1200873) became the sole trustee of the Charity with effect from 16 January 2024.

The Trustees of the Household Division Charity are:

Major General J M H Bowder OBE
Brigadier M S P Berry
Lieutenant Colonel G C Light
Lieutenant Colonel CMJ Foinette
D S S Chichester Esq
J A C Campbell-Johnston Esq

The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Objectives and activities

a. Policies and objectives

The objects of the charity as set out in the trust deed are:

"Educating the public including members of the Household Division in the traditions of the Division and the memorialisation of its deeds."

The Guards Museum exists to tell the story of the development of the five Regiments of Her Majesty's Foot Guards. It collects and preserves artifacts that represent these Regiments' rich history since 1642 to the present day.

b. Activities undertaken to achieve objectives

The Museum in Central London is open daily and receives many visitors. Children are admitted free of charge and the museum welcomes many school groups. The Trustees aim to make the Museum accessible to everyone to learn about, enjoy and be inspired by the Foot Guards. The Museum is registered with Arts Council England (ACE) and received accreditation in 2008 and was successfully re accredited in 2012 and again in 2017.

c. Main activities undertaken to further the charity's purposes for the public benefit

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

The charity undertakes various activities in order to raise funds for the work of the Museum. Many of these are now undertaken in a wholly owned trading subsidiary which donates all of its profits to the Trust.

THE GUARDS MUSEUM TRUST

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

Achievements and performance

a. Key performance indicators

The accounts show a surplus, excluding restricted funds, of £197,830 (2022 - £16,747). After allowing for unrealised gains and losses on the investments, the overall net movement on funds was a current year surplus of £222,606 (2022 - £52,152 deficit).

The Trust's reserves have historically been accumulated slowly over the years as unrestricted funds. The unrestricted reserves are held to maintain continuity and financial stability for the Museum and to provide funds for the purchase of artefacts as additions to the collection.

The charity's reserves at 31 December 2023 were £1,180,218 (2022 - £957,612). The reserves are principally held as investments with a further amount held as working capital for the trading activities and are considered adequate by the trustees.

Financial review

a. Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

The trustees have been mindful of the severe impact of the Global pandemic in previous years.

During this financial period, we suspended all project work. Through historic prudence in our financial management, we have funds in place to see the museum through this period of uncertainty.

In line with the Trustees expectations the museum was fully open to the public in 2023 and recommenced its vital commercial work to support the museum's charitable aims and objectives.

b. Reserves policy

Our current reserves would provide for at least three years of trading without any revenue.

The deliberate policy to build up the trust fund as our 'rainy day fund' has been prudent in that the Global pandemic has certainly proved to be calamitous for the heritage sector. Going forward the museum will restart prudent investment in capital projects and continue to keep sufficient funds in place to allow for at least two years of trading without revenue going forward.

Structure, governance and management

a. Constitution

The Guards Museum Trust is a registered charity, number 278181, and is constituted under a Trust deed.

b. Methods of appointment or election of Trustees

The management of the Group and the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

THE GUARDS MUSEUM TRUST

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2023

Statement of Trustees' responsibilities

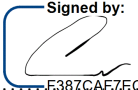
The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial which give a true and fair view of the state of affairs of the Group and the charity and of their incoming resources and application of resources, including their income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Group will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Group and the charity's transactions and disclose with reasonable accuracy at any time the financial position of the Group and the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Group and the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:

Signed by:

.....F387CAF7EC784E7.....

Lieutenant Colonel Gareth Colin Light
(Chair of Trustees)

Date: 31-10-24

THE GUARDS MUSEUM TRUST

**INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 DECEMBER 2023**

Independent examiner's report to the Trustees of The Guards Museum Trust ('the Group')

We report to the charity Trustees on our examination of the consolidated accounts of the Group comprising the The Guards Museum Trust ('the parent charity') and its subsidiary undertakings for the year ended 31 December 2023.

Responsibilities and basis of report

As the Trustees of the parent charity you are responsible for the preparation of the consolidated accounts of the Group in accordance with the requirements of the Charities Act 2011 ('the 2011 Act') and you have chosen to prepare consolidated accounts for the Group. You are satisfied that the accounts of both parent charity and the Group are not required by charity law to be audited and have chosen instead to have an independent examination.

We report in respect of our examination of the consolidated accounts carried out under section 152 of the Charities Act ('the 2011 Act'). In carrying out our examination we have followed the Directions given by the Charity Commission under section 152(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the accounts. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently we express no opinion as to whether the consolidated accounts present a 'true and fair' view and our report is limited to those specific matters set out in the independent examiner's statement.

THE GUARDS MUSEUM TRUST

**INDEPENDENT EXAMINER'S REPORT (CONTINUED)
FOR THE YEAR ENDED 31 DECEMBER 2023**

Independent examiner's statement

Since the Trustees have opted to prepare consolidated accounts for the Group your examiner must be a member of a body listed in section 145 of the 2011 Act. We confirm that we are qualified to undertake the examination because we are a member of Association of Chartered Certified Accountants in England and Wales, which is one of the listed bodies.

Your attention is drawn to the fact that the Group has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

We understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

We have completed our examination. We confirm that no matters have come to our attention in connection with the examination giving us cause to believe:

1. accounting records with respect to the parent charity were not kept as required by section 130 of the 2011 Act and with respect to its subsidiaries as required by section 386 of the Companies Act 2006; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)].

We have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the charity's Trustees, as a body, in accordance with section 145 of the Charities Act 2011. Our work has been undertaken so that we might state to the charity's Trustees those matters we are required to state to them in an Independent examiner's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the parent charity and the charity's Trustees as a body, for our work or for this report.

Signed:

Ross Andrews

Signed by:



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Dated: 31-10-24

ACA

Wellers

Accountants

1 Vincent Square

London

SW1P 2PN

THE GUARDS MUSEUM TRUST

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023**

	Note	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income from:					
Donations and legacies	3	89,684	26,203	115,887	144,350
Charitable activities	4	132,615	-	132,615	7,600
Other trading activities	5	270,151	-	270,151	112,682
Investments	6	21,708	-	21,708	18,468
Total income		514,158	26,203	540,361	283,100
Expenditure on:					
Raising funds	7	154,785	-	154,785	119,531
Charitable activities	8	161,543	26,203	187,746	146,822
Total expenditure		316,328	26,203	342,531	266,353
Net movement in funds before other recognised gains/(losses)		197,830	-	197,830	16,747
Other recognised gains/(losses):					
Gains/(losses) on revaluation of fixed assets		24,776	-	24,776	(68,899)
Net movement in funds		222,606	-	222,606	(52,152)
Reconciliation of funds:					
Total funds brought forward		957,612	-	957,612	1,009,764
Net movement in funds		222,606	-	222,606	(52,152)
Total funds carried forward		1,180,218	-	1,180,218	957,612

The Consolidated statement of financial activities includes all gains and losses recognised in the year.

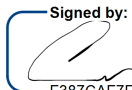
The notes on pages 11 to 32 form part of these financial statements.

THE GUARDS MUSEUM TRUST

**CONSOLIDATED BALANCE SHEET
AS AT 31 DECEMBER 2023**

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	13	17,294	14,292
Investments	14	661,077	636,301
		<u>678,371</u>	<u>650,593</u>
Current assets			
Stocks	15	3,212	18,412
Debtors	16	180,552	6,844
Cash at bank and in hand		376,557	318,946
		<u>560,321</u>	<u>344,202</u>
Creditors: amounts falling due within one year	17	(58,475)	(37,184)
Net current assets		<u>501,846</u>	<u>307,018</u>
Total assets less current liabilities		<u>1,180,217</u>	<u>957,611</u>
Total net assets		<u><u>1,180,217</u></u>	<u><u>957,611</u></u>
Charity funds			
Restricted funds	18	-	-
Unrestricted funds	18	1,180,217	957,611
Total funds		<u><u>1,180,217</u></u>	<u><u>957,611</u></u>

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

 Signed by:

Lieutenant Colonel Gareth Colin Light
 (Chair of Trustees)
 Date: 31-10-24

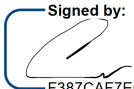
The notes on pages 11 to 32 form part of these financial statements.

THE GUARDS MUSEUM TRUST

**CHARITY BALANCE SHEET
AS AT 31 DECEMBER 2023**

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	13	1,750	1,750
Investments	14	661,078	636,302
		<u>662,828</u>	<u>638,052</u>
Current assets			
Debtors	16	199,463	100,854
Cash at bank and in hand		340,228	252,365
		<u>539,691</u>	<u>353,219</u>
Creditors: amounts falling due within one year	17	(17,721)	(29,078)
Net current assets		<u>521,970</u>	<u>324,141</u>
Total assets less current liabilities		<u>1,184,798</u>	<u>962,193</u>
Total net assets		<u><u>1,184,798</u></u>	<u><u>962,193</u></u>
Charity funds			
Restricted funds	18	-	-
Unrestricted funds	18	1,184,798	962,193
Total funds		<u><u>1,184,798</u></u>	<u><u>962,193</u></u>

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

 Signed by:

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 (Chair of Trustees)
 Date: 31-10-24

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THE GUARDS MUSEUM TRUST

**CONSOLIDATED STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2023**

	2023 £	2022 £
Cash flows from operating activities		
Net cash used in operating activities	46,966	18,684
Cash flows from investing activities		
Dividends, interests and rents from investments	17,108	18,056
Net cash provided by investing activities	17,108	18,056
Cash flows from financing activities		
Purchase of intangible fixed assets	(6,463)	(167)
Net cash used in financing activities	(6,463)	(167)
Change in cash and cash equivalents in the year	57,611	36,573
Cash and cash equivalents at the beginning of the year	318,946	282,373
Cash and cash equivalents at the end of the year	376,557	318,946

The notes on pages 11 to 32 form part of these financial statements

THE GUARDS MUSEUM TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

1. General information

The Guards Museum Trust is a charity, registered in England and Wales. The charity's registered office address is Household Division Funds, Horse Guards, Whitehall, London, SW1A 2AX.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

The Guards Museum Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The Consolidated statement of financial activities (SOFA) and Consolidated balance sheet consolidate the financial statements of the charity and its subsidiary undertaking. The results of the subsidiary are consolidated on a line by line basis.

2.2 Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants and donations are included in the Consolidated statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

The premises in which the museum operates out of are donated by the Ministry of Defence. As the premises would not be rented out for any other activity other than that of the museum it is not possible to attach a market rate to the transaction.

THE GUARDS MUSEUM TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2023

2. Accounting policies (continued)

2.3 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the Group to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Group's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.4 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Group; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.5 Tangible fixed assets and depreciation

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, .

Depreciation is provided on the following bases:

Short-term leasehold property	- 20% straight line
Fixtures and fittings	- 25% Reducing balance
Office equipment	- 25% Reducing balance

2.6 Investments

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the Balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the Consolidated statement of financial activities.

Investments in subsidiaries are valued at cost less provision for impairment.

THE GUARDS MUSEUM TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

2. Accounting policies (continued)**2.7 Stocks**

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Consolidated statement of financial activities as a finance cost.

2.11 Financial instruments

The Group only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

2.12 Pensions

The Group contributes into a defined contribution pension scheme and the pension charge represents the amounts payable by the Group to the fund in respect of the year.

THE GUARDS MUSEUM TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

2. Accounting policies (continued)

2.13 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Group and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Group for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

3. Income from donations and legacies

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Donations	89,684	-	89,684
Grants	-	26,203	26,203
	<hr/> 89,684	<hr/> 26,203	<hr/> 115,887 <hr/>
	<i>Unrestricted funds 2022 £</i>	<i>Restricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Donations	119,843	2,202	122,045
Grants	-	22,305	22,305
	<hr/> 119,843	<hr/> 24,507	<hr/> 144,350 <hr/>

THE GUARDS MUSEUM TRUST

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

4. Income from charitable activities

	Unrestricted funds 2023 £	Total funds 2023 £
Museum admissions	132,615	132,615
	Unrestricted funds 2022 £	Total funds 2022 £
Museum admissions	7,600	7,600

THE GUARDS MUSEUM TRUST

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

5. Income from other trading activities
Income from non charitable trading activities

	Unrestricted funds 2023 £	Total funds 2023 £
Sales	270,151	270,151
	Unrestricted funds 2022 £	Total funds 2022 £
Sales	112,682	112,682

THE GUARDS MUSEUM TRUST

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

6. Investment income

	Unrestricted funds 2023 £	Total funds 2023 £
Listed investments	17,108	17,108
Deposit account interest	4,599	4,599
Interest receivable	1	1
	<u>21,708</u>	<u>21,708</u>
	Unrestricted funds 2022 £	Total funds 2022 £
Listed investments	18,056	18,056
Deposit account interest	412	412
	<u>18,468</u>	<u>18,468</u>

THE GUARDS MUSEUM TRUST

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

7. Expenditure on raising funds
Costs of raising voluntary income

	Unrestricted funds 2023 £	Total funds 2023 £
Purchases	69,231	69,231
Advertising and marketing	74	74
Repairs and maintenance	689	689
Travel	9,671	9,671
Entertainment	3,378	3,378
Office costs	9,749	9,749
Bank fees	118	118
Accounts and bookkeeping	9,825	9,825
Charitable/political donations	1,500	1,500
Wages and salaries	47,089	47,089
Depreciation	3,461	3,461
	154,785	154,785

THE GUARDS MUSEUM TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

7. Expenditure on raising funds (continued)

Costs of raising voluntary income (continued)

	<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Purchases	56,694	56,694
Repairs and maintenance	808	808
Travel	14,790	14,790
Entertainment	1,922	1,922
Office costs	7,870	7,870
Bank fees	103	103
Accounts and bookkeeping	7,500	7,500
Wages and salaries	25,500	25,500
Depreciation	4,344	4,344
	<u>119,531</u>	<u>119,531</u>

8. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Museum	<u>161,543</u>	<u>26,203</u>	<u>187,746</u>
	<i>Unrestricted funds 2022 £</i>	<i>Restricted funds 2022 £</i>	<i>Total 2022 £</i>
Museum	<u>124,517</u>	<u>22,305</u>	<u>146,822</u>

THE GUARDS MUSEUM TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

9. Analysis of expenditure by activities

	Activities undertaken directly 2023 £	Support costs 2023 £	Total funds 2023 £
Museum	175,061	12,685	187,746
	<u>175,061</u>	<u>12,685</u>	<u>187,746</u>

	<i>Activities undertaken directly 2022 £</i>	<i>Support costs 2022 £</i>	<i>Total funds 2022 £</i>
Museum	134,322	12,500	146,822
	<u>134,322</u>	<u>12,500</u>	<u>146,822</u>

Analysis of direct costs

	Museum 2023 £	Total funds 2023 £
Wages and salaries	169,520	169,520
Insurances	4,364	4,364
Office costs	1,177	1,177
	<u>175,061</u>	<u>175,061</u>

	<i>Museum 2022 £</i>	<i>Total funds 2022 £</i>
Wages and salaries	129,491	129,491
Insurances	3,717	3,717
Office costs	1,114	1,114
	<u>134,322</u>	<u>134,322</u>

THE GUARDS MUSEUM TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

9. Analysis of expenditure by activities (continued)

Analysis of support costs

	Museum 2023 £	Total funds 2023 £
Accountancy	3,750	3,750
Professional fees	1,135	1,135
Bookkeeping	7,800	7,800
	<hr/> 12,685 <hr/>	<hr/> 12,685 <hr/>

	<i>Museum 2022 £</i>	<i>Total funds 2022 £</i>
Accountancy	3,750	3,750
Professional fees	400	400
Bookkeeping	7,950	7,950
Office expenses	400	400
	<hr/> 12,500 <hr/>	<hr/> 12,500 <hr/>

10. Independent examiner's remuneration

	2023 £	2022 £
Fees payable to the charity's independent examiner for the independent examination of the charity's annual accounts	3,750	3,750
Fees payable to the charity's independent examiner in respect of:		
All other services not included above	6,000	6,000
	<hr/> 6,000 <hr/>	<hr/> 6,000 <hr/>

THE GUARDS MUSEUM TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

11. Staff costs

	Group 2023 £	<i>Group 2022 £</i>	Charity 2023 £	<i>Charity 2022 £</i>
Wages and salaries	190,226	135,081	143,137	109,581
Social security costs	16,266	7,267	16,266	7,267
Contribution to defined contribution pension schemes	10,117	12,643	10,117	12,643
	216,609	154,991	169,520	129,491

The average number of persons employed by the charity during the year was as follows:

	Group 2023 No.	<i>Group 2022 No.</i>	Charity 2023 No.	<i>Charity 2022 No.</i>
Employees	5	3	5	3

No employee received remuneration amounting to more than £60,000 in either year.

12. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2022 - £NIL).

During the year ended 31 December 2023, no Trustee expenses have been incurred (2022 - £NIL).

THE GUARDS MUSEUM TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

13. Tangible fixed assets

Group

	Short-term leasehold property £	Fixtures and fittings £	Office equipment £	Total £
Cost or valuation				
At 1 January 2023	7,500	107,894	2,000	117,394
Additions	3,012	3,450	-	6,462
At 31 December 2023	<u>10,512</u>	<u>111,344</u>	<u>2,000</u>	<u>123,856</u>
Depreciation				
At 1 January 2023	3,427	99,424	250	103,101
Charge for the year	898	2,563	-	3,461
At 31 December 2023	<u>4,325</u>	<u>101,987</u>	<u>250</u>	<u>106,562</u>
Net book value				
At 31 December 2023	<u>6,187</u>	<u>9,357</u>	<u>1,750</u>	<u>17,294</u>
<i>At 31 December 2022</i>	<u>4,073</u>	<u>8,470</u>	<u>1,750</u>	<u>14,293</u>

THE GUARDS MUSEUM TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

13. Tangible fixed assets (continued)

Charity

	Fixtures and fittings £	Office equipment £	Total £
Cost or valuation			
At 1 January 2023	65,838	2,000	67,838
At 31 December 2023	65,838	2,000	67,838
Depreciation			
At 1 January 2023	65,838	250	66,088
At 31 December 2023	65,838	250	66,088
Net book value			
At 31 December 2023	-	1,750	1,750
At 31 December 2022	-	1,750	1,750

14. Fixed asset investments

Group	Listed investments £
Cost or valuation	
At 1 January 2023	636,301
Revaluations	24,776
At 31 December 2023	661,077
Net book value	
At 31 December 2023	661,077
At 31 December 2022	636,301

THE GUARDS MUSEUM TRUST

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

14. Fixed asset investments (continued)

charity	Investments in subsidiary companies £	Listed investments £	Total £
Cost or valuation			
At 1 January 2023	1	636,301	636,302
Revaluations	-	24,776	24,776
At 31 December 2023	1	661,077	661,078
Net book value			
At 31 December 2023	1	661,077	661,078
At 31 December 2022	1	636,301	636,302

THE GUARDS MUSEUM TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

14. Fixed asset investments (continued)

Principal subsidiaries

The following was a subsidiary undertaking of the charity:

Name	Company number	Registered office or principal place of business	Holding
Guards Museum Enterprises Limited	06461708	Wellington Barracks, Birdcage Walk, London, SW1E 6HQ	100%

Included in consolidation

Yes

The financial results of the subsidiary for the year were:

Name	Income £	Expenditure £	Net assets £
Guards Museum Enterprises Limited	270,151	(153,832)	4,580

15. Stocks

	Group 2023 £	Group 2022 £
Finished goods and goods for resale	3,212	18,412

16. Debtors

	Group 2023 £	Group 2022 £	Charity 2023 £	Charity 2022 £
Due within one year				
Trade debtors	62,434	-	62,434	-
Amounts owed by group undertakings	-	-	110,492	94,397
Other debtors	8,358	5,837	3,884	5,837
Prepayments and accrued income	109,760	1,007	22,653	620
	180,552	6,844	199,463	100,854

THE GUARDS MUSEUM TRUST

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

17. Creditors: Amounts falling due within one year

	Group 2023 £	<i>Group 2022 £</i>	Charity 2023 £	<i>Charity 2022 £</i>
Trade creditors	8,117	<i>5,381</i>	1,800	<i>1,800</i>
Other taxation and social security	39,101	<i>22,818</i>	7,363	<i>19,791</i>
Pension payable	1,447	<i>3,285</i>	1,447	<i>3,287</i>
Other creditors	3,361	<i>-</i>	3,361	<i>-</i>
Accruals and deferred income	6,449	<i>5,700</i>	3,750	<i>4,200</i>
	58,475	<i>37,184</i>	17,721	<i>29,078</i>

THE GUARDS MUSEUM TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

18. Statement of funds

Statement of funds - current year

	Balance at 1 January 2023 £	Income £	Expenditure £	Gains/ (Losses) £	Balance at 31 December 2023 £
Unrestricted funds					
General Funds - all funds	957,611	514,158	(316,328)	-	1,155,441
Revaluation reserve	-	-	-	24,776	24,776
	<u>957,611</u>	<u>514,158</u>	<u>(316,328)</u>	<u>24,776</u>	<u>1,180,217</u>
Restricted funds					
Grant in Aid	-	26,203	(26,203)	-	-
	<u>-</u>	<u>26,203</u>	<u>(26,203)</u>	<u>-</u>	<u>-</u>
Total of funds	<u><u>957,611</u></u>	<u><u>540,361</u></u>	<u><u>(342,531)</u></u>	<u><u>24,776</u></u>	<u><u>1,180,217</u></u>

THE GUARDS MUSEUM TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

18. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 January 2022 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Gains/ (Losses) £</i>	<i>Balance at 31 December 2022 £</i>
Unrestricted funds						
General Funds - all funds	1,009,763	258,593	(244,048)	2,202	-	1,026,510
Revaluation reserve	-	-	-	-	(68,899)	(68,899)
	<u>1,009,763</u>	<u>258,593</u>	<u>(244,048)</u>	<u>2,202</u>	<u>(68,899)</u>	<u>957,611</u>
Restricted funds						
Grant in Aid	-	22,305	(22,305)	-	-	-
Donation	-	2,202	-	(2,202)	-	-
	<u>-</u>	<u>24,507</u>	<u>(22,305)</u>	<u>(2,202)</u>	<u>-</u>	<u>-</u>
Total of funds	<u>1,009,763</u>	<u>283,100</u>	<u>(266,353)</u>	<u>-</u>	<u>(68,899)</u>	<u>957,611</u>

THE GUARDS MUSEUM TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

19. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	17,294	17,294
Fixed asset investments	661,077	661,077
Current assets	560,321	560,321
Creditors due within one year	(58,475)	(58,475)
Total	<u>1,180,217</u>	<u>1,180,217</u>

Analysis of net assets between funds - prior year

	<i>Unrestricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Tangible fixed assets	14,293	14,293
Fixed asset investments	636,301	636,301
Current assets	344,202	344,202
Creditors due within one year	(37,184)	(37,184)
Total	<u>957,612</u>	<u>957,612</u>

THE GUARDS MUSEUM TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

20. Reconciliation of net movement in funds to net cash flow from operating activities

	Group 2023 £	<i>Group 2022 £</i>
Net income for the year (as per Statement of Financial Activities)	197,830	16,747
Adjustments for:		
Depreciation charges	3,461	4,344
Decrease in stocks	15,200	-
Increase in debtors	(173,708)	(4,677)
Increase in creditors	21,291	20,326
Net cash provided by operating activities	64,074	36,740

21. Analysis of cash and cash equivalents

	Group 2023 £	<i>Group 2022 £</i>
Cash in hand	376,557	318,946
Total cash and cash equivalents	376,557	318,946

22. Analysis of changes in net debt

	At 1 January 2023 £	Cash flows £	At 31 December 2023 £
Cash at bank and in hand	318,946	57,611	376,557
Debt due within 1 year	(3,286)	1,839	(1,447)
	315,660	59,450	375,110

23. Pension commitments

The group contributes into a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund and amounted to £10,116 (2022 - £12,643). Amounts payable to the fund at the balance sheet date total £1,447 (2022 - £3,286) and are included in

THE GUARDS MUSEUM TRUST

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

23. Pension commitments (continued)

group creditors.

24. Controlling party

No one person had overall control of the charity or subsidiary in the current or prior period.