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Charity Commission Annual Return 2025

WASHINGTON VILLAGE MEMORIAL HALL

Charity registration number: 278148

Most of the information you give in this form will become publicly available on the Register of Charities. Any field that the Charity Commission will not display will be clearly marked.

This document is a record of the information provided in the Annual Return 2025.

PART A - Charity information

Financial period

Financial period start date

01/04/2024

Financial period end date

31/03/2025

Income and spending

Income £

£ 33,857

Spending £

£ 32,384

Number of contracts from government

How many contracts (other than grant agreements) did your charity receive from central government or a local authority during the financial period for this return?

0

Number of grants from government

How many grants did your charity receive from central government or a local authority during the financial period for this return?

0

Income breakdown

Donations and legacies (excluding Endowments Received)

£ 0

Charitable activities

£ 24,752

Other trading activities

£ 1,089

Investments

£ 0

Other

£ 8,016

Grantmaking
Is grant making the main way your charity carries out its purposes?

No

Recipients of grants

Please round all figures to the nearest pound (do not enter decimal points or commas).

Individuals

£ 0

Other charities

£ 0

Other organisations that are not charities

£ 0

Trustee payments
Excluding out of pocket expenses, for what were any of the trustees paid during the financial period for this return?

e. None of the trustees have been paid

Did any of the trustees resign and take up employment with your charity in the financial period of this return?

No

Income from outside the UK
Did your charity receive income from outside of the United Kingdom in the financial period of this return?

No

Delivering activities outside the United Kingdom
☒
Did your charity deliver charitable activities outside of the United Kingdom in the financial period of this return?

No

Spending outside of the United Kingdom
Did your charity spend funds outside of the United Kingdom in the financial period of this return?

No

Total Spending outside of the United Kingdom

£

Trading subsidiaries

Does the charity have any trading subsidiaries?

No

Property

Were any of your charity's properties held by holding or custodian trustees on behalf of your charity (excluding the Official Custodian) during the financial period for this return?

Yes

Employment contract types

People were permanently employed by your charity

1

People were on fixed-terms contracts with your charity

0

Self-employed people were working for your charity

2

Total overseas employees

How many of the people above work on behalf of your charity outside of the United Kingdom?

0

Total employee payroll

What was the total amount spent on employee payroll during the financial period relating to this return?

£ 5,037

Employees' salaries

Did any of your charity's employees receive total employment benefits of £60,000 or more in the financial period of this annual return?

No

Governance policies

Internal charity financial controls policy and procedures

Yes

Safeguarding policy and procedures

Yes

Financial reserves policy and procedures

Yes

Complaints policy and procedures

Yes

Serious incident reporting policy and procedures

Yes

Internal risk management policy and procedures

Yes

Trustee expenses policy and procedures

Yes

Trustee conflicts of interest policy and procedures

Yes

Investing charity funds policy and procedures

Not applicable

Campaigns and political activity policy and procedures

Not applicable

Bullying and harassment policy and procedures

Not applicable

Social media policy and procedures

Yes

Engaging external speakers at charity events policy and procedures

Not applicable

Safeguarding

Has your charity provided services to children and/or adults at risk in the financial period of the return?

No

Serious Incidents

Has your charity reported all Serious Incidents (including any historical incidents) that the charity became aware of during the financial period of this return?

There were no incidents to report

External risk and impact

Donations

Negative

Other income - grants

Unknown

Other income - contracts

Not applicable

Other income - investment

Negative

Expenditure on charitable activities

Negative

Expenditure on overheads

Negative

Number of volunteers

Negative

Number of employees

No impact

Number of trustees

No impact

Fundraising activities

Negative

Capacity to deliver services

Unknown

Total service demand

Unknown

Volunteers

Excluding trustees, provide an estimate of the number of volunteers who carried out charitable activities on behalf of your charity in the United Kingdom during the financial period of this return?

6

Privacy statement

Any information you give us will be held securely and processed only in accordance with the rule on data protection. We will not disclose your personal details to anyone unconnected to the Charity Commission unless:

- you have consented to their release; or
- we are legally obliged to disclose them; or
- we regard disclosure as either (a) necessary so that we can properly carry out our statutory functions or (b) necessary in the public interest.

We may share and disclose information about you with relevant public authorities, regulatory bodies and agencies, outside the Charity Commission but only if:

- we can lawfully do so; and
- we decide that disclosure is necessary for national security, crime detection, prevention, and law enforcement, or other issues in the public interest

Information we collect about you

We will use this information:

To enable us to carry out our statutory functions and duties;

This will include the following actions:

- (a) update, consolidate, and improve the accuracy of our records;
- (b) undertake crime detection and prevention and law enforcement and assist the third parties specified above to investigate or prevent crime and carry out law enforcement;
- (c) data analysis, testing, research, statistical and survey purposes

Information we receive from other sources.

Information we receive from other sources

We may combine this information with information you give to us and information we collect about you.

We may use this information and the combined information for the purposes set out above (depending on the types of information we receive).

We will ensure that any such disclosure and use is proportionate; considers your right to respect for your private life; and is done fairly and lawfully in accordance with the data protection principles of the Data Protection Act.


The Data Protection Act 1998 regulates the use of 'personal data', which is essentially any information, however stored, about identifiable living individuals.

As a 'data controller' under the Act, the Charity Commission must comply with it. Any changes we may make to our privacy statement in the future will be set out in the replacement version of this form.

Please check back frequently to see any updates or changes to our privacy policy.

Declaration

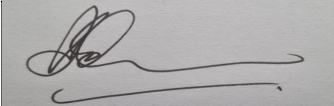
This annual return has not been submitted and no Declaration has been made

	WASHINGTON VILLAGE MEMORIAL HALL			Charity No: 278148		CC16a
	Receipts and Payments Accounts					
	For the period from	1 April 24	To	31 March 2025		

Section A Receipts and payments					
	General A/c	Improvement A/c		Total Funds	Last Year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Hall Hire Charges	16,835	-	-	16,835	17,059
General Fundraising & Donations	0	-	-	0	101
Utility Refunds	662	-	-	662	0
Maintenance	-	-	-	-	0
Grants + Donations to New Equipment	£8,016	-	-	8,016	7,948
Sundries	14	-	-	14	39
Hall Hire Debtors	3,891	-	-	3,891	3,036
Hall Hire Deposits	1,790	-	-	1,790	2,831
Hall Hire Creditors	810	-	-	810	1,079
Sundry Creditors & Hire Deposits	750	-	-	750	773
100 Club Subscriptions	-	952	-	952	1,232
100 Club Fundraising Events	-	137	-	137	155
Bank Interest	-	-	0	0	19
Sub total (Gross income for AR)	32,768	1,089	0	33,857	34,270
A2 Asset and investment sales, (see table).					
NONE	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	32,768	1,089	-	33,857	34,270
	General A/c	100 Club Improvement A/c	Hampshire Trust Bank	Total Funds	Last Year
A3 Payments					
Hall Hire Fees Refunded	0	-	-	0	126
Fundraising Costs	0	-	-	0	34
Utilities	3,759	-	-	3,759	7,403
Maintenance	6,419	-	-	6,419	4,090
Employee Wages	5,037	-	-	5,037	4,824
Sundries	1,904	-	-	1,904	2,759
Sundry Debtors	1,226	-	-	1,226	257
Hall Hire Deposits Refunded	2,140	-	-	2,140	3,283
Hall Hire Creditors	321	-	-	321	1
Creditors re Last Year	631	-	-	631	7,136
100 Club Prizes	-	530	-	530	600
100 Club Fundraising	-	98	-	98	120
	-	-	-	-	-
Sub total	21,437	628	-	22,065	30,632
A4 Asset and investment purchases, (see table)					
New Equipment	10,319	-	-	10,319	14,847
	-	-	-	-	-
Sub total	10,319	-	-	10,319	14,847
Total payments	31,756	628	-	32,384	45,479
Net of receipts/(payments)	1,012	461	-	1,473	- 11,209

A5 Transfers between funds	0	0		-	48
A6 Cash funds last year end	12,799	821		13,620	-
<i>Cash funds this year end</i>	13,811	1,282	-	15,093	- 11,161

Section B Statement of assets and liabilities at the end of the period

Categories	Details	GENERAL A/C to nearest £	100 CLUB IMPROVEMENT A/C to nearest £	to nearest £
B1 Cash funds	Closing Bank Balances	13,811	1,282	-
		-	-	-
	Total cash funds	13,811	1282	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
	Details	GENERAL A/C to nearest £	100 CLUB IMPROVEMENT A/C to nearest £	to nearest £
B2 Other monetary assets	Hall Hire Debtors – regulars	4,479	-	-
	Hall Hire Debtors - one-off	0	-	-
	100 Club Subscriptions due		132	-
			-	
	Apportioned Annual Payments for 2025/26	1,226	-	
	Entrust Account		-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	None	-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Fixed Facilities	General A/c		
	Furniture & Equipment	General A/c		
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Hall Hire Charges Creditors	General A/c	685	
	Hall Hire Deposits Creditors	General A/c	750	
	Sundry Creditors	General A/c	1,704	
	Estimated Energy Underpayment	General A/c	1,200	
	100 Club Prizes to be paid	Improvement A/c	60	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
		Alan Edmonds		01/11/25



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **01/04/2024** Period start date To **31/03/2025** Period end date

Charity name: **Washington Village Memorial Hall**

Charity registration number: **278148**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the charity is the provision and maintenance of a Village Hall for the use of the inhabitants of the parish of Washington and the neighbourhood thereof without distinction of political, religious or other opinions including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Village Hall provided facilities in the year for regular users and monthly meetings by a wide range of local clubs, organisations and individuals providing recreational activities.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Public Benefit – All the Trustees have read the Charity Commission's Guidance on Public Benefit. The Trustees have reviewed the charity's activities and have satisfied themselves that the charity's activities have complied with the guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A

Contribution made by volunteers	Para 1.38	Availability of suitable volunteers remains the single most significant risk to the future viability of the Village Hall and the existence of the charity.
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Village Hall provided facilities in the year for :-</p> <p>13 regular weekly, 9 regular monthly and a small number of one-off events.</p> <p>The regular activities included adult ballet, fitness, Morris dancing, Pilates and Yoga, Dog Training Club, Pudding Club, Art Class, Martial Arts Club, Country Music, Parish Council and Womens Group meetings.</p> <p>Improvements to the Village Hall: funds from the Charities fund raising have been used to continue with improvements to the Village Hall and its facilities.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See CCIa Report ye 31/03/2025 submitted separately
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity has a reserves policy, a long term maintenance plan and agreed actions required to chieve the necessary financial reserves. Maintenance expenditure is allocated to the reserves in accordance with the long term maintenance plan. At the end of each financial year, a proportion of the available funds is allocated to the reserves by the Trustee Board.
Amount of reserves held	Para 1.22	Nil
Reasons for holding zero reserves	Para 1.22	Funds held in the Current Account
Details of fund materially in deficit	Para 1.24	Rebuilding reserves following major expenditure on hall floor.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity's principal source of funds are: Hire charges for the use of the Village Hall Fund raising events hosted by the charity Expenditure is directed solely towards the maintenance and improvement of the Village Hall and its facilities to allow it to continue to support the objects of the charity and meet the expectations of organisations and individuals that user it.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Continued loss of existing volunteer force. Efforts continue to recruit additional volunteers. The availability of Trustees and volunteers remains the single most significant risk to the future viability of the Village Hall and the existence of the charity
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	Charity Commission Scheme dated 15 th January 1979
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Trust Deed
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	A maximum of four Trustees may be selected at the Annual General Meeting. Representative Trustees may be nominated by organisations specified in a list of Regular Users held by the charity. A maximum of two Trustees may be appointed by the Elected and Representative Trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	N/A
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/A
Relationship with any related parties	Para 1.51	N/A
Other		N/A

Reference and Administrative details

Charity name	Washington Village Memorial Hall
Other name the charity uses	N/A
Registered charity number	2748148
Charity's principal address	Washington Village Memorial Hall School Lane, Washington, Nr Pulborough, West Sussex RH20 4AP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Helen Twine	Chair		Annual General Meeting
2	Patricia O'Shea	Secretary		Annual General Meeting
3	Alan Edmonds	Treasurer		Annual General Meeting
4	Tracey Slaughter			Annual General Meeting
5	Lorna Goldsmith			Annual General Meeting
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Board of Trustees		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--


Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Patricia O'Shea	
Position (eg Secretary, Chair, etc)	Trustee and Secretary	
Date	21/11/2025	