



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/04/2023

Period start date To 31/03/2024

Period end date

Charity name: Washinton Village Memorial Hall

Charity registration number: 278148

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The object of the charity is the provision and maintenance of a Village Hall for the use of the inhabitants of the parish of Washington and the neighbourhood thereof without distinction of political, religious or other opinions including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Village Hall provided facilities in the year for regular users and monthly meetings by a wide range of local clubs, organisations and individuals providing recreational activities.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Public Benefit – All the Trustees have read the Charity Commission's Guidance on Public Benefit. The Trustees have reviewed the charity's activities and have satisfied themselves that the charity's activities have complied with the guidance.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A

Contribution made by volunteers	Para 1.38	Availability of suitable volunteers remains the single most significant risk to the future viability of the Village Hall and the existence of the charity.
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The village Hall provided facilities in the year for:- 13 regular weekly, 9 regular monthly and a small number of one-off events.</p> <p>The regular activities including adult ballet, fitness, Morris dancing, Pilates and Yoga, Dog Training, Pudding Club, Art Class, Martial Arts Club, Country Music, Parish Council and Womens' Group meetings.</p> <p>Improvements to the Village Hall: funds from the charity's fund raising have been used to continue with improvements to the Village Hall and its facilities.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See CC1a Report ye 31.03.2024 submitted separately
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity has a reserves policy, a long term maintenance plan and agreed actions required to achieve the necessary financial reserves. Maintenance expenditure is allocated to the reserves in accordance with the long term maintenance plan. At the end of each financial year, a proportion of the available funds is allocated to the reserves by the Trustee Board.
Amount of reserves held	Para 1.22	Nil
Reasons for holding zero reserves	Para 1.22	Funds held in Current Account.
Details of fund materially in deficit	Para 1.24	Rebuilding Reserve Fund following major expenditure on Hall floor.
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity's principal source of funds are:- Hire charges for the use of the Village Hall Fund raising events hosted by the charity. Expenditure is directed solely towards the maintenance and improvement of the Village Hall and its facilities to allow it to continue to support the objects of the charity and meet the expectations of organisations and individuals that use it.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Continued loss of existing volunteer force. Efforts continue to recruit additional volunteers. The availability of Trustees and volunteers remains the single most significant risk to the future viability of the Village Hall and the existence of the charity.
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document (trust deed, royal charter)	Para 1.25	Charity Commission Scheme dated 15 th January, 12979
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Trust Deed
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	A maximum of four Trustees may be elected at the Annual General Meeting. Representative Trustees may be nominated by organisations specified in the List of Regular Users held by the charity. A maximum of two Trustees may be appointed by the Elected and Representative trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	N/A
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/A
Relationship with any related parties	Para 1.51	N/A
Other		N/A

Reference and Administrative details

Charity name	Washington Village Memorial Hall
Other name the charity uses	N/A
Registered charity number	2748148
Charity's principal address	Washington Village Memorial Hall School Lane, Washington, Nr Pulborough, West Sussex RH20 4AP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Helen Twine	Chair		Annual General Meeting
2	Alan Edmonds	Treasurer		Annual General Meeting
3	Pat O'Shea	Secretary		Annual General Meeting
4	Lorna Goldsmith			Annual General Meeting
5	Tracey Slaughter			Annual General Meeting
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
Board of Trustees		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information


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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Patricia O'Shea	
Position (eg Secretary, Chair, etc)	Trustee and Secretary	
Date	06/01/2024	


 CHARITY COMMISSION FOR ENGLAND AND WALES	WASHINGTON VILLAGE MEMORIAL HALL			Charity No: 278148	CC16a	
	Receipts and Payments Accounts					
	For the period from	1 April 23	To	31 March 2024		

Section A Receipts and payments

	General A/c	100 Club Improvement A/c	Hampshire Trust Bank	Total Funds	Last Year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Hall Hire Charges	17,059	-	-	17,059	16,708
Fundraising & Donations	126	-	-	126	4,604
Utility Refunds	-	-	-	-	752
Maintenance	-	-	-	-	60
Sundries	39	-	-	39	143
HMRC	-	-	-	-	91
Hall Hire Debtors	3,036	-	-	3,036	3,575
Hall Hire Deposits	2,831	-	-	2,831	2,200
Hall Hire Creditors	1,079	-	-	1,079	386
Sundry Creditors & Hire Deposits	773	-	-	773	424
Grants + Donations to New Equipment	7,948	-	-	7,948	-
100 Club Fundraising Events	-	155	-	155	-
100 Club Subscriptions	-	1,280	-	1,280	1,040
Bank Interest	-	-	19	19	48
Sub total (Gross income for AR)	32,889	1,435	19	34,343	30,031
A2 Asset and investment sales, (see table).					
NONE	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	32,889	1,435	19	34,343	30,031

	General A/c	100 Club Improvement A/c	Hampshire Trust Bank	Total Funds	Last Year
A3 Payments					
Hall Hire Fees Refunded	126	-	-	126	79
Fundraising Costs-Thursdays Café	34	-	-	34	10
Utilities	7,403	-	-	7,403	5,537
Maintenance	4,090	-	-	4,090	4,962
Employee Wages	4,824	-	-	4,824	4,824
Sundries	2,759	-	-	2,759	2,790
HMRC	-	-	-	-	91
Sundry Debtors	257			257	1,570
Hall Hire Deposits Refunded	3,133			3,133	2,997
Hall Hire Creditors	151			151	271
Creditors re Last Year	7,136			7,136	-
100 Club Prizes		600.00		600	535
Fundraising		120.47		120	
	-	-	-	-	-
Sub total	29,912	720	-	30,632	23,666
A4 Asset and investment purchases, (see table)					
New Equipment	14,847	-	-	14,847	
	-	-	-	-	
Sub total	14,847	-	-	14,847	-
Total payments	44,759	720	-	45,479	23,666
Net of receipts/(payments)	- 11,869	715	19	-11,135.94	6,365
A5 Transfers between funds	20,415	-1,225	-19,215	-25	- 20,440
A6 Cash funds last year end	4,254	1,331	19,196	24,781	-
Cash funds this year end	12,799	821	0	13,620	-14,075

Section B Statement of assets and liabilities at the end of the period

Categories	Details	GENERAL A/C to nearest £	100 CLUB IMPROVEMENT A/C to nearest £	HAMPSHIRE TRUST BANK to nearest £
B1 Cash funds	Closing Bank Balances	12,799	821	-
		-	-	-
	Total cash funds	12,799	821	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		GENERAL A/C	100 CLUB IMPROVEMENT A/C	HAMPSHIRE TRUST BANK
	Details	to nearest £	to nearest £	to nearest £
B2 Other monetary assets	Hall Hire Debtors – regulars	4,059	-	-
	Hall Hire Debtors - one-off	19	-	-
	100 Club Subscriptions due	-	62	-
	Sundry Debtor CIL Grant	1,349		
	Apportioned Annual Payments for 2025	757		
	Entrust Account	131	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets	Details			
	None	-	-	-
		Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Details			
	Fixed Facilities	General A/c	29,723	
	Furniture & Equipment	General A/c	21,842	
		Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	Details			
	Hall Hire Charges Creditors	General A/c	1,174	
	Hall Hire Deposits Creditors	General A/c	723	
	Utility Creditors	General A/c	554	
	100 Club Prizes to be paid	Improvement A/c	70	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			R Gerig	24/07/24



Section A Independent Examiner's Report

Report to the trustees/ members of Washington Village Memorial Hall Charity

On accounts for the year ended 31 March 2024 Charity no (if any) 278148

Set out on pages 1 & 2

Responsibilities and basis of report I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2024.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

12/11/2024

Name: Edwin Merrikin

Relevant professional qualification(s)
or body (if any):

Address: Blessings, Barns Farm Lane

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.