



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01/04/2022 Period start date To 31/03/2023 Period end date

Charity name: Washington Village Memorial Hall

Charity registration number: 278148

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The object of the charity is the provision and maintenance of a Village Hall for the use of the inhabitants of the parish of Washington and the neighbourhood thereof without distinction of political, religious or other opinions including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>The Village Hall provided facilities in the year for regular users and monthly meetings by a wide range of local clubs, organisations and individuals providing recreational activities.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Public Benefit – All the Trustees have read the Charity Commission's Guidance on Public Benefit. The Trustees have reviewed the charity's activities and have satisfied themselves that the charity's activities have complied with the guidance.</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A

Contribution made by volunteers	Para 1.38	<b>Availability of suitable volunteers remains the single most significant risk to the future viability of the Village Hall and the existence of the charity.</b>
Other		<b>N/A</b>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>The Village Hall provided facilities in the year for :-</b></p> <p><b>13 regular weekly, 9 regular monthly and a small number of one-off events.</b></p> <p><b>The regular activities included adult ballet, fitness, Morris dancing, Pilates and Yoga, Dog Training Club, Pudding Club, art class, martial arts club, Science Group. Country music, sugarcraft, Parish Council and W.I. meetings.</b></p> <p><b>Improvements to the Village Hall: funds from the Charities fund raising have been used to continue with improvements to the Village Hall and its facilities.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>N/A</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>N/A</b>
Investment performance against objectives	Para 1.41	<b>N/A</b>

Other		N/A
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## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See CCIa Report ye 31/03/2023 submitted separately
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity has a reserves policy, a long term maintenance plan and agreed actions required to chieve the necessary financial reserves. Maintenance expenditure is allocated to the reserves in accordance with the long term maintenance plan. At the end of each financial year, a proportion of the available funds is allocated to the reserves by the Trustee Board.
Amount of reserves held	Para 1.22	£19,196
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	The charity's principal source of funds are: Hire charges for the use of the Village Hall Fund raising events hosted by the charity Expenditure is directed solely towards the maintenance and improvement of the Village Hall and its facilities to allow it to continue to support the objects of the charity and meet the expectations of organisations and individuals that user it.
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	Continued loss of existing volunteer force. Efforts continue to recruit additional volunteers. The availability of Trustees and volunteers remains the single most significant risk to the future viability of the Village Hall and the existence of the charity
Other		N/A

## Structure, Governance and Management

Description of charity's trusts:		N/A
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>Charity Commission Scheme dated 15<sup>th</sup> January 1979</b>
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	<b>Trust Deed</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>A maximum of four Trustees may be selected at the Annual General Meeting. Representative Trustees may be nominated by organisations specified in the governing document. A maximum of two Trustees may be appointed by the elected and representative Trustees.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	N/A
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/A
Relationship with any related parties	Para 1.51	N/A
Other		N/A

## Reference and Administrative details

Charity name	Washington Village Memorial Hall
Other name the charity uses	N/A
Registered charity number	2748148
Charity's principal address	Washington Village Memorial Hall School Lane, Washington, Nr Pulborough, West Sussex RH20 4AP

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lorna Goldsmith`	Chair		Annual General Meeting
2	Patricia O'Shea	Secretary		Annual General Meeting
3	Rob Gerig	Treasurer		Annual General Meeting
4	Tracey Slaughter			Annual General Meeting
5	Helen Twine			Representative Trustee
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
<b>Board of Trustees</b>		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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### Exemptions from disclosure

Reason for non-disclosure of key personnel details

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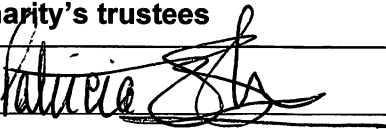
### Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Patricia O'Shea	
Position (eg Secretary, Chair, etc)	Trustee and Secretary	
Date	29/01/2023	





**Receipts and payments accounts**

<b>For the period from</b>	<b>1 April 2022</b>	<b>To</b>	<b>31 March 2023</b>
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**Section A Receipts and payments**

	<b>General a/c</b>	<b>100 Club improvement a/c</b>	<b>Hampshire Trust Bank</b>	<b>Total Funds</b>
	<b>to the nearest £</b>	<b>to the nearest £</b>	<b>to the nearest £</b>	<b>to the nearest £</b>
<b>A1 Receipts</b>				
Hall Hire Charges £17,111.43 less transfers from Improvement a/c of £403.75	<b>16708</b>	-	-	<b>16,708</b>
Fundraising £5,328.83 less transfers from Improvement a/c of £725.23	<b>4604</b>	-	-	<b>4,604</b>
Utility Refunds	<b>752</b>	-	-	<b>752</b>
Maintenance	<b>60</b>	-	-	<b>60</b>
Sundries	<b>0</b>	<b>143</b>	-	<b>143</b>
HMRC	<b>91</b>	-	-	<b>91</b>
Hall Hire Fees for last year	<b>3575</b>	-	-	<b>3,575</b>
Hall Hire Deposits	<b>2200</b>	-	-	<b>2,200</b>
Hall Hire Creditors	<b>386</b>	-	-	<b>386</b>
Sundry Creditors & Hire Deposits	<b>424</b>	-	-	<b>424</b>
100 Club Subscriptions £1064 less transfer from Gen Ac of £24	-	<b>1040</b>	-	<b>1,040</b>
Bank Interest	-	-	<b>48</b>	<b>48</b>
Sundry creditors	-	<b>404</b>	-	<b>404</b>
grants	-	-	-	-
maintenance float	-	-	-	-
<b>Sub total(Gross income for AR)</b>	<b>28,799</b>	<b>1,587</b>	<b>48</b>	<b>30,433</b>

**A2 Asset and investment sales, (see table).**

NONE	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Total receipts** **28,799** **1,587** **48** **30,433**

**A3 Payments**

Hall Hire Fees Refunded	<b>79</b>	-	-	<b>79</b>
Fundraising Costs	<b>10</b>	-	-	<b>10</b>
Utilities	<b>5,537</b>	-	-	<b>5,537</b>
Maintenance - General	<b>4,962</b>	-	-	<b>4,962</b>
Maintenance - New Floor	<b>11,228</b>	-	-	<b>11,228</b>
Employee Wages	<b>4,824</b>	-	-	<b>4,824</b>
Sundries	<b>2,790</b>	-	-	<b>2,790</b>
HMRC	<b>91</b>	-	-	<b>91</b>
Debtors	<b>1,570</b>	-	-	<b>1,570</b>
Hall Hire Deposits refunded	<b>2,997</b>	-	-	<b>2,997</b>
Hall Hire Creditors	<b>271</b>	-	-	<b>271</b>
Sundry Creditors £627.67	<b>674</b>	-	-	<b>674</b>
Less transfer to Imp Ac of £24	-	-	-	-
Creditors i.e paid re last year £403.75	-	<b>0</b>	-	-
Less transfer of £403.75 to Gen Ac	-	-	-	-
100 Club Prizes £550.00:	-	<b>535</b>	-	<b>535</b>
Less transfer of £15 to Gen Ac	-	-	-	-
100 Club payments to Gen Ac £732.95:	-	<b>23</b>	-	<b>23</b>
Less transfer of £700 donation & £10.23	-	-	-	-
100 Club	-	-	-	-
<b>Sub total</b>	<b>35,032</b>	<b>558</b>	<b>-</b>	<b>35,589</b>

A4 Asset and investment purchases, (see table)				
New Equipment	5,079	-	-	5,079
<b>Sub total</b>	<b>5,079</b>	<b>-</b>	<b>-</b>	<b>5,079</b>
<b>Total payments</b>	<b>40,111</b>	<b>558</b>	<b>-</b>	<b>40,668</b>
<b>Net of receipts/(payments)</b>	<b>- 11,312</b>	<b>1,029</b>	<b>48</b>	<b>- 10,235</b>
A5 Transfers between funds	1,105	- 1,105	-	-
A6 Cash funds last year end	14,461	1,407	19,148	35,016
<b>Cash funds this year end</b>	<b>4,254</b>	<b>1,331.38</b>	<b>19,196</b>	<b>24,781</b>

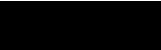
## Section B Statement of assets and liabilities at the end of the period

Categories	Details	GENERAL A/C to nearest £	100 CLUB IMPROVEMENT A/C to nearest £
B1 Cash funds	Closing Bank Balances	4,254	1,331
		-	-
	<b>Total cash funds</b>	<b>4,254</b>	<b>1,331</b>
	(agree balances with receipts and payments account(s))	OK	OK
	Details	GENERAL A/C to nearest £	100 CLUB IMPROVEMENT A/C to nearest £
B2 Other monetary assets	Hall Hire Debtors – regulars	3,003	-
	Hall Hire Debtors – one-off	431	-
	100 Club Subscriptions	312	-
	Entrust Account	131	-
	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets	None	-	-
	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use	Fixed Facilities	General A/C	24,605
	Furniture & Equipment	General A/C	22,509
	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities	Utilities	General A/c	672
	Chanctonbury Room floor	General A/c	6,464
	Hall Hire Charges Creditors	General A/c	386
	Hall Hire Deposits Creditors	General A/c	797
	Sundry Creditors	General A/c	274
	100 Club Prizes to be paid	Improvement A/c	190

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name
	R Gerig

CC16a



Last Year

to the  
nearest £

13,287
797
-
54
110
1,560
1,162
1,050
896
41
10,000
100
29,056

-

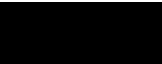
29,056
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323
3,317
4,684
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4,259
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110
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66
585
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1,254

18,853
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10,203
-
24,813
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HAMPSHIRE  
TRUST  
BANK  
to nearest £

19,196
-
19,196

OK

HAMPSHIRE  
TRUST  
BANK  
to nearest £

-
-
-
-

Current  
value  
(optional)

-
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Current  
value  
(optional)

When due  
(optional)


Date of approval



Receipts and payments accounts

For the period from	1 April 2022	To	31 March 2023
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Section A Receipts and payments

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**A2 Asset and investment sales, (see table).**

NONE	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**Total receipts**      **28,799**      **1,587**      **48**      **30,433**

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18,853
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35,016



HAMPSHIRE  
TRUST  
BANK  
to nearest £

19,196
-
19,196

OK

HAMPSHIRE  
TRUST  
BANK  
to nearest £

-
-
-
-

Current  
value  
(optional)

-
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Current  
value  
(optional)

When due  
(optional)


Date of approval