

Charity number: 278058

FRIENDS OF ROYAL BROMPTON HOSPITAL
UNAUDITED
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

FRIENDS OF ROYAL BROMPTON HOSPITAL

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FRIENDS OF ROYAL BROMPTON HOSPITAL

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2021

Trustees	Mrs C MacKinnon Mrs B Van Zuydam Mrs S Gillbe Miss J Thomas Mrs L Buckland Mrs G Crawford Mrs G Wilson Mr J Roberts
Charity registered number	278058
Principal office	Friends Office Royal Brompton Hospital Sydney Street London SW3 6NP
Accountants	Warrener Stewart Chartered Accountants Harwood House 43 Harwood Road London SW6 4QP

FRIENDS OF ROYAL BROMPTON HOSPITAL

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

The Trustees present their annual report together with the financial statements of the Friends of Royal Brompton Hospital (the charity) for the 1 April 2020 to 31 March 2021.

Structure, governance and management

a. Constitution

Friends of Royal Brompton Hospital is a registered charity, number 278058, and is constituted under a Trust deed.

b. Methods of appointment or election of Trustees

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

c. Organisational structure and decision-making policies

The charity is governed by a committee of trustees. Trustees hold regular meetings where future projects are discussed and voted on. Projects are submitted by hospital staff and these are discussed at the trustee meetings. A simple majority vote is sufficient in order to approve a project.

Plans for future periods

a. Future developments

Friends of Royal Brompton are committed to continue to support the work of Royal Brompton Hospital, essentially providing extra facilities and amenities for staff and patients.

Objectives and activities

a. Policies and objectives

The principal objective of the charity is to help patients who are sick or convalescent and generally to support the charitable work of the hospital. In achieving this objective, the Friends of Royal Brompton Hospital provide or assist in providing, amenities in the hospital for patients, staff, or relatives. There have been no changes to the objectives since the last annual report.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Impact of Coronavirus

As at 31 March 2021, being the end of the year covered by this report, the Covid-19 pandemic had been a significant world-wide problem for approximately 1 year and is expected to continue to be for the months following the date of approval of this report and financial statements. However, the Trustees are satisfied that at the date of signing this report there is no material uncertainty as to the longer term going concern of the charity.

FRIENDS OF ROYAL BROMPTON HOSPITAL

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

Achievements and performance

a. Review of activities

Prior to the pandemic, the Hospital Shop (Fulham Road) and the Flower Shop (Sydney Street) were fully staffed by volunteers. Volunteers also provided a daily trolley service to both wings of the hospital giving patients and staff who were restricted to the wards the opportunity to purchase essential and very welcome items. Since March 2020, no volunteers have been allowed in the hospital and all these activities have ceased. The pandemic has had a similar effect on fundraising events, which are as a rule based on the enjoyment of social interaction.

b. Projects funded during the year (£1000+)

Since March 2020 the funding from the Friends was centred on the specific needs of the Royal Brompton as they treated the many patients with Covid 19. The usual process whereby the departments within the hospital applied for funding from the Friends was put on hold. This has continued to be the case until November 2021, when applications began to be forthcoming again.

In April 2020, in the response to a national shortage of PPE, the Friends were asked to help produce hospital gowns for the frontline staff at the Royal Brompton. In the Kensington & Chelsea College with a large amount of sewing machines lent by the London Fashion School volunteers began to work out how to convert hospital theatre drapes into very specific gowns with least amount of fabric wastage. The production line involved pattern cutters, machinists, folders and packers working 7 days a week. There were over 300 volunteers involved with this project and after 10 weeks, 30,410 gowns had been produced. The Friends supplied funding for this project with supplies of thread, scissors, food and treats for volunteers etc - £ 1,253

At the peak of the pandemic as hospital staff were under immense pressure the Friends were able to provide the funds for their meals courtesy of funding from The Calvea Foundation - £ 20,000

Financial review

a. Going concern

Having assessed the principal risks and uncertainties to which the charity is likely to be exposed, particularly those arising due to the Covid-19 pandemic, and after making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Reserves policy

All reserves are held to further the principal aims and objectives of the charity. The trustees look to apply these reserves at the point of need in the short to medium term.

c. Principal funding

Funding from donations, subscriptions and legacies contributed £53,787 (2020: £16,985). Funds generated through fundraising events contributed £673 (2020: £6,212).

FRIENDS OF ROYAL BROMPTON HOSPITAL

**TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021**

Statement of Trustees' responsibilities

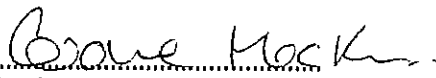
The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

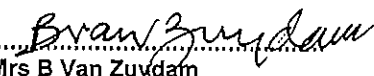
The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on 17 January 2022 and signed on their behalf by:


.....
Mrs C MacKinnon
Chair


.....
Mrs B Van Zuydam
Trustee

FRIENDS OF ROYAL BROMPTON HOSPITAL

INDEPENDENT EXAMINER'S REPORT
FOR THE YEAR ENDED 31 MARCH 2021

Independent Examiner's Report to the Trustees of Friends of Royal Brompton Hospital ('the Charity')

I report to the charity Trustees on my examination of the accounts of the Charity for the year ended 31 March 2021.

Responsibilities and Basis of Report

As the Trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent Examiner's Statement

Your attention is drawn to the fact that the Charity has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the Charity's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the Charity's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's Trustees as a body, for my work or for this report.

Signed:

Warrener Stewart

Dated:

27 January 2022

Nicholas Morgan FCA

Warrener Stewart
Chartered Accountants
Harwood House
43 Harwood Road
London
SW6 4QP

FRIENDS OF ROYAL BROMPTON HOSPITAL

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2021**

	Note	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Income from:				
Donations and legacies	3	53,787	53,787	16,985
Charitable activities	4	753	753	31,137
Investments	5	1,165	1,165	1,689
Total income		55,705	55,705	49,811
Expenditure on:				
Raising funds	6	37,871	37,871	58,236
Charitable activities	7	23,653	23,653	20,036
Total expenditure		61,524	61,524	78,272
Net movement in funds		(5,819)	(5,819)	(28,461)
Reconciliation of funds:				
Total funds brought forward		224,271	224,271	252,732
Net movement in funds		(5,819)	(5,819)	(28,461)
Total funds carried forward		218,452	218,452	224,271

The notes on pages 8 to 18 form part of these financial statements.

FRIENDS OF ROYAL BROMPTON HOSPITAL

**BALANCE SHEET
FOR THE YEAR ENDED 31 MARCH 2021**

	Note	2021 £	2020 £
Current assets			
Stocks	12	200	2,000
Debtors	13	1,578	1,108
Cash at bank and in hand		245,014	237,668
		<u>246,792</u>	<u>240,776</u>
Creditors: amounts falling due within one year	14	(28,340)	(16,505)
Net current assets		<u>218,452</u>	<u>224,271</u>
Total net assets		<u><u>218,452</u></u>	<u><u>224,271</u></u>
Charity funds			
Restricted funds	15	-	-
Unrestricted funds	15	218,452	224,271
Total funds		<u><u>218,452</u></u>	<u><u>224,271</u></u>

The financial statements were approved and authorised for issue by the Trustees on 17 January 2022 and signed on their behalf by:



Mrs C MacKinnon



Mrs B Van Zuydam

The notes on pages 8 to 18 form part of these financial statements.

FRIENDS OF ROYAL BROMPTON HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1. General information

Friends of Royal Brompton Hospital is a registered charity incorporated in England. The registered office address is Harwood House, 43 Harwood Road, London, SW6 4QP.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published in October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Friends of Royal Brompton Hospital meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

FRIENDS OF ROYAL BROMPTON HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

2. Accounting policies (continued)

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

The recognition of income from legacies is dependent on establishing entitlement, the probability of receipt and the ability to estimate with sufficient accuracy the amount receivable. Evidence of entitlement to a legacy exists when the Charity has sufficient evidence that a gift has been left to them (through knowledge of the existence of a valid will and the death of the benefactor) and the executor is satisfied that the property in question will not be required to satisfy claims in the estate. Receipt of a legacy must be recognised when it is probable that it will be received and the fair value of the amount receivable, which will generally be the expected cash amount to be distributed to the Charity, can be reliably measured.

Gifts in kind donated for distribution are included at valuation and recognised as income when they are distributed to the projects. Gifts donated for resale are included as income when they are sold.

Where the donated good is a fixed asset, it is measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor should be used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset class and depreciated over the useful economic life in accordance with the Charity's accounting policies.

On receipt, donated professional services and facilities are recognised on the basis of the value of the gift to the Charity which is the amount it would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on raising funds includes all expenditure incurred by the Charity to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

FRIENDS OF ROYAL BROMPTON HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

2. Accounting policies (continued)

2.4 Expenditure (continued)

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year end are noted as a commitment, but not accrued as expenditure.

All expenditure is inclusive of irrecoverable VAT.

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs and an appropriate proportion of fixed and variable overheads.

2.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.8 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

2.10 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

FRIENDS OF ROYAL BROMPTON HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

3. Income from donations and legacies

	Unrestricted funds 2021 £	Total funds 2021 £
Donations and Subscriptions	44,423	44,423
Legacies	9,364	9,364
	<u>53,787</u>	<u>53,787</u>

	Unrestricted funds 2020 £	Total funds 2020 £
Donations and Subscriptions	16,985	16,985
Legacies	-	-
	<u>16,985</u>	<u>16,985</u>

4. Income from charitable activities

	Unrestricted funds 2021 £	Total funds 2021 £
Flower shop	80	80
Hospital shop	-	-
Fundraising events	673	673
	<u>753</u>	<u>753</u>

FRIENDS OF ROYAL BROMPTON HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

4. Income from charitable activities (continued)

	Unrestricted funds 2020 £	Total funds 2020 £
Flower shop	7,775	7,775
Hospital shop	17,150	17,150
Fundraising events	6,212	6,212
	<u>31,137</u>	<u>31,137</u>

5. Investment income

	Unrestricted funds 2021 £	Total funds 2021 £
Bank interest received	<u>1,165</u>	<u>1,165</u>

	Unrestricted funds 2020 £	Total funds 2020 £
Bank interest received	<u>1,689</u>	<u>1,689</u>

FRIENDS OF ROYAL BROMPTON HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

6. Expenditure on raising funds

Costs of raising voluntary income

	Unrestricted funds 2021 £	Total funds 2021 £
Flower shop - cost of sales	900	900
Hospital shop - cost of sales	900	900
Fundraising events - cost of sales	-	-
Other expenditure	431	431
Salaries	35,640	35,640
	<u>37,871</u>	<u>37,871</u>

Costs of raising voluntary income (continued)

	Unrestricted funds 2020 £	Total funds 2020 £
Flower shop - cost of sales	3,053	3,053
Hospital shop - cost of sales	17,003	17,003
Fundraising events - cost of sales	1,045	1,045
Other expenditure	1,472	1,472
Salaries	35,663	35,663
	<u>58,236</u>	<u>58,236</u>

FRIENDS OF ROYAL BROMPTON HOSPITAL

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

7. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2021 £	Total funds 2021 £
Governance	2,400	2,400
Charitable activities	21,253	21,253
	<u>23,653</u>	<u>23,653</u>

	Unrestricted funds 2020 £	Total funds 2020 £
Governance	2,400	2,400
Charitable activities	17,636	17,636
	<u>20,036</u>	<u>20,036</u>

8. Analysis of expenditure by activities

	Activities undertaken directly 2021 £	Total funds 2021 £
Direct costs - Governance	2,400	2,400
Charitable activities	21,253	21,253
	<u>23,653</u>	<u>23,653</u>

FRIENDS OF ROYAL BROMPTON HOSPITAL

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

8. Analysis of expenditure by activities (continued)

	Activities undertaken directly 2020 £	Total funds 2020 £
Direct costs - Governance	2,400	2,400
Charitable activities	17,636	17,636
	<u>20,036</u>	<u>20,036</u>

9. Independent examiner's remuneration

	2021 £	2020 £
Fees payable to the Charity's independent examiner for the independent examination of the Charity's annual accounts	<u>2,400</u>	<u>2,400</u>

10. Staff costs

	2021 £	2020 £
Wages and salaries	<u>35,640</u>	<u>35,663</u>

The average number of persons employed by the Charity during the year was as follows:

	2021 No.	2020 No.
	<u>1</u>	<u>1</u>

No employee received remuneration amounting to more than £60,000 in either year.

FRIENDS OF ROYAL BROMPTON HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

11. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2020 - £NIL).

During the year ended 31 March 2021, no Trustee expenses have been incurred (2020 - £NIL).

12. Stocks

	2021 £	2020 £
Raw materials and consumables	200	2,000

13. Debtors

	2021 £	2020 £
Due within one year		
Other debtors	1,578	1,108

14. Creditors: Amounts falling due within one year

	2021 £	2020 £
Trade creditors	25,940	14,105
Accruals and deferred income	2,400	2,400
	28,340	16,505

FRIENDS OF ROYAL BROMPTON HOSPITAL

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

15. Statement of funds

Statement of funds - current year

	Balance at 1 April 2020 £	Income £	Expenditure £	Balance at 31 March 2021 £
Unrestricted funds				
General Funds - all funds	224,271	55,705	(61,524)	218,452

Statement of funds - prior year

	Balance at 1 April 2019 £	Income £	Expenditure £	Balance at 31 March 2020 £
Unrestricted funds				
General Funds - all funds	252,731	49,812	(78,272)	224,271

16. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2021 £	Total funds 2021 £
Current assets	246,792	246,792
Creditors due within one year	(28,340)	(28,340)
Total	218,452	218,452

FRIENDS OF ROYAL BROMPTON HOSPITAL

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

16. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	Unrestricted funds 2020 £	Total funds 2020 £
Current assets	240,776	240,776
Creditors due within one year	(16,505)	(16,505)
Total	224,271	224,271