

**REGISTERED COMPANY NUMBER: 01418763 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 277927**

**SOUTHWARK LAW CENTRE**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

Berringers LLP  
Lygon House  
50 London Road  
Bromley  
Kent  
BR1 3RA

# **SOUTHWARK LAW CENTRE**

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**SOUTHWARK LAW CENTRE**  
**REFERENCE AND ADMINISTRATIVE DETAILS**  
**for the year ended 31 March 2024**

<b>TRUSTEES</b>	V Fewkes A Gallagher (resigned 31.10.23) S D O Lancashire L McGown V Olisa (Vice Chair) O J Persey A Polley (Chair) J Rhodes L H Stoy (resigned 4.9.23) K C Thomas R S K Roberts Trustee (appointed 13.12.23) A Chandler (Treasurer) P Noakes (appointed 14.2.24) S A Catten (appointed 14.2.24)
<b>COMPANY SECRETARY</b>	S Causer
<b>REGISTERED OFFICE</b>	Hanover Park House 14-16 Hanover Park Peckham London SE15 5HG
<b>REGISTERED COMPANY NUMBER</b>	01418763 (England and Wales)
<b>REGISTERED CHARITY NUMBER</b>	277927
<b>AUDITORS</b>	Berringers LLP Lygon House 50 London Road Bromley Kent BR1 3RA

## **SOUTHWARK LAW CENTRE**

### **REPORT OF THE TRUSTEES for the year ended 31 March 2024**

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

Southwark Law Centre was founded in 1976. Our main office is in Peckham. In 2017 a branch office was developed in Lewisham which was recognised as Lewisham Law Centre by the Law Centres Network (LCN) in July 2020.

The Law Centre provides specialist legal advice and representation, which is free and of high quality, for those who could not otherwise afford to receive legal services. The Law Centre operates in the areas of asylum/immigration law, discrimination, education, housing, planning and public law, welfare rights, and support with the Windrush Compensation Scheme.

The Law Centre's constitution enables it to take individual cases from all Greater London Boroughs.

The Law Centre prioritises the most complex cases which involve the prevention of homelessness, destitution, discrimination, breaches of human rights and poverty. It provides training and second tier support on legal rights for local advice and community agencies. It campaigns to influence law, policy and practice; and to promote human and civil rights, often by the use of strategic litigation.

## **SOUTHWARK LAW CENTRE**

### **REPORT OF THE TRUSTEES for the year ended 31 March 2024**

#### **OBJECTIVES AND ACTIVITIES**

##### **Significant activities**

In 2023/4 the Law Centre took on 803 complex new cases across the different areas of law and provided one-off advice and signposting in 905 cases. It provided workshops and advice on social welfare law topics and planning, reaching around 700 frontline workers and members of the public.

Some of the Law Centre's key partnerships:

##### **- Housing and Immigration Group:**

Funding from Trust for London enables the Law Centre to co-ordinate the London-wide Housing and Immigration Group, which facilitates the sharing of good practice and information between practitioners and referrals for urgent cases. The Trustees would like to thank Trust for London for its continued funding for this service.

##### **- Southwark Homelessness Forum:**

The Forum brings together representatives from the voluntary sector and representatives of Southwark Council to try to develop a joined-up approach to tackling issues of homelessness and ensuring policies do not adversely affect local residents. The Law Centre's Executive Director chairs these meetings.

##### **- Quarterly liaison meetings with the Southwark Exchequer Service:**

The Law Centre facilitates and chairs meetings between the core Southwark advice agencies and the Council's Exchequer Service. The aim is to work in partnership particularly around the ongoing impact of the COVID-19 pandemic and the cost-of-living increase on tenants' ability to pay their rent.

##### **- Forum For Equalities and Human Rights and Equality Human Rights Panel (EHRP):**

The Executive Director of the Law Centre is a member of the EHRP, which acts as a critical friend to Southwark Council, commenting on policy initiatives and equality analysis.

##### **- Windrush Justice Clinic Partnership:**

Our project is part of the Windrush Justice Clinics (WJC). The WJC is a collaboration between Southwark Law Centre and North Kensington Law Centre, Joint Council for the Welfare of Immigrants, Greater Manchester Immigration Aid Unit, the University of Westminster Legal Advice Clinic, King's College London Legal Clinic, London South Bank University Legal Clinic, and community groups, notably the Claudia Jones Organisation, Windrush Lives and the Jigsaw House Society.

Each organisation plays a key role within our three-tier model of support: community engagement, outreach and communications; information and triage; and legal support with more complex applications, particularly those where there is an immigration matter to be resolved.

##### **- Action for Education Rights:**

A partnership of community organisations and local residents was formed in response to concerns from local parents around the disproportionate number of pupils from Black and Ethnic Minorities being excluded from school, and not receiving the support they need. The overall aim of the project is to improve access to education outcomes for children and young people from Black and Ethnic Minority communities.

##### **- Southwark Borough of Sanctuary**

The Law Centre is working with Southwark Council and a multi-agency forum to ensure that Southwark is a welcoming place for refugees and migrants.

#### **Public benefit**

The trustees consider that the objectives and activities stated above of the Law Centre provide public benefit within the meaning and terms of the Charities Act 2011.

## **SOUTHWARK LAW CENTRE**

### **REPORT OF THE TRUSTEES for the year ended 31 March 2024**

#### **OBJECTIVES AND ACTIVITIES**

##### **Volunteers and pro bono support**

In the year 2023/4 25 students from the law faculty at King's College London volunteered with the Law Centre, providing support on the Windrush Compensation Scheme project.

The Law Centre was supported by 7 office/casework support volunteers, several of whom were students from University College London. The Law Centre also took on an intern funded by UCL to work on our planning project.

Pro bono support was received from the following firms of solicitors: Anthony Gold, Clifford Chance, Gowling WLG, Norton Rose Fulbright and Withers Worldwide Solicitors.

##### **Trainees**

The Law Centre aims to provide support to trainees and para-legals wishing to qualify. In this way we can support the next generation of social welfare lawyers.

The Law Centre was pleased to partner with Indo American Refugee and Migrant Organisation to support two of their trainees as part of the PROPEL programme.

The Law Centre received funding from the Legal Education Foundation for a Justice First Fellow and another law centre para-legal will be joining an apprenticeship programme in 2024.

## **SOUTHWARK LAW CENTRE**

### **REPORT OF THE TRUSTEES for the year ended 31 March 2024**

#### **STRATEGIC REPORT**

##### **Achievement and performance**

##### **Charitable activities**

The service the Law Centre provides is casework-based and involves advocacy, preparation for and representation at tribunals, arbitration, and review panels and in the Courts within its specialist areas.

The Law Centre aims to provide support to other agencies which refer cases to it, even when it cannot take on particular cases. Support may be telephone advice to assist the referral agency in resolving the problem without the client seeing a lawyer, or help in finding other sources of advice from groups such as the Southwark Lambeth and Lewisham Housing Lawyers Group or the Housing and Immigration Group.

##### **Areas of Law**

##### **Housing**

Housing remains one of the main advice needs in Southwark and Lewisham.

The Law Centre specialises in cases involving homelessness, possession, eviction, disrepair and asylum support law.

In the year 2023/4 the Law Centre dealt with 431 new cases, across our Peckham and Lewisham offices. In 2022/3 the number of cases had almost doubled largely because of the number of Lambeth and Southwark tenants going to Court for possession hearings, after the eviction ban was lifted. This was putting a significant strain on the housing team and on resources. In June 2023 the Law Centre learned that it had been unsuccessful in the reapplication to run the duty scheme at Clerkenwell Court. The Legal Aid contract was awarded to a private practice firm of solicitors. Since this date the number of cases the housing team is seeing has reduced to a more manageable level and the Law Centre can explore ways to reach tenants with earlier advice. Linked to this, the Law Centre received funding from the GLA via London Legal Support Trust and from the Access to Justice Foundation which enabled the housing team to set up a telephone advice line for people facing possession hearings.

The Law Centre continued to receive funding from Urban Health, part of the Guy's and St Thomas' Charity, to work on a project in partnership with Kineara, a social enterprise which provides holistic support for vulnerable tenants in the private rented sector.

The Law Centre continued to work with Citizens Advice Southwark on a project to provide 'Know your Rights' workshops for private tenants.

Disrepair issues for all classes of tenancies remain a major problem.

The Law Centre is funded by Trust for London to provide housing advice for destitute migrants. This is an area of growing need as the number of asylum seekers in Southwark and Lewisham continues to grow and they are largely accommodated for long periods in unsuitable hotel accommodation. The Home Office moving to the Streamlined Asylum Process, for people from several countries of origin, increased homelessness for newly granted refugees whose asylum accommodation ended. The Law Centre responded by working in partnership with Southwark Refugee Communities Forum, Southwark Council and Kineara to provide weekly drop-in sessions to help with finding housing.

The Law Centre has provided specialist second-tier advice for local frontline agencies to improve triaging for this client group, and enabled sharing of best practice through administrating and co-ordinating the Housing and Immigration Group (HIG).

##### **Employment/Discrimination**

In 2023/4 the Law Centre provided advice in 34 employment cases, continuing to provide a regular telephone outreach session for clients referred by Citizens Advice Southwark. Although the Law Centre holds a Legal Aid contract for discrimination, the lack of legal aid for associated matters such as unfair dismissal makes this area of work extremely challenging. Funding to provide representation at Tribunals is not available and many of our clients are not able to represent themselves. Without the funding from the Southwark Council contract the Law Centre would not be able to provide this area of law.

##### **Education**

## **SOUTHWARK LAW CENTRE**

### **REPORT OF THE TRUSTEES for the year ended 31 March 2024**

In response to identified need, the Law Centre worked with local partners in Southwark to set up a model of education advice on areas such as school exclusion and access to Specialist Education and Disability Needs. An advisory group has been set up involving frontline agencies and local parents.

Our approach has been to build on the knowledge and expertise already present within the community. Funding has been secured from the Baring Foundation for the Law Centre to act as a legal hub for education issues. Over the last year we have provided a number of education rights training sessions on areas such as education rights for the Traveller community. We are also grateful to The Legal Education Fund who fund a project which is run in partnership with the Social Integration Regeneration Group, a frontline community agency which trains community mentors to support and empower parents.

#### **Community Care**

The Law Centre carries out community care work particularly in the areas of homelessness and 'Section 17' support for destitute families who have been given 'No Recourse to Public Funds' (NRPF) status because of problems with their immigration status. Section 17 of the Children Act 1989 (S.17) gives local authorities the power to provide accommodation and financial support to families with 'children in need', even if they have no recourse to public funds. The Law Centre is also seeing an increasing number of vulnerable adults with NRPF who need Care Act assessments. This is linked to our immigration advice for homeless patients and the London Council funded immigration advice for rough sleepers.

#### **Asylum and Immigration**

In the year 2023/24 Southwark and Lewisham Law Centres took on 217 new immigration and asylum cases. This figure does not include all the complex cases that have been active for several years, gathering evidence with pending Home Office appeals.

The Law Centre prioritises cases for vulnerable people such as children, young people, people at risk of gender violence and people with mental and physical health problems. Many of the clients are homeless and destitute.

In July 2022 we began a major new project funded by London Councils for 3 years. The Law Centre is the South east London sub-regional lead, and works in partnership with Lewisham Refugee and Migrant Network.

The Law Centre has received continued funding from Lewisham Council to take referrals for specialist immigration advice for families and individuals supported by Lewisham's NRPF team.

During 2023/4 the Law Centre has continued working with Action for Refugees in Lewisham, on a project funded by Trust for London. Additional partnership funding has been provided by Lewisham Council to support some of the most complex cases for people in initial asylum accommodation.

The Law Centre provides casework and representation for homeless patients in partnership with the homelessness teams at Guy's and St Thomas' hospitals. As a result of the successful outcomes this project has demonstrated in terms not only of benefits for very vulnerable patients but also savings to the NHS, the project is being funded on a rolling basis by the GSTT Hospital Trust. A similar project funded by the SE London Integrated Care Service, taking referrals from hospitals in Lewisham, Bromley and Greenwich began on a pilot basis in 2022. An evaluation carried out in 2023/4 showed similar successful outcomes for this project. The ICS have now extended funding until March 2025.

The Law Centre continues to work with the South London Refugee Association (SLRA), on the Justice Together funded programme taking referrals of complex immigration matters and providing targeted consultancy support for their staff.

In 2023/4 the Law Centre continued its partnership with Project 17 funded by Trust for London to provide specialist immigration advice for families with No Recourse to Public Funds.

In recognition of the increase in complex immigration matters in Southwark, the Law Centre is grateful to the United St Saviours Charity for providing funding for an additional caseworker.

#### **Windrush Compensation Scheme**

## **SOUTHWARK LAW CENTRE**

### **REPORT OF THE TRUSTEES for the year ended 31 March 2024**

The Law Centre has funding from AB Charity to provide casework to help victims of the Windrush scandal to access the compensation that they are entitled to and to deal with associated immigration advice. The Law Centre has funding from King's College London to provide support for law students volunteering with this project. We also have funding from the Paul Hamlyn Foundation to employ a part time coordinator to work more widely across the Windrush Justice Partnership. The Law Centre is also grateful to Gowling WLG and Norton Rose Fulbright solicitors for their contribution to the project.

The Law Centre is currently working on 34 complex cases and is pursuing a challenge to the Legal Aid Agency's blanket refusal to award Legal Aid for help with compensation claims.

#### **Welfare Rights**

In 2023/4 the Law Centre dealt with 58 welfare rights cases. It specialises in appeals to the First Tier Tribunal (Social Security and Asylum Support), Upper Tribunal, and Judicial Review cases. Legal Aid is rarely available for welfare rights cases and the Law Centre's casework was largely funded thanks to the important Southwark Council contract.

The Law Centre receives funding from the Integrated Care Board to provide welfare benefits advice and representation for people across SE London with Sickle Cell.

#### **Planning Voice**

The overall aim of this innovative project is to support and empower local people, particularly those from economically and socially disadvantaged communities, to be able to influence developments affecting the environment they live in.

The Law Centre has funding from the National Lottery Fund and the Oak Foundation to carry out this work, in particular exploring how planning intersects with homelessness and the need for affordable housing. The funding enables the Law Centre to employ a full-time planning solicitor supported by a paralegal.

Our planning work is informed by an advisory group consisting of local residents and representatives of community organisations.

#### **Public Law**

The Law Centre has a small number of Legal Aid Matter Starts in this area. It is important that it maintains its ability to challenge unreasonable decisions made by public bodies.

In the year 2023/4 the Law Centre carried out 7 public law challenges. These have been mainly in the area of Asylum Support. In 2024 the Law Centre is exploring public law cases in the area of education, and challenging conditions in initial asylum accommodation.

#### **Financial review**

##### **Financial position**

The Law Centre's gross income was higher this year at £2,235,637 against £1,842,103 last year, an increase of £393,534. Higher outlay on resources expended, up from £1,873,855 to £2,161,878 resulted in net incoming resources of £73,759 against net outgoing resources of £31,752 for the previous year. At the year end restricted funds were £Nil (2023 - £6,293), whilst unrestricted income funds amounted to £680,775 against £600,723 in the previous year, of which £200,000 (2023 - £200,000) has been designated.

## **SOUTHWARK LAW CENTRE**

### **REPORT OF THE TRUSTEES for the year ended 31 March 2024**

#### **STRATEGIC REPORT**

##### **Financial review**

##### **Principal funding sources**

Legal Aid funding accounts for around 25% of income. The contract with Southwark Council accounts for around 10%, and a further 10% from the London Council's grant for immigration advice for homeless people. The remainder comes from charitable grants, donations and a contract with Lewisham Council to provide immigration advice.

The Law Centre acknowledges with gratitude the generosity of those who give it grant funding and the support of Southwark and Lewisham Councils.

The total amount of funding received from Southwark Council in respect of the specialist advice contract was £384,048.

The amount recorded in the financial statements is the net amount due to the Law Centre after payments made to Cambridge House Law Centre and Migrant Legal Action, which are partner organisations with the Law Centre in the specialist contract with the Borough.

The Law Centre holds Legal Aid contracts in housing, debt and welfare benefits, public law, discrimination, immigration and asylum law at Southwark Law Centre, with a separate housing contract at Lewisham Law Centre.

The Law Centre is also very grateful to all its other significant funders and supporters, which include:

AB Charity, Access to Justice Foundation, Action for Refugees in Lewisham, Baring Foundation, City Bridge Trust, Guy's and St Thomas' Hospital, Impact on Urban Health, Indigo Charity, John Ellerman Foundation, Justice Together, King's Health Partnership (Pathway), The Legal Education Foundation, London Legal Support Trust, National Lottery Fund, Paul Hamlyn Foundation, Project 17, South East London Integrated Care Board, South London Refugee Association, Trust for London, United St Saviour's Charity. All of these, along with generous individual supporters, enable us to provide critical help to a wide range of disadvantaged and marginalised clients.

##### **Reserves policy**

The Law Centre's reserves have been set in accordance with the Law Centre's reserve policy, which is formulated pursuant to Charity Commission guidance. Best practice suggests that the Law Centre should have an appropriate proportion of its annual outgoings available by way of reserves, and the level of the Law Centre's reserves is regularly monitored by the Trustees.

As part of the Law Centre's Financial Management processes, the Board of Trustees has set a target of working towards accumulating and maintaining a reserve fund which represents 3 months' annual operating costs. This amount is reflective of general good practice in the charity sector. In the financial year 2024/5 this would amount to approximately £650,000. These reserves enable the Law Centre to deal with the following contingencies:

- Reductions in or withdrawal of grant funding;
- Reduction in Legal Aid earned income; and
- In the event of closure, 3 months' running costs to wind up the organisation and pay redundancies, leasehold and other liabilities.

In addition the Trustees wish to set aside the following amounts:

- £50,000 for unforeseen staffing issues; and
- £50,000 fund for replacing essential equipment such as telephones or IT.

The total amount of reserves the Trustees therefore wish to aim for, over the coming year, is £750,000.

This policy is reviewed at least annually when the Trustee Board considers the end of year projections and the audited accounts.

The Trustee Board reviews the overall financial position of the Law Centre at least every 3 months, with cashflow reports monthly, and records the outcome of its review in the minutes of its meetings.

## **SOUTHWARK LAW CENTRE**

### **REPORT OF THE TRUSTEES for the year ended 31 March 2024**

#### **STRATEGIC REPORT**

##### **Future plans**

##### **Key areas of work**

A new Executive Director has been appointed with effect from November 2024, allowing for a transition period before the retirement of the current Executive Director in December 2024.

Southwark Law Centre intends to move to new premises by the end of the 2024 calendar year. The new premises are owned by a charity and will be shared with one other organisation. The Law Centre wishes to create a more welcoming space for clients and a pleasant working environment for staff, making the most effective use of affordable technology.

The Southwark Council contract ends in March 2025, and we are currently in negotiations with the Council for renewal funding for the next 5 years.

The Law Centre will continue to build on its wide range of experience and deliver the highest quality legal advice to the population of South East London as far as resources allow.

The following priorities have been identified as part of our planning process which involves all members of staff, volunteers and trustees. The Trustee Board and staff met in March 2024 to discuss and review the Law Centre's business plan. The Law Centre also considers feedback from clients, partner organisations, funders and the wider community.

##### **Key Objectives 2024/5**

- Achieve a workforce and Trustee Board that is representative of the diverse communities that live and work within South East London;
- Ensure our service is responsive to the needs of our diverse community;
- Ensure we maintain a supportive atmosphere for all the team of staff and volunteers, encouraging development;
- Continue to develop the identity of Lewisham Law Centre;
- Maintain and develop infrastructure to underpin all our work; and
- Maintain capacity to provide specialist casework and representation in all the areas of law the Law Centre currently covers.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The Law Centre is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

##### **Recruitment and appointment of new trustees**

All the trustees live or work within the Law Centre's area of benefit. The recruitment of trustees is through advertising with volunteer support agencies, adverts on our website, contact with local community organisations, advice agencies and legal providers in the area of benefit. The Law Centre also encourages former clients and volunteers to be members of the charity and to consider joining the Trustee Board. Prospective trustees are invited to attend and observe at trustees' meetings and are recruited on the basis of relevant skills, experience and knowledge. The Board carries out an annual skills and attendance audit.

The trustees retire from office on a rotational basis (one third each year at the Annual General Meeting, based on length of service), but may stand for re-election.

## **SOUTHWARK LAW CENTRE**

### **REPORT OF THE TRUSTEES for the year ended 31 March 2024**

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Organisational structure**

The Trustee Board meets approximately every two months to oversee the strategic management of the organisation. The full Trustee Board met 7 times in 2023/4 including the AGM and business planning event.

The Finance sub-committee meets at least quarterly with monthly cash flow projections provided to the Treasurer. The sub-committee reports to the Trustee Board.

The Human Resources sub-committee meets at least quarterly, and reports to the Trustee Board.

Day-to-day management of the Law Centre is delegated to the Executive Director, Sally Causer, who works full-time. The Law Centre has a Senior Management Team which includes the Senior Solicitors for Immigration, Housing and Employment. The Senior Solicitors are accountable to the Solicitors Regulation Authority for the conduct of legal cases, and provide day to day supervision of casework. Individual staff specialists provide legal supervision in their areas of specialisation: Housing, Employment, Immigration and Welfare Rights Law.

All members of the company, who include all the members of the Trustee Board, undertake to contribute an amount not exceeding £1 each in the event that the company is wound up while they are members, or within one year of cessation of membership.

##### **Induction and training of new trustees**

All new trustees have an induction meeting with the Executive Director to observe the work of the Law Centre. All trustees receive full details of the policies and procedures of the Law Centre.

##### **Key management remuneration**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Key management compensation in year	<b><u>89,106</u></b>	<b><u>79,485</u></b>

The remuneration is the total sum of the salaries and social security contributions paid to the Executive Director. No payments were made to any Trustee.

##### **Risk management**

The Trustees are keenly aware that their responsibilities include the duty to plan for the future, and to prepare the Law Centre for the risks and opportunities they have identified beyond the current financial year.

The Law Centre reviews an annual operational risk assessment and a business continuity plan.

The Law Centre has developed a separate risk assessment for the Lewisham Law Centre.

#### **STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees (who are also the directors of Southwark Law Centre for the purposes of company law) are responsible for preparing the Report of the trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

**REPORT OF THE TRUSTEES**  
**for the year ended 31 March 2024**

**STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued**

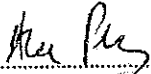
The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

Report of the trustees, incorporating a Strategic report, approved by order of the board of trustees, as the company directors, on ..... and signed on the board's behalf by:

04/11/24

  
.....  
A Polley Trustee

## **REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF SOUTHWARK LAW CENTRE**

### **Opinion**

We have audited the financial statements of Southwark Law Centre (the 'charitable company') for the year ended 31 March 2024 which comprise the Statement of financial activities, the Balance sheet, the Cash flow statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Report of the independent auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the trustees has been prepared in accordance with applicable legal requirements.

## REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF SOUTHWARK LAW CENTRE

### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of trustees**

As explained more fully in the Statement of trustees' responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### **Our responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the independent auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and error, we considered the following:

- the nature of the industry, control environment and business performance;
- results of our enquiries to management about their own assessment of the risks of fraud and error;
- the matters discussed among the audit engagement team regarding how and where fraud may occur in the financial statements and any potential indicators of fraud.

Our procedures to respond to risk include the following:

- reviewing the financial statement disclosures and testing to supporting documentation;
- performing analytical procedures to identify any unusual or unexpected areas that may indicate risks of material misstatement due to fraud or error;

addressing the risk of fraud and error through management override of controls, testing the appropriateness of journals, assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF  
SOUTHWARK LAW CENTRE**

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Paul Allan BSc FCA (Senior Statutory Auditor)  
for and on behalf of Berringers LLP

Lygon House  
50 London Road  
Bromley  
Kent  
BR1 3RA

4 November 2024

**SOUTHWARK LAW CENTRE**

**STATEMENT OF FINANCIAL ACTIVITIES**  
for the year ended 31 March 2024

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>						
Donations and legacies	2	32,797	-	-	32,797	37,348
<b>Charitable activities</b>						
Legal representation	4	906,889	-	1,295,157	2,202,046	1,804,342
Investment income	3	794	-	-	794	413
<b>Total</b>		<u>940,480</u>	<u>-</u>	<u>1,295,157</u>	<u>2,235,637</u>	<u>1,842,103</u>
<b>EXPENDITURE ON</b>						
<b>Charitable activities</b>	5					
Legal representation		<u>840,897</u>	<u>-</u>	<u>1,320,981</u>	<u>2,161,878</u>	<u>1,873,855</u>
<b>NET</b>						
<b>INCOME/(EXPENDITURE)</b>						
Transfers between funds	15	<u>99,583</u> <u>(19,531)</u>	<u>-</u> <u>-</u>	<u>(25,824)</u> <u>19,531</u>	<u>73,759</u> <u>-</u>	<u>(31,752)</u> <u>-</u>
<b>Net movement in funds</b>		<u>80,052</u>	<u>-</u>	<u>(6,293)</u>	<u>73,759</u>	<u>(31,752)</u>
<b>RECONCILIATION OF FUNDS</b>						
Total funds brought forward		<u>400,723</u>	<u>200,000</u>	<u>6,293</u>	<u>607,016</u>	<u>638,768</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>480,775</u></u>	<u><u>200,000</u></u>	<u><u>-</u></u>	<u><u>680,775</u></u>	<u><u>607,016</u></u>

The notes form part of these financial statements

**BALANCE SHEET**  
**31 March 2024**

	Notes	Unrestricted funds £	Designated funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
<b>FIXED ASSETS</b>						
Tangible assets	11	1,679	-	-	1,679	2,239
<b>CURRENT ASSETS</b>						
Debtors	12	737,234	23,147	96,737	857,118	661,628
Cash at bank and in hand		85,612	176,853	420,336	682,801	346,454
		<u>822,846</u>	<u>200,000</u>	<u>517,073</u>	<u>1,539,919</u>	<u>1,008,082</u>
<b>CREDITORS</b>						
Amounts falling due within one year	13	(343,750)	-	(517,073)	(860,823)	(403,305)
<b>NET CURRENT ASSETS</b>		<u>479,096</u>	<u>200,000</u>	<u>-</u>	<u>679,096</u>	<u>604,777</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>480,775</u>	<u>200,000</u>	<u>-</u>	<u>680,775</u>	<u>607,016</u>
<b>NET ASSETS/(LIABILITIES)</b>		<u>480,775</u>	<u>200,000</u>	<u>-</u>	<u>680,775</u>	<u>607,016</u>
<b>FUNDS</b>	15					
Unrestricted funds					680,775	600,723
Restricted funds					-	6,293
<b>TOTAL FUNDS</b>					<u>680,775</u>	<u>607,016</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 04/11/24 and were signed on its behalf by:

  
A Polley - Trustee

The notes form part of these financial statements

**SOUTHWARK LAW CENTRE**

**CASH FLOW STATEMENT  
for the year ended 31 March 2024**

	Notes	2024 £	2023 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	<u>240,788</u>	<u>(234,506)</u>
Net cash provided by/(used in) operating activities		<u>240,788</u>	<u>(234,506)</u>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		<u>(1,972)</u>	<u>(10,876)</u>
Interest received		<u>794</u>	<u>413</u>
Net cash used in investing activities		<u>(1,178)</u>	<u>(10,463)</u>
<b>Change in cash and cash equivalents in the reporting period</b>		<u>239,610</u>	<u>(244,969)</u>
<b>Cash and cash equivalents at the beginning of the reporting period</b>	2	<u>346,454</u>	<u>591,423</u>
<b>Cash and cash equivalents at the end of the reporting period</b>	2	<u><u>586,064</u></u>	<u><u>346,454</u></u>

The notes form part of these financial statements

**SOUTHWARK LAW CENTRE**

**NOTES TO THE CASH FLOW STATEMENT  
for the year ended 31 March 2024**

**1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	2024 £	2023 £
Net income/(expenditure) for the reporting period (as per the Statement of financial activities)	73,759	(31,752)
Adjustments for:		
Depreciation charges	2,532	9,317
Interest received	(794)	(413)
Increase in debtors	(195,490)	(207,354)
Increase/(decrease) in creditors	360,781	(4,304)
Net cash provided by/(used in) operations	<u>240,788</u>	<u>(234,506)</u>

**2. ANALYSIS OF CASH AND CASH EQUIVALENTS**

	2024 £	2023 £
Cash in hand	(355)	(424)
Cash in bank	683,156	346,878
Overdrafts included in bank loans & overdrafts falling due within one year	(96,737)	-
Total cash & cash equivalents	<u>586,064</u>	<u>346,454</u>

**3. ANALYSIS OF CHANGES IN NET FUNDS**

	At 1.4.23 £	Cash flow £	At 31.3.24 £
Net cash			
Cash at bank and in hand	346,454	336,347	682,801
Bank overdrafts	-	(96,737)	(96,737)
	<u>346,454</u>	<u>239,610</u>	<u>586,064</u>
Total	<u>346,454</u>	<u>239,610</u>	<u>586,064</u>

The notes form part of these financial statements

**NOTES TO THE FINANCIAL STATEMENTS**  
**for the year ended 31 March 2024**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Critical accounting judgements and key sources of estimation uncertainty**

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of revision and future periods where the revision affects both current and future periods.

Work in progress is valued using a prudent estimation of the recoverability of on-going cases at the year end. Reference is made to the potential recoverability of the chargeable time recorded on the work in progress system, with consideration of fixed fees, irrecoverable time and unresolved cases.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Such income is only deferred where the donor specifies that the grant or donation can be used in a future accounting period, or the donor has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income is recognised on a receivable basis.

Income from charitable activities includes income received under contract or where entitlement to grant funding is subject to performance conditions is recognised as earned. Grant income included in this category provides funding to support advice/performance activities and is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Contract and performance related grant income is deferred when received in advance of the performance of event to which they relate.

Turnover is measured at fair value of the consideration received or receivable and represents amounts receivable for services provided in the normal course of business, net of VAT.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Costs of generating funds are those costs incurred in attracting voluntary income and those incurred in trading activities that raise funds.

Charitable activities include both the direct and support costs relating to these activities. All support costs relate to unrestricted charitable activities.

## **SOUTHWARK LAW CENTRE**

### **NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2024**

#### **1. ACCOUNTING POLICIES - continued**

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	-25% on reducing balance
Law library	-25% on reducing balance
Computer equipment	-100% on cost

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in Note 14 on the financial statements.

##### **Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of financial activities on a straight line basis over the period of the lease.

##### **Pension costs and other post-retirement benefits**

The Centre participates in a Local Authority pension scheme. The assets of the scheme are held separately from those of the charity. It is therefore not possible to identify the assets and liabilities for participating employees. The Centre expenses the value of pensions contributions to this pension scheme in the statement of financial activities.

##### **Work in progress**

Work in progress is valued at net realisable value, after making due allowances for slow recovery and potential irrecoverable fees.

##### **Going concern**

At the time of approving the accounts, the trustees have a reasonable expectation that the charity will remain a going concern and the accounts have been prepared on that basis. Currently, the Centre has stabilised the income from legal cases, additional grants have been secured and costs have risen only slightly. The trustees continue to monitor the situation.

#### **2. DONATIONS AND LEGACIES**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Donations	<b>32,797</b>	<b>37,348</b>

# SOUTHWARK LAW CENTRE

## NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 March 2024

### 3. INVESTMENT INCOME

	2024	2023
	£	£
Deposit account interest	794	413

### 4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2024	2023
		£	£
Grants	Legal representation	1,402,445	1,119,229
Legal Aid Contract & Representation	Legal representation	527,758	457,176
Specialist contracts	Legal representation	269,420	226,217
Miscellaneous income	Legal representation	2,423	1,720
		<u>2,202,046</u>	<u>1,804,342</u>

Southwark Law Centre is in partnership with Lewisham Refugee and Migrant Network in respect of the funds received from London Councils.

During the year £335,800 was received from London Councils, and £135,222 was paid to Lewisham Refugee and Migrant Network

The below details the specialist contracts Southwark Law Centre has entered into.

Southwark Law Centre is in partnership with two other charities. As the lead applicant they receive funds on behalf of the other charities and pass them on.

#### Specialist contract with Southwark Council

	2024	2023
	£	£
Contract monies received from Southwark Council	384,048	336,000
Grant partners paid	(192,649)	(168,547)
Income relevant to Southwark Law Centre acknowledged	<u>191,399</u>	<u>167,453</u>

	2024	2023
	£	£
Lewisham Immigration Specialist Contract	<u>78,021</u>	<u>58,764</u>

Grants received, included in the above, are as follows:

	2024	2023
	£	£
Charities Aid Foundation	25,000	-
National Lottery Community Fund	91,642	62,049
Children in Need	-	20,000
Trust for London Migrant Housing	45,375	55,000
The Baring Foundation	54,000	55,949
AB Charitable Trust	26,667	27,083
Carried forward	<u>242,684</u>	<u>220,081</u>

**SOUTHWARK LAW CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 March 2024**

**4. INCOME FROM CHARITABLE ACTIVITIES - continued**

	2024	2023
	£	£
Brought forward	242,684	220,081
Kings Health Partnership Pathway	6,600	12,000
London Legal Support Trust	82,433	55,992
Project 17	35,233	30,037
United St Saviour's Charity	40,000	17,730
The Legal Education Foundation	5,000	7,500
Access to Justice Foundation	89,763	14,672
South London Refugee Association	42,581	35,397
Guy's & St Thomas' Hospital Trust	91,855	68,992
The Indigo Trust	84,167	85,833
The Home Office	-	94,630
Action for Refugees in Lewisham	65,052	16,932
Southwark Immigration Advice	5,000	49,344
Greenwich Council	-	2,900
Strategic Legal Fund	12,230	5,554
King's College London	20,417	13,000
Paul Hamlyn Foundation	31,250	36,850
City Bridge Trust	49,725	32,850
London Councils	200,578	83,863
NHS England	44,035	120,000
The Legal Education Foundation Action for Education Rights	23,524	11,537
Leathermarket JMB	-	2,360
Trust for London Office Move	-	15,000
Oak Foundation	83,000	-
Norton Rose Fulbright	2,750	-
Indo-American Refugee and Migrant Organisation	12,636	-
Gowling WLG	9,728	-
John Ellerman Foundation	33,537	-
Impact on Urban Health	88,667	86,175
	<u>1,402,445</u>	<u>1,119,229</u>

**5. PROVISION OF LEGAL SERVICES**

	Direct Costs 2024 £	Support costs (see note 6) 2024 £	Totals 2024 £
Legal representation	<u>1,994,099</u>	<u>167,779</u>	<u>2,161,878</u>

Comparatives for provision of legal services

	Direct Costs 2023 £	Support costs (see note 6) 2023 £	Totals 2023 £
Legal representation	<u>1,704,464</u>	<u>169,391</u>	<u>1,873,855</u>

**SOUTHWARK LAW CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
for the year ended 31 March 2024

**6. SUPPORT COSTS**

	Finance 2024 £	Other 2024 £	Governance costs 2024 £	Totals 2024 £
Legal representation	<u>4,265</u>	<u>154,487</u>	<u>9,027</u>	<u>167,779</u>

Comparatives for support costs

	Finance 2023 £	Other 2023 £	Governance costs 2023 £	Totals 2023 £
Legal representation	<u>3,688</u>	<u>156,867</u>	<u>8,836</u>	<u>169,391</u>

**7. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2024 £	2023 £
Auditors' remuneration	8,400	8,400
Depreciation - owned assets	2,532	9,317
Other operating leases	<u>4,265</u>	<u>3,688</u>

**8. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**9. STAFF COSTS**

	2024 £	2023 £
Wages and salaries	1,412,894	1,230,454
Social security costs	149,240	130,933
Other pension costs	<u>309,424</u>	<u>255,813</u>
	<u>1,871,558</u>	<u>1,617,200</u>

The average monthly number of employees during the year was as follows:

	2024	2023
Legal advice	31	29
Administration	<u>8</u>	<u>8</u>
	<u>39</u>	<u>37</u>

The number of employees who received emoluments in excess of £60,000 was 12 (2023: 6).

**SOUTHWARK LAW CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2024**

**10. CLIENT BANK ACCOUNTS**

	2024 £	2023 £
Monies held in client bank accounts	<u>162,563</u>	<u>93,482</u>
Monies due to clients	<u>162,563</u>	<u>93,482</u>

**11. TANGIBLE FIXED ASSETS**

	Fixtures and fittings £	Law library £	Computer equipment £	Totals £
<b>COST</b>				
At 1 April 2023	34,310	8,650	50,713	93,673
Additions	-	-	1,972	1,972
At 31 March 2024	<u>34,310</u>	<u>8,650</u>	<u>52,685</u>	<u>95,645</u>
<b>DEPRECIATION</b>				
At 1 April 2023	32,071	8,650	50,713	91,434
Charge for year	560	-	1,972	2,532
At 31 March 2024	<u>32,631</u>	<u>8,650</u>	<u>52,685</u>	<u>93,966</u>
<b>NET BOOK VALUE</b>				
At 31 March 2024	<u>1,679</u>	-	-	<u>1,679</u>
At 31 March 2023	<u>2,239</u>	-	-	<u>2,239</u>

**12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024 £	2023 £
Trade debtors	713,675	549,657
Other debtors	23,147	58,334
Prepayments and accrued income	120,296	53,637
	<u>857,118</u>	<u>661,628</u>

**SOUTHWARK LAW CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
for the year ended 31 March 2024

**13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2024	2023
	£	£
Bank loans and overdrafts (see note 14)	96,737	-
Social security and other taxes	35,217	30,176
VAT	15,862	47,536
Other creditors	185,709	151,815
Accrued expenses	118,305	36,943
Deferred income	408,993	136,835
	<u>860,823</u>	<u>403,305</u>

**14. LOANS**

An analysis of the maturity of loans is given below:

	2024	2023
	£	£
Amounts falling due within one year on demand:		
Bank overdrafts	<u>96,737</u>	<u>-</u>

**15. MOVEMENT IN FUNDS**

	At 1.4.23	Net movement in funds	Transfers between funds	At 31.3.24
	£	£	£	£
<b>Unrestricted funds</b>				
General fund	400,723	99,583	(19,531)	480,775
Staff Contingency fund	50,000	-	-	50,000
Equipment fund	50,000	-	-	50,000
Lease and premises fund	100,000	-	-	100,000
	<u>600,723</u>	<u>99,583</u>	<u>(19,531)</u>	<u>680,775</u>
<b>Restricted funds</b>				
Universal Credit Mitigation Project	1,042	(1,042)	-	-
Guy's & St Thomas' Hospital Trust	(13,735)	-	13,735	-
Home Office EU Settlement Application Fund	28,986	(24,782)	(4,204)	-
NHS England Sickle Cell	(10,000)	-	10,000	-
	<u>6,293</u>	<u>(25,824)</u>	<u>19,531</u>	<u>-</u>
<b>TOTAL FUNDS</b>	<u>607,016</u>	<u>73,759</u>	<u>-</u>	<u>680,775</u>

**SOUTHWARK LAW CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 March 2024**

**15. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	940,479	(840,896)	99,583
<b>Restricted funds</b>			
Charities Aid Foundation	25,000	(25,000)	-
National Lottery Community Fund	91,642	(91,642)	-
Trust for London Migrant Housing	45,375	(45,375)	-
The Baring Foundation	54,000	(54,000)	-
Project 17 immigration advice	35,233	(35,233)	-
London Legal Support Trust	71,543	(71,543)	-
Universal Credit Mitigation Project	-	(1,042)	(1,042)
United St Saviour's Charity	40,000	(40,000)	-
King's Health Partnership Pathway	6,600	(6,600)	-
Guy's & St Thomas' Hospital Trust	91,855	(91,855)	-
Home Office EU Settlement Application Fund	-	(24,782)	(24,782)
Access to Justice Foundation	89,763	(89,763)	-
Action for Refugees in Lewisham	65,052	(65,052)	-
AB Charitable Trust	26,667	(26,667)	-
Southwark Council EU Settlement Scheme	5,000	(5,000)	-
Paul Hamlyn Foundation	31,250	(31,250)	-
King's College London	20,417	(20,417)	-
City Bridge Trust	49,725	(49,725)	-
South London Refugee Association Justice Together	42,581	(42,581)	-
Lewisham ICS	30,847	(30,847)	-
NHS England Sickle Cell	13,188	(13,188)	-
London Councils	200,578	(200,578)	-
The Legal Education Foundation	28,524	(28,524)	-
Oak Foundation	83,000	(83,000)	-
Norton Rose Fullbright	2,750	(2,750)	-
Indo-American Refugee and Migrant Organisation	12,636	(12,636)	-
Gowling WLG	9,728	(9,728)	-
Impact on Urban Health	88,667	(88,667)	-
John Ellerman Foundation	33,537	(33,537)	-
	<u>1,295,158</u>	<u>(1,320,982)</u>	<u>(25,824)</u>
<b>TOTAL FUNDS</b>	<u>2,235,637</u>	<u>(2,161,878)</u>	<u>73,759</u>

**SOUTHWARK LAW CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
for the year ended 31 March 2024

**15. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.4.22 £	Net movement in funds £	At 31.3.23 £
<b>Unrestricted funds</b>			
General fund	407,729	(7,006)	400,723
Staff Contingency fund	50,000	-	50,000
Equipment fund	50,000	-	50,000
Lease and premises fund	100,000	-	100,000
	<u>607,729</u>	<u>(7,006)</u>	<u>600,723</u>
<b>Restricted funds</b>			
Project 17 immigration advice	14,807	(14,807)	-
Universal Credit Mitigation Project	-	1,042	1,042
Guy's & St Thomas' Hospital Trust	-	(13,735)	(13,735)
Home Office EU Settlement Application Fund	-	28,986	28,986
Action for Refugees in Lewisham	16,232	(16,232)	-
NHS England Sickle Cell	-	(10,000)	(10,000)
	<u>31,039</u>	<u>(24,746)</u>	<u>6,293</u>
<b>TOTAL FUNDS</b>	<u>638,768</u>	<u>(31,752)</u>	<u>607,016</u>

**SOUTHWARK LAW CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 March 2024**

**15. MOVEMENT IN FUNDS - continued**

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	844,143	(851,149)	(7,006)
<b>Restricted funds</b>			
National Lottery Community Fund	62,049	(62,049)	-
Trust for London Migrant Housing	70,000	(70,000)	-
Migrant Children & Young People's Project	20,000	(20,000)	-
The Baring Foundation	42,500	(42,500)	-
Project 17 immigration advice	30,037	(44,844)	(14,807)
London Legal Support Trust	44,300	(44,300)	-
Universal Credit Mitigation Project	15,730	(14,688)	1,042
United St Saviour's Charity	15,449	(15,449)	-
Guy's & St Thomas' Hospital Trust	68,992	(82,727)	(13,735)
Home Office EU Settlement Application Fund	94,631	(65,645)	28,986
Access to Justice Foundation	14,672	(14,672)	-
Action for Refugees in Lewisham	16,931	(33,163)	(16,232)
The Indigo Trust	50,000	(50,000)	-
AB Charitable Trust	27,083	(27,083)	-
Strategic Legal Fund	5,554	(5,554)	-
Paul Hamlyn Foundation	36,850	(36,850)	-
King's College London	13,000	(13,000)	-
City Bridge Trust	32,850	(32,850)	-
South London Refugee Association Justice Together	33,397	(33,397)	-
Lewisham ICS	70,000	(70,000)	-
NHS England Sickle Cell	50,000	(60,000)	(10,000)
London Councils	83,863	(83,863)	-
The Legal Education Foundation	11,537	(11,537)	-
Leathermarket JMB	2,360	(2,360)	-
Impact on Urban Health	86,175	(86,175)	-
	<u>997,960</u>	<u>(1,022,706)</u>	<u>(24,746)</u>
<b>TOTAL FUNDS</b>	<u>1,842,103</u>	<u>(1,873,855)</u>	<u>(31,752)</u>

Restricted monies are carried forward to be utilised in the next financial year.

**Restricted**

**AB Charitable Trust:** Funding for an Immigration Caseworker at the Windrush Justice Clinic.

**Action for Refugees in Lewisham:** Funding for solicitor costs to provide immigration advice for families in Lewisham.

**Access to Justice:** Funding to assist people to access early advice.

**The Baring Foundation:** Funding to develop a second-tier support hub to provide legal advice and training for community organisations in the areas of education and discrimination law.

**Charities Aid Foundation:** Funding for cost of living support.

NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2024

15. MOVEMENT IN FUNDS - continued

**City Bridge Trust** : Funding for the salary costs of a full-time housing and welfare rights paralegal.

**The Home Office**: Funding to provide support on EU settlement applications.

**Gowling WLG**: Funding for the Windrush Justice project.

**Guys & St Thomas' Hospital Trust**: Funding for casework for Homeless patients.

**The Indigo Trust**: Funding for immigration and housing casework and representation at Lewisham Law Centre.

**John Ellerman Foundation**: Funding for policy work for the Windrush Justice Clinic.

**King's College London** : Funding to supervise students volunteering on the Windrush Justice project.

**Impact on Urban Health**: Funding for housing advice for private renters and people in temporary accommodation.

**The Legal Education Foundation**: Funding for the Access to Education Rights project.

**Children in Need**: The funding contributes to the salary and related costs of a solicitor to provide immigration advice for young migrants.

**Lewisham Council**: Contract to provide immigration advice for people with No Recourse to Public Funds supported by the council.

**London Councils**: Funding for the South East Region Immigration Advice project, for people who are or who are at risk of sleeping rough.

**London Legal Support Trust** : Funding for cost of living support.

**The National Lottery Community Fund**: Funding for the Planning Voice project.

**NHS England**: Contracts for casework for homeless patients and people with Sickle Cell disease.

**Norton Rose Fulbright** : Funding for Windrush Justice project.

**Paul Hamlyn Foundation**: Funding for the coordination of the Windrush Justice project.

**Project 17**: Funding for immigration casework for destitute families.

**Southwark Council** : Funding to provide Borough of Sanctuary policy work.

**Strategic Legal Fund** : Funding for pre-litigation work.

**Trust for London**: Funding for the Migrant Housing Project.

**United St Saviour's Charity** : Funding for immigration casework for Southwark residents.

**Indo-American Refugee and Migrant Organisation** : Funding for a workforce development programme.

**Southwark Council EU Settlement Scheme**: Funding to provide access to the EU Settlement Scheme for Southwark residents.

**Windrush Justice Clinic**: Funding from Allen and Overy Foundation, Paul Hamlyn Foundation, John Ellerman Foundation and King's College London to offer legal advice to victims of the Windrush scandal.

**SOUTHWARK LAW CENTRE**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 March 2024**

**15. MOVEMENT IN FUNDS - continued**

**Leathermarket JMB:** Funding for cost of living support for Leathermarket residents.

**South London Refugee Association:** Funding for second tier advice for their team.

**Unrestricted**

**Access to Justice:** Funding for core costs.

**The Indigo Trust:** Funding for core costs.

**London Legal Support Trust:** Core funding as part of the 'Centre of Excellence' project.

**Oak Foundation :** Funding for core costs.

**South London Refugee Association :** Funding for second tier advice.

**Southwark Council :** Contract to provide specialist legal advice in Southwark.

**Kings Health Partnership Pathway:** Funding for training and second tier advice for health professionals.

**Southwark Immigration Advice:** Funding for immigration advice for homeless people.

**Greenwich Council:** Funding for an immigration solicitor providing immigration advice for homeless people.

**16. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2024 nor for the year ended 31 March 2023.

**SOUTHWARK LAW CENTRE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
for the year ended 31 March 2024

	2024 £	2023 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	32,797	37,348
<b>Investment income</b>		
Deposit account interest	794	413
<b>Charitable activities</b>		
Grants	1,402,445	1,119,229
Legal Aid Contract & Representation	527,758	457,176
Specialist contracts	269,420	226,217
Miscellaneous income	2,423	1,720
	<hr/> 2,202,046	<hr/> 1,804,342
<b>Total incoming resources</b>	2,235,637	1,842,103
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Salaries	1,412,894	1,230,454
Social security	149,240	130,933
Pensions	309,424	255,813
Recruitment, temporary staff & training expenses	6,451	7,522
Replacement law books	945	1,607
Legal Aid costs	44,223	15,413
Computer accessories, software & support	48,652	42,280
Legal and professional fees	10,276	11,466
Annual report	288	288
Practising certificates	6,471	3,101
Insurance professional indemnity	4,029	2,750
Lawtel	1,206	2,837
	<hr/> 1,994,099	<hr/> 1,704,464
<b>Support costs</b>		
<b>Finance</b>		
Other operating leases	4,265	3,688
<b>Other</b>		
Rent and rates	41,372	41,523
Insurance	2,197	1,794
Light and heat	4,199	4,936
Telephone	16,199	14,294
Postage and stationery	12,379	11,902
Sundries	10,945	7,786
Carried forward	87,291	82,235

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**SOUTHWARK LAW CENTRE**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
for the year ended 31 March 2024

	2024 £	2023 £
<b>Other</b>		
Brought forward	87,291	82,235
Repairs & maintenance	3,979	2,216
Bookkeeping	31,953	29,736
Travel & subsistence	3,526	4,341
Bank charges	92	313
Subscriptions	21,348	20,777
Cleaning	3,687	4,182
Office move costs	79	3,750
Fixtures and fittings	560	746
Depreciation of law library	-	1
Computer equipment	1,972	8,570
	<hr/> 154,487	<hr/> 156,867
<b>Governance costs</b>		
Auditors' remuneration	8,400	8,400
AGM costs	627	436
	<hr/> 9,027	<hr/> 8,836
Total resources expended	<hr/> 2,161,878	<hr/> 1,873,855
Net income/(expenditure)	<hr/> <hr/> 73,759	<hr/> <hr/> (31,752)

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