

Charity Registration No. 277864

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT
EDUCATION AND WELFARE)**

**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT EDUCATION AND WELFARE)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	R Cobb	
	J R Milligan (Treasurer)	
	K Walls	(Appointed 25 March 2021)
	J Sharp (Chair)	(Appointed 25 March 2021)
	C Sutherland	(Appointed 25 March 2021)
Charity number	277864	
Principal address	16 Duffryn Close St Nicholas Cardiff CF5 6SS	
Independent examiner	Rice Associates Limited Market Chambers 3-4 Market Place Wokingham Berkshire RG40 1AL	
Bankers	Barclays Bank plc Whitchurch Branch PO Box 522 Cardiff CF4 5ZY	

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT EDUCATION AND WELFARE)

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PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT EDUCATION AND WELFARE)

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their annual report and financial statements for the year ended 31 March 2021.

The financial statements comply with the Charity Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (as amended for accounting periods commencing from 1 January 2016).

Objectives and activities

The charity's objects are to advance the education and welfare of visually impaired children and young people.

Visual Impairment Education and Welfare (VIEW) represents the interests and needs of children and young people with visual impairment across the United Kingdom. VIEW is a membership association open to Qualified Teachers of children and young people with vision impairment (QTVI) and other professionals with an interest in the field of visual impairment.

The trustees have paid due regard to guidance on public benefit issued by the Charity Commission in deciding what activities the charity should undertake.

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT EDUCATION AND WELFARE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Achievements and performance

What have we done since the last AGM including contributions to National Agenda.

- **Response to the pandemic:** Through the development of online resources, VIEW developed free to access information and support for education professionals, parents and families. In addition, in collaboration with the charity LOOK UK, VIEW developed and ran free to attend webinars for the sector.
- **Research:** VIEW conducted a survey of VI education workforce: "How support for children and young people with VI is being provided during the Covid-19 schools shutdown." Findings were used to provide evidence supporting VIEW's response to the Education Select Committee inquiry into the impact of Covid 19 on education and children's services. VIEW also published its annual briefings summarising VI specific data from official DfE SEND statistics.
- **Overseas links:** VIEW continued to develop links with VI education professionals in Australia and New Zealand, two countries with whom we share many areas of common interest. We also linked with a parallel project in Australia developing qualifications to recognise specialist curriculum knowledge and skills.
- **VIEW website and member resources:** VIEW continued to develop the website, and use social media campaigns to engage with the sector, promote our services and market courses. The VIEW website was viewed 66,129 times, an increase of 13,919 compared to the previous reporting period.
- **VIEW Conference** – see below under "Good News" for details.
- **CPD activities.** VIEW's online training courses for education professionals continued to be successful. 94 students took part in VIEW courses. They comprised:
 - an advanced one year certificate online course for teaching assistants.
 - a shorter awareness course for education professionals and parents.
 - a course for teachers of VI to support their teaching of braille literacy.
 - a course in vision impairment and complex needs.
 - Braille literacy short focused training – single units drawn from material used in VIEW and RNIB's full course: "The Effective Teaching of Literacy through Braille." Available on a variety of subjects.
- **Other CPD activities.** VIEW supported Thomas Pocklington Trust (TPT) and BLENZ (Blind & Low Vision Education Network, NZ) to develop courses for their beneficiaries by allowing the adaptation of VIEW course materials for a fee. The proposed sale of online course materials to TPT and BLENZ, will be used to update existing courses and develop new ones.
- **NatSIP projects:** VIEW continued to be a member of the NatSIP reference group and were involved in plans to secure NatSIP's future, now that it is no longer be supported by DfE funding. VIEW supported NatSIP through annual subscription fees during the period 2020/2021, and agreed to provide sponsorship to NatSIP for the period of 2021/2022 of £1,000. Through NatSIP we also continued to contribute to the review of the Mandatory Qualification and the development of an Apprenticeship route to MQ status.
- **Exam modifiers:** VIEW continued to work with RNIB to develop an online training course for exam modifiers.
- **E newsletters and electronic mailings:** VIEW's MailChimp enewsletters and email communications ensured members were kept up-to-date with developments and news to support their day to day work. The bulletins were well received – on average opened by 52% of recipients.
- **Publication for Members:** VIEW published the second edition of our online publication: VIEW Teach, aimed at supporting the work of those in the field of education of children and young people with vision impairment. The second edition was published in July 2020, and focused on social and emotional wellbeing.
- **Birmingham University:** Rory Cobb and Sue Keil continued working with Birmingham University on a project to write a new book to support the MQ course, based on the theme of 'access to learning' and 'learning to access.'

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT EDUCATION AND WELFARE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

- **Specialist VI Curriculum:** VIEW became a project partner in a joint RNIB/VIEW/VICTAR/UOB/TPT 2-year project to develop a nationally recognised, UK specialist VI curriculum framework. VIEW is leading on the development of a resource hub containing or signposting to a wide range of resources that support the specialist VI curriculum.
- **Policy consultation - responses from VIEW:**
 - Education Select Committee enquiry into The Impact of Covid 19 on Education and Children's Services.
 - Mandatory Qualification standards review. VIEW attended meetings and submitted evidence to the NatSIP review of the MQ, being carried out on behalf of DfE.
 - Ofqual consultation into changes to assessment arrangements for 2020 and 2021.
 - England Vision Strategy (EVS) review consultation.
- **Representation of VIEW:**
 - Rory Cobb is a member of the NatSIP Reference Group.
 - Alison Blackman represented VIEW at Vision UK low vision meetings (Vision UK has now closed).
 - Jackie Osborne represented VIEW at Vision UK CYPVI meetings (Vision UK has now closed).
 - Sue Keil represented VIEW at Mary Kitzinger Trust multi-disciplinary workshops for professionals and researchers working with children and young people with VI.
 - Caireen Sutherland represented VIEW at Ofqual meetings.
- **Sustainability strategy:**

VIEW is currently very dependent on voluntary input with limited resources to achieve both our aims and to sustain the organisation in the long term. To get VIEW onto a medium to longer term sustainable footing we began planning the implementation of some of the recommendations of our recent business/organisational review.

 - VIEW began applying for external funding to support activities recommended in the 2019 business/organisational review, but this work was postponed due to Covid's impact both on resource, and on development funding opportunities.
 - VIEW's committee met to revisit the current position, and agreed that VIEW's newly elected committee would continue to consider recommendations from the 2019 review to work to implement activities required to get VIEW onto a long term, sustainable footing.
- **Social media activity continued to grow:** At the end of the reporting period, there were 805 followers on Twitter, and 404 followers on Facebook. VIEW's Facebook members group with 78 members.
- **Sponsorship:** We were delighted to secure New College Worcester as a new sponsor, alongside Sight and Sound and our long-time sponsors of Positive Eye, SeeAbility, Dolphin and RNIB Bookshare.

Good News

- **VIEW Conference 2021:** VIEW ran an online CPD event in place of annual conference which attracted 275 delegates. This was a Moodle based event open for 10 days in March. The event consisted of pre-recorded presentations with online forums for discussion between delegates and speakers, and included contributions from members themselves, and a virtual exhibition area. The digital conference was well received with 80% of evaluation respondents reporting they were either very satisfied or satisfied with the event.
- **VIEW membership:** At the end of the reporting period VIEW had a membership base of 443 members (compared to 295 members, the previous year).

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT EDUCATION AND WELFARE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Financial review

The statement of financial activities shows a net surplus for the year of £11,926 (2020: £17,440).

The reserves at 31 March 2021 were £86,937 (2020: £75,011).

Free reserves available for use by the charity are deemed to be those that are readily realisable. The charity's reserves amounted to £86,937 (2020: £75,011) as stated on the balance sheet. The trustees maintain reserves in the event of an unexpected fall in income and/or significant additional unforeseen expenditure. The trustees believe that reserves should be maintained around the level of one year's expenditure.

As a matter of policy, each year the trustees review the value of the reserves required to be held in investments, cash and cash equivalents not restricted to any particular purpose. The board considers the charity's exposure to the risk of any significant loss of income and to the risk of unforeseen expenditure, which cannot be mitigated by executive action, and the degree of the risk ascribed to each such event is assessed.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The key controls used by the charity includes:

- formal agendas for all committee and board activities;
- terms of reference for all committees;
- strategic planning and budgeting;
- established organisational structure;
- formal written policies;
- clear authorisation and approval levels.

Through the risk management processes established for the trust, the trustees are satisfied that the major risks identified have been adequately mitigated where necessary. It is recognised that systems can only provide reasonable but not absolute assurance that major risks have been adequately managed.

Structure, governance and management

Visual Impairment Education and Welfare is a charity registered in England and Wales (no 277864).

The charity was registered 5 July 1979 and is governed by its constitution, last amended 25 March 2021. The charity was previously known as Visual Impairment Education and Welfare and The Association for the Education and Welfare of the Visually Handicapped.

The charity's principal address is 16 Duffryn Close, St Nicholas, Cardiff CF5 6SS.

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT EDUCATION AND WELFARE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

The trustees who served during the year and up to the date of signature of the financial statements were:

P Scott	(Resigned 25 March 2021)
R Cobb	
J R Milligan (Treasurer)	
A Blackman	(Resigned 8 December 2020)
K Walls	(Appointed 25 March 2021)
J Sharp (Chair)	(Appointed 25 March 2021)
C Sutherland	(Appointed 25 March 2021)

The charity's trustees and committee members are appointed by the Board of Trustees after due consideration given to eligibility, personal competence, specialist skills and local availability. New trustees and committee members are inducted into the workings of the charity by the Board of Trustees.

The Board of Trustees and Executive committee is responsible for the overall governance of the charity.

K Walls acts as secretary in support of the trustees (A Blackman acted as secretary until her resignation).

The trustees' report was approved by the Board of Trustees.


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R Cobb
Trustee

Date: 27/11/2021.....

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT EDUCATION AND WELFARE)

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT EDUCATION AND WELFARE)

I report to the trustees on my examination of the financial statements of Professional Association for the Vision Impairment Education Workforce (formerly Visual Impairment Education and Welfare) (the charity) for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

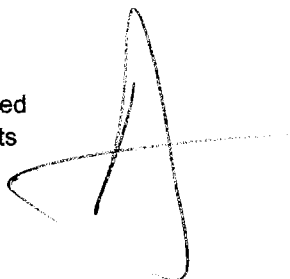
I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Andrew Beet FCA
Rice Associates Limited
Chartered Accountants
Market Chambers
3-4 Market Place
Wokingham
Berkshire
RG40 1AL



Dated: 3 December 2021

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT EDUCATION AND WELFARE)

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

		Unrestricted funds 2021 £	Unrestricted funds 2020 £
	Notes		
<u>Income and endowments from:</u>			
Charitable activities	3	58,909	98,511
Investments	4	5	27
Other income	5	2,892	3,760
Total income		61,806	102,298
<u>Expenditure on:</u>			
Charitable activities	6	49,880	84,858
Net income for the year/ Net movement in funds		11,926	17,440
Fund balances at 1 April 2020		75,011	57,571
Fund balances at 31 March 2021		86,937	75,011

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT
EDUCATION AND WELFARE)**

STATEMENT OF FINANCIAL POSITION

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Current assets					
Trade and other receivables	9	6,859		4,285	
Cash at bank and in hand		81,182		72,434	
		<u>88,041</u>		<u>76,719</u>	
Current liabilities	10	(1,104)		(1,708)	
Net current assets			<u>86,937</u>		<u>75,011</u>
Income funds					
Unrestricted funds			86,937		75,011
			<u>86,937</u>		<u>75,011</u>

The financial statements were approved by the Trustees on 27/11/2021

R Cobb
R Cobb
Trustee

J R Milligan
J R Milligan (Treasurer)
Trustee

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT EDUCATION AND WELFARE)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

Professional Association for the Vision Impairment Education Workforce (formerly Visual Impairment Education and Welfare) is an unincorporated charity registered in England and Wales. The principal address is 16 Duffryn Close, St Nicholas, Cardiff CF5 6SS.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT EDUCATION AND WELFARE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.2 Going concern

In their assessment of going concern the trustees have considered the current and developing impact on the charity as a result of the COVID-19 virus. Whilst there remains uncertainty regarding the duration, extent and ultimate impact of the pandemic, the trustees cannot estimate with any precision the impact on the financial performance of the charity.

Like many small charities, the COVID-19 pandemic and the cancellation of activities, in particular the face to face conference, has meant that we may have a significant loss of income. Some of our projects have specific funding but many rely entirely on our membership programme, events and sponsorship from other charities and organisations affected by pandemic. Without the opportunity to run our events, we might struggle to continue delivering our activities in 2021, especially those that have no restricted funding available.

To ensure that all of our members and the sector is supported in their development and wellbeing during lockdown we have adapted and innovated by providing all of them with support remotely, and have moved all our events to a digital platform. We have also been running new face to face training events via Zoom.

Our response to Covid 19 has created a sense of community. We will begin a Covid-19 safe return to in person events when we are permitted, and feel safe to do so.

It is vitally important that we come through this pandemic strong, ready and able to re-start our in person activity where possible, whilst complying with approved Covid-19 operating policies.

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Conference and course fees are recognised when the respective conference or course has been held. Membership fees are recognised in respect of the membership year.

Donations and legacies are accounted for in the year of receipt.

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT EDUCATION AND WELFARE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All expenditure is accounted for on an accruals basis. Direct charitable expenditure comprises costs attributable to providing education, courses and conferences. The irrecoverable element of VAT is included with the item of expense to which it relates.

Administrative expenditure relates solely to the management of charity funds, organisational administration and compliances with statutory requirements.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.7 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT EDUCATION AND WELFARE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including trade and other payables and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade payables are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The trustees do not consider that there are any estimates or assumptions which have a significant bearing on the charity's financial statements.

3 Charitable activities

	Conference income £	Course income £	Subscriptions £	Total 2021 £	Total 2020 £
Sales within charitable activities					
Charitable activities	11,515	31,815	15,579	58,909	98,511

4 Investments

	Unrestricted funds 2021 £	Unrestricted funds 2020 £
Interest receivable	5	27

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT EDUCATION AND WELFARE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

5 Other income

	Unrestricted funds	Unrestricted funds
	2021 £	2020 £
Other income	2,892	3,760

Other income comprises consultancy income and website sponsorship.

6 Charitable activities

	2021 £	2020 £
Conference expenses	5,499	31,720
Travel & subsistence	154	1,973
Subscriptions	340	657
Course costs	26,898	32,893
Staff costs	14,400	14,400
Website costs	508	724
Sustainability planning	-	1,000
Administration	1,883	1,360
Bank charges	198	131
	49,880	84,858

Administration costs includes £1,104 (2020: £1,080) payable for the independent examination.

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, and none of them were reimbursed any expenses for travel and subsistence or other out of pocket expenses (2020- 2 were reimbursed £953).

None of the trustees (or any persons connected with them) had any personal interest in any contract or transaction entered into by the charity during the year.

8 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Total	-	-

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT
EDUCATION AND WELFARE)**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021**

8 Employees **(Continued)**

There were no employees whose annual remuneration was more than £60,000.

9 Trade and other receivables

	2021	2020
Amounts falling due within one year:	£	£
Trade receivables	6,859	4,285
	<u>6,859</u>	<u>4,285</u>

10 Current liabilities

	2021	2020
	£	£
Other payables	-	628
Accruals and deferred income	1,104	1,080
	<u>1,104</u>	<u>1,708</u>

11 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).