

Professional Association for the Vision Impairment Education Workforce

England & Wales · Charity number 277864

Details

Other names	THE ASSOCIATION FOR THE EDUCATION AND WELFARE OF THE VISUALLY HANDICAPPED, VISUAL IMPAIRMENT EDUCATION AND WELFARE, V I E W
Status	Registered
Legal form	Other
Registered	1979-07-05
Register	View on the Charity Commission register

Contact

Address	26 Britannia Square Worcester WR1 3DH
Phone	01446760712
Email	treasurer@viewweb.org.uk
Website	www.viewweb.org.uk

Activities

Objects: TO ADVANCE THE EDUCATION AND WELFARE OF VISUALLY IMPAIRED PEOPLE.

Activities: Resources & professional development activities for professionals working with children with VI. Website with access to the American Journal of Visual Impairment and Blindness. Professional networks, annual national conference, representation to Government on issues about the education of children with VI. Funds provide research. VIEW acts as a partner for relevant teacher training courses.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information, Sponsors Or Undertakes Research, Acts As An Umbrella Or Resource Body
- **What:** Education/training, Disability
- **Who:** Children/young People, People With Disabilities, Other Defined Groups

Geography

- Northern Ireland
- Scotland
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£120,725	£105,769	-	-
2024-03-31	£116,060	£107,517	-	-
2023-03-31	£121,338	£89,760	-	-
2022-03-31	£94,931	£68,718	-	-
2021-03-31	£61,806	£49,880	-	-

Trustees

Name	Role	Appointed
Katharina Walls		2021-03-25
Lina Graham		2025-03-13
Michael Timothy McLinden		2024-03-20
RORY COBB		
Susan Anne Borsada		2025-03-13
Susan Lesley Keil		2023-01-25

Accounts

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE**

(WORKING TITLE VIEW)

**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees	R Cobb K Walls (Vice chair) S Keil M McLinden S A Borsada L Graham	(Appointed 13 March 2025) (Appointed 13 March 2025)
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Charity number (England and Wales)	277864
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Independent examiner	Kirk Rice LLP The Courtyard High Street Ascot Berkshire SL5 7HP
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Bankers	Barclays Bank plc Whitchurch Branch PO Box 522 Cardiff CF4 5ZY
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2018 Financial Statements at 31 January 2019 at 11:00:00

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
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Charity financial statements for the year ended 31 March 2025

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (WORKING TITLE VIEW) TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2025

The trustees present their annual report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The Charity's objectives are to advance the education and development of children and young people with vision impairment.

The vision of VIEW is to be recognised as the leading UK authority in supporting specialist educators and other professionals who work with children and young people with vision impairment.

VIEW represents the specialist education workforce which supports children and young people with vision impairment across the United Kingdom. VIEW is a membership association open to professionals and others with an interest in the field of vision impairment education.

Our members are at the heart of our organisation, informing the design and delivery of VIEW's activities so we can work together to create a more inclusive educational system in which children and young people with vision impairment

The trustees have paid due regard to guidance on public benefit issued by the Charity Commission in deciding what activities the charity should undertake.

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

Achievements and performance

Activities: what we have done in this period (including contributions to the National Agenda)

- **Support of the workforce through VIEW membership:** At the end of the reporting period, we had a membership base of 395 members
- **VIEW website and member resources:** VIEW continued to develop content on the website, and to actively use social media campaigns to engage with and support the sector and promote our services.
- **Autumn assistive technology update:** VIEW again reached out to the sector to source new content for the technology section of the website as part of our free assistive technology member offer.
- **Social media activity remained strong:** At the end of the reporting period, VIEW had 937 followers on X (formerly Twitter), a decrease of 18 compared to the previous year. This decline may reflect a broader reduction in platform usage. In contrast, VIEW's Facebook following grew by 29, reaching a total of 751 followers.
- **Enquiry handling:** VIEW responded to a wide range of enquiries from the public, members, organisations, and researchers, providing direct responses, signposting, assisting with information sharing related to research projects, and referring to appropriate organisations and contacts.
- **Working with other Organisations:**
 - NatSIP: VIEW continued to be a member of the NatSIP steering group. VIEW supported NatSIP through annual subscription fees during the period 2024/2025, and provided sponsorship to NatSIP for the period of 2024/2025 of £1,200.
 - VIEW provided supporting quotes and cases for the RNIB Freedom of Information Requests of England's VI services which again highlighted the concerning trend of increasing caseload, fluctuating budgets, and diminishing numbers of QTVIs.
 - VIEW gave advice and feedback to the Thomas Pocklington Trust research team for their 'Safe Stats' report, containing data on learners with VI in education (Safe Stats: Data on Blind and Partially Sighted Students in Education - Thomas Pocklington Trust).
- **Overseas links:** VIEW continues to develop links with VI education professionals in Australia and New Zealand, two countries with whom we share many areas of common interest. VIEW continues to maintain links with Dr Melissa Fanshawe in Australia who has developed nationally recognised qualifications that provide formal recognition of VI students' workload in learning specialist curriculum knowledge and skills, to better prepare the young people for employment. Meetings are conducted remotely.

Continual Professional Development activities provided for the sector:

- **VIEW Conference 2025:** The face-to-face conference took place on **13th and 14th March** and was fully booked. It covered a wide range of topics to support the professional development of the workforce. The event had 150 registrations attending over two days. Delegate feedback was positive. Feedback, both positive and advisory, is used to frame future work by the Trustees on behalf of VIEW and the conference agenda for 2026.
- **VIEW's online training courses** for education professionals were again popular with 176 people signing up for courses in the last year. VIEW continues to invest in these successful courses and has an ongoing development programme to keep them up to date. VIEW's portfolio of courses comprises:
 - an advanced one-year certificate online course for teaching assistants.
 - a shorter awareness course for education professionals and parents.
 - a course for QTVIs and teachers of VI to support their teaching of braille literacy.
 - a course in vision impairment and complex needs.
 - braille literacy short, focused training – single units drawn from material used in VIEW and RNIB's full course: "The Effective Teaching of Literacy through Braille." Available on a variety of subjects.

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
 EDUCATION WORKFORCE
 (WORKING TITLE VIEW)
 TRUSTEES' REPORT (CONTINUED)
 FOR THE YEAR ENDED 31 MARCH 2025**

- **Recent training developments**

- In September 2024, in partnership with RNIB, and in response to demand from the sector, VIEW launched a Braille edition of the Prepare for Success online modification course to develop skills in producing modified classroom materials to prepare braillists for external exams. This is a sister course to VIEW's Modified Large Print: exam modification and production online training course which equips staff adapting class tests with the necessary knowledge and skills to prepare them to a similar standard as external exams.

- **Other CPD activities**

- **CPD webinars:** As part of online events for VIEW members:
 - In November 2024 and March 2025, working in partnership with our sponsor Dolphin and co facilitated by a representative from VIEW, we ran free webinars for VIEW members: Accessibility for the Digital Classroom: Using Google Classroom and Microsoft Education (in two parts). Most members requested the VIEW/Dolphin CPD certificate of attendance available afterwards.
 - In November, in partnership with RNIB we delivered a webinar focusing on music: Making music resources accessible for large print users – Modified Stave Notation.

- **E newsletters and electronic mailings:** VIEW's MailChimp e-newsletter and email communications ensured members were kept up to date with developments and news to support their day-to-day work. The bulletins were well received – on average opened by 44% of recipients (which is higher than the Mailchimp benchmarking data for similar industries: 40%).

- **Publication for Members:** VIEW published the fifth edition of its online publication: VIEW Teach in 2024. This digital publication is aimed at supporting the work of those in the field of education of children and young people with vision impairment. VIEW Teach supports the work of those in the field of education of children and young people with vision impairment. The 2024 edition focused on Cerebral Vision Impairment.

- **Curriculum Framework for Children and Young People with Vision Impairment (CFVI).** VIEW is a key project partner in the joint RNIB/VIEW/VICTAR/UOB/TPT project to develop a nationally recognized Curriculum Framework for Children and Young People with Vision Impairment (CFVI), and to support the framework's use in practice within the sector.

Led by VIEW in conjunction with RNIB and an independent consultant we continued work on Outcome 1 of the implementation phase of the project, which focuses on Specialist Training & Development, this included:

- the delivery of online training events for the sector of the development of a resource summarising the ideas and experiences from the field shared during these events.
- the development of a series of training resources in the form of a series of short guides to CFVI for nonspecialists as requested by the field.

VIEW also continued to work on the CFVI resource hub to identify a wide range of resources and strategies within all CFVI outcome areas to support the easy, efficient and effective sharing across the UK.

- **Policy work**

- **Consultation - responses from VIEW:** VIEW responded to DfE's Curriculum and Assessment Review (November 2024) VIEW responded to the Education Selection Committee Inquiry Solving the SEND Crisis (February 2025).
- **Working in partnership:** VIEW added its name to letters sent by SeeAbility to the Minister for Care at the Dept for Health and Social Care, supporting the Special Schools Eyecare Service.

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025**

- **Representation of VIEW:**

- During this year, John Milligan represented VIEW on the NatSIP Steering Group.
- Sue Keil represents VIEW at Mary Kitzinger Trust multi-disciplinary workshops for professionals and researchers working with children and young people with VI.
- Caireen Sutherland represents VIEW at Ofqual meetings.
- During this year, John Milligan represented VIEW at UK wide Guide Dogs CYP-VI meetings, on the Office for the Independent Adjudicator for HE Disability Experts Panel, and on webinars for families, VI children and young people and professionals with RNIB and LOOK.

- **Sustainability strategy:** VIEW is dependent on voluntary input with limited resources to achieve both our aims and to sustain the organisation in the long term. VIEW Trustees have been developing a five-year Strategic Plan in consultation with VIEW Associates, to support VIEW's move to a long-term, sustainable footing.

- **Voluntary support:** VIEW's trustees have successfully increased the capacity of the VIEW committee. Associates were involved in a wide range of activities to support the work of VIEW including VIEW's annual technology event, raising awareness of VIEW's work in the UK nations and support with VIEW policy responses.

- **Sponsorship:** VIEW's sponsorship programme offers organisations the opportunity to promote their services and products to professionals working in the field of vision impairment education. Sponsors benefit from year-round visibility through the VIEW website, social media promotion, optional newsletter inserts, and discounted exhibition space at the VIEW conference. This partnership supports both increased awareness for the sponsor and the ongoing work of VIEW. The following organisations participated: NCW (New College Worcester), Positive Eye, RNIB, TPT (Thomas Pocklington Trust), Dolphin, Associated Optical, HumanWare, and Terra Consultancy.

Financial review

The statement of financial activities shows a net surplus for the year of £14,956 (2024: 8,543).

The reserves at 31 March 2025 were £168,227 (2024: £153,271).

Free reserves available for use by the charity are deemed to be those that are readily realisable. The charity's reserves amounted to £168,227 (2024: £153,271) as stated on the balance sheet. The trustees maintain reserves in the event of an unexpected fall in income and/or significant additional unforeseen expenditure. The trustees believe that reserves should be maintained around the level of one year's expenditure.

As a matter of policy, each year the trustees review the value of the reserves required to be held in investments, cash and cash equivalents not restricted to any particular purpose. The board considers the charity's exposure to the risk of any significant loss of income and to the risk of unforeseen expenditure, which cannot be mitigated by executive action, and the degree of the risk ascribed to each such event is assessed.

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025**

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The key controls used by the charity includes:

- formal agendas for all committee and board activities;
- strategic planning and budgeting;
- established organisational structure;
- formal written policies;
- clear authorisation and approval levels.

Through the risk management processes established for the trust, the trustees are satisfied that the major risks identified have been adequately mitigated where necessary. It is recognised that systems can only provide reasonable but not absolute assurance that major risks have been adequately managed.

Structure, governance and management

The Professional Association for the Vision Impairment Education Workforce is a charity registered in England and Wales (no. 277864).

The charity was registered 5 July 1979 and is governed by its constitution, last amended 16 March 2023. The charity was previously known as Visual Impairment Education and Welfare and The Association for the Education and Welfare of the Visually Handicapped.

The charity's principal address is 26 Britannia Square, Worcester, WR1 3DH.

The trustees who served during the year and up to the date of signature of the financial statements were:

R Cobb

J R Milligan (Chair)

(Resigned 1 June 2025)

K Walls (Vice chair)

S Keil

M McLinden

S A Borsada

(Appointed 13 March 2025)

L Graham

(Appointed 13 March 2025)

The charity's trustees and committee members are appointed by the Board of Trustees after due consideration given to eligibility, personal competence, specialist skills and local availability. New trustees and committee members are inducted into the workings of the charity by the Board of Trustees.

The Board of Trustees and Executive committee is responsible for the overall governance of the charity.

R Cobb acts as secretary in support of the trustees (K Walls acted as secretary until her appointment to Vice Chair).

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025**

The trustees' report was approved by the Board of Trustees.

Katharina A. Walls

.....
K Walls (Vice chair)
Trustee

Date: 26/01/2026

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
INDEPENDENT EXAMINER'S REPORT**

**TO THE TRUSTEES OF PROFESSIONAL ASSOCIATION FOR THE VISION
IMPAIRMENT EDUCATION WORKFORCE**

I report to the trustees on my examination of the financial statements of Professional Association for the Vision Impairment Education Workforce (the charity) for the year ended 31 March 2025.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011.

I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Charities Act 2011.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared the financial statements in accordance with the relevant version of the Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn. I understand that this has been done in order for the financial statements to provide a true and fair view in accordance with UK Generally Accepted Accounting Practice.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act 2011.
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of financial statements set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the financial statements give a true and fair view, which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Andrew Beet FCA *Andrew Beet*
Kirk Rice LLP

The Courtyard
High Street
Ascot
Berkshire
SL5 7HP

26/01/2026
Dated:

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted funds 2025 £	Unrestricted funds 2024 £
Income and endowments from:			
Charitable activities	3	104,984	111,821
Investments	4	236	189
Other income	5	15,505	4,050
Total income		120,725	116,060
Expenditure on:			
Charitable activities	6	105,769	107,517
Total expenditure		105,769	107,517
Net income and movement in funds		14,956	8,543
Reconciliation of funds:			
Fund balances at 1 April 2024		153,271	144,728
Fund balances at 31 March 2025		168,227	153,271

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2025**

	Notes	2025 £	£	2024 £	£
Current assets					
Trade and other receivables	10	8,985		9,220	
Cash at bank and in hand		169,706		146,451	
		<u>178,691</u>		<u>155,671</u>	
Current liabilities	11	(10,464)		(2,400)	
Net current assets			<u>168,227</u>		<u>153,271</u>
The funds of the charity					
Unrestricted funds	12		<u>168,227</u>		<u>153,271</u>
			<u>168,227</u>		<u>153,271</u>

The financial statements were approved by the trustees on 26/01/2026

Rory Cobb

.....
R Cobb
Trustee

Katharina A. Walls

.....
K Walls (Vice chair)
Trustee

Accounts

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE**

(WORKING TITLE VIEW)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (WORKING TITLE VIEW) LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	R Cobb	
	J R Milligan (Chair)	
	K Walls (Vice chair)	
	S Keil	
	M McLinden	(Appointed 20 March 2024)
Charity number	277864	
Independent examiner	Kirk Rice LLP	
	The Courtyard	
	High Street	
	Ascot	
	Berkshire	
Bankers	SL5 7HP	
	Barclays Bank plc	
	Whitchurch Branch	
	PO Box 522	
	Cardiff	
	CF4 5ZY	

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (WORKING TITLE VIEW) CONTENTS

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**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
TRUSTEES' REPORT
*FOR THE YEAR ENDED 31 MARCH 2024***

The trustees present their annual report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The Charity's objectives are to advance the education and welfare of children and young people with vision impairment.

The vision of VIEW is to be recognised as the leading UK authority in providing the necessary services to help QTVIs and other professionals support children and young people with vision impairment.

VIEW represents the interests and needs of children and young people with vision impairment across the United Kingdom. VIEW is a membership association open to Qualified Teachers of children and young people with vision impairment (QTVI) and other professionals with an interest in the field of vision impairment.

The trustees have paid due regard to guidance on public benefit issued by the Charity Commission in deciding what activities the charity should undertake.

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (WORKING TITLE VIEW) TRUSTEES' REPORT (CONTINUED) *FOR THE YEAR ENDED 31 MARCH 2024*

Achievements and performance

Activities: what we have done in this period (including contributions to the National Agenda)

- **Support of the workforce through VIEW membership:** At the end of the reporting period VIEW had a membership base of 416 members.
- **Overseas links:** Overseas links. VIEW continues to develop links with VI education professionals in Australia and New Zealand, two countries with whom we share many areas of common interest. VIEW is linking with a parallel project in Australia to develop nationally recognised qualifications that provide formal recognition of VI students' workload in learning specialist curriculum knowledge and skills, to better prepare the young people for employment. Collaborative efforts and meeting activities are conducted remotely, resulting in no associated costs. There was also an opportunity in August, for some VIEW trustees to meet with the lead researcher when she visited the UK to attend the International Blind Sports Federation (IBSF) World Games in Birmingham. Following on from that meeting, the researcher, Melissa Fanshawe, was able to obtain funding to enable her to travel to the UK again in March 2024 to speak at the VIEW conference.
- **VIEW website and member resources:** VIEW continued to develop content on the website, and to actively use social media campaigns to engage with and support the sector, and promote our services.
- **Autumn assistive technology update:** VIEW again reached out to the sector to source new content for the technology section of the website as part of our assistive technology member offer for 2023.
- **Social media activity continued to grow:** At the end of the reporting period, VIEW had increased its social media presence to 955 followers on Twitter, and 722 followers on Facebook.

Continual Professional Development activities provided for the sector:

- **VIEW Conference 2024:** The face to face conference took place in March 2024, and was fully booked. It again covered a wide range of topics to support the professional development of the workforce. The event had 150 registrations attending over two days. Delegate feedback was overwhelmingly positive and made clear links with improving/developing professional practice across the sector. Feedback, both positive and advisory, is used to frame future work by the Trustees on behalf of VIEW and the conference agenda for 2025.
- **VIEW's online training courses** for education professionals were again popular. VIEW continues to invest in these successful courses and has an ongoing development programme to keep them up to date. Where appropriate materials were updated to include new developments around the Curriculum Framework for Children and Young People with Vision Impairment (CFVI). They comprised:
 - an advanced one year certificate online course for teaching assistants.
 - a shorter awareness course for education professionals and parents.
 - a course for QTVIs and teachers of VI to support their teaching of braille literacy.
 - a course in vision impairment and complex needs.
 - braille literacy short focused training – single units drawn from material used in VIEW and RNIB's full course: "The Effective Teaching of Literacy through Braille." Available on a variety of subjects.
 - modified Large Print: exam modification and production online training to equip staff adapting class tests with the necessary knowledge and skills to prepare them to a similar standard as external exams.

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024**

- **Other CPD activities**

- **Braille: Exam modification production online training – braille edition.** VIEW is involved with RNIB in developing a braille edition of the successful training course and will be hosting and administering the course when launched.
- **CPD webinars:** As part of online events for VIEW members: In November 2023, working in partnership with the Braille Foundation, VIEW delivered a free webinar to discuss the opportunities for education with the innovation of multi-line braille technologies; and found out from manufacturers about devices already on the market or coming out soon. A panel of QTVIs discussed how current practice might evolve to take advantage of emerging braille technologies. The event was very well received and fully booked.
- **NatSIP:** VIEW continued to be a member of the NatSIP steering group. VIEW supported NatSIP through annual subscription fees during the period 2023/2024, and provided sponsorship to NatSIP for the period of 2023/2024 of £1,200.
- **E newsletters and electronic mailings:** VIEW's MailChimp enewsletter and email communications ensured members were kept up-to-date with developments and news to support their day to day work. The bulletins were well received – on average opened by 53% of recipients (which is higher than the Mailchimp benchmarking data for similar industries: 40%)
- **Publication for Members:** VIEW published the fifth edition of its online publication: VIEW Teach in July 2023. This digital publication is aimed at supporting the work of those in the field of education of children and young people with vision impairment. VIEW Teach supports the work of those in the field of education of children and young people with vision impairment. The 2023 edition focused on babies and young children with vision impairment and included a range of articles including a look at the evidence, lived experience, and content to help members support the families they work with.
- **Curriculum Framework for Children and Young People with Vision Impairment (CFVI):** VIEW remained a key project partner in the joint RNIB/VIEW/VICTAR/UOB/TPT project to develop a nationally recognised, Curriculum Framework for Children and Young People with Vision Impairment (CFVI), and to support the framework's use in practice within the sector:
 - VIEW continued leading on Outcome 1 of the implementation phase of the project, which focuses on Specialist Training & Development. Led by VIEW in conjunction with RNIB and an independent consultant, we worked on a series of training resources in the form of a suite of PowerPoint training resources and accompanying training manual to support training in the use of the framework across all CFVI areas. During autumn 2023 these were launched to the sector and were followed by regular online training events and awareness raising activity led by VIEW to help embed the CFVI within education practice across the 4 UK nations.
 - VIEW continued to work on the CFVI resource hub to identify a wide range of resources and strategies within all CFVI outcome areas to support the easy, efficient and effective sharing across the UK.

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024**

- **Harper Collins UK Big Cat for Little Wandle phonic series – educational title review:** In partnership with Hab VI UK, VIEW provided feedback on manuscript drafts to support Harper Collins UK in accurately representing the main character with vision impairment both in the text and illustrations. This was published in February 2024.
- **Policy consultation - responses from VIEW:** In 2023, VIEW responded to the NHS England consultation on an eye care service for pupils in special schools: 'Engagement – in school eye testing for pupils in special schools in England.'
- **Representation of VIEW:**
 - John Milligan represents VIEW on the NatSIP Steering Group.
 - Sue Keil represents VIEW at Mary Kitzinger Trust multi-disciplinary workshops for professionals and researchers working with children and young people with VI.
 - Caireen Sutherland represents VIEW at Ofqual meetings.
 - John Milligan represents VIEW at UK wide Guide Dogs CYP-VI meetings.
 - John Milligan is Deputy Chair of Trustees and Chair of Selection Panel for The Snowdon Trust which bring FHE information to VIEW.
 - During this year, John Milligan represented VIEW on the Office for the Independent Adjudicator for HE Disability Experts Panel.
 - John Milligan has represented VIEW on a number of webinars for families, VI children and young people and professionals with RNIB and LOOK.
- **RNIB FOI of England's VI services:** VIEW provided supporting quotes and cases for the RNIB FOI of England's VI services which again highlighted the concerning trend of increasing caseload, fluctuating budgets, and diminishing numbers of QTVIs
- **Sustainability strategy:** VIEW is dependent on voluntary input with limited resources to achieve both our aims and to sustain the organisation in the long term. During the reporting period, VIEW's trustees successfully increased the capacity of the VIEW committee and continued to work on priorities and aims to drive the organisation forward and support VIEW's move to a long-term, sustainable footing.
- **Sponsorship:** We were delighted to secure sponsorship: VIEW is currently sponsored annually by NCW (New College Worcester), Positive Eye, RNIB, TPT (Thomas Pocklington Trust), Dolphin, Associated Optical, HumanWare, Terra Consultancy and Sight Scotland.

Financial review

The statement of financial activities shows a net surplus for the year of £8,543 (2023: £31,578).

The reserves at 31 March 2024 were £153,271 (2023: £144,728).

Free reserves available for use by the charity are deemed to be those that are readily realisable. The charity's reserves amounted to £153,271 (2023: £144,728) as stated on the balance sheet. The trustees maintain reserves in the event of an unexpected fall in income and/or significant additional unforeseen expenditure. The trustees believe that reserves should be maintained around the level of one year's expenditure.

As a matter of policy, each year the trustees review the value of the reserves required to be held in investments, cash and cash equivalents not restricted to any particular purpose. The board considers the charity's exposure to the risk of any significant loss of income and to the risk of unforeseen expenditure, which cannot be mitigated by executive action, and the degree of the risk ascribed to each such event is assessed.

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
TRUSTEES' REPORT (CONTINUED)
*FOR THE YEAR ENDED 31 MARCH 2024***

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The key controls used by the charity includes:

- formal agendas for all committee and board activities;
- strategic planning and budgeting;
- established organisational structure;
- formal written policies;
- clear authorisation and approval levels.

Through the risk management processes established for the trust, the trustees are satisfied that the major risks identified have been adequately mitigated where necessary. It is recognised that systems can only provide reasonable but not absolute assurance that major risks have been adequately managed.

Structure, governance and management

The Professional Association for the Vision Impairment Education Workforce is a charity registered in England and Wales (no. 277864).

The charity was registered 5 July 1979 and is governed by its constitution, last amended 16 March 2023. The charity was previously known as Visual Impairment Education and Welfare and The Association for the Education and Welfare of the Visually Handicapped.

The charity's principal address is 26 Britannia Square, Worcester, WR1 3DH.

The trustees who served during the year and up to the date of signature of the financial statements were:

R Cobb

J R Milligan (Chair)

K Walls (Vice chair)

J Sharp

(Resigned 16 April 2023)

C Sutherland

(Resigned 2 May 2023)

S Keil

M McLinden

(Appointed 20 March 2024)

The charity's trustees and committee members are appointed by the Board of Trustees after due consideration given to eligibility, personal competence, specialist skills and local availability. New trustees and committee members are inducted into the workings of the charity by the Board of Trustees.

The Board of Trustees and Executive committee is responsible for the overall governance of the charity.

R Cobb acts as secretary in support of the trustees (K Walls acted as secretary until her appointment to Vice Chair).

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
TRUSTEES' REPORT (CONTINUED)
*FOR THE YEAR ENDED 31 MARCH 2024***

The trustees' report was approved by the Board of Trustees.

KA Walls

.....
K Walls (Vice chair)

Trustee

13/01/2025
Date:

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF PROFESSIONAL ASSOCIATION FOR THE VISION
IMPAIRMENT EDUCATION WORKFORCE**

I report to the trustees on my examination of the financial statements of Professional Association for the Vision Impairment Education Workforce (the charity) for the year ended 31 March 2024.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Andrew Beet FCA
Kirk Rice LLP

Andrew Beet

The Courtyard
High Street
Ascot
Berkshire
SL5 7HP

Dated: 13/01/2025
.....

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Income and endowments from:			
Charitable activities	3	111,821	110,981
Investments	4	189	35
Other income	5	4,050	10,322
		<u> </u>	<u> </u>
Total income		116,060	121,338
Expenditure on:			
Charitable activities	6	107,517	89,760
		<u> </u>	<u> </u>
Total expenditure		107,517	89,760
		<u> </u>	<u> </u>
Net income and movement in funds		8,543	31,578
Reconciliation of funds:			
Fund balances at 1 April 2023		144,728	113,150
		<u> </u>	<u> </u>
Fund balances at 31 March 2024		153,271	144,728
		<u> </u>	<u> </u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2024**

	Notes	2024 £	£	2023 £	£
Current assets					
Trade and other receivables	10	9,220		2,732	
Cash at bank and in hand		146,451		153,311	
		<u>155,671</u>		<u>156,043</u>	
Current liabilities	11	(2,400)		(11,315)	
		<u></u>		<u></u>	
Net current assets			153,271		144,728
			<u></u>		<u></u>
Net assets excluding pension liability			153,271		144,728
			<u></u>		<u></u>
			<u></u>		<u></u>
The funds of the charity					
Unrestricted funds			153,271		144,728
			<u>153,271</u>		<u>144,728</u>
			<u></u>		<u></u>

The financial statements were approved by the trustees on 13/01/2025


.....
R Cobb
Trustee


.....
K Walls (Vice chair)
Trustee

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

1 Accounting policies

Charity information

Professional Association for the Vision Impairment Education Workforce is an unincorporated charity registered in England and Wales. The principal address is 16 Duffryn Close, St Nicholas, Cardiff CF5 6SS.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

In their assessment of going concern the trustees have considered the current and developing impact on the charity as a result of the Covid-19 virus. Whilst there still remains uncertainty regarding the duration, extent and ultimate impact of Covid 19, the trustees cannot estimate with any precision the impact on the financial performance of the charity.

Like many small charities, the cancellation of activities due to Covid-19 and any reduction in income from membership or sponsorship due to the impact of the pandemic on organisations and members could affect our ability to deliver on our aims in 2023/24.

To ensure that all of our members and the sector is supported in their development and wellbeing during any lockdown we would continue to adapt and innovate by providing remote support, and would move our events, including training, to a digital platform.

Our response to Covid 19 created a sense of community and we began a Covid-19 safe return to in-person events in 2023.

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024**

1 Accounting policies

(Continued)

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Conference and course fees are recognised when the respective conference or course has been held. Membership fees are recognised in respect of the membership year.

Donations and legacies are accounted for in the year of receipt.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All expenditure is accounted for on an accruals basis. Direct charitable expenditure comprises costs attributable to providing education, courses and conferences. The irrecoverable element of VAT is included with the item of expense to which it relates.

Administrative expenditure relates solely to the management of charity funds, organisational administration and compliances with statutory requirements.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.7 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024**

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including trade and other payables and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade payables are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The trustees do not consider that there are any estimates or assumptions which have a significant bearing on the charity's financial statements.

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE
(WORKING TITLE VIEW)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

3 Charitable activities

	Conference income £	Course income £	Subscriptions £	RNIB CFVI project funding £	Corporate sponsorship £	Total 2024 £	Total 2023 £
Charitable activities	40,678	37,878	17,300	13,000	2,965	111,821	110,981

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024**

4 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Interest receivable	189	35

5 Other income

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Other income	4,050	10,322

Other income comprises income from the exam modification training offer and advertising.

6 Charitable activities

	2024 £	2023 £
Conference expenses	33,387	31,201
Travel & subsistence	262	-
Subscriptions	2,592	1,725
Course costs	36,298	27,713
Staff costs	16,900	14,300
Website costs	423	243
RNIB CFVI project	13,000	10,971
Administration	4,425	3,208
Bank charges	230	399
	107,517	89,760

Administration costs includes £2,400 (2023: £1,210) payable for the independent examination.

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, and none of them were reimbursed any expenses for travel and subsistence or other out of pocket expenses (2023- 2 were reimbursed £953) other than as disclosed under "Related party transactions".

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024**

8 Employees

The average monthly number of employees during the year was:

	2024 Number	2023 Number
Total	-	-

9 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

10 Trade and other receivables

	2024 £	2023 £
Amounts falling due within one year:		
Trade receivables	-	1,307
Prepayments and accrued income	9,220	1,425
	<u>9,220</u>	<u>2,732</u>

11 Current liabilities

	2024 £	2023 £
Accruals and deferred income	2,400	11,315

12 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2023 £	Incoming resources £	Resources expended £	At 31 March 2024 £
General funds	144,728	116,060	(107,517)	153,271
	<u>144,728</u>	<u>116,060</u>	<u>(107,517)</u>	<u>153,271</u>
Previous year:				
	At 1 April 2022 £	Incoming resources £	Resources expended £	At 31 March 2023 £
General funds	113,150	121,338	(89,760)	144,728
	<u>113,150</u>	<u>121,338</u>	<u>(89,760)</u>	<u>144,728</u>

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
*FOR THE YEAR ENDED 31 MARCH 2024***

13 Related party transactions

There were no related party transactions during the year.

Accounts

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE**

(WORKING TITLE VIEW)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees	R Cobb J R Milligan (Chair) K Walls (Vice chair) S Keil	(Appointed 25 January 2023)
Charity number	277864	
Principal address	26 Britannia Square Worcester WR1 3DH	
Independent examiner	Rice Associates Limited Market Chambers 3-4 Market Place Wokingham Berkshire RG40 1AL	
Bankers	Barclays Bank plc Whitchurch Branch PO Box 522 Cardiff CF4 5ZY	

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (WORKING TITLE VIEW) CONTENTS

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Statement of financial position	8
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**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
TRUSTEES' REPORT
*FOR THE YEAR ENDED 31 MARCH 2023***

The trustees present their annual report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The Charity's objectives are to advance the education and welfare of children and young people with vision impairment.

The vision of VIEW is to be recognised as the leading UK authority in providing the necessary services to help QTVIs and other professionals support children and young people with vision impairment.

VIEW represents the interests and needs of children and young people with vision impairment across the United Kingdom. VIEW is a membership association open to Qualified Teachers of children and young people with vision impairment (QTVI) and other professionals with an interest in the field of vision impairment.

The trustees have paid due regard to guidance on public benefit issued by the Charity Commission in deciding what activities the charity should undertake.

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (WORKING TITLE VIEW) TRUSTEES' REPORT (CONTINUED) *FOR THE YEAR ENDED 31 MARCH 2023*

Achievements and performance

What have we done since the last AGM including contributions to National Agenda.

- **Support of the workforce through VIEW membership:** At the end of the reporting period VIEW had a membership base of 438 members.
- **Overseas links:** VIEW continued to develop links with VI education professionals in Australia and New Zealand, two countries with whom we share many areas of common interest. We also linked with a parallel project in Australia developing qualifications to recognise specialist curriculum knowledge and skills.
- **VIEW website and member resources:** VIEW continued to develop content on the website, and to actively use social media campaigns to engage with and support the sector, and promote our services.
- **Autumn assistive technology update:** VIEW again reached out to the sector to source new content for the technology section as part of our assistive technology member offer for 2022.
- **Social media activity continued to grow:** At the end of the reporting period, VIEW had increased its social media presence to 915 followers on Twitter, and 676 followers on Facebook.

CPD activities

- **VIEW Conference 2023:** VIEW's annual conference has continued to be a major event in the sector, and its popularity was not dampened by the Covid 19 pandemic, due to trustee's decision to move the conference online. Feedback from delegates in 2022, indicated a demand for the return to an in person conference for 2023. The face to face conference took place in March 2023, and was fully booked. It again covered a wide range of topics to support the professional development of the workforce. The event had 150 registrations attending over two days.
- **VIEW's online training courses** for education professionals were again popular. VIEW continued to invest in these successful courses with a programme to bring them up to date. Where appropriate materials were updated to include content on the Curriculum Framework for Children and Young People with Vision Impairment (CFVI). They comprised:
 - an advanced one year certificate online course for teaching assistants.
 - a shorter awareness course for education professionals and parents.
 - a course for QTVIs and teachers of VI to support their teaching of braille literacy.
 - a course in vision impairment and complex needs.
 - braille literacy short focused training – single units drawn from material used in VIEW and RNIB's full course: "The Effective Teaching of Literacy through Braille." Available on a variety of subjects.
 - exam modification and production online training to equip staff adapting class tests with the necessary knowledge and skills to prepare them to a similar standard as external exams.
- **Other CPD activities.**
 - **CPD webinars:** working in partnership with Humanware, VIEW ran a webinar titled "Braille Technology – choosing the right device." This was offered free of charge to our members. It was well received with 82 attendees.
- **NatSIP:** VIEW continued to be a member of the NatSIP reference group. VIEW supported NatSIP through annual subscription fees during the period 2022/2023, and provided sponsorship to NatSIP for the period of 2022/2023 of £1,000.
- **E newsletters and electronic mailings:** VIEW's MailChimp enewsletter and email communications ensured members were kept up-to-date with developments and news to support their day to day work. The bulletins were well received – on average opened by 46% of recipients (which is higher than the Mailchimp benchmarking data for education campaigns)
- **Publication for Members:** VIEW published the fourth edition of its online publication: VIEW Teach in July 2022. This digital publication is aimed at supporting the work of those in the field of education of children and young people with vision impairment. The 2022 edition focused on enabling CYPVI to access the natural world and included a range of articles including a look at the evidence in this area, content to support families to take that first step outside, ways for professionals to encourage adventurous play, and practical ideas to develop outdoor sensory play opportunities and help children and young people connect with nature.

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (WORKING TITLE VIEW) TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

- **Birmingham University:** Rory Cobb and Sue Keil continued to work with Birmingham University on a project to write a new book to support the MQ course, based on the theme of 'access to learning' and 'learning to access.' This was published in September 2022.
- **Curriculum Framework for Children and Young People with Vision Impairment (CFVI):** VIEW remained a key project partner in the joint RNIB/VIEW/VICTAR/UOB/TPT project to develop a nationally recognised, Curriculum Framework for Children and Young People with Vision Impairment (CFVI), and to support the framework's use in practice within the sector:
 - In May, VIEW supported the follow-up Q&A online event following launch of the CFVI.
 - In September, VIEW began leading on Outcome 1 of the implementation phase of the project, which focuses on Specialist Training & Development. Lead by VIEW in conjunction with RNIB and an independent consultant, VIEW worked on a series of training resources and accompanying guidance/training manual to support training in the use of the framework across all CFVI areas.
 - During autumn 2022, VIEW recruited a stakeholder group to provide feedback and review the training devised. Launch of these resources are to be supported by CPD events.
 - VIEW continued to work on the CFVI resource hub to identify a wide range of resources and strategies within all CFVI outcome areas to support the easy, efficient and effective sharing across the UK.
- **Policy consultation - responses from VIEW:** In 2022, VIEW responded to the SEND Review green paper consultation.
- **Representation of VIEW:**
 - Jane Sharp represented VIEW on the NatSIP Reference Group.
 - Sue Keil represented VIEW at Mary Kitzinger Trust multi-disciplinary workshops for professionals and researchers working with children and young people with VI.
 - Caireen Sutherland represented VIEW at Ofqual meetings.
 - John Milligan represented VIEW at CYP-VI meetings
- **RNIB FOI of England's VI services:** VIEW provided supporting quotes and cases for the RNIB FOI of England's VI services which again highlighted the concerning trend of increasing caseload, fluctuating budgets, and diminishing numbers of QTVIs
- **Sustainability strategy:** VIEW has limited resources to achieve our aims and to sustain the organisation in the long term. VIEW trustees began working on priorities and aims to get VIEW onto a medium to longer term sustainable footing. Related to this was work to increase VIEW's volunteer support. VIEW benefited from a growing pool of support from volunteers with expertise in a range of areas including research and assistive technology. The aim is to expand this initiative in the coming years to further support VIEW's activities.
- **Sponsorship:** We were delighted to secure sponsorship from NCW (New College Worcester), Positive Eye, Optelec Ltd, RNIB, TPT (Thomas Pocklington Trust), Dolphin, HumanWare and Sight Scotland.

Good News

- **VIEW Conference 2023:** VIEW's annual conference has continued to be a major event in the sector, and its popularity was not dampened by the Covid 19 pandemic, due to trustee's decision to move the conference online. Feedback from delegates in 2022, indicated a demand for the return to an in person conference for 2023. The face to face conference took place in March 2023, and was fully booked. It again covered a widerange of topics to support the professional development of the workforce. The event had 150 registrations attending over two days.
- **VIEW membership:** At the end of the reporting period VIEW had a membership base of 438 members

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023**

Financial review

The statement of financial activities shows a net surplus for the year of £31,578 (2022: £26,213).

The reserves at 31 March 2023 were £144,728 (2022: £113,150).

Free reserves available for use by the charity are deemed to be those that are readily realisable. The charity's reserves amounted to £144,728 (2022: £113,150) as stated on the balance sheet. The trustees maintain reserves in the event of an unexpected fall in income and/or significant additional unforeseen expenditure. The trustees believe that reserves should be maintained around the level of one year's expenditure.

As a matter of policy, each year the trustees review the value of the reserves required to be held in investments, cash and cash equivalents not restricted to any particular purpose. The board considers the charity's exposure to the risk of any significant loss of income and to the risk of unforeseen expenditure, which cannot be mitigated by executive action, and the degree of the risk ascribed to each such event is assessed.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The key controls used by the charity includes:

- formal agendas for all committee and board activities;
- strategic planning and budgeting;
- established organisational structure;
- formal written policies;
- clear authorisation and approval levels.

Through the risk management processes established for the trust, the trustees are satisfied that the major risks identified have been adequately mitigated where necessary. It is recognised that systems can only provide reasonable but not absolute assurance that major risks have been adequately managed.

Structure, governance and management

The Professional Association for the Vision Impairment Education Workforce is a charity registered in England and Wales (no. 277864).

The charity was registered 5 July 1979 and is governed by its constitution, last amended 16 March 2023. The charity was previously known as Visual Impairment Education and Welfare and The Association for the Education and Welfare of the Visually Handicapped.

The charity's principal address is 26 Britannia Square, Worcester, WR1 3DH.

The trustees who served during the year and up to the date of signature of the financial statements were:

R Cobb

J R Milligan (Chair)

K Walls (Vice chair)

J Sharp

(Resigned 16 April 2023)

C Sutherland

(Resigned 2 May 2023)

S Keil

(Appointed 25 January 2023)

The charity's trustees and committee members are appointed by the Board of Trustees after due consideration given to eligibility, personal competence, specialist skills and local availability. New trustees and committee members are inducted into the workings of the charity by the Board of Trustees.

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
TRUSTEES' REPORT (CONTINUED)
*FOR THE YEAR ENDED 31 MARCH 2023***

The Board of Trustees and Executive committee is responsible for the overall governance of the charity.

R Cobb acts as secretary in support of the trustees (K Walls acted as secretary until her appointment to Vice Chair).

The trustees' report was approved by the Board of Trustees.

.....
J R Milligan (Chair)
Trustee

Date:

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF PROFESSIONAL ASSOCIATION FOR THE VISION
IMPAIRMENT EDUCATION WORKFORCE**

I report to the trustees on my examination of the financial statements of Professional Association for the Vision Impairment Education Workforce (the charity) for the year ended 31 March 2023.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Andrew Beet FCA
Rice Associates Limited

Market Chambers
3-4 Market Place
Wokingham
Berkshire
RG40 1AL

Dated:

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT**

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Income and endowments from:			
Charitable activities	3	110,981	86,765
Investments	4	35	1
Other income	5	10,322	8,165
Total income		<u>121,338</u>	<u>94,931</u>
Charitable activities	6	<u>89,760</u>	<u>68,718</u>
Net income and movement in funds		31,578	26,213
Reconciliation of funds:			
Fund balances at 1 April 2022		<u>113,150</u>	<u>86,937</u>
Fund balances at 31 March 2023		<u><u>144,728</u></u>	<u><u>113,150</u></u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2023**

	Notes	2023 £	£	2022 £	£
Current assets					
Trade and other receivables	10	2,732		9,574	
Cash at bank and in hand		153,311		104,728	
		<u>156,043</u>		<u>114,302</u>	
Current liabilities	11	11,315		1,152	
		<u>11,315</u>		<u>1,152</u>	
Net current assets			144,728		113,150
			<u>144,728</u>		<u>113,150</u>
The funds of the charity					
Unrestricted funds			144,728		113,150
			<u>144,728</u>		<u>113,150</u>
			<u>144,728</u>		<u>113,150</u>

The financial statements were approved by the trustees on

.....
R Cobb
Trustee

.....
J R Milligan (Chair)
Trustee

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

1 Accounting policies

Charity information

Professional Association for the Vision Impairment Education Workforce is an unincorporated charity registered in England and Wales. The principal address is 16 Duffryn Close, St Nicholas, Cardiff CF5 6SS.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

In their assessment of going concern the trustees have considered the current and developing impact on the charity as a result of the Covid-19 virus. Whilst there still remains uncertainty regarding the duration, extent and ultimate impact of Covid 19, the trustees cannot estimate with any precision the impact on the financial performance of the charity.

Like many small charities, the cancellation of activities due to Covid-19 and any reduction in income from membership or sponsorship due to the impact of the pandemic on organisations and members could affect our ability to deliver on our aims in 2023/24.

To ensure that all of our members and the sector is supported in their development and wellbeing during any lockdown we would continue to adapt and innovate by providing remote support, and would move our events, including training, to a digital platform.

Our response to Covid 19 created a sense of community and we began a Covid-19 safe return to in-person events in 2023.

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023**

1 Accounting policies

(Continued)

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Conference and course fees are recognised when the respective conference or course has been held. Membership fees are recognised in respect of the membership year.

Donations and legacies are accounted for in the year of receipt.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All expenditure is accounted for on an accruals basis. Direct charitable expenditure comprises costs attributable to providing education, courses and conferences. The irrecoverable element of VAT is included with the item of expense to which it relates.

Administrative expenditure relates solely to the management of charity funds, organisational administration and compliances with statutory requirements.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.7 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023**

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including trade and other payables and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade payables are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The trustees do not consider that there are any estimates or assumptions which have a significant bearing on the charity's financial statements.

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE
(WORKING TITLE VIEW)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

3 Charitable activities

	Conference income £	Course income £	Subscriptions £	RNIB CFVI project funding	Corporate sponsorship £	Sale of BLOT to BLENNZ £	Total 2023 £	Total 2022 £
Sale of goods								
Charitable activities	38,621	40,827	17,733	12,350	1,450	-	110,981	86,765

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023**

4 Income from investments

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Interest receivable	35	1

5 Other income

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Other income	10,322	8,165

Other income comprises income from the exam modification training offer and advertising.

6 Charitable activities

	2023 £	2022 £
Conference expenses	31,201	9,478
Travel & subsistence	-	112
Subscriptions	1,725	1,505
Course costs	27,713	28,333
Staff costs	14,300	14,400
Website costs	243	445
RNIB CFVI project	10,971	9,220
Exam modification training	-	2,220
AT event costs	-	840
Administration	3,208	2,000
Bank charges	399	165
	89,760	68,718

Administration costs includes £1,210 (2022: £1,152) payable for the independent examination.

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023**

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, and none of them were reimbursed any expenses for travel and subsistence or other out of pocket expenses (2022- 2 were reimbursed £953) other than as disclosed under "Related party transactions".

None of the trustees (or any persons connected with them) had any personal interest in any contract or transaction entered into by the charity during the year other than as disclosed under "Related party transactions".

8 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
Total	-	-

9 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

10 Trade and other receivables

	2023 £	2022 £
Amounts falling due within one year:		
Trade receivables	1,307	9,574
Prepayments and accrued income	1,425	-
	<u>2,732</u>	<u>9,574</u>

11 Current liabilities

	2023 £	2022 £
Accruals and deferred income	<u>11,315</u>	<u>1,152</u>

12 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2022 £	Incoming resources £	Resources expended £	At 31 March 2023 £
General funds	<u>113,150</u>	<u>121,338</u>	<u>(89,760)</u>	<u>144,728</u>

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023**

12	Unrestricted funds				(Continued)
	Previous year:	At 1 April 2021	Incoming resources	Resources expended	At 31 March 2022
		£	£	£	£
	General funds	86,937	94,931	(68,718)	113,150
		<u> </u>	<u> </u>	<u> </u>	<u> </u>

13 Related party transactions

There were no related party transactions during the year. A fee of £720 was paid to C Sutherland, a trustee, for the provision of tutoring services during the year ended 31 March 2022.

Accounts

Charity registration number 277864

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE**

(WORKING TITLE VIEW)

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
LEGAL AND ADMINISTRATIVE INFORMATION**

Trustees

R Cobb
J R Milligan (Treasurer)
K Walls
J Sharp (Chair)
C Sutherland

Charity number

277864

Principal address

16 Duffryn Close
St Nicholas
Cardiff
CF5 6SS

Independent examiner

Rice Associates Limited
Market Chambers
3-4 Market Place
Wokingham
Berkshire
RG40 1AL

Bankers

Barclays Bank plc
Whitchurch Branch
PO Box 522
Cardiff
CF4 5ZY

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
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**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
TRUSTEES' REPORT
*FOR THE YEAR ENDED 31 MARCH 2022***

The trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The Charity's objectives are to advance the education and welfare of children and young people with vision impairment.

VIEW represents the interests and needs of children and young people with vision impairment across the United Kingdom. VIEW is a membership association open to Qualified Teachers of children and young people with vision impairment (QTVI) and other professionals with an interest in the field of vision impairment.

The trustees have paid due regard to guidance on public benefit issued by the Charity Commission in deciding what activities the charity should undertake.

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

Achievements and performance

What have we done since the last AGM including contributions to National Agenda.

- **Response to the pandemic:** VIEW continued to support its members and the wider sector in collaboration with our partners through free to access information and support for education professionals, parents and families.
- **Overseas links:** VIEW continued to develop links with VI education professionals in Australia and New Zealand, two countries with whom we share many areas of common interest. We also linked with a parallel project in Australia developing qualifications to recognise specialist curriculum knowledge and skills.
- **VIEW website and member resources:** VIEW continued to develop the website, and use social media campaigns to engage with and support the sector, and promote our services. As a response to member requests at the VIEW 2021 Conference, we reached out to the sector to source new content for the technology section. This formed part of an improved assistive technology offer for 2021.
- **CPD activities.** VIEW's online training courses for education professionals continued to be successful. VIEW invested in its successful online training courses with a programme to bring them up to date. They comprised:
 - an advanced one year certificate online course for teaching assistants.
 - a shorter awareness course for education professionals and parents.
 - a course for teachers of VI to support their teaching of braille literacy.
 - a course in vision impairment and complex needs.
 - Braille literacy short focused training – single units drawn from material used in VIEW and RNIB's full course: "The Effective Teaching of Literacy through Braille." Available on a variety of subjects.
- **Other CPD activities.**
 - **Prepare for Success:** VIEW worked with RNIB to develop a new online training resource based on the UKAAF document: Best Practice Guidance for Producers and Modifiers. It aims to equip staff adapting class tests with the necessary knowledge and skills to prepare them to a similar standard as external exams. This went live in January 2022.
 - **CPD webinars:** Working in partnership with NatSIP, VIEW ran two webinars focusing on assistive technology. These were offered free of charge to our members and were fully booked at 80 places for each event. The events were very well received.
- **NatSIP:** VIEW continued to be a member of the NatSIP reference group and were involved in plans to secure NatSIP's future, now that it is no longer be supported by DfE funding. VIEW supported NatSIP through annual subscription fees during the period 2021/2022, and provided sponsorship to NatSIP for the period of 2021/2022 of £1,000. Through NatSIP VIEW contributed to the review of the Mandatory Qualification and the development of an Apprenticeship route to MQ status. VIEW was a key partner working with NatSIP and RNIB, to deliver on a TPT grant, to review and develop a range of VI resources maintained and promoted via NatSIP, including an update to the Guide for Teaching Assistants.
- **E newsletters and electronic mailings:** VIEW's MailChimp enewsletters and email communications ensured members were kept up-to-date with developments and news to support their day to day work. The bulletins were well received – on average opened by 43% of recipients.
- **Publication for Members:** VIEW published the third edition of our online publication: VIEW Teach, aimed at supporting the work of those in the field of education of children and young people with vision impairment. This edition was published in July 2021.
- **Birmingham University:** Rory Cobb and Sue Keil continued working with Birmingham University on a project to write a new book to support the MQ course, based on the theme of 'access to learning' and 'learning to access.'

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

- **Specialist VI Curriculum:** VIEW continued to be a project partner in a joint RNIB/VIEW/VICTAR/UOB/TPT 2-year project to develop a nationally recognised, Curriculum Framework for Children and Young People with Vision Impairment (CFVI). VIEW lead on the development of a resource hub containing or signposting to a wide range of resources that support the specialist VI curriculum. VIEW supported the launch event in March, and the follow-up Q&A online event in May 2022. VIEW plans to be involved in the Implementation Phase which begins in Sept 2022 and will secure further funding and placement of VIEW as a key partner in the sector.
- **Policy consultation - responses from VIEW:**
 - Ofqual consultation Assessment Guidance
 - Standard draft for the apprenticeship for SI teachers
- **Representation of VIEW:**
 - Caireen Sutherland is a member of the NatSIP Reference Group.
 - Sue Keil represented VIEW at Mary Kitzinger Trust multi-disciplinary workshops for professionals and researchers working with children and young people with VI.
 - Caireen Sutherland represented VIEW at Ofqual meetings.
 - John Milligan represented VIEW at CYP-VI meetings
- **Sustainability strategy:**

VIEW is currently very dependent on voluntary input with limited resources to achieve both our aims and to sustain the organisation in the long term. To get VIEW onto a medium to longer term sustainable footing we began planning the implementation of some of the recommendations of our recent business/organisational review.

 - VIEW began applying for external funding to support activities recommended in the 2019 business/organisational review, but this work was postponed due to Covid's impact both on resource, and on development funding opportunities.
 - VIEW's committee continued to work towards implementing activities required to get VIEW onto a long term, sustainable footing.
- **Social media activity continued to grow:** At the end of the reporting period, there were 854 followers on Twitter, 563 followers on Facebook. VIEW's facebook members group with 75 members.
- **Sponsorship:** We were delighted to secure sponsorship from Thomas Pocklington Trust and Optelec, and to receive sponsorship renewals from Positive Eye, New College Worcester, Terra Consultancy, and RNIB.

Good News

- **VIEW Conference 2022:** VIEW's annual conference continues to be a major event in the sector, and due to Covid 19, VIEW ran an online Moodle event. In support of the launch of the new Curriculum Framework for Children and Young People with Vision Impairment (CFVI), the conference theme was "specialist skills development and best practice." The conference covered a wide range of topics to support the professional development of the workforce, and hosted material to introduce the CFVI, and to support delegates to use it. The event had 232 registrations.
- **VIEW membership:** At the end of the reporting period VIEW had a membership base of 451 members.

Financial review

The statement of financial activities shows a net surplus for the year of £26,213 (2021: £11,926).

The reserves at 31 March 2022 were £113,150 (2021: £86,937).

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

Free reserves available for use by the charity are deemed to be those that are readily realisable. The charity's reserves amounted to £113,150 (2021: £86,937) as stated on the balance sheet. The trustees maintain reserves in the event of an unexpected fall in income and/or significant additional unforeseen expenditure. The trustees believe that reserves should be maintained around the level of one year's expenditure.

As a matter of policy, each year the trustees review the value of the reserves required to be held in investments, cash and cash equivalents not restricted to any particular purpose. The board considers the charity's exposure to the risk of any significant loss of income and to the risk of unforeseen expenditure, which cannot be mitigated by executive action, and the degree of the risk ascribed to each such event is assessed.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The key controls used by the charity includes:

- formal agendas for all committee and board activities;
- strategic planning and budgeting;
- established organisational structure;
- formal written policies;
- clear authorisation and approval levels.

Through the risk management processes established for the trust, the trustees are satisfied that the major risks identified have been adequately mitigated where necessary. It is recognised that systems can only provide reasonable but not absolute assurance that major risks have been adequately managed.

Structure, governance and management

The Professional Association for the Vision Impairment Education Workforce is a charity registered in England and Wales (no. 277864).

The charity was registered 5 July 1979 and is governed by its constitution, last amended 25 March 2021. The charity was previously known as Visual Impairment Education and Welfare and The Association for the Education and Welfare of the Visually Handicapped.

The charity's principal address is 16 Duffryn Close, St Nicholas, Cardiff CF5 6SS.

The trustees who served during the year and up to the date of signature of the financial statements were:

R Cobb
J R Milligan (Treasurer)
K Walls
J Sharp (Chair)
C Sutherland

The charity's trustees and committee members are appointed by the Board of Trustees after due consideration given to eligibility, personal competence, specialist skills and local availability. New trustees and committee members are inducted into the workings of the charity by the Board of Trustees.

The Board of Trustees and Executive committee is responsible for the overall governance of the charity.

K Walls acts as secretary in support of the trustees (A Blackman acted as secretary until her resignation).

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
TRUSTEES' REPORT (CONTINUED)
*FOR THE YEAR ENDED 31 MARCH 2022***

The trustees' report was approved by the Board of Trustees.

J. n. Sharp
J Sharp (Chair)
Trustee

Date: 21.12.22

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF PROFESSIONAL ASSOCIATION FOR THE VISION
IMPAIRMENT EDUCATION WORKFORCE**

I report to the trustees on my examination of the financial statements of Professional Association for the Vision Impairment Education Workforce (the charity) for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

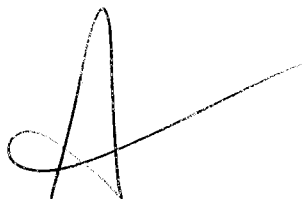
I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Andrew Beet FCA
Rice Associates Limited

Market Chambers
3-4 Market Place
Wokingham
Berkshire
RG40 1AL



Dated: 12 January 2023

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022**

		Unrestricted funds 2022 £	Unrestricted funds 2021 £
	Notes		
<u>Income and endowments from:</u>			
Charitable activities	3	86,765	58,909
Investments	4	1	5
Other income	5	8,165	2,892
Total income		94,931	61,806
<u>Expenditure on:</u>			
Charitable activities	6	68,718	49,880
Net income for the year/ Net movement in funds		26,213	11,926
Fund balances at 1 April 2021		86,937	75,011
Fund balances at 31 March 2022		113,150	86,937

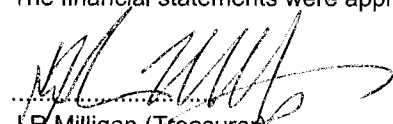
The statement of financial activities includes all gains and losses recognised in the year.

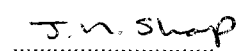
All income and expenditure derive from continuing activities.

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
STATEMENT OF FINANCIAL POSITION
AS AT 31 MARCH 2022**

	Notes	2022 £	£	2021 £	£
Current assets					
Trade and other receivables	9	9,574		6,859	
Cash at bank and in hand		104,728		81,182	
		<u>114,302</u>		<u>88,041</u>	
Current liabilities	10	(1,152)		(1,104)	
Net current assets			<u>113,150</u>		<u>86,937</u>
Income funds					
Unrestricted funds			<u>113,150</u>		<u>86,937</u>
			<u>113,150</u>		<u>86,937</u>

The financial statements were approved by the Trustees on 20.12.22


J R Milligan (Treasurer)
Trustee


J Sharp (Chair)
Trustee

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

1 Accounting policies

Charity information

Professional Association for the Vision Impairment Education Workforce is an unincorporated charity registered in England and Wales. The principal address is 16 Duffryn Close, St Nicholas, Cardiff CF5 6SS.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

In their assessment of going concern the trustees have considered the current and developing impact on the charity as a result of the Covid-19 virus. Whilst there remains uncertainty regarding the duration, extent and ultimate impact of the pandemic, the trustees cannot estimate with any precision the impact on the financial performance of the charity.

Like many small charities, the cancellation of activities due to Covid-19 and any reduction in income from membership or sponsorship due to the impact of the pandemic on other organisations could affect our ability to deliver on our aims in 2022/23.

To ensure that all of our members and the sector is supported in their development and wellbeing during lockdown we adapted and innovated by providing remote support, and moved all our events, including training, to a digital platform.

Our response to Covid 19 has created a sense of community. We will begin a Covid-19 safe return to in-person events when we are permitted, and feel safe to do so.

It is vitally important that we come through this pandemic strong, ready and able to re-start our in person activity where possible, whilst complying with approved Covid-19 operating policies.

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

1 Accounting policies

(Continued)

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Conference and course fees are recognised when the respective conference or course has been held. Membership fees are recognised in respect of the membership year.

Donations and legacies are accounted for in the year of receipt.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All expenditure is accounted for on an accruals basis. Direct charitable expenditure comprises costs attributable to providing education, courses and conferences. The irrecoverable element of VAT is included with the item of expense to which it relates.

Administrative expenditure relates solely to the management of charity funds, organisational administration and compliances with statutory requirements.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.7 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

1 Accounting policies

(Continued)

Basic financial assets

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including trade and other payables and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade payables are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The trustees do not consider that there are any estimates or assumptions which have a significant bearing on the charity's financial statements.

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE

(WORKING TITLE VIEW)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

3 Charitable activities	Conference income £	Course income £	Subscriptions £	RNIB CFVI project £	Corporate sponsorship £	Sale of BLOT to BLENNZ £	Total 2022 £	Total 2021 £
Sales within charitable activities								
Charitable activities	15,495	30,912	19,333	9,700	1,325	10,000	86,765	58,909

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

4 Investments

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Interest receivable	1	5

5 Other income

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Other income	8,165	2,892

Other income comprises income from the exam modification training offer and advertising.

6 Charitable activities

	2022	2021
	£	£
Conference expenses	9,478	5,499
Travel & subsistence	112	154
Subscriptions	1,505	340
Course costs	28,333	26,898
Staff costs	14,400	14,400
Website costs	445	508
RNIB CFVI project	9,220	-
Exam modification training	2,220	-
AT event costs	840	-
Administration	2,000	1,883
Bank charges	165	198
	68,718	49,880

Administration costs includes £1,152 (2021: £1,104) payable for the independent examination.

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE
(WORKING TITLE VIEW)
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022**

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, and none of them were reimbursed any expenses for travel and subsistence or other out of pocket expenses (2021- 2 were reimbursed £953) other than as disclosed under "Related party transactions".

None of the trustees (or any persons connected with them) had any personal interest in any contract or transaction entered into by the charity during the year other than as disclosed under "Related party transactions".

8 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Total	-	-

There were no employees whose annual remuneration was more than £60,000.

9 Trade and other receivables

	2022 £	2021 £
Amounts falling due within one year:		
Trade receivables	9,574	6,859

10 Current liabilities

	2022 £	2021 £
Accruals and deferred income	1,152	1,104

11 Related party transactions

A fee of £720 was paid to C Sutherland, a trustee, for the provision of tutoring services during the year (2021 - none).

Accounts

Charity Registration No. 277864

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT
EDUCATION AND WELFARE)**

**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT EDUCATION AND WELFARE)

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	R Cobb	
	J R Milligan (Treasurer)	
	K Walls	(Appointed 25 March 2021)
	J Sharp (Chair)	(Appointed 25 March 2021)
	C Sutherland	(Appointed 25 March 2021)
Charity number	277864	
Principal address	16 Duffryn Close St Nicholas Cardiff CF5 6SS	
Independent examiner	Rice Associates Limited Market Chambers 3-4 Market Place Wokingham Berkshire RG40 1AL	
Bankers	Barclays Bank plc Whitchurch Branch PO Box 522 Cardiff CF4 5ZY	

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT EDUCATION AND WELFARE)

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Statement of financial activities	7
Statement of financial position	8
Notes to the financial statements	9 - 14

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT EDUCATION AND WELFARE)

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their annual report and financial statements for the year ended 31 March 2021.

The financial statements comply with the Charity Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (as amended for accounting periods commencing from 1 January 2016).

Objectives and activities

The charity's objects are to advance the education and welfare of visually impaired children and young people.

Visual Impairment Education and Welfare (VIEW) represents the interests and needs of children and young people with visual impairment across the United Kingdom. VIEW is a membership association open to Qualified Teachers of children and young people with vision impairment (QTVI) and other professionals with an interest in the field of visual impairment.

The trustees have paid due regard to guidance on public benefit issued by the Charity Commission in deciding what activities the charity should undertake.

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT EDUCATION AND WELFARE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Achievements and performance

What have we done since the last AGM including contributions to National Agenda.

- **Response to the pandemic:** Through the development of online resources, VIEW developed free to access information and support for education professionals, parents and families. In addition, in collaboration with the charity LOOK UK, VIEW developed and ran free to attend webinars for the sector.
- **Research:** VIEW conducted a survey of VI education workforce: "How support for children and young people with VI is being provided during the Covid-19 schools shutdown." Findings were used to provide evidence supporting VIEW's response to the Education Select Committee inquiry into the impact of Covid 19 on education and children's services. VIEW also published its annual briefings summarising VI specific data from official DfE SEND statistics.
- **Overseas links:** VIEW continued to develop links with VI education professionals in Australia and New Zealand, two countries with whom we share many areas of common interest. We also linked with a parallel project in Australia developing qualifications to recognise specialist curriculum knowledge and skills.
- **VIEW website and member resources:** VIEW continued to develop the website, and use social media campaigns to engage with the sector, promote our services and market courses. The VIEW website was viewed 66,129 times, an increase of 13,919 compared to the previous reporting period.
- **VIEW Conference** – see below under "Good News" for details.
- **CPD activities.** VIEW's online training courses for education professionals continued to be successful. 94 students took part in VIEW courses. They comprised:
 - an advanced one year certificate online course for teaching assistants.
 - a shorter awareness course for education professionals and parents.
 - a course for teachers of VI to support their teaching of braille literacy.
 - a course in vision impairment and complex needs.
 - Braille literacy short focused training – single units drawn from material used in VIEW and RNIB's full course: "The Effective Teaching of Literacy through Braille." Available on a variety of subjects.
- **Other CPD activities.** VIEW supported Thomas Pocklington Trust (TPT) and BLENZ (Blind & Low Vision Education Network, NZ) to develop courses for their beneficiaries by allowing the adaptation of VIEW course materials for a fee. The proposed sale of online course materials to TPT and BLENZ, will be used to update existing courses and develop new ones.
- **NatSIP projects:** VIEW continued to be a member of the NatSIP reference group and were involved in plans to secure NatSIP's future, now that it is no longer be supported by DfE funding. VIEW supported NatSIP through annual subscription fees during the period 2020/2021, and agreed to provide sponsorship to NatSIP for the period of 2021/2022 of £1,000. Through NatSIP we also continued to contribute to the review of the Mandatory Qualification and the development of an Apprenticeship route to MQ status.
- **Exam modifiers:** VIEW continued to work with RNIB to develop an online training course for exam modifiers.
- **E newsletters and electronic mailings:** VIEW's MailChimp enewsletters and email communications ensured members were kept up-to-date with developments and news to support their day to day work. The bulletins were well received – on average opened by 52% of recipients.
- **Publication for Members:** VIEW published the second edition of our online publication: VIEW Teach, aimed at supporting the work of those in the field of education of children and young people with vision impairment. The second edition was published in July 2020, and focused on social and emotional wellbeing.
- **Birmingham University:** Rory Cobb and Sue Keil continued working with Birmingham University on a project to write a new book to support the MQ course, based on the theme of 'access to learning' and 'learning to access.'

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT EDUCATION AND WELFARE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

- **Specialist VI Curriculum:** VIEW became a project partner in a joint RNIB/VIEW/VICTAR/UOB/TPT 2-year project to develop a nationally recognised, UK specialist VI curriculum framework. VIEW is leading on the development of a resource hub containing or signposting to a wide range of resources that support the specialist VI curriculum.
- **Policy consultation - responses from VIEW:**
 - Education Select Committee enquiry into The Impact of Covid 19 on Education and Children's Services.
 - Mandatory Qualification standards review. VIEW attended meetings and submitted evidence to the NatSIP review of the MQ, being carried out on behalf of DfE.
 - Ofqual consultation into changes to assessment arrangements for 2020 and 2021.
 - England Vision Strategy (EVS) review consultation.
- **Representation of VIEW:**
 - Rory Cobb is a member of the NatSIP Reference Group.
 - Alison Blackman represented VIEW at Vision UK low vision meetings (Vision UK has now closed).
 - Jackie Osborne represented VIEW at Vision UK CYPVI meetings (Vision UK has now closed).
 - Sue Keil represented VIEW at Mary Kitzinger Trust multi-disciplinary workshops for professionals and researchers working with children and young people with VI.
 - Caireen Sutherland represented VIEW at Ofqual meetings.
- **Sustainability strategy:**

VIEW is currently very dependent on voluntary input with limited resources to achieve both our aims and to sustain the organisation in the long term. To get VIEW onto a medium to longer term sustainable footing we began planning the implementation of some of the recommendations of our recent business/organisational review.

 - VIEW began applying for external funding to support activities recommended in the 2019 business/organisational review, but this work was postponed due to Covid's impact both on resource, and on development funding opportunities.
 - VIEW's committee met to revisit the current position, and agreed that VIEW's newly elected committee would continue to consider recommendations from the 2019 review to work to implement activities required to get VIEW onto a long term, sustainable footing.
- **Social media activity continued to grow:** At the end of the reporting period, there were 805 followers on Twitter, and 404 followers on Facebook. VIEW's Facebook members group with 78 members.
- **Sponsorship:** We were delighted to secure New College Worcester as a new sponsor, alongside Sight and Sound and our long-time sponsors of Positive Eye, SeeAbility, Dolphin and RNIB Bookshare.

Good News

- **VIEW Conference 2021:** VIEW ran an online CPD event in place of annual conference which attracted 275 delegates. This was a Moodle based event open for 10 days in March. The event consisted of pre-recorded presentations with online forums for discussion between delegates and speakers, and included contributions from members themselves, and a virtual exhibition area. The digital conference was well received with 80% of evaluation respondents reporting they were either very satisfied or satisfied with the event.
- **VIEW membership:** At the end of the reporting period VIEW had a membership base of 443 members (compared to 295 members, the previous year).

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT EDUCATION AND WELFARE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

Financial review

The statement of financial activities shows a net surplus for the year of £11,926 (2020: £17,440).

The reserves at 31 March 2021 were £86,937 (2020: £75,011).

Free reserves available for use by the charity are deemed to be those that are readily realisable. The charity's reserves amounted to £86,937 (2020: £75,011) as stated on the balance sheet. The trustees maintain reserves in the event of an unexpected fall in income and/or significant additional unforeseen expenditure. The trustees believe that reserves should be maintained around the level of one year's expenditure.

As a matter of policy, each year the trustees review the value of the reserves required to be held in investments, cash and cash equivalents not restricted to any particular purpose. The board considers the charity's exposure to the risk of any significant loss of income and to the risk of unforeseen expenditure, which cannot be mitigated by executive action, and the degree of the risk ascribed to each such event is assessed.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

The key controls used by the charity includes:

- formal agendas for all committee and board activities;
- terms of reference for all committees;
- strategic planning and budgeting;
- established organisational structure;
- formal written policies;
- clear authorisation and approval levels.

Through the risk management processes established for the trust, the trustees are satisfied that the major risks identified have been adequately mitigated where necessary. It is recognised that systems can only provide reasonable but not absolute assurance that major risks have been adequately managed.

Structure, governance and management

Visual Impairment Education and Welfare is a charity registered in England and Wales (no 277864).

The charity was registered 5 July 1979 and is governed by its constitution, last amended 25 March 2021. The charity was previously known as Visual Impairment Education and Welfare and The Association for the Education and Welfare of the Visually Handicapped.

The charity's principal address is 16 Duffryn Close, St Nicholas, Cardiff CF5 6SS.

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT EDUCATION AND WELFARE)

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

The trustees who served during the year and up to the date of signature of the financial statements were:

P Scott	(Resigned 25 March 2021)
R Cobb	
J R Milligan (Treasurer)	
A Blackman	(Resigned 8 December 2020)
K Walls	(Appointed 25 March 2021)
J Sharp (Chair)	(Appointed 25 March 2021)
C Sutherland	(Appointed 25 March 2021)

The charity's trustees and committee members are appointed by the Board of Trustees after due consideration given to eligibility, personal competence, specialist skills and local availability. New trustees and committee members are inducted into the workings of the charity by the Board of Trustees.

The Board of Trustees and Executive committee is responsible for the overall governance of the charity.

K Walls acts as secretary in support of the trustees (A Blackman acted as secretary until her resignation).

The trustees' report was approved by the Board of Trustees.



.....
R Cobb

Trustee

Date: 27/11/2021

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT EDUCATION AND WELFARE)

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT EDUCATION AND WELFARE)

I report to the trustees on my examination of the financial statements of Professional Association for the Vision Impairment Education Workforce (formerly Visual Impairment Education and Welfare) (the charity) for the year ended 31 March 2021.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

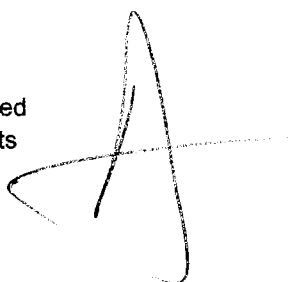
I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Andrew Beet FCA
Rice Associates Limited
Chartered Accountants
Market Chambers
3-4 Market Place
Wokingham
Berkshire
RG40 1AL



Dated: 3 December 2021

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT EDUCATION AND WELFARE)

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

		Unrestricted funds 2021 £	Unrestricted funds 2020 £
	Notes		
<u>Income and endowments from:</u>			
Charitable activities	3	58,909	98,511
Investments	4	5	27
Other income	5	2,892	3,760
Total income		61,806	102,298
<u>Expenditure on:</u>			
Charitable activities	6	49,880	84,858
Net income for the year/ Net movement in funds		11,926	17,440
Fund balances at 1 April 2020		75,011	57,571
Fund balances at 31 March 2021		86,937	75,011

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT
EDUCATION AND WELFARE)**

STATEMENT OF FINANCIAL POSITION

AS AT 31 MARCH 2021

	Notes	2021 £	£	2020 £	£
Current assets					
Trade and other receivables	9	6,859		4,285	
Cash at bank and in hand		81,182		72,434	
		<u>88,041</u>		<u>76,719</u>	
Current liabilities	10	(1,104)		(1,708)	
Net current assets			<u>86,937</u>		<u>75,011</u>
Income funds					
Unrestricted funds			86,937		75,011
			<u>86,937</u>		<u>75,011</u>

The financial statements were approved by the Trustees on 27/11/2021

R Cobb
R Cobb
Trustee

J R Milligan
J R Milligan (Treasurer)
Trustee

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT EDUCATION AND WELFARE)

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

Charity information

Professional Association for the Vision Impairment Education Workforce (formerly Visual Impairment Education and Welfare) is an unincorporated charity registered in England and Wales. The principal address is 16 Duffryn Close, St Nicholas, Cardiff CF5 6SS.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT EDUCATION AND WELFARE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.2 Going concern

In their assessment of going concern the trustees have considered the current and developing impact on the charity as a result of the COVID-19 virus. Whilst there remains uncertainty regarding the duration, extent and ultimate impact of the pandemic, the trustees cannot estimate with any precision the impact on the financial performance of the charity.

Like many small charities, the COVID-19 pandemic and the cancellation of activities, in particular the face to face conference, has meant that we may have a significant loss of income. Some of our projects have specific funding but many rely entirely on our membership programme, events and sponsorship from other charities and organisations affected by pandemic. Without the opportunity to run our events, we might struggle to continue delivering our activities in 2021, especially those that have no restricted funding available.

To ensure that all of our members and the sector is supported in their development and wellbeing during lockdown we have adapted and innovated by providing all of them with support remotely, and have moved all our events to a digital platform. We have also been running new face to face training events via Zoom.

Our response to Covid 19 has created a sense of community. We will begin a Covid-19 safe return to in person events when we are permitted, and feel safe to do so.

It is vitally important that we come through this pandemic strong, ready and able to re-start our in person activity where possible, whilst complying with approved Covid-19 operating policies.

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Conference and course fees are recognised when the respective conference or course has been held. Membership fees are recognised in respect of the membership year.

Donations and legacies are accounted for in the year of receipt.

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT EDUCATION AND WELFARE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All expenditure is accounted for on an accruals basis. Direct charitable expenditure comprises costs attributable to providing education, courses and conferences. The irrecoverable element of VAT is included with the item of expense to which it relates.

Administrative expenditure relates solely to the management of charity funds, organisational administration and compliances with statutory requirements.

1.6 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.7 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include trade and other receivables and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT EDUCATION AND WELFARE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

(Continued)

Basic financial liabilities

Basic financial liabilities, including trade and other payables and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade payables are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade payables are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The trustees do not consider that there are any estimates or assumptions which have a significant bearing on the charity's financial statements.

3 Charitable activities

	Conference income £	Course income £	Subscriptions £	Total 2021 £	Total 2020 £
Sales within charitable activities					
Charitable activities	11,515	31,815	15,579	58,909	98,511

4 Investments

	Unrestricted funds 2021 £	Unrestricted funds 2020 £
Interest receivable	5	27

PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT EDUCATION AND WELFARE)

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

5 Other income

	Unrestricted funds	Unrestricted funds
	2021 £	2020 £
Other income	2,892	3,760

Other income comprises consultancy income and website sponsorship.

6 Charitable activities

	2021 £	2020 £
Conference expenses	5,499	31,720
Travel & subsistence	154	1,973
Subscriptions	340	657
Course costs	26,898	32,893
Staff costs	14,400	14,400
Website costs	508	724
Sustainability planning	-	1,000
Administration	1,883	1,360
Bank charges	198	131
	49,880	84,858

Administration costs includes £1,104 (2020: £1,080) payable for the independent examination.

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration during the year, and none of them were reimbursed any expenses for travel and subsistence or other out of pocket expenses (2020- 2 were reimbursed £953).

None of the trustees (or any persons connected with them) had any personal interest in any contract or transaction entered into by the charity during the year.

8 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Total	-	-

**PROFESSIONAL ASSOCIATION FOR THE VISION IMPAIRMENT
EDUCATION WORKFORCE (FORMERLY VISUAL IMPAIRMENT
EDUCATION AND WELFARE)**

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021**

8 Employees **(Continued)**

There were no employees whose annual remuneration was more than £60,000.

9 Trade and other receivables

	2021	2020
	£	£
Amounts falling due within one year:		
Trade receivables	6,859	4,285
	<u>6,859</u>	<u>4,285</u>

10 Current liabilities

	2021	2020
	£	£
Other payables	-	628
Accruals and deferred income	1,104	1,080
	<u>1,104</u>	<u>1,708</u>

11 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).