

**THE OTHONA COMMUNITY
ANNUAL REPORT AND
FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31 MARCH 2021

Charity Number 277843

THE OTHONA COMMUNITY

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

CONTENTS:	PAGES
Reference and administrative details	1
Trustees' Annual Report	2-6
Independent examiner's report	7
Statement of financial activities	8
Statement of financial position	9
Notes to the financial statements	10-15

REFERENCE AND ADMINISTRATIVE DETAILS**PRINCIPAL OFFICE**

Othona Community House
Coast Road
Burton Bradstock
Bridport
Dorset
DT6 4RN

TRUST DEED

The Community is governed by a Trust Deed dated 23 June 2008.

TRUSTEES	Position	Date appointed	Date resigned	Management Committee membership
Clare Gough	Chair	February 2018		Central
Angela Smith	Treasurer	May 2018		Central
Michael Hunt	Treasurer	March 2021		Central
Joanna Evans		January 2021		Central
Dan Dutfeld	Safety	March 2021		Central
Liz Johnson	Safeguarding	September 2017	June 2021	Central
Paul Coleman	Safeguarding	March 2021		Central
Francis MacDonald		July 2021		Central
Ruth Bull	Chair BCC	June 2012		Othona Bradwell
Steve Barnes		September 2020		Othona Bradwell
Phil Martin		September 2019	January 2021	Othona Bradwell
Caroline Walker	Chair OWD	September 2016		Othona West Dorset
Elizabeth Sayers	Secretary	June 2012		Othona West Dorset
Janet Webster		September 2019		Othona West Dorset

COMMUNITY SECRETARY

Geraldine O'Grady was elected as Community Secretary at the AGM in September 2019

PATRONS

Revd Sheila Maxey
Most Revd Stephen Cottrell
Dr Janet Marshall

REFERENCE AND ADMINISTRATIVE DETAILS**Centre Wardens**

Tim Fox, Bradwell	Othona Community, East Hall Farm, East End Road, Bradwell-on-Sea, Southminster, Essex CM0 7PN
Tony Jaques, Othona West Dorset	Othona Community, Coast Road, Burton Bradstock, Bridport, Dorset DT6 4RN

INDEPENDENT EXAMINER

Javed Salim
Alwyns LLP, Chartered Accountants
Crown House, 151 High Road, Loughton, Essex IG10 4LG

BANKERS

Barclays Bank Plc
Dacorum Group, 11 Bank Court, Hemel Hempstead HP1 1BX

SOLICITORS

Hunt and Hunt Solicitors
22-26 Eastern Road, Romford, Essex RM1 3LT

INVESTMENT MANAGERS

Epworth Investment Management Limited
9 Bonhill Street, London EC2A 4PE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

The trustees of The Othona Community ("the Community") present their report and the financial statements for the year ended 31st March 2021. The financial statements have been prepared in accordance with the accounting policies set out in the notes to the accounts and comply with the charity's trust deed and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1st January 2019).

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and regulations.

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- a. select suitable accounting policies and then apply them consistently;
- b. observe the method and principles in the Charities SORP;
- c. make judgements and accounting estimates that are reasonable and prudent;
- d. state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- e. prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Objectives and Activities

1. The training of theological and other students and lay men and women in the establishment of Christian community centres with an ecumenical purpose.
2. The provision of community centres for lay men and women and their families for the purpose of voluntary work, study, worship and associated activities designed to further the service for the worldwide Church and for the integration of the Christian view with the whole life of man.

Othona is an open and inclusive Community rooted in the Christian tradition and drawing on a wealth of other inspirations. We welcome people of all ages, abilities, backgrounds and beliefs to our two centres on the quiet coasts of Essex and Dorset.

Through sharing in a daily rhythm of work, learning, worship and play, we seek personal renewal and glimpses of the sacred. In community we explore the relationship between faith and life and encourage one another in caring for the world and its people.

Achievement and Performance

This report coincides with the beginning of the first national "lockdown" response to the Covid-19 pandemic through to the third period of Covid restrictions which ran until July 2021.

It was possible for both centres to open during the summer and early Autumn of 2020.

Othona Bradwell

We reopened at Bradwell on Saturday 4th July 2020, for up to 6 guests or social bubbles with no set programme. We made adjustments to the interior space in terms of signage, spacing, one-way systems in some areas and sanitising stations. We made use of the good summer weather by spending as much time as possible outside. Our ESC volunteers were a great source of help in keeping the Centre running to enable some of the staff to remain on furlough.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021**Achievement and Performance (Continued)**

We opened for both weekends and midweek sessions and rotated the bedrooms. The first weekend was quiet with two guests staying. The numbers staying built up gradually to a regular 6-15 people for most of the summer. We finished the summer season with a Bank Holiday Festival. We had around 40 people present in total with many camping. There was a live stream from Greenbelt, children's activities and Beer and Hymns. During the summer we also ran virtual events, which were popular. These were organised by members of the BCC with generous contributions from speakers that would have been present over the summer weeks.

We continued the same pattern of weekend and midweek opening until the half term in October. We had to cancel the Autumn Retreat, which had been very popular, as organised activities were no longer allowed. During October Half term we had 9 families staying with us, the usual activities at the outdoor centre were cancelled but we ran some low-key outdoor activities for the children. We were open until early November but then had to close for the remainder of the year and remained closed until the 12th of April 2021 when we opened for day visitors.

There was a very generous response from many of the Community, who had already paid for all or part of their stay, who either donated their payments or took credit notes rather than having a full refund.

Due to Covid restrictions we were unable to welcome any of the regular School Groups, nor include our annually returning Church and social groups, which had a serious impact on our income.

Othona West Dorset

This centre was not able to open during the spring or summer of 2020 but prepared for a programme of activities beginning in October. All the events that month were well attended and well received. But then, with the imposition of a fresh lockdown nationally, our plans to continue our programmed activities into the winter had to be abandoned.

Various works on site could be continued and completed in a safe way through the months when we could not open to residential visitors. In particular the Four Seasons Studio was brought to completion (ready for first use with visitors in May 2021).

During almost a full financial year without visitors, we explored the opportunities of worship, reflections and concerts made available by Zoom and/or Youtube. These were typically 'attended' at a distance by between 20 and 70 households.

We also sent 45 editions of a "Community in spite of Virus" email newsletter during the year in question. This was an unprecedented style and frequency of communication with our wide network of contacts. The number of recipients fluctuated between 1,815 and 1,860 with good percentages of emails opened each time and a great deal of positive feedback.

Financially we benefited from local authority grants, from furlough payments and from having a reduced number of staff. And our one-off "Help Othona in Hard Times" appeal – launched via our email newsletter – raised more than £18,000 (inclusive of Gift Aid) from the generosity of individual supporters.

Both Centres

The Centres were forced to close in the autumn and were very disappointed not to be able to welcome guests for Christmas and New Year. The period of closure continued until the end of the financial year.

Resident volunteers were able to work in the gardens and to do vital maintenance work during the periods of closure. Volunteers also supported the summer opening catering for the restricted guest numbers, reducing the need for staff members and containing costs.

The Wardens and small Core Staff Teams were resident at both sites throughout and were on the UK Government Furlough Scheme for much of the year.

Building Work

Contractors were working on both sites when restrictions allowed. The building and renovation projects started last year were completed.

At Othona West Dorset, the washrooms in the old part of the house were refurbished and a pressurised water tank installed. The fire safety system was brought up to current standards.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

Achievement and Performance (Continued)

The multipurpose Four Seasons Studio was completed in time for Dorset Arts Weeks in May 2020 and a small opening event 5th June 2021. The result is an inspirational and practical building that will serve as a resource for OWD now and into the future. Visitors have all commented favourably on it and love the way it fits so well into the beautiful setting. Thanks to the new track it is easily accessible for those who are less mobile including wheelchair users.

The Othona West Dorset electricity supply was upgraded to 3 phase to enable linking of Four Seasons Studio and its photovoltaic installation to the national grid. This will have additional benefits in cost savings and in OWD becoming carbon neutral.

All these projects were overseen by a volunteer team and were completed within budget.

At Othona Bradwell the Old Field Hut renovation was completed, providing education and art studio space together with accommodation. Phase 1 of the Green Energy Installation was completed with commissioning of the biomass boiler and energy management system. Data will be collated to assess whether a second wind turbine is financially viable. Fire Safety including the sprinkler system for the solar building, safety lighting and signage were brought up to current regulatory standards. The electrical wiring on most of the site was renewed. Central heating was extended to include the Lad's Hut (volunteer accommodation) which was refurbished. The new kitchen proved to be very efficient allowing one or more volunteers to cater for guests across the summer. The energy management system enabled more efficient use of power over the winter. This has been a very significant refurbishment of the Bradwell Centre requiring just over £500,000 in total of Trust Funds. The work has increased safety for guests, volunteers and staff and the renewable heating system will enable the centre to be open throughout the year. Increased revenue is required to pay back the capital invested in order to ensure that money is available for ongoing repairs and renewals. A site maintenance contract has been put in place to ensure that all equipment is serviced and maintained.

Public Benefit Statement

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and planning our future activities.

The purpose of the charity is enshrined in its objects as described, and the trustees ensure this purpose is carried out for the public benefit of all persons that we serve by delivering a range of services at Bradwell Community Centre and Othona West Dorset Community Centre, to those in need.

The centres were open to guests in line with government guidelines as described above. The Community hosted many virtual events during the lockdown periods maintaining social connection. For example, a weekly Community dedication service, Sunday night Community conversation, daily worship, quiz nights attended by up to 80 people, a Lent Study Group, a Book Club, weekly reflections for Lent and Advent and a community talent evening. Weekly emails were sent to members and supporters with news of the centres, reflections, poems, videos of local walks, book reviews and links to virtual events; those hosted by The Community and those hosted by friends e.g. poetry readings and a virtual choir. Bradwell included a virtual summer programme for those unable to visit. Many messages of appreciation were received for all these activities.

Investment Policy

The Community has appointed Epworth Investment Management Limited to act as Investment Managers.

Purpose of the Funds To support the religious and other charitable works carried on by the members of the Community.

To establish and maintain a sound financial base for the organisation, for today and in future years.

Objectives The trustees have set the following Investment Objectives: to provide an overall return higher than the rate of inflation over the long term, and to exceed the chosen performance benchmark over a rolling three year period.

Reserves Policy

The reserve policy for each centre is set at a level to provide operational contingency funds - the current level of reserves is set at £45,000. At the year end the policy is being fully achieved and is available to the two centres who now operate within the limited company.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021**Financial Review**

The two centres operate through a wholly owned subsidiary company. The Community has taken advantage of the exemptions available to it to not prepare consolidated accounts. However, the Trustees wish members to know that the company reported an unrestricted net surplus of income over expenditure during the year of £ 19,701 (2020: £2,323) and had a net asset surplus as at 31 March 2021 of £22,816 (2020: £3,115).

The income received from investments, membership fees and donations has been utilised towards the governance and management costs of the Community. After these costs have been applied the residual surplus of £4,084 has been retained within the Community, where in prior years any surplus has been allocated to the two centres with a predetermined formula.

The investment portfolio income was significantly reduced due to the lower levels of investment following the capital expenditure, however, the portfolio showed an increase in value of £84,123 at the end of the year with the market beginning to recover from the initial impact of the Covid 19 lockdown in 2020 (2020: decrease of £88,350). During the year the Community withdrew £150,000 from the investment portfolio to finance the various capital projects completed during the year (2020: £800,000).

Trustees are grateful to individual members and supporters who responded to fundraising appeals included in emailed newsletters, donations totalling £9,164 (£11,113 with gift aid) were received.

Trustees have been monitoring spending at both centres. They have kept abreast of all government guidelines and restrictions and have made full use of Government grants.

At the end of the financial year Trustees needed to re assess the major risks to which the Charity was exposed. A nationwide "lockdown" had been imposed by the government in response to the Covid 19 pandemic, this prevented both centres from opening to guests at the beginning of the season. It was also clear that the cost of the Othona Essex energy generation installation was going to run significantly over budget. Trustees took the decision to divide the energy project in two phases. The installation of the additional wind turbine will, after fundraising, be phase two. Trustees have been monitoring spending at both centres. They have kept abreast of all government guidelines and restrictions and have made full use of Government grants.

Structure, Governance and Management

The structure, governance and management of the Othona Community continued to be in accordance with the Trust Deed, as revised in 2008.

Trustees met virtually most months through the year monitoring staff wellbeing, safety, progress of the building projects and finances. A review of Board performance was completed by three volunteers with strong business and governance experience in public service. Key recommendations included; strengthening the Trustee team centrally, clarifying roles and responsibilities of the Trustees and Centre Committees and developing business plans for the centres to deliver a trading surplus to ensure the sustainability of The Community and to recapitalise the Trust following the substantial investment made at the sites. In response policies and procedures were revised, three new Trustees were recruited with backgrounds in law, compliance, charity governance and safeguarding. The Treasurer stood down at the end of the financial year and a Trustee Treasurer has been recruited with a strong background in organisational and business finance. Further Trustee recruitment continued into the new financial year with a further 2 appointments being made prior to the AGM Secretary and Bradwell link Trustee). Preliminary work was undertaken for business planning, this will be continued in the autumn of the new financial year.

The Trustees maintain a good working knowledge of charity law and best practice by attendance at charity courses run by outside providers. On appointment, each trustee is provided with a "starter pack" containing a full package of documents and from time to time receives education and training.

The Treasurer ensured that Othona was maintaining proper accounts by receiving management accounts from both Bradwell and Othona West Dorset together with updating details of Investment income and Governance costs. The Treasurer provides regular reports to the trustees on the Community's financial results and those of the two centres. The Treasurer reports to the trustees relating to policies on finances and investments.

Three trustees are assigned to each Centre and they attend both the Centre's committee meetings and trustees' meetings to provide an overview of activities. The Wardens at each centre are invited to attend trustees' meetings.

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021**Structure, Governance and Management (continued)**

The Wardens continue to lead and manage their Centres and their core teams, consisting of both long and short term paid and unpaid individuals. Monthly financial and statistical information is submitted to Alwyns LLP, a firm of accountants who act in support of the Treasurer.

The trustees are aware of their duty of care, and take the necessary steps to safeguard and take responsibility for its beneficiaries. Safeguards are in place to protect and prevent vulnerable people from abuse. Liz Johnson is the Trustee with lead responsibility for safeguarding. Rigorous recruitment and interview processes are in place for all staff with regular training. The trustees, together with each centre's management team, have undertaken a review of the health and safety policy and are nearing completion of the review of the safeguarding policy.

Trustees are reimbursed for out-of-pocket payments to carry out their duties, e.g. travel to and from trustee meetings; postage, telephone calls and broadband time for charity work.

Future Plans

To open the Centres as soon as it is safe to do so.

Trustee recruitment will continue. Two Trustees with long service both as Trustees and within the Community are due to stand down within 12 months of the AGM.

Recruit a new Chair who can lead the discernment process for the vision and mission of The Othona Community for the next 5-10 years.

Trustees will meet face to face and visit the sites when safe to do so, seeking to orientate and familiarise new Trustees. The convenience and efficiency of virtual meetings is recognised, and virtual Trustee meetings will continue, replacing the in-person London meetings.

Holding the AGM virtually will be reviewed, it has allowed greater participation.

Trustees will continue to review their effectiveness and ways of working, newly formed sub-groups for finance, remuneration and compliance will meet quarterly.

Focus will be given to business planning in the autumn, adapting to the new situation of "living with Covid" and wider changes within society.

Capital spending will be carefully planned and prioritised and informed by professional building condition surveys.

The energy efficiency of both sites and the care of the natural environment will continue to be a priority.

Trustees will monitor the progress of the proposed Bradwell B nuclear power station which is currently in the design and assessment phase of development.

By order of the Trustees.

Clare Gough

Chair of Trustees

Date: 21 September 2021

INDEPENDENT EXAMINER'S REPORT TO THE**TRUSTEES OF THE OTHONA COMMUNITY**

I report to the trustees on my examination of the financial statements of The Othona Community ("the charity") for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Statement of Financial Position and the related notes.

This report is made solely to the charity's trustees, as a body, in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters that I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Respective responsibilities of trustees and examiner

As trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's financial statements carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the financial statements. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently I express no opinion as to whether the financial statements present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Report) regulation 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of the independent examination.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Javed Salim FCA
Independent Examiner
Alwyns LLP
Crown House
151 High Road
Loughton
Essex
IG10 4LG

Date: 4 October 2021

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds Year End 31/03/2021	Total Funds Year End 31/03/2020
		£	£	£	£	£
INCOME AND ENDOWMENTS						
Subscriptions, legacies and donations	12	12,289	19,300	24,197	55,786	102,151
Investment income:						
For daily operations	12	14,762	-	-	14,762	45,869
Designated and Restricted funds	7/8	-	74	106	180	2,954
Total investment income		14,762	74	106	14,942	48,823
Other income		1,136	-	-	1,136	-
TOTAL INCOME		28,187	19,374	24,303	71,864	150,974
EXPENDITURE						
Appeal funds						
Designated and Restricted funds	7/8	-	15,085	3,825	18,910	3,001
Other expenditure and costs	12	24,103	-	28,457	52,560	49,692
TOTAL EXPENDITURE		24,103	15,085	32,282	71,470	52,693
Total income less total expenditure		4,084	4,289	(7,979)	394	98,281
Transfers between Funds		(125,336)	26	125,310	-	-
Gains/ (losses) on Investment Assets	4	-	-	84,123	84,123	(88,350)
NET MOVEMENT IN FUNDS		(121,252)	4,315	201,454	84,517	9,931
RECONCILIATION OF FUNDS						
Total funds brought forward		605,458	8,379	3,298,021	3,911,858	3,901,927
Total funds carried forward		484,206	12,694	3,499,475	3,996,375	3,911,858

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above.

The notes on pages 10-15 form part of the financial statements.

STATEMENT OF FINANCIAL POSITION

AS AT 31st MARCH 2021

	Notes	31 March 2021 £	31 March 2020 £
Fixed assets			
Tangible fixed assets-At Cost	4	3,136,224	3,030,450
Investment portfolio- At Market Value	4	661,493	727,292
		<u>3,797,717</u>	<u>3,757,742</u>
Current assets			
Cash at bank and in hand		103,081	108,813
Short term deposits		54,207	39,808
Debtors	5	57,116	27,202
		<u>214,404</u>	<u>175,823</u>
Current Liabilities			
Amounts falling due within one year	6	15,746	21,707
		<u>15,746</u>	<u>21,707</u>
Net current assets		<u>198,658</u>	<u>154,116</u>
Total assets less current liabilities		<u>3,996,375</u>	<u>3,911,858</u>
Funds			
Restricted Funds	7	3,499,475	3,298,021
Designated Funds	8	12,694	8,379
Unrestricted Funds		484,206	605,458
		<u>3,996,375</u>	<u>3,911,858</u>

The notes on pages 10-15 form part of the financial statements.

Approved and authorised for issue by the Trustees on 21 September 2021 and signed on their behalf by:

Clare Gough
Chair of Trustees

Angela Smith
Treasurer

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

1 GENERAL INFORMATION

The charity is an unincorporated entity. The address of the principal office is Othona Community House, Coast Road, Burton Bradstock, Bridport, Dorset DT6 4RN.

2 STATEMENT OF COMPLIANCE

These financial statements have been prepared in compliance with FRS102, 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)(effective 1 January 2019) (Charities SORP (FRS102)) and the Charities Act 2011.

In accordance with FRS 103 (3.3A), the charity is a public benefit entity that has applied the "PBE" prefixed paragraphs.

3 ACCOUNTING POLICIES

a. Basis of preparation

The financial statements have been prepared on the historical cost basis, as modified by the revaluation of certain financial assets and liabilities and investment properties measured at fair value through income or expenditure.

The financial statements are prepared in sterling, which is the functional currency of the charity to the nearest £1.

b. Going concern

The trustees have considered the consequences of COVID-19 and other events and conditions, and have determined that they do not create a material uncertainty that casts significant doubt upon the charity's ability to continue as a going concern.

c. Fund accounting

General funds comprise the accumulated surplus or deficit on the Statement of Financial Activities. They are available for use at the discretion of the trustees in furtherance of the general objectives of the Community. Restricted funds are subject to specific restrictive conditions imposed by donors or by the purpose of the appeal. The purpose and use of the restricted funds is set out in the notes to the financial statements. Designated funds are unrestricted funds which have been earmarked by the trustees for particular purposes.

d. Incoming resources

All incoming resources are recognised once the charity has entitlement to the resources, it is certain that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability. Where income is received in advance of a stay, it is deferred until the charity is entitled to that income. No amounts are included in the accounts for the value of services provided by volunteers.

e. Resources expended

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis. Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and service for its beneficiaries. It includes those costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them. Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity. Where costs cannot be directly attributed they have been allocated to activities on a basis consistent with use of resources.

f. Tangible fixed assets and depreciation

The freehold functional properties were in 1997 represented within the statement of financial position at insurance reinstatement cost, in consultation with SBJ Stephenson Limited, insurance brokers, to which historic costs incurred since then have been added. Trustees will be reviewing which appropriate basis of valuation to use for these properties during the future. Apart from the yurts, these properties are not depreciated as, in the opinion of the trustees, they have a useful life as buildings greater than fifty years and any depreciation charge is considered immaterial.

At each statement of financial position date, the properties are assessed to determine if there are indicators that the properties may be impaired in value; if there are such indicators of impairment, then a comparison of the properties' carrying value to its recoverable amount is undertaken. Any excess over the recoverable amount is recognised as an impairment loss and charged as expenditure in the SOFA; the carrying value is reduced appropriately.

g. Fixed asset investment

a. Investments are initially measured at cost and subsequently at fair value (their market value) as at the balance sheet date. The Statement of Financial Activities includes the net gains and losses arising on the valuation and disposals throughout the year.

b. All gains and losses are taken to the Statement of Financial Activities as they arise. Unrealised gains and losses are calculated as the difference between the market value at the year end and opening market value (or date of purchase if later).

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

4 TANGIBLE FIXED ASSETS

	Freehold Land & Buildings £	Investment portfolio £	Total 31/03/2021 £	Total 31/03/2020 £
Book/ Market value 1 April 2020	3,030,450	727,292	3,757,742	3,839,361
Additions	134,231	24,000	158,231	877,856
Disposals	-	(251,837)	(251,837)	(860,077)
Revaluations	-	84,123	84,123	(88,350)
Depreciation	(28,457)	-	(28,457)	(3,064)
Increase / (Decrease) in cash held	-	77,915	77,915	(7,984)
Book/ Market value 31 March 2021	3,136,224	661,493	3,797,717	3,757,742
Net book values				
As at 31 March 2020	3,030,450	727,292	3,757,742	
As at 31 March 2021	3,136,224	661,493	3,797,717	
Historic Cost as at 31 March 2020	3,030,450	871,788	3,902,238	
Historic Cost as at 31 March 2021	3,136,224	584,344	3,720,568	
Investment portfolio at market value comprised		31/03/2021 £		31/03/2020 £
Epworth (2019: Affirmative) Equity Fund		378,691		468,632
Epworth Global Equity Fund		46,460		37,733
Property Income Trust for Charities		96,960		177,883
Epworth Sterling Sovereign Bond Fund		9,456		-
Epworth (2019: Affirmative) Corporate Bond Fund		43,207		34,240
Cash held by Investment Manager		86,719		8,804
		661,493		727,292

All investments are held in the United Kingdom.

Investment

The charity owns The Othona Community, a company limited by guarantee. This company is regarded as a wholly owned subsidiary of the charity. The charity has taken advantage of the exemptions available to it and has not prepared consolidated accounts.

The Company had a net asset surplus as at 31 March 2021 of £22,816 (2020: £3,115).

5 DEBTORS

	31/03/2021 £	31/03/2020 £
Tax recoverable on Gift Aid donations	4,949	3,000
Amount due from subsidiary	47,744	23,833
Other debtors and prepayments	4,423	369
	57,116	27,202

6 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/03/2021 £	31/03/2020 £
Creditors and accruals	15,746	21,707
	15,746	21,707

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

7 RESTRICTED FUNDS

	Balance 31/03/2020 £	Profit on Investment £	Transfer from Unrestricted Funds £	Depreciation £	Transfer between restricted Fund	Balance 31/03/2021 £
1 General	3,284,331	84,123	125,310	(28,457)	3,199	3,468,506
	Balance 31/03/2020 £	Donations £	Transfer between Restricted Funds £	Interest & Dividends £	Outgoing £	Balance 31/03/2021 £
2 Bradwell Garden of Peace	1,029	-	-	9	-	1,038
3 Bradwell - Field Hut	-	10,464	(1,859)	-	(441)	8,164
4 Bradwell - Wind Turbine	-	1,173	-	-	-	1,173
5 Bradwell -legal fees	-	1,340	(1,340)	-	-	-
6 Bradwell - Essex Community Foundation Fund	-	10,800	-	-	(3,384)	7,416
7 OWD - Building Fund	910	420	-	8	-	1,338
8 OWD - Chapel Windows	4,791	-	-	42	-	4,833
9 OWD - Four Seasons Studio	-	-	-	-	-	-
10 Andrew Hardy Memorial Fund	707	-	-	6	-	713
11 Richard Mulkern Memorial Fund	1,593	-	-	-	-	1,593
12 Warden Development Fund	4,660	-	-	41	-	4,701
	<u>13,690</u>	<u>24,197</u>	<u>(3,199)</u>	<u>106</u>	<u>(3,825)</u>	<u>30,969</u>

Restricted Funds Fund purposes

- 1 General Restricted Funds of the Charity which holds the main assets of the charity
- 2 Development of Peace Garden at Bradwell
- 3 Development of Field Hut at Bradwell
- 4 Funding towards the wind turbine at Bradwell
- 5 Funding towards the legal fees relating to the land at Bradwell
- 6 Essex Community Foundation grant towards to community initiative in Bradwell
- 7 Development Fund for major works at Othona West Dorset
- 8 To replace dilapidated windows in Othona West Dorset Chapel
- 9 Replacement at Othona West Dorset of art and craft building
- 10 Provision of bursaries at either Centres for foreign students from Eastern Europe
- 11 New decking for front of stoop at Bradwell
- 12 Professional Development of Wardens

8 DESIGNATED FUNDS

	Balance 31/03/2020 £	Funds Received £	Transfer between Funds £	Interest & Dividends £	Outgoing £	Balance 31/03/2021
1 Bradwell Development Fund	-	613	-	-	-	613
2 Bradwell - Bursary Fund	-	3,000	-	-	-	3,000
3 OWD Capital Repairs Fund	75	-	-	1	-	76
4 OWD People Fund	8,017	200	-	70	-	8,287
5 OWD Four Seasons Fund	-	14,422	-	-	(13,704)	718
6 OWD Warden Special Projects	287	1,065	26	3	(1,381)	-
	<u>8,379</u>	<u>19,300</u>	<u>26</u>	<u>74</u>	<u>(15,085)</u>	<u>12,694</u>

Designated Funds purposes

- 1 Development Fund for major works at Bradwell
- 2 Funding towards the Bradwell Bursaries
- 3 Othona West Dorset Capital Repairs
- 4 Grants made at discretion of a sub-committee in response to personal needs and requests of individuals.
- 5 Replacement at West Dorset of art and craft building
- 6 Warden's discretionary fund.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

9 TOTAL COMMUNITY EXPENDITURE

	Staff costs £	Other costs £	31/03/2021 £	31/03/2020 £
Management and administration of charity	<u>180</u>	<u>23,923</u>	<u>24,103</u>	<u>46,628</u>

10 TOTAL COMMUNITY STAFF COSTS

	31/03/2021 £	31/03/2020 £
Pension Scheme costs	<u>180</u>	<u>178</u>

The charity had no paid employees during the current and previous year.

11 TRUSTEES' REMUNERATION AND EXPENSES

No trustees received any remuneration during the year.

During the year 6 trustees (2020 - 6 trustees) were reimbursed expenses totalling £645 (2020-£1,855) in respect of travel costs.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

12 CENTRAL FUND OPERATION INCOME AND EXPENDITURE

	Total Year End 31/03/2021		Total Year End 31/03/2020	
	£	£	£	£
INCOME				
Interest and dividends received	14,762		45,869	
Donations	11,113		8,654	
Membership subscriptions	1,176		1,481	
Other income	1,136			
		28,187		56,004
MANAGEMENT AND ADMINISTRATION OF CHARITY				
Pension Scheme costs	180		178	
Independent Examiner's Fee	1,780		1,780	
Accountancy and professional	15,538		13,700	
Donations made to Othona Community	-		20,000	
Investment Managers Fees	464		757	
Database & web site development & management	1,700		2,344	
Insurance	712		330	
Publications & marketing	-		-	
Travel costs	645		1,855	
Trustee meeting costs	504		2,474	
Staff expenses	-		624	
Legal Expenses	2,580		2,586	
		24,103		46,628
NET OVERALL SURPLUS FOR THE YEAR		<u>4,084</u>		<u>9,376</u>

13 PRIOR YEAR'S STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds Year End 31/03/2020
	£	£	£	£
INCOME AND ENDOWMENTS				
Subscriptions and donations	10,135	29,781	62,235	102,151
Investment income:				
For daily operations	45,869	-	-	45,869
Designated and Restricted funds	-	1,508	1,446	2,954
Total investment income	45,869	1,508	1,446	48,823
TOTAL INCOME	56,004	31,289	63,681	150,974
EXPENDITURE				
Appeal funds				
Designated and Restricted funds	-	3,001	-	3,001
Other expenditure	46,628	-	3,064	49,692
TOTAL EXPENDITURE	46,628	3,001	3,064	52,693
	9,376	28,288	60,617	98,281
Transfers between Funds	(726,631)	(69,609)	796,240	-
Gains/ (losses) on Investment Assets	-	-	(88,350)	(88,350)
NET MOVEMENT IN FUNDS	(717,255)	(41,321)	768,507	9,931
RECONCILIATION OF FUNDS				
Total funds brought forward	1,322,713	49,700	2,529,514	3,901,927
Total funds carried forward	605,458	8,379	3,298,021	3,911,858