



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	April	2023		31	March	2024

Section A

Reference and administration details

Charity name

Whitminster Village Hall & Playing Field Charity

Other names charity is known by

Registered charity number (if any)

277800

Charity's principal address

School Lane

Whitminster

Postcode

GL2 7NT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Jones	Chair		
2	Honor Jones	Secretary		
3	Sheila Drape	Treasurer		
4	Gillian Rogers	Vice Treasurer		
5	Pat Gilmore			
6	Amanda Johns			
7	Tim Douglas			
8	Dennis Clarke			
9	Oliver Jack Greensweig		05/06/2023 – to year end	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Scheme
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Hire of Village Hall for community use

Maintenance of Playing Field for community use

Management of Pavilion Project for community use

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Plans progressed for new Pavilion structure at the Playing Fields, funds raised for installation of base & wooden structure.

Village Hall continues to be well used though due to price increase in hire fees has seen a drop in private party bookings.

Section E Financial review

Brief statement of the charity's policy on reserves

Reserves maintained @ £5,000

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *S Drape*

Full name(s) Sheila Drape

Position (eg Secretary, Chair, etc) Treasurer

Date 17/01/2025

WHITMINSTER VILLAGE HALL PLAYING FIELD CHARITY (No 277800)

TRADING ACCOUNT FOR YEAR ENDED 31st MARCH 2024

	<u>Village Hall</u>	<u>Sports Club (Pavilion)</u>	<u>TOTAL</u>
Bar Sales	£ 19,821	£ -	£ 19,821
Less cost of Sales			
Purchases	£ 10,055	£ -	
Stock at 1st April 2021	£ 3,794	£ 654	
	£ 13,849	£ 654	
Less Stock at 31st March 2022	£ 3,796	£ 654	
	£ 10,053	£ -	
Gross Profit (Income & Expenditure Account)	£ 9,768	£ -	£ 9,768

WHITMINSTER VILLAGE HALL PLAYING FIELD CHARITY (No 277800)

ALANCE SHEET AT 31st MARCH 2023

Accumulated Fund		Village Hall	Sports Club	TOTAL
As at 1st April 2023		£ 55,277	£ 3,740	
Plus increase for year		-£ 16,464	-£ 1,161	
		£ 38,813	£ 2,579	£ 41,392
Plus				
Defer March 24 Wages not paid until April 24		£ 146		
Defer Jan, Feb & March PAYE/NI until April 24		£ 73		
At 31st March 2024		<u>£ 39,032</u>	<u>£ 2,579</u>	<u>£ 41,392</u>
Represented By				
Debtors				
		£ -		£ -
Assets				
Bar Stock	£ 3,796	£ 654		£ 4,450
Float	£ 500	£ 151		£ 651
Current Account	£ 8,144	£ 1,774		£ 9,918
Reserve Account	£ 5,074	N/A		£ 5,074
Pavilion Fund	£ 9,390	N/A		£ 9,390
Hall Project A/C	£ 8,928	N/A		£ 8,928
Playing Field Project A/C	£ 3,200	N/A		£ 3,200
		<u>£ 39,032</u>	<u>£ 2,579</u>	<u>£ 41,611</u>

Notes refering to the Sports Club Pavilion was closed in February 2023 and demolished in August 2023, account remains as the Sports Clubs still play on the playing fieds so pitch fees are due and we also have a defibrilator on site which needs the power supply. We are currently working on a project to replace the old pavilion with a new modern building.

The above receipts, payments and bank statements have been duly examined and are in accordance with the books and vouchers of the Whitminster Village Hall and the Whitminster Sports Club

Signed



Dated

21/7/24

WHITMINSTER VILLAGE HALL PLAYING FIELD CHARITY (No 277800)

INCOME & EXPENDITURE ACCOUNT FOR YEAR ENDED 31st MARCH 2024

	Village Hall	Sports Club	TOTAL		Village Hall	Sports Club	TOTAL
Bookings	£ 20,452	£ 640	£ 21,092	Capital Expenditure	£ -	£ -	£ -
Bank Interest	£ 645	£ -	£ 645	Bar Purchases - Non Trading	£ 223	£ -	£ 223
Misc Donations	£ -	£ -	£ -	Village Hall Purchases	£ -	£ -	£ -
Other Income	£ 270	£ -	£ 270	Playing Field Purchases	£ -	£ -	£ -
Licence fee (to Pavilion Funds)	£ -	£ -	£ -	Pavilion Purchases	£ -	£ -	£ -
				Electricity	£ 3,990	£ 724	£ 4,714
				Gas	£ 1,993	£ -	£ 1,993
				Water Charges	£ 203	£ 966	£ 1,169
				Insurance	£ 2,388	£ -	£ 2,388
				Premises Licence	£ 180	£ -	£ 180
				Lottery Licence	£ 20	£ -	£ 20
				PPL & PRS Licence	£ 681	£ -	£ 681
				TV Licence	£ -	£ -	£ -
				Subs & Memberships	£ 25	£ -	£ 25
				Postage	£ -	£ -	£ -
				Stationery	£ 52	£ -	£ 52
				Telephone & Internet	£ 626	£ 111	£ 737
				Computer Software	£ 279	£ -	£ 279
				Computer Hardware	£ 14	£ -	£ 14
				Office Equipment	£ 55	£ -	£ 55
				Misc Expenses	£ -	£ -	£ -
				Cleaning Materials	£ 614	£ -	£ 614
				Waste Removal	£ 669	£ -	£ 669
				Kitchen & Catering	£ 84	£ -	£ 84
				Premises Maintenance	£ 1,177	£ -	£ 1,177
				Boiler Maintenance	£ 180	£ -	£ 180
				Ground Maintenance	£ 1,155	£ -	£ 1,155
				Equipment Maintenance	£ 2,215	£ -	£ 2,215
				Playing Field Maintenance	£ -	£ -	£ -
				White Lining	£ -	£ -	£ -
				Pavilion Maintenance	£ -	£ -	£ -
				Legal & Professional Fees	£ -	£ -	£ -
				Consultancy Fees	£ -	£ -	£ -
				Bank Charges	£ -	£ -	£ -
				Donations	£ -	£ -	£ -
				Wages	£ 1,686	£ -	£ 1,686
					£ -		
Gross Profit	£ 9,768	£ -	£ 9,768		£ 18,509	£ 1,801	£ 20,310
(from Trading Account)	£ 31,135	£ 640	£ 31,775				
				Pavilion Project Expenses	£ 62,688	£ -	£ 62,688
Pavilion Donations & Grants	£ 33,827	£ -	£ 33,827	Hall Project Expenses	£ 8,214	£ -	£ 8,214
Hall Donations & Grants	£ 7,985	£ -	£ 7,985	Playing Field Project Expenses	£ -	£ -	£ -
Playing Field Donations & Grants	£ -	£ -	£ -				
				Profit/Loss	-£ 16,464	-£ 1,161	-£ 17,625
					£ 72,947	£ 640	£ 73,587
	£ 72,947	£ 640	£ 73,587				

TRADING ACCOUNT FOR YEAR ENDED 31st MARCH 2024

Bar Sales			Yr 2023
Less cost of Sales			£ 19,821
	Purchases	£	10,055
	Opening Stock at 1st April 2023	£	3,794
		£	13,849
Less Stock at 31st March 2024		£	3,796
		£	10,053
Gross Profit (Income & Expenditure Account)		£	9,768

WHITMINSTER VILLAGE HALL PLAYING FIELD COMMITTEE

INCOME & EXPENDITURE ACCOUNT FOR YEAR ENDED 31st MARCH 2024

Yr 2023		Yr 2024		Yr 2023		Yr 2024	
£	15,422		£ 20,452	£	-	£	-
£	190	Bookings	£ 645	£	160	£	223
£	-	Bank Interest		£	-	£	-
£	90	Misc Donations		£	-	£	-
£	1,359	Other Income	£ 270	£	-	£	-
		Licence Fee (Pav Funds)	£ -	£	-	£	-
				£	3,598	£	3,990
				£	1,242	£	1,993
				£	225	£	203
				£	2,353	£	2,388
				£	180	£	180
				£	20	£	20
				£	-	£	681
				£	-	£	-
				£	187	£	25
				£	-	£	-
				£	148	£	52
				£	569	£	626
				£	248	£	279
				£	87	£	14
				£	73	£	55
				£	-	£	-
				£	350	£	614
				£	607	£	669
				£	266	£	84
				£	4,510	£	1,177
				£	306	£	180
				£	2,290	£	1,155
				£	1,941	£	2,215
				£	1,406	£	-
				£	500	£	-
				£	594	£	-
				£	-	£	-
				£	-	£	1,686
				£	-	£	-
				£	1,736	£	-
				£	-	£	-
						£	-
£	7,611	Gross Profit (From Trading A/C)	£ 9,768	£	23,596	£	18,509
£	24,672		£ 31,135				
				£	266	£	62,688
£	9,883	Pavilion Donations & Grants	£ 33,827	£	6,750	£	8,214
£	5,967	Hall Donations & Grants	£ 7,985	£	266	£	-
£	-	Playing Field Donations & Grants	£ -				
				£	9,644	£	16,464
£	40,522		£ 72,947	£	40,522	£	72,947

WHITMINSTER VILLAGE HALL PLAYING FIELD COMMITTEE

BALANCE SHEET AT 31st MARCH 2024

Yr 2023

£	45,633
£	9,644
£	<u>55,277</u>

Accumulated Fund

As at 1st April 2023
Plus increase for year

Defer March 24 Wages not paid until April 24
Defer Jan, Feb & March PAYE/NI until April 24

Yr 2024

£	55,277
-£	16,464
£	38,813
£	146
£	73
£	<u>39,032</u>

Represented By

Assets

£	3,794
£	500
£	5,591
£	5,007
£	36,199
£	1,029
£	3,157
£	<u>55,277</u>

Bar Stock
Float
Current Account
Reserve Account
Pavilion Fund
Hall Project A/C
Playing Field Project A/C


£	3,796
£	500
£	8,144
£	5,074
£	9,390
£	8,928
£	3,200
£	<u>39,032</u>

Notes:-

* Cost for new Pavilion Build
**

The above receipts, payments and bank statements have been duly examined and are in accordance with the books and vouchers of Whitminster Village Hall

Signed



Dated

21/7/24

WHITMINSTER SPORTS CLUB

TRADING ACCOUNT FOR YEAR ENDED 31st MARCH 2024

Yr 2023			Yr 2024	
£	6,139	Bar Sales	£	-
£	5,433	Less cost of Sales		
£	1,092	Purchases	£	-
£	6,525	Opening Stock at 1st April 2022	£	654.00
£	654		£	654.00
£	5,871	Less Closing Stock at 31st March 2023	£	654.00
£	268	Gross Profit (Income & Expenditure Account)	£	-
			£	-

Yr 2023			Yr 2024			Yr 2023			Yr 2024	
£	2,000	Pavilion Hire	£	640		£	-	Bar Non-Trading	£	-
£	-	Donations Received	£	-		£	-	Pavilion Purchases	£	-
£	300	Other income	£	-		£	1,380	Electricity	£	724
						£	1,364	Water	£	966
						£	-	Insurance	£	-
						£	70	Premises Licence	£	-
						£	93	Telephone & Internet	£	111
						£	159	Subscriptions	£	-
						£	32	Stationery	£	-
						£	15	Sundries	£	-
						£	150	Cleaning Materials	£	-
						£	1,041	Playing Field Maint.	£	-
						£	240	White Lining (FB)	£	-
						£	1,051	Pavilion Premises Maint.	£	-
						£	226	Equipment Maint.	£	-
						£	87	Wages	£	-
						£	8,323	Donations	£	-
£	268	Gross Profit (From Trading A/C)	£	-		£	11,663	Profit/Loss	£	1,161
£	2,568		£	640		£	2,568		£	640

BALANCE SHEET AT 31st MARCH 2024

yr 2023		yr 2024			
		Accumulated Fund		Restricted	General
£	15,403	As at 1st April 2024			£ 3,740
-£	11,663	Plus increase for year			-£ 1,161
£	3,740				£ 2,579
		Represented By Assets			
£	60	Under 30 days	Debtor	£	-
£	654		Bar Stock	£	654
£	151		Float	£	151
£	2,875		Current Account	£	1,774
			Pavilion Fund	£	-
£	3,740		CLOSED	£	2,579

Notes:-

- * Pavilion was closed in February 2023 and demolished in August 2023, account remains as the Sports Clubs still play on the playing fields so pitch fees are due and we also have a defibrillator on site which needs the power supply.
- ** We are currently working on a project to replace the old pavilion with a new modern building.

The above receipts, payments and bank statements have been duly examined and are in accordance with the books and vouchers of Whitminster Sports Club

Signed



Dated

21/7/24



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Whitminster Village Hall & Playing Field Charity (Glos)

On accounts for the year
ended

31/03/24

Charity no
(if any)

277800

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2024**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 29/05/24

Name:

Suzannah Price (Bryant)

Relevant professional
qualification(s) or body
(if any):

Chartered Institute of Management Accountants (CIMA)

Address:

Garden House, Treetops, Portskewett, NP26 5SQ

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.