

# WYMONDLEY WOOD SCOUT AND GUIDE ACTIVITY CENTRE

England & Wales · Charity number 277746

## Details

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Other names	NORTON BURY SCOTT AND GUIDE ACTIVITY CENTRE, NORTON BURY SCOUT AND GUIDE ACTIVITY CENTRE
Status	Registered
Legal form	Other
Registered	1984-06-22
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	20 Cuttys Lane Stevenage Hertfordshire SG1 1UN
Phone	07833687470
Email	<a href="mailto:chris@lbdscouts.org.uk">chris@lbdscouts.org.uk</a>
Website	<a href="http://wymondleywood-scoutandguide-centre.com">wymondleywood-scoutandguide-centre.com</a>

## Activities

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**Objects:** FOR THE PURPOSE OF AN ACTIVITY CENTRE FOR SCOUTS AND GUIDES DISTRICTS AND FOR ACTIVITIES CONNECTED THEREWITH.

**Activities:** An activity centre for Scouts and Guides and other youth organisations providing camping and residential facilities.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** Amateur Sport
- **Who:** Children/young People

## Geography

- Hertfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£29,734	£29,487	-	-
2023-12-31	£42,575	£47,031	-	-
2022-12-31	£35,828	£29,605	-	-
2021-12-31	£27,563	£28,917	-	-
2020-12-31	£15,949	£18,871	-	-

## Trustees

Name	Role	Appointed
ALISTAIR JAMES POLLARD		
CHRISTOPHER KING		2022-05-11
Ian William Buck		2023-05-10
Maureen Patricia Kell		
RITA GIOVANNA HAWKINS		
SUE CHAPMAN		2011-08-31

**WYMONDLEY WOOD SCOUT AND GUIDE ACTIVITY CENTRE**

England & Wales - Charity number 277746

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# Accounts

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## WYMONDLEY WOOD SCOUT AND GUIDE CENTRE

Charity No. 277746



### CHAIRMAN'S ANNUAL REPORT 2024

I can hardly believe it is a year since I officially took over this position from Bob Williams but with non-stop visits and activities up here at the Centre it really has flown by. We seem to say the same every year that the centre seems busier than the previous year, but with the number of bookings and the lack of spare capacity for bookings I am sure it is not physically possible.

As ever our brilliant team of Wardens has supported every visit and provided a warm welcome and advice to our visiting Groups, whether they be regulars or first timers, having someone on hand and always available helps the visitors feel more comfortable and makes their time here that bit more relaxed. We have said a fond farewell to some of our Wardens who decided it was time for them to step away but we have been fortunate to recruit replacements from within the Scouts and Guides so we have managed to maintain a good pool of resources.

The Management Committee have been hard at work as they always are looking after every aspect of the operations required to keep us up and running, safely, efficiently and with an eye on the future. As mentioned at the last AGM our buildings up here are now in excess of 20 years old and given that they are basically of wooden construction they really are in need of constant attention to ensure we pre-empt issues which, if left, could land us with huge costs. Huge thanks to Ian Buck and Alistair Pollard, who take the lead on the maintenance issues and have no doubt saved us a good amount of our funds by nipping issues in the bud. This year following on from a suggestion from users we looked at extending our ablution block to include Assisted facilities so we could provide for every need of people using the field. We were fortunate that a parent of a former user was an architect and offered to draw up plans at no cost which he did. As with everything these days we had to apply and pay for permission from The Heritage to extend and also for Planning Permission, having obtained these we approached Builders for quotes. Unfortunately, the costs for these works were, the committee decided, way beyond anything we could raise and so we have shelved that plan and had to write off the money spent. We are now looking at providing facilities within the current footprint of the block by adapting the internal layout and are progressing possible sources of funding.

We have provided hammock mounting posts and bases for fire pits at the south end of the field as requested by the Scout Section and these are starting to be used. We have replaced our main cooker with an electric one and have now removed all the old gas pipe and the storage tank from the car park so we are now fully electric and are even having a smart meter installed. We have gradually replaced light fittings with LED units, installed a bigger sink in

the Assisted W.C and improved extraction from the Leader Room showers, the work never stops.

Overall, we are in a good position with all the elements of operations and are, as ever, looking to the future with anniversaries, renewal of our lease and who knows, maybe even Solar Panels, there is never a time to stand still with this sort of facility.

I will finish, as ever, with huge thankyou to everyone who participates in the running of the Centre and support of our visitors and extend the usual plea for volunteers to take on the Warden role or help on the Management Committee. All offers are gratefully accepted.

*Chris King*

Wymondley Wood Scout & Guide Centre Chairman



## BOOKING SECRETARY'S ANNUAL REPORT

JANUARY – DECEMBER 2024



Last year the following groups were at Wymondley Wood in various capacities.

### **Groups In Residence - between 1 and 6 nights**

Scouts	8
Guides	4
Cubs	5
Brownies	15
Beavers	6
Schools	10
Other	7

### **Camping – between 1 and 5 nights**

Scouts	11
Cubs	4
Beavers	
Guides	4
Schools	8
Other	1

### **Day Visits**

Schools & others	12
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### **Evening Visits**

Scout /Guide	67
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There were very few weekends when no one was in residence. We were particularly busy over New Year, hosting a Youth club from St Albans.

We have had 16 schools visit us, from all over Hertfordshire and beyond. Mostly however they were local schools. These are a welcome addition during the summer months. Some were in residence, others camped or were day visitors.

Our own Guide and Scout groups continue to book the house whilst the field is so much in demand that the grass hasn't time to grow.

Thousands of feet have tramped over every inch of the site, especially in the summer months, although some have braved wind and rain when inclement weather has been doing its best to thwart us.

A huge thank you to our 30 wardens who go to the Centre without complaint in all weathers and at all times of the day and night to welcome everyone and to ensure that all runs safely and smoothly.

*Maureen Kell*

**Wymondley Wood Scout & Guide Centre Booking Secretary**



**Wymondley Wood Scout and Guide Activity Centre**  
**Income And Expenditure Account for Year Ending 31st December 2024**

**Income**

Accommodation	£ 28,065.30
Shop Sales	£ 1,216.50
Archery	£ 452.50
	<u>£ 29,734.30</u>

**Expenditure**

Rent	£ 3,795.00
Insurance	£ 885.88
Electricity	£ 5,091.01
Gas	£ 225.44
Water	£ 510.51
Sewage & Waste	£ 1,776.96
Maintenance & Repairs	£ 9,164.36
Equipment	£ 2,798.14
Postage and Stationery	£ 195.40
Shop Purchases	£ 1,194.31
Sundry	£ 3,850.88
	<u>£ 29,487.85</u>

**Surplus for the Year** £ 246.45

**Wymondley Wood Scout and Guide Activity Centre**  
**Balance Sheet as at 31st December 2024**

**Current Assets**

Shop Stock	£ 903.58
Cash at Bank	£ 29,049.66

Total Assets £ 29,953.24

**Current Liabilities**

Sundry Creditors	£ 2,000.00
Accommodation Deposits	£ 1,150.00

Total Liabilities £ 3,150.00

Capital Account £ 26,803.24

C. King  
Chairman

D. Kell  
Treasurer

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES of  
WYMONDLEY WOOD SCOUT & GUIDE CENTRE**

I report on the accounts of the Wymondley Wood Scout & Guide Centre for the year ended 31 December 2024 which are set out on pages 1 & 2.

Respective responsibilities of trustees and examiner.

As the charity's trustees you are responsible for the preparation of the accounts, you consider that the audit requirement of Section 43(2) of the Charities Act 1993 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Direction given by the Charity Commissioners under Section 43(b) of the Act, whether particular matters have come to my attention.

Basis of examiner's report

My examination was carried out in accordance with the General Directions given by the Charities Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given in the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that, in any material respect, the requirement

- to keep accounting records in accordance with s4 I of the Act and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act.

have not been met or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Ken Needham  
68 Broadwater Avenue  
Letchworth Garden City  
SG6 3HJ

Wymondley Wood Scout and Guide Activity Centre  
Income And Expenditure Account for Year Ending 31st December 2024

Income

Accommodation	28065.30
Shop Sales	1216.50
Archery	452.50

29734.30

Expenditure

Rent	3795.00
Insurance	885.88
Electricity	5091.01
Gas	225.44
Water	510.51
Sewage & Waste	1776.96
Maintenance & Repairs	9164.36
Equipment	2798.14
Postage and Stationery	195.40
Shop Purchases	1194.31
Sundry	<u>3850.88</u>
	<u>29487.85</u>

Surplus for the Year 246.45

Wymondley Wood Scout and Guide Activity Centre  
Balance Sheet as at 31st December 2024

Current Assets

Shop Stock	903.58
Cash at Bank	29049.66
Total Assets	<u>29953.24</u>

Current Liabilities

Sundry Creditors	2000.00
Accommodation Deposits	<u>1150.00</u>
Total Liabilities	<u>3150.00</u>

Capital Account	26803.24
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C King  
Chairman



D. Kell  
Treasurer

**WYMONDLEY WOOD SCOUT AND GUIDE ACTIVITY CENTRE**

England & Wales - Charity number 277746

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# Accounts

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Wymondley Wood Scout and Guide Activity Centre

Income and Expenditure Account for Year Ending 31st December 2022 2023

<u>Income</u>	2022	2023
Accommodation	31626 85	28773 50
Shop Sales	1309 25	1463 40
Archery	225 00	250 00
Grant	2667 00	12088 00
Sundry		
	<u>35828 10</u>	<u>42574 90</u>
<u>Expenditure</u>		
Rent	6325 00	5060 00
Insurance	718 52	1505 32
Electricity	4867 36	6015 86
Gas	473 89	413 39
Water	204 44	789 96
Sewage & Waste	1625 90	1711 70
Maintenance & Repairs	14038 75	10263 50
Equipment	318 36	19870 48
Postage & Stationery	163 76	256 82
Shop Purchases	856 16	888 73
Sundry	<u>12 50</u>	255 03
	<u>29604 54</u>	<u>47030 79</u>
Deficit for Year		4455 85

Wymondley Wood Scout and Guide Centre Balance Sheet as at 31st December 2023

Current Assets

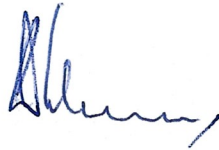
Shop Stock	670 54
Cash at Bank	24974 31
Total Assets	25644 85

Current Liabilities

Sundry Creditors	1500 00
Accommodation Deposits	1150 00
Total Liabilities	2650 00
Capital Account	22994 85



C King  
Chairman



D Kell  
Treasurer

Wyndley Wood Scout and Guide Activity Centre

Income and Expenditure Account for Year Ending 31st December 2022 2023

<u>Income</u>	2022	2023
Accommodation	31626 85	28773 50
Shop Sales	1309 25	1463 40
Archery	225 00	250 00
Grant	2667 00	12088 00
Sundry		
	<u>35828 10</u>	<u>42574 90</u>
<u>Expenditure</u>		
Rent	6325 00	5060 00
Insurance	718 52	1505 32
Electricity	4867 36	6015 86
Gas	473 89	413 39
Water	204 44	789 96
Sewage & Waste	1625 90	1711 70
Maintenance & Repairs	14038 75	10263 50
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Postage & Stationery	163 76	256 82
Shop Purchases	856 16	888 73
Sundry	<u>12 50</u>	255 03
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Wymondley Wood Scout and Guide Centre Balance Sheet as at 31st December 2023

Current Assets

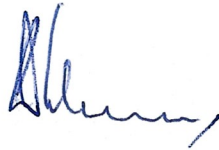
Shop Stock	670 54
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Total Assets	25644 85

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Sundry Creditors	1500 00
Accommodation Deposits	1150 00
Total Liabilities	2650 00
Capital Account	22994 85



C King  
Chairman



D Kell  
Treasurer

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES of  
WYMONDLEY WOOD SCOUT & GUIDE CENTRE**

I report on the accounts of the Wymondley Wood Scout & Guide Centre for the year ended 31 December 2023 which are set out on pages 1 & 2.

Respective responsibilities of trustees and examiner.

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**Basis of examiner's report**

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**Independent Examiner's statement**

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- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act.

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Signed



Ken Needham

68 Broadwater Avenue

Letchworth Garden City

SG6 3HT

**WYMONDLEY WOOD SCOUT AND GUIDE ACTIVITY CENTRE**

England & Wales - Charity number 277746

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# Accounts

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## WYMONDLEY WOOD SCOUT AND GUIDE CENTRE

Charity No. 277746

### CHAIRMAN'S ANNUAL REPORT 2022



2022 was the year Wymondley Wood came back to life. After a slow start the summer months were very busy. Outdoor activity has an important impact on the mental health and physical well-being of young people so it was good to hear the voices and laughter of young people and see them playing on the field once again.

The figures below illustrate the extent of this activity.

	Groups in residence 1-6 nights	Camping 1-5 nights
Scouts	1	5
Guides	7	3
Cubs	8	5
Brownies	24	
Beavers	7	1
Rainbows	2	
Schools	11	6
Other	4	5
Day visits:	Schools and other	7
Evening visits:	Scouts/Guides	60

The summer evenings were particularly busy. In addition to our regular District events such as the Cub Sixers and Seconders weekend we also hosted County events such as the Great Patrol Hunt and Beavers in Tents (BiTs). 18 local schools enjoyed our facilities as well as Hertfordshire Young Carers and the Centre was a popular base for the Duke of Edinburgh award expeditions.

None of this would have been possible without the enormous amount of work undertaken by our management committee and wardens and our local Scout and Guide Leaders. All of this work is undertaken on a volunteering basis by a group of people with a belief in the ethos of the Scout and Guide movements and dedicated to developing the lives of young people.

During the year we required little help from the outside contractors. It was limited to installing LED lights in the ablution block, checking the wiring in Zone 2 of the fire alarm system and re-routing the sewage pipework from the girl's toilets. Even so there was a constant stream of work for our maintenance team using their skills to

put up clothes pegs in the ablution block, to repair floors, repair and paint outside furniture and remove graffiti from some bunks.

Each year GSK (Stevenage) give their employees a day off for volunteering work. We were very lucky to be offered the services of a team from their purchasing department. They applied two coats of paint to the paintwork below the dado rails throughout the building. We are very grateful to them for undertaking this work.

We have arranged working parties to tidy up both inside and outside. It is surprising how much can be achieved on a Saturday morning and how much better everything looks after their efforts. Thank you to everyone who has responded to appeals for help.

In the field the hedges have been cut. This is a very expensive operation and we were not able to achieve all that we had hoped to do.

We are very pleased with a new website which has been set up. It gives a good description of the Centre and goes on to include our risk assessments and booking form.

The shop did a good trade during the year. Young people like to spend their pocket money and our badges are very popular.

The management committee and wardens were joined by the ASU and local Trefoil Guild at a tea party to celebrate the Queen's Platinum Jubilee. It was enjoyed by all present. We intend to plant two trees to commemorate the Queen's Platinum Jubilee.

Sadly, Mick Balls died just before Christmas. His service went back to the days of Norton Bury. He was a member of the management committee and a warden. He was part of our maintenance team and his practical skills saved us a considerable amount of money over the years. As a warden he enjoyed watching the young people at play and their Leaders welcomed his friendly and helpful personality.

In conclusion I must thank the Management Committee and Wardens for their contribution to the success of the Centre. I always say that the smoother something runs the more unseen work has gone on behind the scenes.

This is my final report and I am going into retirement after this meeting. I have enjoyed my time as Chairman and gained great satisfaction from the success of the Centre but, more than anything else, I have been inspired by the people around me and their comradeship. Everyone is so enthusiastic and confident in the work that they are doing and steadfast in their belief in the ethos of Scouting and Guiding.

It has been a privilege to serve alongside you.

*Bob Williams*

**Wymondley Wood Scout & Guide Centre Chairman**

Wymondley Wood Scout and Guide Activity Centre  
Income and Expenditure Account for Year Ending 31st December 2022

<u>Income</u>	<b>2022</b>	<b>2021</b>
Accommodation	£ 31,626.85	£ 8,201.50
Shop Sales	£ 1,309.25	£ 174.95
Archery	£ 225.00	£ 112.50
Government Grants	£ 2,667.00	£ 18,974.00
Sundry	<u>£</u>	<u>£</u>
	<u>35,828.10</u>	<u>27,563.11</u>
 <u>Expenditure</u>		
Rent	£ 6,325.00	£ 7,590.00
Insurance	£ 718.52	£ 649.52
Electricity	£ 4,867.36	£ 415.07
Gas	£ 473.89	£ 26.47
Water	£ 204.44	£ 286.74
Sewage & Waste	£ 1,625.90	£ 1,956.63
Maintenance & Repairs	£ 14,038.75	£ 17,516.18
Equipment	£ 318.36	£ 331.00
Postage & Stationery	£ 163.76	£ 115.43
Shop Purchases	£ 856.16	
Sundry	<u>£</u>	<u>£</u>
	<u>29,604.64</u>	<u>28,917.04</u>
 Surplus For Year	 <u>£ 6,223.46</u>	 <b><u>-£ 1,353.93</u></b>

Wymondley Wood Scout and Guide Activity Centre  
Balance Sheet as at 31st December 2022

<u>Current Assets</u>		
Shop Stock	£ 852.47	£ 1,100.00
Cash at Bank	£ 29,624.98	£ 27,991.90
 Total Assets	 <u>£ 30,477.45</u>	 <u>£ 29,091.90</u>
 <u>Current Liabilities</u>		
Sundry Creditors	£ 1,500.00	£ 1,500.00
Accommodation Deposits	£ 1,150.00	£ 1,150.00
 Total Liabilities	 <u>£ 2,650.00</u>	 <u>£ 2,650.00</u>
 Capital Account	 £ 27,827.45	 £ 26,441.90

R.C.Williams  
Chairman

D. Kell  
Treasurer

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES of  
WYMONDLEY WOOD SCOUT & GUIDE CENTRE**

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Basis of examiner's report

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Independent Examiner's statement

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2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Ken Needham

68 Broadwater Avenue

Letchworth Garden City

SG6 3HT

**WYMONDLEY WOOD SCOUT AND GUIDE ACTIVITY CENTRE**

England & Wales - Charity number 277746

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# Accounts

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## WYMONDLEY WOOD SCOUT AND GUIDE CENTRE

Charity No. 277746

### CHAIRMAN'S ANNUAL REPORT 2021



This was another difficult and disappointing year for the Centre due to Covid restrictions. For a large part of the year the grounds and house were empty and missing the joy of young peoples' voices enjoying the excitement and adventure of Scout and Guiding activities. For the first three months the Centre was closed and it was not until 12 April 2021 that we opened up for outdoor and indoor (non-residential) activities. The opening for residential activities was delayed until 19 June 2021.

There was an immediate demand for outdoor activities but the opening up for residential visits came too late for schools which had booked for June so they changed to day visits instead. Also, many Scout and Guide groups were cautious about returning to residential activities so, although the Centre was fully booked for the rest of the year, many Groups dropped out at short notice.

All this had a serious negative impact on our income but we were fortunate enough to obtain some generous government support grants which went some way to offset this.

Due to lockdown restrictions, we were unable to hold an Annual General Meeting and we only held one face -to - face committee meeting.

Although the Centre was closed it was still necessary to keep up our programme of maintenance and repairs. We had successful working parties to undertake work both inside and outside. I would like to thank committee members and wardens who helped on these occasions.

Other maintenance and repairs included: -

- removing mould from the Plant Room walls and redecorating the room
- replacing a faulty gasket in the water boiler
- painting the outside of the main building and ablution block and replacing any faulty timber
- new double doors leading from the activity room to the patio

On a brighter note, new flag poles were installed at the front entrance and it was good to see flags flying from them throughout the summer.

I would like to thank all wardens for helping to keep an eye on the Centre during lockdown and their flexibility in undertaking their duties in uncertain times.

Final words of praise must go to members of the committee who ensured that all the routine tasks involved in the running of the Centre were carried out as well as the additional measures to ensure it was Covid safe. Extra vigilance was required but all the work was carried out in good spirit and ensured that the Centre reacted to changing Covid regulations with flexibility.

I would also like to acknowledge the co-operation we received from all the Scout and Guide visitors using the centre.

*Bob Williams*

**Wymondley Wood Scout & Guide Centre Chairman**

Wymondley Wood Scout and Guide Activity Centre  
Income and Expenditure Account for Year Ending 31st December 2021

<u>Income</u>	<u>2021</u>	<u>Last Year</u>
Accommodation	£ 8,201.50	£ 4,576.00
Shop Sales	£ 174.95	£ 39.00
Archery	£ 112.50	
Government Grants	£ 18,974.00	£ 11,334.00
Sundry	<u>£ 100.16</u>	
	<u>£ 27,563.11</u>	<u>£ 15,949.00</u>
 <u>Expenditure</u>		
Rent	£ 7,590.00	£ 1,265.00
Insurance	£ 649.52	£ 631.00
Electricity	£ 415.07	£ 3,725.00
Gas	£ 26.47	£ 122.00
Water	£ 286.74	£ 476.00
Sewage & Waste	£ 1,956.63	£ 1,465.00
Maintenance & Repairs	£ 17,516.18	£ 9,490.00
Equipment	£ 331.00	£ 1,636.00
Postage & Stationery	£ 115.43	£ 40.00
Sundry	<u>£ 30.00</u>	<u>£ 21.00</u>
	<u>£ 28,917.04</u>	<u>£ 18,871.00</u>
 Deficit For Year	 <u><b>-£ 1,353.93</b></u>	 <u><b>-£ 2,922.00</b></u>

Wymondley Wood Scout and Guide Activity Centre  
Balance Sheet as at 31st December 2021

<u>Current Assets</u>	
Shop Stock	£ 1,100.00
Cash at Bank	£ 27,991.90
 Total Assets	 <u>£ 29,091.90</u>
 <u>Current Liabilities</u>	
Sundry Creditors	£ 1,500.00
Accommodation Deposits	£ 1,150.00
 Total Liabilities	 <u>£ 2,650.00</u>
 Capital Account	 £ 26,441.90
 R.C.Williams Chairman	 D. Kell Treasurer

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES of  
WYMONDLEY WOOD SCOUT & GUIDE CENTRE**

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My examination was carried out in accordance with the General Directions given by the Charities Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given in the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that, in any material respect, the requirement


- to keep accounting records in accordance with s4 I of the Act and

- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act.

have not been met or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Ken Needham

68 Broadwater Avenue

Letchworth Garden City

SG6 3HT